Riverside Community College District

WINTER 2007
SCHEDULE of CLASSES
Moreno Valley • Norco • Riverside

Change Your Life in 6 Weeks!

TAKE CLASSES TO TRANSFER

FINISH A PREREQUISITE

Day, evening, online, and weekend classes
www.rcc.edu

Información en español, páginas 82-83
Riverside Community College District

RCC Education Annex
at revitalized Rubidoux High School
4250 Opal Street
Riverside, CA 92509

Classes offered:
- Accounting
- Administration of Justice
- Art
- Biology
- Business Administration
- Computer Applications/Office
- Computer Information Systems
- Early Childhood Studies
- English
- Guidance
- Health Science
- Health Care Technician
- History
- Human Services
- Humanities
- Mathematics
- Medical Assisting
- Music
- Political Science
- Psychology
- Sociology
- Spanish
- Speech

Information: 951-222-8779

5 Great Reasons to Take a Winter Class

1. Classes are only six weeks long—less than half the time of a regular semester course

YOU CAN:
2. Complete a required course for your degree or certificate
3. Fulfill a prerequisite for college-level English or math
4. Prepare for a new job or career
5. Fast-track your return to college

Watch the spring schedule for our exciting affordable short-term summer programs in Italy and Greece.

Costs of all programs include roundtrip airfare, transfers, residence, orientation materials, field study, and much more.

Oxford, England

Spend a beautiful spring semester in the famous university town of Oxford, the “city of dreaming spires.” Study in the environment that served as inspiration for C.S. Lewis, J.R.R. Tolkien, and Lewis Carroll. Courses are offered in Literature, Shakespeare, Psychology, Philosophy, and Humanities. Field study in London and Bath. Enjoy your own room in an English home with two meals a day provided by the family. Oxford students abound in the 42 colleges that make up Oxford University.

For further information on all study abroad programs, please telephone Jan Schall, Coordinator, International Education at (951) 222-8340, or Bill Despres at (951) 222-8438. The Study Abroad Office is located on Lovekin Field, E5 C at Riverside City College, 4800 Magnolia Avenue in Riverside. E-mail jan.schall@rcc.edu or bill.despres@rcc.edu.
Welcome to Riverside Community College

Welcome to Riverside Community College District and the 2007 Winter Session. Whether you have decided to attend classes at Riverside City College, the Norco Campus or the Moreno Valley Campus, you will find a broad range of courses offered during the six-week session.

One of the advantages of taking Winter Session classes is that you can quickly complete a prerequisite, finish a degree or certificate requirement, or refresh your knowledge of basic concepts. And while the pace is faster than a regular semester, faculty are focused on making sure you are successful, and our full scope of student services are in place to support your academic effort.

If you are new to Riverside Community College District, Winter Session also is a good opportunity to get to know our campuses. Each offers comprehensive liberal arts and science programs, complemented by occupational and applied technology programs. The Moreno Valley Campus specializes in health, human and public service programs—physician assistant, dental hygiene, emergency medical services, medical assisting, community interpretation in Spanish, and other allied fields. At the Norco Campus, the emphasis is on engineering, technology, manufacturing, and logistics, along with the popular Weekend College. And at Riverside City College, nursing, business, telecommunications, performing arts, office administration, paralegal and Early Childhood Studies programs are offered.

Regardless of your academic or career goals, I am confident that you will find excellent opportunities at our campuses this winter. On behalf of the Board of Trustees, faculty and staff, I wish you success in the classroom and in life.

Salvatore G. Rotella
Chancellor

Mission Statement

The Riverside Community College District is an accessible, comprehensive community college committed to providing an affordable post-secondary education, including student services and community services, to a diverse student body. The District provides transfer programs paralleling the first two years of university offerings, pre-professional, career preparation, occupational and technical programs leading to the associate of arts degree, the associate of science degree, and a variety of certificates. In the tradition of general education, the liberal arts and sciences and the occupational and technical programs and courses prepare students for intellectual and cultural awareness, critical and independent thought, and self-reliance. Consistent with its responsibility to assist those who can benefit from post-secondary education, the District provides pre-college, tutorial and supplemental instruction for under-prepared students. The District works in a partnership with other educational institutions, business, industry and community groups to enhance the quality of life and the internal harmony of the communities it serves. The District serves Western Riverside County from three interrelated campuses in the cities of Riverside, Norco and Corona and Moreno Valley.

Board of Trustees

Mark Takano - President
Jose Medina - Vice President
Kathleen Daley - Secretary
Mary Figueroa - Member
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Yajaira Tiscaeno - Student Trustee, 2006-07

Salvatore G. Rotella, RCCD Chancellor

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect courses that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College website at: www.rcc.edu for a current and comprehensive listing of available classes.
Calendar for Winter 2007

January 2 – February 8, 2007

October 1....................... Applications – First day applications accepted for Winter 07.
October 1....................... First day to apply for an Associate degree or Certificate for the 2006-2007 Academic Year.
October 31..................... Winter registration appointments can be viewed on WebAdvisor at www.rcc.edu.
November 27.................. Registration begins for Continuing Students (see Continuing Students for definition)
November 30.................. High School Concurrent Students - last day applications are accepted for Winter 07
December 5.................... Registration begins for New and Returning Students (see New/Returning Students for definition)
December 14.................. Registration begins for Students with 100+ units
December 15.................. Last day paper applications generally accepted for the beginning of Winter 07.
                             Online applications are always available (see Apply for Admission)
January 2 ..................... First day of instruction for full-term classes. See Refund Schedule/Information.
January 5 ..................... Last day to add most full-term classes. See Refund Schedule/Information
January 11 .................... Last day to withdraw from most full-term classes without a “W”
                             Last day to elect Credit/No Credit for most full-term classes
January 15 .................... Legal Holiday - classes do not meet
January 31 .................... Last day to withdraw from most full-term classes with a “W”
February 8 .................... Full-term classes end
February 15................... Grades are available on WebAdvisor at www.rcc.edu and Phone Reg at (951) 779-3100. If grades are not posted by this date, contact the instructor or the academic department. Grades may be available earlier, but please do not call prior to this date.

Refer to WebAdvisor at www.rcc.edu or the schedule of classes for add deadlines.

Getting started @ RCC

Review the following pages to learn how to...
Step 1 Apply for Admission
Step 2 Apply for Financial Aid
Step 3 Mail your Transcripts
Step 4 Test your skills with Assessment
Step 5 Attend an RCC Orientation and Counseling Session
Step 6 Register for Classes
Step 7 Pay Enrollment Fees
Step 8 Purchase your Textbooks
Step 9 Park at RCC

Continuing on @ RCC

· Continue to take classes
· Continue to see a Counselor
· Re-apply for Financial Aid

Moving on from RCC

· Apply for Certificates and Diplomas
· Transfer to other Institutions
· Order Transcripts
Did You Know?

You can do all of this on WEBADVISOR

• View transcripts received by RCC
• Order an official transcript
• Register for classes
• Buy a parking permit
• Pay fees
• Update personal information
• Check your registration date
• Print a registration statement
• Search for open classes
• Print unofficial transcripts

WebAdvisor is easy and simple to use. To access WebAdvisor go to www.rcc.edu

Your user name is the first letter of your first and last name combined with your seven digit RCC ID.

Example: Jane Smith 1234567 = js1234567. Be sure to enter your user name in lower case.

Your original password is your six digit date of birth. Example: if your birth date is April 02, 1980, your password is 040280.

After logging in you must change your password. Your new password must be 6-9 characters and include both letters and numbers.

Why use WebAdvisor?

• You can access from a computer anywhere
• It’s available 24 hours a day/7 days a week
• You don’t have to wait in long lines
• View course descriptions, check out open classes and available seats
• Search for classes by subject, time, date, location or instructor

Need help logging in? Click on Log-In Video on the WebAdvisor menu. You may also click on FAQ for additional information.
Step 1 – Apply for Admission

You may apply for admission to RCC if you:
• Have graduated from high school or
• Have passed the CA High School Proficiency Exam or
• Have passed the GED examination or
• Did not graduate from high school but are 18 years of age or older or
• Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
• Are an international student who has satisfied specific international student admissions requirements.

High School Students
Policies, procedures and forms are available on the web at www.rcc.edu/admissions/concurrentinfo.cfm.

The CA Education Code permits minor students to enroll in community college courses for college credit strictly for the purpose of seeking advanced scholastic or vocational work. Students must be at least 16 years of age or have completed the 10th grade.

Students with a 2.0 or higher cumulative high school grade point average (GPA) may attend RCC if they demonstrate college readiness level in Math, English and Reading. RCC uses a multiple measures test (RCC Concurrent Test) and high school GPA to determine students’ eligibility. Students who graduate prior to the start of the term do not need to apply as high school concurrent students.

Students who meet the above requirements must submit the following each term:
• RCC Online Application Confirmation Page (available online at www.rcc.edu): Students who are continuing students should not submit another application. (“See Who must submit an application” on this page)
• School/Parent Approval Form (available online)
• Official High School Transcript (must be in sealed envelope, within 90 days of the issued date, and have the school seal)
• A copy of RCC Concurrent Admissions test results. (information on testing available online)

If approved to attend, students must go to class the first day to receive an authorization code from the instructor. Approved students must register in person at Admissions. See Schedule of Classes or WebAdvisor for add deadlines. Enrollment in the courses listed is contingent on (a) meeting prerequisites, (b) course availability, and (c) instructor approval. PE classes are not open to high school students. Foreign language classes, including American Sign Language, are not open to students under 16 years of age. Students earn college credit without paying enrollment fees. Health fees are required; student service fees and parking permit fees are optional. Students may register for 8 units or less for the fall and spring terms and 5 units or less for the winter and summer terms.

Deadlines to Submit Documents
Fall Semester: Mar 1–July 31      Winter Intersession: Oct 1–Nov 30
Spring Semester: Oct 1–Jan 15  Summer Term: Mar 1–May 31

(If the deadline date falls on a weekend or holiday, the deadline moves to the next school day)

Students who plan to continue attending RCC after exiting high school must submit a new RCC application as a First-Time Student.

Who must submit an application?
If you are not a continuing student as classified by RCC, you must submit a new application in order to register. You are a Continuing student if you:

Registered for classes in: And wish to attend in:
Spring Summer
Spring or Summer Fall
Fall Winter
Fall or Winter Spring

Otherwise, you are a New or Returning student.

We begin accepting applications for Summer and Fall on March 1. Online applications may be available earlier. We begin accepting applications for Winter and Spring on October 1. Applications for Summer are valid for Summer and Fall. Applications for Winter are valid for Winter and Spring.

International Students
You must apply for admission through the International Student Program located in the Bradshaw Building at the Riverside Campus. More information is available at (951) 222-8160 or online at www.rccd.cc.ca.us/collegeinfo/international/.

Apply Online – processed in 24 hours 
(weekends and holidays excluded) www.rcc.edu

1. Click on “Apply online”
2. Print confirmation page and keep for your records. Do not mail to RCC.

Apply in Person – may take up to 1 week to process

1. Complete an application from Admissions.
2. Sign where indicated.
3. Return the completed application to any RCC Admissions Office

*Paper applications are generally not accepted two weeks before and two weeks after the start of each term. Online applications are always available.

A welcome letter will be mailed immediately to all applicants with their Student ID number and further information regarding Assessment and Orientation/Counseling.
need money for college?

the riverside community college district offers a variety of financial assistance programs for eligible students consisting of the following:

grants - financial assistance that is based on financial need and does not require repayment. grants consist of the federal pell grant, federal supplemental educational opportunity grant, cal-grant and, new for the 2006/2007 academic year, the academic competitiveness grant (acg). the acg’s are for students who are enrolled full-time in their first and second academic years and have graduated from a rigorous high school program of study. completing the fafsa on-line at www.fafsa.ed.gov is the basis of all the grants and loans listed below. the cal-grant application and fafsa must be postmarked by march 2nd of each year in order to apply for the cal grant program. so remember, apply early!

board of governors fee waiver (bogw) - the board of governors fee waiver is a state sponsored program which waives enrollment fees and reduces parking fees to $20 for qualified students who are california residents. to apply for the bogw, complete the fafsa at www.fafsa.ed.gov and list rcc as a school choice using our title iv code #001270. eligibility for the bogw is determined automatically when the student financial services office receives information from the department of education after the fafsa is completed. the bogw is valid for the entire academic year beginning with summer and ending with the following spring semester. the bogw does not pay for books, the student services or health fees, or additional class fees.

student employment - the student employment program offers students the opportunity to earn additional funding through part-time employment. it also allows students to gain work experience and pay for a portion of their educational expenses. all positions require that students maintain half-time enrollment and a minimum 2.0 cgpa.

the program offers two types of employment through student financial services: district and federal work study (fws).

- district employment - these positions are available on each campus and do not require completion of the free application for federal student aid (fafsa). earnings are paid from a department’s budget.
- federal work study (fws) - fws is one of several federal grants offered through financial aid. these positions are on and off campus throughout the district. in order to be considered for fws, students must apply for and be eligible to receive federal financial aid. jobs are available on-campus as well as in the america reads, america counts, community service, and literacy programs. most positions through these programs are off-campus and funding is limited. students are awarded based on need and funding.

positions may be viewed at www.monstertrak.com making them available 24 hours a day, seven days a week. the school password to view available positions using this site is "rcc". salary ranges vary based on the job. you must have a valid social security card with the same name in which you register for classes, along with completing additional documentation before beginning employment. if you are interested in a federal work-study or district position, please refer to our website at www.rcc.edu for more information.

scholarships - the rcc scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in december. scholarship criteria includes a variety of majors, gpa, club involvement, and financial need. workshops to assist you in completing the scholarship application are available on all three campuses during the fall semester. scholarship brochures are also available for high school seniors during the early spring semester. a list of scholarships available from outside sources and free internet scholarship search sites is also published throughout the year and is available at the student financial services web site at www.rcc.edu/studentfinancialservices/ and on all three campuses.

loans - riverside community college district strives to help students reach their educational goal with the least amount of student loan debt possible.

the riverside community college district participates in the federal family education loan (ffel) program. we offer subsidized and unsubsidized ffel Stafford loans to help students achieve their career goals. the loan applications are available during the fall and spring semesters. ffel loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. federal student loans should be the last alternative to pay for a student’s education, so plan ahead when determining the amount you request to borrow. loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and satisfactory academic progress.

ccampus/shine - child care assistance program - scholarships available for tuition reduction for "riverside city campus" children’s program for children ages 6 weeks through 5 years. call early childhood studies department at (951) 222-8430 for criteria and application.

student financial services counseling/outreach - if you would like assistance with any of these programs, apply for financial assistance, search for scholarships over the internet, or meet with our student financial services counselors, please visit our office located on the riverside city campus behind the bradshaw student center.

financial aid application workshops - workshops are available to assist you with the fafsa application. please refer to our web site at www.rcc.edu/studentfinancialservices/ for workshops dates, times, and locations.

for more information, please refer to the consumer guide available in our office or the student financial services web site at www.rcc.edu/studentfinancialservices/
Step 1: You must have a current Admissions Application on file with the RCC Admissions Department. You can submit an Admissions Application on-line at www.rcc.edu. Make sure your correct social security number and e-mail address are listed on the application because, for the 2006/2007 academic year, all students are communicated with via e-mail.

Step 2: Complete The Free Application for Federal Student Aid (FAFSA) on-line at www.fafsa.ed.gov. Be sure to add RCC (Title IV Code 001270) in Step 6 of the FAFSA application.

Step 3: After RCC receives your information from the U.S. Department of Education, we will notify you via e-mail requesting additional document(s) necessary to complete your file. Submit your document(s) to whichever campus you plan to attend.

Step 4: Your financial aid file will be reviewed for eligibility and you will be notified of the results via e-mail. Once you receive the e-mail notifying you of your award, you will then be able to go to WebAdvisor to view your awards on-line.

Important Facts…

Need help with your financial aid application? Stop by the Student Financial Services Counseling/Outreach Office located on the Riverside City Campus behind the Cafeteria. Our friendly, helpful staff is available to help you!

Additional assistance is available in the form of on- and off-campus jobs, and scholarships. Check out our web site at www.rcc.edu/studentfinancialservices for more information.
Step 3 – Mail your Transcripts

Please provide official transcripts from any college or high school you have attended if you:
- Plan to earn a certificate
- Plan to earn an Associate degree
- Plan to transfer to another college or university
- Need to satisfy prerequisite requirements taken at another college or university
- Are not sure what you plan to do

Transcripts must be no more than 90 days/3 months old and in a sealed envelope from the institution.

Request one copy of your official transcript from each institution you have attended.

Mail transcripts to:
RCC Incoming Transcripts
4800 Magnolia Avenue
Riverside, CA  92506

You can check the status of incoming transcripts on WebAdvisor at www.rcc.edu

Step 4 – Test your skills through the Assessment Test

If you are a first time student you need to participate in the Assessment process if you:
- Plan to enroll in 6 or more units per semester
- Plan to earn an Associate degree
- Plan to earn a certificate
- Plan to transfer
- Are undecided about your goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the Assessment process.

Preparing for Assessment
To take an assessment a student must:
1. Complete an Application for Admission. If you apply online at www.rcc.edu, you will be cleared to take RCC's placement test 24 hours after your application is submitted (not including weekends or holidays.)
2. Take RCC's Placement Test.
3. Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID.
   - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
   - To ensure a distraction free environment, children are not permitted in the Assessment Center.
   - Food or drink is not permitted in the Assessment Center.

Information and Assessment hours are posted at:
www.rcc.edu
or by calling one of our assessment labs:

Moreno Valley: (951) 571-6492
Norco: (951) 372-7156
Riverside: (951) 222-8451

What should I do if I am a student with special needs?
If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your campus BEFORE you take the assessment test.
Step 5 – Attend an RCC Orientation and Counseling Session

Orientation and Counseling

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to College Success.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Call today to begin your educational journey at RCC…

Riverside City: (951) 222-8440
Moreno Valley: (951) 571-6104
Norco: (951) 372-7101

Step 6 – Register for Classes

How to Read the Schedule of Classes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
<th>ARTICULATION INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-10</td>
<td>PRECALCULUS</td>
<td>4.00</td>
<td>G Edward</td>
<td></td>
</tr>
</tbody>
</table>

The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)

PREREQUISITE: MAT-36.

11028  10:20AM 12:40PM  MW  LFSC 204  Last day to add: 01/08/07

(The above class, code number 30777, is an 8-week class. Please note the above dates.)

11016  06:00PM 08:20PM  TTH  PS 108  L Gayle

SECTIONS

TIME CLASS MEETS

DAYS CLASS MEETS

BLDG/ROOM NUMBER

INSTRUCTOR

DATES CLASS MEETS AND LAST DAY TO ADD

M Monday  T Tuesday  W Wednesday  TH Thursday  SU Sunday  F Friday  S Saturday  TTH Tuesday and Thursday  SSU Saturday and Sunday
You're ready to register!

If you've completed Steps 1-5 then you’re ready to register! Choose WebAdvisor online or Phone Reg phone registration for fast and easy registration. You may register on or after your registration appointment date. Don’t wait until the last day to add classes in case you have unmet requirements to fulfill.

When do I register?

Continuing students begin registering on November 27 and are given priority based on the number of completed units at RCC. New/Returning students begin registering on December 5 and are given priority based on the date their Admissions Application is received. Continuing students with 100+ units register on or after December 14. (See Student Classification for explanation of continuing or new/returning)

On October 31 students may go to WebAdvisor at www.rcc.edu to view their registration date and see if they have any holds that may restrict their registration. Students may also hear their registration date on Phone Reg at (951) 779-3100. You may find out your registration appointment approximately 24 hours after your application is processed (weekends and holidays excluded.)

Ways to register for classes

WebAdvisor Online Registration

**Web Address:** At www.rcc.edu, click on WebAdvisor

**Hours:** Always, except for occasional maintenance

**Online Tutorial:** Available on the homepage of WebAdvisor for Students

**Instructions:** First-time users need to change their password (from 6-digit date of birth) to a personally chosen password.

**Registration Receipt:** Click on View My Account on WebAdvisor any time after registering.

Phone Registration

**Phone Number:** (951) 779-3100 (Using a cellular, cordless, or multi-line phone will likely interfere with registration)

**Hours:** Monday-Saturday from 7:00am-9:00pm, Sunday from 7:00am-noon

**Registration Receipt:** Registration Receipts will no longer be mailed. Click on View My Account on WebAdvisor at www.rcc.edu.

Students with special needs, including students on academic dismissal, may register in person on or after their assigned registration appointment date.
Step 6 – Register for Classes (Continued…)

REGISTRATION WORKSHEET

THINGS TO DO BEFORE YOU REGISTER
• Check WebAdvisor for your registration appointment date and to view any holds.
• Complete this worksheet and keep for your own records. Do not email this worksheet.
• Complete steps 1-5 in Getting Started @ RCC (available in this Schedule of Classes.)
• Ensure that all past-due fees and holds are cleared.

THINGS TO CHECK FOR AS YOU MAKE YOUR CLASS SELECTIONS…
• Is the class still open? Check WebAdvisor for open classes (new sections may be added and classes may re-open if students drop ) If the class is closed, refer to Adding Classes in the Schedule of Classes or select other options.
• Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
• Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and add in person.

THINGS TO KNOW WHEN USING WebAdvisor to Register…
• To access WebAdvisor go to www.rcc.edu and log in to WebAdvisor.
• You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
• You will need your RCC ID or Social Security number to access your registration. Click on Log-In help on the WebAdvisor menu for assistance.

THINGS TO KNOW WHEN USING Telephone REGISTRATION
• To access telephone registration, call (951) 779-3100.
• You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
• You need the following information in order to access your registration:
  RCC ID: ___________ ___________ ___________ ___________ ___________ OR Social Security Number: ___________ - _______ - _______ - _______ - _______
  Your 6-digit Pin Code is your date of birth (month, date, year): _______ - _______ - _______

SECTION NUMBER  CLASS NAME  UNITS  DAYS  TIME
__________________________  _________________________  ___  __________  __________
__________________________  _________________________  ___  __________  __________
__________________________  _________________________  ___  __________  __________
__________________________  _________________________  ___  __________  __________

Alternate Class Selections (in case any of your first choice classes are closed)
__________________________  _________________________  ___  __________  __________
__________________________  _________________________  ___  __________  __________

REMEMBER:
• Pay fees (check Fee Payment deadlines)
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You may be dropped from the classes if payment is not received by the payment deadlines.

• Order and pay for a parking permit, if needed.
  Parking permits will be mailed before the term begins, or 5 days after payment once the term has begun (weekends and holidays excluded.) If needed, you may pick up a temporary permit at any Admissions and Records office or pay at metered parking until your permit arrives in the mail.

• Be sure to check WebAdvisor or Phone Reg to see if there have been changes to scheduled classes prior to the first class meeting.
Step 6 – Register for Classes (Continued…)

HOJA DE INSCRIPCION

LO QUE DEBES SABER CUANDO TE INSCRIBAS…
- Inscríbete a través de WebAdvisor en www.rcc.edu o en Phone Reg (951-779-3100) a menos que estés cursando preparatoria o que tengas un impedimento en tu matrícula para inscribirte.
- Puedes tener acceso a tu inscripción usando tu identificación de RCC o tu número de Seguro Social (si fue incluido en tu solicitud de ingreso).
- Identificación de RCC: ______ ______ ______ ______ o Número de Seguro Social: ______ - ______ - ______ ______ ______
- Tu código de 6 dígitos (Pin Code): ______ - ______ - ______

LO QUE DEBES HACER ANTES DE INSCRIBIRTE…
- ¡COMPLETA ESTE FORMULARIO!
- Completa los pasos del 1 al 5 en la sección Getting started @ RCC (disponible en el libro de Horario de Clases y en www.rcc.edu).
- Asegúrate que no se deba ninguna cantidad atrasada y que cualquier impedimento en tu matrícula sea resuelto.
- Si cursas la preparatoria, estás destituido académicamente (debido a problemas académicos), o estás participando en programas especiales, por favor verifica los procedimientos específicos para tu inscripción en el libro de Horario de Clases (disponible en www.rcc.edu) o con el departamento correspondiente antes de intentar inscribirte. Muchos de estos estudiantes tendrán que inscribirse en persona.

LO QUE HAY QUE VERIFICAR CUANDO ELIJAS TUS CLASES…
- ¿Está la clase aún disponible? Busca en WebAdvisor en www.rcc.edu una lista de clases disponibles (Clases nuevas podrían ser agregadas y otras podrían estar disponibles de nuevo si algunos estudiantes cancelaran sus inscripciones). Si la clase está cerrada, debes referirte a la sección Adding Classes o escojer otras opciones.
- ¿Has cumplido con todos los prerrequisitos necesarios para cada clase? Estos están enumerados en el libro de Horario de Clases.
- ¿Has observado si alguna de tus clases tiene un horario que se sobreponen con otras clases? Debes conseguir una forma llamada Approval for Overlapping Classes autorizada por el profesor, y agregar dichas clases en persona.

<table>
<thead>
<tr>
<th>NÚMERO DE SECCION</th>
<th>NOMBRE DE LA CLASE</th>
<th>UNIDADES</th>
<th>DIAS</th>
<th>HORARIO</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______</td>
<td></td>
<td>_______</td>
<td>______</td>
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</tr>
<tr>
<td>_______</td>
<td></td>
<td>_______</td>
<td>______</td>
<td>______</td>
</tr>
</tbody>
</table>

Clases Alternas (en caso de que algunas de las clases que hayas elegido estén cerradas).

| _______ |                    | _______  | ______ | ______ |
| _______ |                    | _______  | ______ | ______ |
Step 6 – Register for Classes (Continued…)

It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid.

Deadline Dates
Specific add deadlines are included with the class information in this schedule and on WebAdvisor at www.rcc.edu. Refund deadlines can be viewed/printed from the WebAdvisor Menu at www.rcc.edu. Click on Class Name and Title. Other specific deadline dates for short-term classes are available on WebAdvisor and your Registration Receipt/Class Schedule.

<table>
<thead>
<tr>
<th>See Classes</th>
<th>Deadline to Add Short-term Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two Weeks</td>
<td>Deadline to drop full term classes in the Fall and Spring semesters and receive a refund (See Refund Information)</td>
</tr>
<tr>
<td>10%</td>
<td>Deadline to Drop Short-term Classes and Receive a Refund--See Refund Information</td>
</tr>
<tr>
<td>30%</td>
<td>Deadline to Drop Classes without Receiving a “W” on your academic record</td>
</tr>
<tr>
<td>30%</td>
<td>Deadline to Elect Credit/No Credit for Classes</td>
</tr>
<tr>
<td>75%</td>
<td>Deadline to Drop Classes (you will receive a “W” on your academic record)</td>
</tr>
<tr>
<td>After 75%</td>
<td>Students can no longer drop or be dropped and will receive a grade in the course</td>
</tr>
</tbody>
</table>

Dropping Classes
If a student must drop a course(s) before or after a class starts, it is the student’s responsibility to drop the class by turning in an ADD/DROP card to Admissions or by dropping the class on WebAdvisor or Phone Reg. Courses will not be added or dropped by mail. If using WebAdvisor, the student should print out the page that confirms that the class has been dropped from his/her class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student’s responsibility to drop classes. Failure to drop a class may result in a permanent “F” grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

Adding Closed Classes
Make sure to check the deadline to add classes in this class schedule or on WebAdvisor (click on Class Name and Title.)

A class is closed beginning the first meeting day of that class or earlier if it is full. Classes may re-open if students drop or are dropped for non-payment. In order to add a closed class, you must receive permission from the instructor, which is given at his/her discretion. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor or Phone Reg, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor.

When registering in person, you must have an Add/Drop Card (available in Admissions and Student Services offices) with the instructor’s signature or an authorization sticker from the instructor. Fees are due at time of registration.

Maximum Unit Load
The maximum units for students (see high school concurrent enrollment packet for specific high school policies) is 18 units for Fall/Spring and 8 units for Summer/Winter. Students will not be permitted to enroll in more units without authorization from a counselor. Any units above the maximum must be added in Admissions at an RCC campus. Students must have an Add Card signed by a counselor approving unit overload in order to add.
Step 7 – Pay Enrollment Fees

What fees will I need to pay?
Any fee may change without notice subject to changes issued by the State of California and/or changes in RCC Board policies.

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee**</td>
<td>$20 per unit</td>
</tr>
<tr>
<td>Nonresident Tuition and enrollment fee**</td>
<td>$160 + $20 per unit</td>
</tr>
<tr>
<td>Out-of-Country Nonresident Surcharge**</td>
<td>$19 per unit</td>
</tr>
<tr>
<td>(Nonrefundable if student drops all classes)</td>
<td></td>
</tr>
<tr>
<td>Health Services*</td>
<td>$11</td>
</tr>
<tr>
<td>Student Services – ID Card (optional-see Student Services)</td>
<td>$2</td>
</tr>
<tr>
<td>Parking Permit – Auto (optional) No fee for Winter</td>
<td>$0</td>
</tr>
<tr>
<td>Parking Permit – Motorcycle (optional) No fee for Winter</td>
<td>$0</td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$15 per unit</td>
</tr>
<tr>
<td>PHP-30 First Aid &amp; CPR Fees</td>
<td>$14</td>
</tr>
<tr>
<td>PHP-42 Life Guard &amp; Water Safety Certification</td>
<td>$24</td>
</tr>
<tr>
<td>Registration Receipt/Class Schedule (free on Web Advisor)</td>
<td>50¢</td>
</tr>
<tr>
<td>Unofficial Transcript (free on Web Advisor)</td>
<td>$1</td>
</tr>
<tr>
<td>Diploma Fee (see Graduation for application deadlines)</td>
<td>$5</td>
</tr>
<tr>
<td>Non-sufficient Funds/Stop payment Fee</td>
<td>$20</td>
</tr>
</tbody>
</table>

Materials Fee Variable. Some classes require a materials fee (70902(s) of the Education Code.) The charge is noted under the appropriate class. Materials fees must be paid at registration, and are not covered by the BOGW (Board of Governors Waiver).

The BOGW Waiver covers enrollment fees and decreases auto parking to $20 for Fall/Spring.

* Required fee – supports general and emergency services provided by RCC’s Health Services. Not covered by BOGW waiver.

Winter 2007 Payment Due Dates
Fees are due on when you register in each class

<table>
<thead>
<tr>
<th>Registration Date</th>
<th>Fee Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>On or before December 19</td>
<td>December 19 or you may be dropped for non-payment</td>
</tr>
<tr>
<td>December 20 - end of term</td>
<td>Enrollment and other required fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.</td>
</tr>
</tbody>
</table>

* Fees must be paid by the end of the business day noted.

- All students will be charged for registered classes and may receive a failing grade unless they drop themselves within deadlines. It is the student’s responsibility to verify that all classes have been added or dropped accordingly.
- Be sure that financial aid is processed prior to registration.
- All campuses are open weekdays and the Norco campus is generally open on weekends.

How do I pay?

1. WebAdvisor or Phone Reg (Visa, Master Card, American Express, Discover Card – credit card or ATM)
2. Mail or Drop Boxes (Check or Money Order)
   - Norco campus – inside and outside Student Services Building
   - Riverside campus – outside Admissions and on Fairfax Avenue at the Magnolia Avenue entrance
3. RCC Campuses (Cash, Visa, Master Card, Check, or Money Order)
   Make check or money order payable to ‘RCC’ and be sure to include your RCC ID.

Residency for Tuition Purposes
You are considered a California resident for tuition purposes if:

1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend.) The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.

2. You verify an intent to make California your permanent place of residence.

Students who do not meet these requirements will be classified as nonresidents and will be required to pay nonresident fees. Nonresident students pay both the $20 per unit enrollment fee and the $160 per unit nonresident tuition. International students also pay the (non-refundable) $19 per unit surcharge.

RCC exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Dependents of certain veterans are exempt from paying enrollment fees.

1. Any dependent eligible to receive assistance under Article 2 of chapter 4 of division 4 of the Military and Veterans Code
2. Any child of any veteran of the US military who has a service-connected disability, has been killed in service, or has died of a service-connected disability, where the Dept of Veterans Affairs determines the child eligible.
3. Any dependent, or surviving spouse who has not remarried, of any member of the CA National Guard who, in the line of duty, and while in the active service of the state, was killed, died of a disability resulting from an event that occurred while in active service of the state, or is permanently disabled as a result of an event that occurred while in the active service of the state.
4. Any undergraduate student who is a recipient of a Congressional Medal of Honor and who is under 27 years old, provided his/her income, including parental support, does not exceed the national poverty level and the parental recipient of the Medal of Honor was a CA resident at the time of his or her death.

Students who feel they are eligible for a fee exemption should contact the Dept of Veterans Affairs for more information.
AB540 Non-Resident Fee Waiver
A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the Out of State Tuition fee and will pay the $20 per unit enrollment fee. The qualifications for the waiver are stated below.

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying nonresident tuition at Riverside Community College.

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants (for example, those who hold F (student) visas, B (visitor) visas, etc.) are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the “Residence Classification for Tuition Purposes” section above. Therefore, students are not eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records office.

Discounts, Benefits and Services Provided through your Student Service Fee

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

Student Savings:
Photo ID
Free Admission to Live Entertainment
Eligible to Participate in Student Government
Bookstore Discounts
Free Admission to Campus Music Concerts
Free Admission to Recognition Banquets (if being honored)
Discounts at Local Merchants
Free Barbecues and Food Giveaways
Representation by ASRCCD Membership
Free Admission to World Renown Speakers
Free Admission to Athletic Events
Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions
Discount Tickets to Knott's Berry Farm, Universal Studios, Magic Mountain and Sea World
Discount tickets to Cinema Star

Services:
Club/Organization Membership
Dance Theatre and Touring Company
Student Government
Cosmetology Completion Ceremonies
Student Scholarships from ASRCCD
Nursing Program Pinning Ceremonies
Organizational Conferences Funded by ASRCCD
Instrumental/Vocal Music Performance Groups
Marching Band
Membership in Multicultural Advisory Council
Student Emergency Academic Loans from ASRCCD
Athletic Teams
Field Trips-Use of College Vans

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained in the Student Activities office on all three campuses between 7:30 am-5 pm, Monday-Thursday and 7:30 am-4 pm on Friday, or in the Admissions office when Student Activities office is closed.
~Refunds~

When do I need to drop to receive a refund?

Refund deadlines can be viewed/printed from the WebAdvisor menu at www.rcc.edu. Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If you add the class after the first day you may be adding past the refund date. Students who paid with cash or a check will receive a refund check in the mail. Students who paid with credit card will have their refund credited back to their credit card.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in Admissions and Records.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.

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Step 8 – Purchase your Textbooks

Phone: 222-8140

When can I get my books?
Books and information on books are available approximately two weeks prior to the start of the term.

To receive a Refund:
Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Save Time!
Reserve your books online. www.rcc.bkstore.com
Reservations accepted until one week before the start of the session. You may also request to have your books delivered to your home.

Save Money!
Shop early and look for used texts!

Earn Money!
Return your textbooks during finals week for up to 50% of the original purchase price.

Methods of payment at the Bookstore:
- Cash
- Checks *
- VISA *
- Master Card *
- American Express *
- Discover *
- Checks will be accepted for payment with the following:
  1. Your name and address are imprinted on your check.
  2. You show two forms of current ID: A valid California driver’s license or California identification card, or military identification and student identification card or your schedule of classes. Credit cards will be accepted for payment with proof of a cardholder’s participation in the transaction.

- Face-to-face transactions require a signed transaction slip.
- E-mail, Internet, mail or fax request for transaction with credit card number, expiration date and signature.
- Telephone orders will be shipped with shipping address as proof of the transaction.

* Student ID number required
Q: After I order and pay for my parking permit, when will I receive it?  
A: Parking permits will be mailed within 5 days after payment (weekends and holidays excepted.) If needed, you may pick up a temporary permit at any Admissions office or pay at metered parking until your permit arrives in the mail.

Q: What are the hour permits are required?  
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCC ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK.

Q: If I paid for a parking permit, I can park wherever I want, right?  
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?  
A: NO! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?  
A: Each campus has a “Pay-By-Day” lot. These lots are useful to students that are only taking one or two classes a week.

Q: I ride a motorcycle. Do I have to purchase a parking permit?  
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: Can I park in the short-term metered area on campus with my parking permit?  
A: Only if you pay the required meter fee. YOUR PARKING PERMIT IS NOT VALID IN THIS AREA. There are no enforcement grace periods in the short term metered parking areas. These areas are constantly enforced during all semesters.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?  
A: NO. If you forget your permit, stop by or call the Safety & Police Parking Office on the Riverside campus (951) 222-8171, Student Services at the Norco campus (951) 372-7088, or Safety & Police at the Moreno Valley Campus (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: I have a disabled placard. Do I have to purchase a parking permit?  
A: YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?  
A: No. Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution.

Q: I got a parking citation, now what do I do?  
A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. You have twenty-one (21) calendar days from the date the citation was issued to do so. The appeal process is in accordance with California law.

Q: What happens if a citation is not paid?  
A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation is increased $8.00. Further failure to adjudicate the citation will ultimately result in a Department of Motor Vehicles hold being placed on vehicle registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

Q: Why is there never any parking on the Riverside campus?  
A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. Most of this can be alleviated by students registering on WebAdvisor or Tiger Talk, keeping Admissions & Records advised of any address changes, and paying for classes by mail. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside Campus first. REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.

College Safety & Police offer a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include campus patrol and investigations, vehicle lockout service and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Call 222-8171 to reach the Campus Police Dispatcher; this number will work for all three campuses. You can also dial '81 on the Riverside campus from any pay phone. On the Norco campus, contact Student Services, and at the Moreno Valley campus, use the button on the pay phone for Campus Police.

If you need emergency assistance, you can contact Safety & Police anytime by dialing 911 or (9-911) from any phone on campus. At the Moreno Valley and Norco campuses, tell the Sheriff’s office to connect you to Riverside Community College Safety & Police.
Continuing @ RCC

**Continue Taking Classes**
See **Apply for Admission** to determine if you are a continuing student. All continuing students will be assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new Admissions Application in order to register again.

**Continue to see a Counselor**
Students should meet with a counselor during their first semester to develop a 2-year SEP (student educational plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

Re-apply for Financial Aid
The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the Winter Session. The priority filing date is March 2nd of each year.

If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the Summer term.

Moving on from RCC

**Apply for Certificates and Diplomas**
In order to receive an associate degree or certificate, all RCC fees must be paid in full. You must file an application for an associate degree or certificate in the academic year (fall term 2006 through summer session 2007) in which you anticipate you will complete the requirements. There is a $5.00 diploma fee for each associate degree application. You may submit the certificate and associate applications at Admissions (Riverside campus) or Student Services (Norco and Moreno Valley campuses). You are encouraged to submit your application on or after October 1. The advantage for applying early in the academic year is that you will receive an official graduation check letter from the Evaluations/Graduation office which will detail your progress and any courses you may still need to complete your degree or certificate. **Students planning to participate in the commencement ceremony on June 7, 2007 must file their degree or certificate applications by April 1, 2007.** The last day to submit an application for the academic year is June 30. See the college catalog for further details and requirements.

**Order Transcripts**
(now available online at www.rcc.edu)

Unofficial transcripts are available on WebAdvisor at www.rcc.edu for no fee or at any RCC campus for $1.

Official transcripts can be ordered on WebAdvisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside campus), or in the Student Service office (Moreno Valley and Norco campuses). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee (available only at the Riverside and Norco campuses) for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCC fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are processed and updated transcripts are mailed. **Ordering transcripts on WebAdvisor will always be faster!** For more information visit www.rcc.edu or call the Transcripts office on the Riverside campus at (951) 222-8603.

Only includes RCC coursework.

**Transfer to other Institutions**
Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college Catalog, Student Handbook, at www.rcc.edu, in this Schedule of Classes, and in the Transfer/Career Center in the Admissions and Counseling building. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Official transcripts must be submitted to your desired institution in order to transfer units.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>86499</td>
<td>05:30PM</td>
<td>TTH</td>
<td>BE 204</td>
<td>F Rangel</td>
</tr>
<tr>
<td>86174</td>
<td>05:30PM</td>
<td>M</td>
<td>BE 210</td>
<td>M Chaks</td>
</tr>
<tr>
<td>86173</td>
<td>07:45AM</td>
<td>MW</td>
<td>BE 210</td>
<td>M Chaks</td>
</tr>
<tr>
<td>86176</td>
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<td>M</td>
<td>BE 210</td>
<td>M Chaks</td>
</tr>
<tr>
<td>86177</td>
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<td>MW</td>
<td>BE 108</td>
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</tr>
<tr>
<td>86776</td>
<td>10:00AM</td>
<td>TTH</td>
<td>LVKN F9</td>
<td>O Thompson</td>
</tr>
<tr>
<td>86778</td>
<td>05:30PM</td>
<td>MW</td>
<td>LVKN G4</td>
<td>O Thompson</td>
</tr>
</tbody>
</table>

**ACC-96 PRACTICUM IN COMPUTERS**
0.50 UNITS
- Additional practice for students with operational skills on the computer. (Same as CAT/CIS-96) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

**ACC-97 PRACTICUM IN COMPUTERS**
1.00 UNITS
- Additional practice for students with operational skills on the computer. (Same as CAT/CIS-97) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

**ADMINISTRATION OF JUSTICE**

**ADJ-1 INTRO ADMIN OF JUSTICE**
3.00 UNITS
- The history and philosophy of administration of justice in America. (CAN AJ 2)
- **PREREQUISITE:** None.

**ADJ-3 CONCEPTS OF CRIMINAL LAW**
3.00 UNITS
- Philosophy of law and constitutional provisions; definitions, classification of crimes. (CAN AJ 4)
- **PREREQUISITE:** None.
### American Sign Language

**AML-1** - American Sign Language 1 4.00 units
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.
- **PREREQUISITE:** None.
- **Instructor:** M. Kurs
- **Room:** LVKN F8
- **Days:** MTWTH
- **Time:** 10:00AM - 12:15PM
- **Last day to add:** 05/07

**AML-2** - American Sign Language 2 4.00 units
Further expansion and development of intermediate skills in ASL vocabulary and consideration of more complex ASL grammatical structures in interactive communicative discourse. Further exposure to Deaf culture and communities.
- **PREREQUISITE:** AML-1.
- **Instructor:** M. Kurs
- **Room:** LVKN F3
- **Days:** MTWTH
- **Time:** 08:00AM - 09:00AM
- **Last day to add:** 05/07

### Anatomy & Physiology

**AMY-10** - Survey Human Anat/Physio 3.00 units
A survey of the structure and function of human cells, tissues and systems for Allied Health majors.
- **PREREQUISITE:** None.
- **Instructor:** C. Baird
- **Room:** LFSC 107
- **Days:** MTWTH
- **Time:** 02:50PM - 05:05PM
- **Last day to add:** 05/07

**AMY-2A** - Anatomy & Physiology I 4.00 units
An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear. (CAN BIOL SEQ B)
- **PREREQUISITE:** None.
- **Instructor:** J. Rosario
- **Room:** LFSC 103
- **Days:** MTWTH
- **Time:** 08:00AM - 02:10PM
- **Last day to add:** 05/07

**ANTH-1** - Physical Anthropology 3.00 units
Examination of human biological evolution, diversity and relationship to the animal world. (CAN ANTH 2)
- **PREREQUISITE:** None.
- **Instructor:** B. Hall
- **Room:** TCHA 103B
- **Days:** MTWTH
- **Time:** 10:00AM - 02:10PM
- **Last day to add:** 05/07

### Anthropology

**ANT-2** - Cultural Anthropology 3.00 units
The nature of human culture with a survey of the cultural phenomena of primitive people. (CAN ANTH 4)
- **PREREQUISITE:** None.
- **Instructor:** T. Tombs
- **Room:** LVKN B5
- **Days:** MTWTH
- **Time:** 12:15PM - 02:30PM
- **Last day to add:** 05/07

### Art

**ART-1** - Hist Art: Ancient/Med 3.00 units
Survey of the history of Western art: Prehistoric through the Medieval periods. (CAN ART 2)
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
- **Instructor:** S. Armstrong
- **Room:** DL 108
- **Days:** MTWTH
- **Time:** 10:00AM - 02:00PM
- **Last day to add:** 05/07

**ART-2** - Hist Art: Renaissance/Contemporary 3.00 units
Survey of the history of Western art: Renaissance through Contemporary. (CAN ART 4)
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
- **Instructor:** S. Armstrong
- **Room:** DL 108
- **Days:** MTWTH
- **Time:** 10:00AM - 02:00PM
- **Last day to add:** 05/07

**ART-15** - Beginning Ceramics 3.00 units
Introduction to ceramic art and pottery making (slab, coil, throwing, function, form, design and decoration. (CAN ART 6) A materials fee of $15 will be charged at the time of registration.
- **PREREQUISITE:** None.
- **Instructor:** J. Hopkins
- **Room:** CS 202
- **Days:** MTWTH
- **Time:** 08:30AM - 02:30PM
- **Last day to add:** 05/07

**ART-17** - Beginning Drawing 3.00 units
Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor, and creative skills. (CAN ART 8)
- **PREREQUISITE:** None.
- **Instructor:** R. Jew
- **Room:** AR 201
- **Days:** MTWTH
- **Time:** 09:00AM - 03:00PM
- **Last day to add:** 05/07

**ART-22** - Basic Design 3.00 units
Introduction to the fundamentals of two-dimensional design. The practice of the organization of the visual elements according to the principles of design. (CAN ART 14)
- **PREREQUISITE:** None.
- **Instructor:** N. Green Hodges
- **Room:** AR 101
- **Days:** MTWTH
- **Time:** 09:00AM - 03:00PM
- **Last day to add:** 05/07
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<td><strong>ASTRONOMY</strong></td>
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<tr>
<td>AST-1A</td>
<td>INTRO TO ASTRONOMY</td>
<td>3.00 UNITS</td>
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<td>B Shaw</td>
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<td></td>
<td>A descriptive survey of the solar system: history and methods of astronomy.</td>
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<td>• PREREQUISITE: None.</td>
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<td>• ADVISORY: High school algebra and geometry recommended.</td>
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| **AUTOMOTIVE TECHNOLOGY** |         |            |        |              |
| AUT-50 | AUTOMOTIVE PRINCIPLE | 4.00 UNITS |        | D Slocum     |
|         | General theory, component identification and basic functions of the modern automobile. | | | |
|         | • PREREQUISITE: None. | | | |
| 86114  | 09:00AM 01:00PM MTW AT 108 | Last day to add: 01/03/07 | Last day to add: 01/03/07 | Last day to add: 01/03/07 |
| **AUT-66** | TOYOTA CONTROL | 3.00 UNITS |        | B Hughes     |
|         | Control systems. | | | |
|         | • PREREQUISITE: AUT-61. | | | |
| 86690  | L/LAB 12:00PM 06:25PM MTWTHF AT 102 | Last day to add: 01/23/07 | Last day to add: 01/23/07 | Last day to add: 01/23/07 |
| 86691  | L/LAB 12:00PM 06:25PM MTWTHF AT 102 | Last day to add: 01/23/07 | Last day to add: 01/23/07 | Last day to add: 01/23/07 |

| **BIOLOGY** |         |            |        |              |
| BIO-1   | GENERAL BIOLOGY | 4.00 UNITS |        | L Judon      |
|         | A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included. | | | |
|         | (CAN BIOL 14) | | | |
|         | • PREREQUISITE: None. | | | |
| 86115  | 10:00AM 12:15PM MTWTH LFSC 108 | Last day to add: 01/05/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 |

| **BUSINESS ADMINISTRATION** |         |            |        |              |
| BUS-10 | INTRO TO BUSINESS | 3.00 UNITS |        | B Shaw       |
|         | Considers scope, function and organization of business, including principles and practices, with an integrated global perspective. | | | |
|         | • PREREQUISITE: None. | | | |
| 86187  | 01/02/07 02/08/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 |

<p>| <strong>BUSINESS LAW I</strong> |         |            |        |              |
| BUS-18A | 3.00 UNITS |        |        |              |
|         | Legal and ethical environment of business torts, contracts, sales and principles of employment. (CAN BUS 8) | | | |
|         | • PREREQUISITE: None. | | | |
| 86189  | 01/02/07 02/08/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 |
| <strong>BUSINESS LAW II</strong> |         |            |        |              |
| BUS-18B | 3.00 UNITS |        |        |              |
|         | Commercial paper, business organizations, government regulations, protection of property rights and international law. | | | |
|         | • PREREQUISITE: None. | | | |
| 86190  | 05:30PM 10:00PM TTH BE 106 | Last day to add: 01/06/07 | Last day to add: 01/06/07 | Last day to add: 01/06/07 |
| <strong>BUSINESS MATH</strong> |         |            |        |              |
| BUS-20 | 3.00 UNITS |        |        |              |
|         | Review of basic math and its application to business, percentages, pricing, depreciation and inventory. | | | |
|         | • PREREQUISITE: None. | | | |
| 86192  | 01/02/07 02/08/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 |
| <strong>MGMT COMMUNICATIONS</strong> |         |            |        |              |
| BUS-22 | 3.00 UNITS |        |        |              |
|         | Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written. | | | |
|         | • PREREQUISITE: None. | | | |
| 86502  | 01/02/07 02/08/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 |
| <strong>ENTREPRENEURSHIP</strong> |         |            |        |              |
| BUS-30 | 3.00 UNITS |        |        |              |
|         | Surveys the nature and extent of business. Includes organizations and opportunities in business. | | | |
|         | • PREREQUISITE: None. | | | |
| 86193  | 01/02/07 02/08/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 | Last day to add: 01/05/07 |</p>
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<td>BUS-70</td>
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<tr>
<td>BUS-97</td>
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<td>CHE-12A</td>
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**CHEMISTRY**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

**CHE-1A GENERAL CHEMISTRY I 5.00 UNITS**
Simple chemical systems - gas laws, weight relations, thermodynamics, atomic structure and bonding. (CAN CHEM 2)
- **PREREQUISITE:** CHE-2A or CHE-3 and MAT-35.
  86119 LAB 07:35AM 09:50AM MTWTH PS 203 J Pleasants

**CHE-2A INTRO CHEMISTRY I 4.00 UNITS**
Introductory chemical concepts with health and environmental applications--fulfills the needs of non-science majors. (CAN CHEM 6)
- **PREREQUISITE:** MAT-52.
  86120 LAB 12:15PM 02:30PM MTWTH PS 203 B Grey
  86121 LAB 04:45PM 07:00PM MTWTH PS 203 R Allahyari

**CHE-12A ORGANIC CHEMISTRY I 5.00 UNITS**
Structure and reactivity of the compounds of carbon for pre-professional programs and science majors.
- **PREREQUISITE:** CHE-1B.
  86746 LAB 07:35AM 09:50AM MTWTH PS 202 D Bernier

**COMMUNITY INTERPRETATION - See Moreno Valley campus**

**COMPUTER APPLICATIONS/OFFICE**

**CAT-1A BUSINESS ETIQUETTE 1.00 UNITS**
Provides students with both the knowledge and the skills required to apply business standards of acceptable behavior and etiquette to project a professional image.
- **PREREQUISITE:** None.
  86636 06:00PM 09:00PM TH RXHS T10 L Petkonen Last day to add: 01/05/07

**CAT-3 COMP APPL-WRKNG PROFESSIONALS 3.00 UNITS**
Introductory operating system, office applications, Internet and scanning for business/office and teaching professions. (Same as CIS-3)
- **PREREQUISITE:** None.
  86194 05:00PM 09:30PM W BE 104 S Torre Last day to add: 01/05/07

**CAT-30A BUSINESS ENGLISH 30A 1.00 UNITS**
Develops grammar, punctuation, spelling, vocabulary, and business communication skills.
- **PREREQUISITE:** None.
  86195 TCHA 127 S Torre Last day to add: 01/10/07

**CAT-30B BUSINESS ENGLISH 30B 1.00 UNITS**
Develops intermediate-level skill in grammar, punctuation, spelling, vocabulary and business communications.
- **PREREQUISITE:** CAT-30A.
  86196 TCHA 127 S Torre Last day to add: 01/10/07

**CAT-30C BUSINESS ENGLISH 30C 1.00 UNITS**
Develops business-level grammar, punctuation, spelling, vocabulary and business communication skills.
- **PREREQUISITE:** CAT-30B.
  86197 TCHA 127 S Torre Last day to add: 01/10/07

**CAT-31 BUSINESS COMMUNICATIONS 3.00 UNITS**
Provides training and skill building in written communications.
- **PREREQUISITE:** None.
  86657 07:35AM 09:50AM TTH RXHS T10 S Huyssoon Last day to add: 01/05/07

**CAT-40 ADMIN OFC MGMTNT 3.00 UNITS**
A study of management philosophies and principles related to the office manager or administrative secretary.
- **PREREQUISITE:** None.
  86635 07:35AM 09:15AM TTH BE 100 S Torre Last day to add: 01/05/07

**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
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**CAT-51 INTERMED TYPE/DOC FORMATTING 3.00 UNITS**
Develops ability to type letters, forms, tables, and manuscripts with footnotes.
- **PREREQUISITE:** None.
- **ADVISORY:** Beginning typing skills.

**CAT-53 KEYBOARD/TYPING FUNDAMENTALS 1.00 UNITS**
Develops basic alpha/numeric keyboarding/touch typewriting skills on an electronic keyboard for the non-typist.
- **PREREQUISITE:** None.

**CAT-55 APPLIED ACCOUNTING/BOOKKEEPING 3.00 UNITS**
An introduction to basic bookkeeping and accounting principles for students who are non-accounting majors. Emphasis is on recording transactions, preparing financial statements and completing the accounting cycle. (Same as ACC-55)
- **PREREQUISITE:** None.

**CAT-72A INTRO WEB PAGE CREATION 1.50 UNITS**
Introduction to Web page creation using XHTML to create pages with text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)
- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer, familiarity with the Internet.

**CAT-78A INTRO ADOBE PHOTOSHOP-IBM 3.00 UNITS**
Introduction to Adobe Photoshop fundamentals including selecting, layers and channels to edit and manipulating images using Adobe PhotoShop. (Same as CIS-78A)
- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with Windows, as well as concurrent enrollment in CIS-96 or 97 recommended.

**CAT-80 WORD FOR WINDOWS 3.00 UNITS**
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CAT-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.

**CAT-93 COMPUTERS FOR BEGINNERS 3.00 UNITS**
An introduction to personal computers for the beginning student. (Same as CIS-93)
- **PREREQUISITE:** None.

**CAT-95A INTRO TO THE INTERNET 1.50 UNITS**
An introduction to the Internet for personal computers. (Same as CIS-95A)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS/CAT-96 or 97 recommended.

**CAT-96 PRACTICUM IN COMPUTERS 0.50 UNITS**
Additional practice for students with operational skills on the computer. (Same as ACC/CIS-96) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

**CAT-97 PRACTICUM IN COMPUTERS 1.00 UNITS**
Additional practice for students with operational skills on the computer. (Same as ACC/CIS-97) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

**CAT-99A KEYBOARDING FOR BEGINNERS 0.25 UNITS**
Introduction to keyboarding with skill-building exercises to enhance speed and accuracy.
- **PREREQUISITE:** None.

**CAT-99B WINDOWS FOR BEGINNERS 0.25 UNITS**
This course provides an overview of computer components and an introduction to Microsoft Windows for personal computers.
- **PREREQUISITE:** None.

**CAT-99C WORD FOR BEGINNERS 0.25 UNITS**
An introduction to Microsoft Word for Windows word processing program for business-related applications.
- **PREREQUISITE:** None.

**CAT-99D EXCEL FOR BEGINNERS 0.25 UNITS**
An introduction to Microsoft Excel spreadsheet program for business-related applications.
- **PREREQUISITE:** None.
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<td>(Plus 18 hours of laboratory to be arranged.)</td>
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**COMPUTER INFORMATION SYSTEMS**

**CIS-1A INTRO TO COMP INFO SYS** 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE: None.**
- **ADVISORY: Concurrent enrollment in CIS-96 or CIS-97 recommended.**

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

**CIS-1B ADV CONCEPTS IN CIS** 3.00 UNITS

Advanced computer concepts, theory and applications. Advanced word processing, spreadsheets, presentation graphics. The Internet and database skills are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE: CIS-1A.**
- **ADVISORY: Concurrent enrollment in CIS-96 or CIS-97.**

**CIS-2 FNDMNTLS SYSTEM ANALYSIS** 3.00 UNITS

Structured analysis of user problems related to information systems. CASE tools will be used.

- **PREREQUISITE: None. Concurrent enrollment in CIS-96 recommended.**

**CIS-3 COMP APPL-WRKNG PROFESSIONALS** 3.00 UNITS

Introductory operating system, office applications, Internet and scanning for business/office and teaching professions. (Same as CAT-3)

- **PREREQUISITE: None.**
- **ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97.**

**CIS-5 PROGRAM LOGIC USING C++** 3.00 UNITS

Introduction to computer programming using C++. (CAN CSCI 6)

- **PREREQUISITE: None. CIS-1A and concurrent enrollment in CIS-96 or 97 recommended.**

**CIS-14A WEB PROGRAMMING: JAVASCRIPT** 3.00 UNITS

Introduction to JavaScript programming with World Wide Web applications including image rollovers, browser windows, forms, cookies and Dynamic HTML.

- **PREREQUISITE: None. Previous programming experience and knowledge of HTML as well as CIS-5, CIS-72A and concurrent enrollment in CIS-96 or CIS-97 recommended.**

**CIS-18A JAVA PROGRAMMING: OBJECTS** 3.00 UNITS

An introduction to Java programming for students already experienced in programming concepts, which includes defining and implementing functional procedures.

- **PREREQUISITE: None. Previous programming experience writing function on PC platforms as well as CIS-5 and concurrent enrollment in CIS-96 or CIS-97 recommended.**

**CIS-23 SOFTWARE END USER SUPPORT** 3.00 UNITS

Introduction to software installing, configuring, trouble shooting and optimizing; operating system/network basics.

- **PREREQUISITE: None. CIS-1A and 1B recommended. Concurrent enrollment in CIS-96 or 97 recommended.**

**CIS-62 MS ACCESS DBMS: COMPREHENSIVE** 3.00 UNITS

Provides experience using Microsoft Access DBMS. Subjects covered will include data structures database design, development of select and action queries and development and use of forms and reports.

- **PREREQUISITE: None. Previous computer experience recommended.**

**CIS-72A INTRO WEB PAGE CREATION** 1.50 UNITS

Introduction to Web page creation using XHTML to create pages with text, hyperlinks, lists, images, tables, frames and forms. (Same as CAT-72A)

- **PREREQUISITE: None.**
- **ADVISORY: Competency in the use of a computer, familiarity with the Internet.**

**CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.**

**CIS-95A WEB PROGRAMMING: JAVA** 3.00 UNITS

Introduction to Java programming for students already experienced in programming concepts, which includes defining and implementing functional procedures.

- **PREREQUISITE: None. Previous programming experience writing function on PC platforms as well as CIS-5 and concurrent enrollment in CIS-96 or CIS-97 recommended.**

**CIS-99A SOFTWARE END USER SUPPORT** 3.00 UNITS

Introduction to software installing, configuring, trouble shooting and optimizing; operating system/network basics.

- **PREREQUISITE: None. Previous computer experience recommended.**

**CIS-99B SOFTWARE END USER SUPPORT** 3.00 UNITS

Introduction to software installing, configuring, trouble shooting and optimizing; operating system/network basics.

- **PREREQUISITE: None.**

**CIS-99C SOFTWARE END USER SUPPORT** 3.00 UNITS

Introduction to software installing, configuring, trouble shooting and optimizing; operating system/network basics.

- **PREREQUISITE: None.**
CIS-78A  INTRO ADOBE PHOTOSHOP-IBM  3.00 UNITS
Introduction to Adobe Photoshop fundamentals including selecting, layers and
channels to edit and manipulating images using Adobe Photoshop. (Same as CAT-78A)
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer and familiarity with
Windows, as well as concurrent enrollment in CIS-96 or 97 recommended.
86488  05:30PM 10:00PM  TTH BE 100  J Watrous
01/02/07 02/08/07  Last day to add: 01/05/07
CIS-80  WORD FOR WINDOWS  3.00 UNITS
Provides beginning, intermediate and advanced levels of word processing
for students. (Same as CAT-80)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended. Recommend
typing knowledge/skills with at least 40 wpm.
86219      J Lehr
01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86219, is an online course. Computer with Internet access required. www.opencampus.com)

CIS-93  COMPUTERS FOR BEGINNERS  3.00 UNITS
This course is an introduction to personal computers for the beginning student.
(Same as CAT-93)
• PREREQUISITE: None.
86492  05:30PM 10:00PM  W  BE 100  D Thompson
01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86492, is a hybrid class, using both face-to-face and online formats.
Computer with Internet access required. plus 18 hours of laboratory to be arranged.
www.opencampus.com)

CIS-95A  INTRO TO THE INTERNET  1.50 UNITS
An introduction to the Internet for personal computers. (Same as CAT-95A)
• PREREQUISITE: None.
86220      J Cregg
01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86220, is an online course. Computer with Internet access required.
www.opencampus.com)

CIS-96  PRACTICUM IN COMPUTERS  0.50 UNITS
Additional practice for students with operational skills on the computer. (Same
as ACC/CAT-96) (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any RCC non-computer practicum
course. (Note: Open entry/open exit enrollment is based on space availability.
The following sections have a total laboratory requirement of 27 hours. Students
may be charged for paper usage.)
86222  LAB  MLK 219  J Cregg
01/02/07 02/08/07  Last day to add: 02/08/07

CIS-97  PRACTICUM IN COMPUTERS  1.00 UNITS
Additional practice for students with operational skills on the computer. (Same
as ACC/CAT-97) (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any RCC non-computer practicum
course. (Note: Open entry/open exit enrollment is based on space availability.
The following sections have a total laboratory requirement of 54 hours. Students
may be charged for paper usage.)
86223  LAB  MLK 219  J Cregg
01/02/07 02/08/07  Last day to add: 02/08/07

CONSTRUCTION TECHNOLOGY - also see Norco Campus

CON-62  BLUEPRINT READING  3.00 UNITS
Overview of the basic concepts of reading construction blueprints.
• PREREQUISITE: None.
86250  06:30PM 09:30PM  TWTH  MEC 1  Staff
01/02/07 02/08/07  Last day to add: 01/05/07

CULINARY ARTS

All Culinary classes will be held at the Culinary Academy, 1155 Spruce Street,
Riverside. For enrollment information contact Diana Martinez at (951)955-8902.

CUL-23  ADVANCED CAKE DECORATING  2.00 UNITS
Study of advanced professional baking and decorative work used by
professional pastry chefs. To cover the cost of baking materials and supplies, a
non-refundable lab fee of $65.00 will be collected on the first day of class.
• PREREQUISITE: CUL-22.
86692  L/LAB  05:00PM 09:30PM  MW  CULN ACAD  M Williams
01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86692, is a hybrid class, using both face-to-face and online formats.
labs are taught Monday-Friday at the Culinary Academy, 1155 Spruce St., Riverside.
www.opencampus.com)

CUL-36  INTRO CULINARY ARTS  8.00 UNITS
Introduction to the hospitality industry and culinary arts. Hands on food
preparation, breakfast cookery, food handling, sanitation, and operation of restaurant
service area. Students required to purchase knife set and uniforms. Sanitation
techniques and production standards are applied.
• PREREQUISITE: None
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last
three years.
86126  LAB  08:30AM 12:00PM  M  CULN ACAD  J Wagner
08:15AM 02:00PM  TWTH  CULN ACAD  J Wagner
01/02/07 04/13/07  Last day to add: 01/19/07
(Hours listed include breaks.)

CUL-37  INTERMED CULINARY ARTS  8.00 UNITS
Intermediate level of food preparation utilizing all dry and moist methods of
cooking; planning, preparation and service of catered events, baking production,
garde manger, and garnishes. Sanitation techniques and production standards are
applied.
• PREREQUISITE: CUL-36.
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last
three years.
86127  LAB  08:30AM 12:00PM  M  CULN ACAD  D Avalos
08:15AM 02:00PM  TWTHF  CULN ACAD  D Avalos
01/02/07 04/13/07  Last day to add: 01/19/07
(Hours listed include breaks.)

CUL-38  ADVANCED CULINARY ARTS  8.00 UNITS
Advanced principles of classical, modern and international food preparation
and cooking. Focus is on delivering a consistent quality standard-based restaurant
experience to the public by preparing complete menu items for service in dining
rooms.
• PREREQUISITE: CUL-37.
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last
three years.
86128  LAB  08:30AM 12:00PM  M  CULN ACAD  R Baradaran
08:15AM 02:00PM  TWTH  CULN ACAD  R Baradaran
01/02/07 04/13/07  Last day to add: 01/19/07
(Hours listed include breaks.)
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>DAN-8</td>
<td>CHOREOGRAPHY II</td>
<td>2.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>86598</td>
<td>12:30PM 3:30PM MTWTH HG 102 M Haines</td>
<td>01/02/07 02/08/07</td>
<td></td>
<td>M Haines</td>
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<tr>
<td>DAN-9</td>
<td>CHOREOGRAPHY III</td>
<td>2.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>86599</td>
<td>12:30PM 3:30PM MTWTH HG 102 M Haines</td>
<td>01/02/07 02/08/07</td>
<td></td>
<td>M Haines</td>
</tr>
<tr>
<td>DAN-D11</td>
<td>REHEARSAL AND PERFORMANCE</td>
<td>2.00 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>86578</td>
<td>06:00PM 10:30PM MW ECER 9 A Calloway</td>
<td>01/02/07 02/08/07</td>
<td></td>
<td>A Calloway</td>
</tr>
</tbody>
</table>

DANCE

**DAN-D47** PILATES, BEGINNING | 1.00 UNITS
Applies techniques developed by Joseph H. Pilates in mat work and exercises on the universal reformer at the beginning level.
- **PREREQUISITE:** None.

DENTAL TECHNOLOGY - See Moreno Valley Campus

DRAFTING - See Architecture and Engineering (Norco Campus)

EARLY CHILDHOOD STUDIES

**EAR-20** CHILD DEVELOPMENT | 3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)
- **PREREQUISITE:** None.

**EAR-24** CREATIVE ACTIVITIES | 3.00 UNITS
Integration of creative activity into various aspects of the curriculum.
- **PREREQUISITE:** None.

**EAR-28** PRINCIPLES/PRACTICES | 3.00 UNITS
An overview of the field of early childhood studies including the role of the teacher and licensing regulations.
- **PREREQUISITE:** None.

**EAR-42** HOME SCHOOL AND COMM REL | 3.00 UNITS
Techniques for communication and interaction within the family and school for parents and teachers.
- **PREREQUISITE:** None.

**EAR-43** CHALLENGING BEHAVIORS | 3.00 UNITS
An overview of the factors that impact behavior of young children, and proactive intervention and prevention techniques.
- **PREREQUISITE:** EAR-19 and EAR-20.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-4</td>
<td>CONTEMPORARY ECON PRBLM</td>
<td>3.00 UNITS</td>
<td>A general education course emphasizing simple economic analysis applied to issues/problems facing the US citizen.</td>
<td></td>
</tr>
<tr>
<td>86595</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>PS 203</td>
<td>K Hemborg</td>
</tr>
<tr>
<td>ECO-7</td>
<td>MACROECONOMICS</td>
<td>3.00 UNITS</td>
<td>Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)</td>
<td></td>
</tr>
<tr>
<td>86606</td>
<td>TV</td>
<td>01/02/07</td>
<td>02/08/07</td>
<td>J Young</td>
</tr>
<tr>
<td>ECO-8</td>
<td>MICROECONOMICS</td>
<td>3.00 UNITS</td>
<td>Economic theory and analysis applied to consumer and producer behavior in markets. (CAN ECON 4)</td>
<td></td>
</tr>
<tr>
<td>86244</td>
<td>01:10PM 04:10PM</td>
<td>MTWTH</td>
<td>LVKN B4</td>
<td>M Sargent</td>
</tr>
<tr>
<td>EDUCATION</td>
<td>MULTICULTURAL CLASSROOM</td>
<td>3.00 UNITS</td>
<td>Introduces teaching as a profession through five areas related to the practice of teaching: motivation, planning, strategies, management and professionalism.</td>
<td></td>
</tr>
<tr>
<td>86234</td>
<td>06:00PM 09:00PM</td>
<td>MTWTH</td>
<td>LVKN B3</td>
<td>D Hinckley</td>
</tr>
<tr>
<td>ELECTRONICS</td>
<td>- See Norco Campus</td>
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</tr>
</tbody>
</table>

**PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES**

**ENGLISH 1A**: One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

**ENGLISH 1B**: A grade of C or better in ENG-1A.

**ENGLISH 50**: One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A**: There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50 or 60A) during their first semester of enrollment.

See “Moving through English” for more details.

**ENGLISH**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-1A</td>
<td>ENGLISH COMPOSITION</td>
<td>4.00 UNITS</td>
<td>Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)</td>
<td></td>
</tr>
<tr>
<td>86236</td>
<td>06:50AM 09:50AM</td>
<td>MTWTH</td>
<td>LVKN D1</td>
<td>J Kolitz</td>
</tr>
<tr>
<td>ENG-1B</td>
<td>CRITICAL THINKING/Writing</td>
<td>4.00 UNITS</td>
<td>Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)</td>
<td></td>
</tr>
<tr>
<td>86602</td>
<td>02/07/07 02/08/07</td>
<td>Last day to add: 01/05/07</td>
<td></td>
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</tr>
</tbody>
</table>

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
ENG-50  BASIC ENGLISH COMP  4.00 UNITS
Prepares students for college-level reading and academic writing.
• PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.
• ADVISORY: Reading 82, or qualifying preparation score.
86245  06:50AM 09:50AM  MTWTH  LVKN B4  T Allen
01/02/07 02/08/07  Last day to add: 01/05/07
86250  06:50AM 09:50AM  MTWTH  LVKN B3  M Pfenninger
01/02/07 02/08/07  Last day to add: 01/05/07
86247  10:00AM 01:00PM  MTWTH  LVKN C3  M Pfenninger
01/02/07 02/08/07  Last day to add: 01/05/07
86248  10:00AM 01:00PM  MTWTH  LVKN C1  J Anguiano
01/02/07 02/08/07  Last day to add: 01/05/07
86252  10:00AM 01:00PM  MTWTH  LVKN B6  L Kraus
01/02/07 02/08/07  Last day to add: 01/05/07
86787  10:00AM 01:00AM  MTWTH  RXHS P5  Staff
01/02/07 02/07/07  Last day to add: 01/05/07
(This class meets at the old Rubidoux High School, 4250 Opal Street, Riverside.)
86269  LAB  MLK 119  C Sandoval
01/02/07 02/08/07  Last day to add: 02/08/07
86268  LAB  MLK 119  C Sandoval
01/02/07 02/08/07  Last day to add: 02/08/07

ENG-60A  ENGL FUND: SENT TO PARAGRAPHX  4.00 UNITS
This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
86254  06:50AM 09:50AM  MTWTH  LVKN B1  D Ramseyer
01/02/07 02/08/07  Last day to add: 01/05/07
86589  06:50AM 09:50AM  MTWTH  LVKN G5  L Howard
01/02/07 02/08/07  Last day to add: 01/05/07
86786  06:50AM 09:50AM  MTWTH  RXHS P4  Staff
01/02/07 02/08/07  Last day to add: 01/05/07
(This class meets at the old Rubidoux High School, 4250 Opal Street, Riverside.)
86253  10:00AM 01:00PM  MTWTH  LVKN B4  K Krivanek
01/02/07 02/08/07  Last day to add: 01/05/07
86257  10:00AM 01:00PM  MTWTH  LVKN B3  M Kent
01/02/07 02/08/07  Last day to add: 01/05/07
86256  10:10PM 04:10PM  MTWTH  LVKN A9  J Spangler
01/02/07 02/08/07  Last day to add: 01/05/07
86255  06:00PM 09:00PM  MTWTH  LVKN A8  N Bittenbender
01/02/07 02/08/07  Last day to add: 01/05/07

ENG-60A1-4 are courses that students may add any Tuesday or Thursday. Students can attend class Tuesday and Thursday during any of the following times: 10:30-12:30pm or 2:00-4:00pm or 4:00-6:00pm. For more information call 222-8648.

ENG-60A1  SENTENCE STRUCTURE, SPELLING  1.00 UNITS
The first of a four-part course designed for those who need concentrated attention in basic English grammar and writing. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Recommended for students not qualified for ENG-50.
86258  01/02/07 02/08/07  Last day to add: 01/30/07

ENG-60A2  BASIC GRAMMAR AND USAGE  1.00 UNITS
The second of a four-part course designed for those who need concentrated work in basic written English. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Recommended for students not qualified for ENG-50.
86259  TCHA 132  C Murillo
01/02/07 02/08/07  Last day to add: 01/30/07

ENG-60A3  BASIC PUNCTUATION  1.00 UNITS
The third of a four-part course designed for those who need concentrated work in basic written English. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Recommended for students not qualified for ENG-50.
86260  TCHA 132  C Murillo
01/02/07 02/08/07  Last day to add: 01/30/07

ENG-60A4  PARAGRAPH CONSTRUCTION  1.00 UNITS
The fourth of a four-part course designed for those who need concentrated attention in basic English grammar and writing. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Recommended for students not qualified for ENG-50.
86261  TCHA 132  C Murillo
01/02/07 02/08/07  Last day to add: 01/30/07

ENG-60B  ENGL FUND: PARAGRAPHX TO ESSAY  4.00 UNITS
This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. CR/NC only)
• PREREQUISITE: ENG-60A or qualifying preparation score.
86263  06:50AM 09:50AM  MTWTH  LVKN A9  K Turner
01/02/07 02/08/07  Last day to add: 01/05/07
86267  06:50AM 09:50AM  MTWTH  LVKN A7  M Mauldin
01/02/07 02/08/07  Last day to add: 01/05/07
86262  10:00AM 01:00PM  MTWTH  LVKN B1  D Siciliano DiRende
01/02/07 02/08/07  Last day to add: 01/05/07
86266  10:00AM 01:00PM  MTWTH  LVKN A9  K Douglass
01/02/07 02/08/07  Last day to add: 01/05/07
86264  10:10PM 04:10PM  MTWTH  LVKN A7  K Grant
01/02/07 02/08/07  Last day to add: 01/05/07
86265  06:00PM 09:00PM  MTWTH  LVKN A7  M Fultz
01/02/07 02/08/07  Last day to add: 01/05/07

ENG-90A  VOCABULARY ENHANCEMENT  1.00 UNITS
This course is intended to improve students’ vocabulary through the study of word roots, prefixes and suffixes. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-50.
86779  12:30PM 01:30PM  MWF  RXHS P4  Staff
01/02/07 02/08/07  Last day to add: 01/05/07
(This class meets at the old Rubidoux High School, 4250 Opal Street, Riverside.)

ENG-96  WRIT/READ CTR PRACTICUM  0.50 UNITS
Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL reading or speech communication courses. (Non-degree credit course. CR/NC only)
• COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.
86268  LAB  MLK 119  C Sandoval
01/02/07 02/08/07  Last day to add: 02/08/07

ENG-97  WRIT/READ CTR PRACTICUM  1.00 UNITS
Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL reading or speech communication courses. (Non-degree credit course. CR/NC only)
• COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.
86269  LAB  MLK 119  C Sandoval
01/02/07 02/08/07  Last day to add: 02/08/07
ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE
(NEW ESL STUDENTS MUST TAKE PTE-51)
Riverside campus: Call (951) 222-8451 for an appointment
December 5 Tuesday 5:30 pm Assessment Center
December 13 Wednesday 8:30 am Assessment Center
December 19 Tuesday 5:30 pm Assessment Center
December 20 Wednesday 8:30 am Assessment Center
January 2 Tuesday 5:30 pm Assessment Center
January 3 Wednesday 8:30 am Assessment Center

ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

ENGLISH AS A SECOND LANGUAGE

ESL-90C PREPOSITION REVIEW 1.00 UNITS
Reviews and practices correct use of prepositions in common verb, noun and adjective phrases. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Qualification for ESL-53 or higher strongly recommended.
86770 06:00PM 07:30PM MW RXHS P2 0 Dumer
01/02/07 02/08/07 Last day to add: 01/05/07
(This class meets at the old Rubidoux high school, 4250 Opal Street, Riverside.)

ESL-90D VERB TENSE REVIEW 1.00 UNITS
Offers an intensive review and integration of verb tense structure for ESL students. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Qualification for ESL-54, 55 or ENG-50 strongly recommended.
86271 01:10PM 02:40PM MW LVKN D1 D Rivers Senghor
01/02/07 02/08/07 Last day to add: 01/05/07
86772 06:00PM 07:30PM TTH RXHS P2 M McDonald
01/02/07 02/08/07 Last day to add: 01/05/07
(This class meets at the old Rubidoux high school, 4250 Opal Street, Riverside.)

ESL-90I PUNCTUATION REVIEW 1.00 UNITS
Designed to improve students’ use of punctuation. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Qualification for ESL-53 or higher recommended.
86601 01:10PM 02:40PM TTH LVKN F1 G Pendleton
01/02/07 02/08/07 Last day to add: 01/05/07

ESL-91 BEGIN ORAL COMMUNICATION 3.00 UNITS
A beginning conversation, idioms and pronunciation class for English as a Second Language students. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in ESL-51 or 52 strongly recommended.
86272 10:00AM 01:00PM MTWTH LVKN A7 M Tjandra
01/02/07 02/08/07 Last day to add: 01/05/07
86789 09:20AM 12:20PM MTWTH RXHS P2 G Pendleton
01/02/07 02/08/07 Last day to add: 01/05/07
(This class meets at the old Rubidoux high school, 4250 Opal Street, Riverside.)

ESL-95 PRONUNCIATION, ACCENT REDUCE 3.00 UNITS
Provides instruction and intensive practice in pronunciation and accent reduction. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Qualification for ESL-52 or higher recommended.
86273 10:00AM 01:00PM MTWTH LVKN A8 M Reid
01/02/07 02/08/07 Last day to add: 01/05/07

FRENCH

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8806. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY)

FRE-1 FRENCH 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in French. (CAN FREN 2)
• PREREQUISITE: None.
86276 10:00AM 01:45PM MW LVKN F9 R Sarkis
01/02/07 02/08/07 Last day to add: 01/05/07
(Plus 18 hours laboratory to be arranged. The above class, code #86276, is a hybrid class, using both face-to-face and online formats. Computer with Internet access required.
www.opencampus.com)

GEOGRAPHY

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS
The interacting physical processes of the atmosphere, hydrosphere, lithosphere and biosphere which impact Earth’s surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)
• PREREQUISITE: None.
86277 07:35AM 09:50AM MTWTH BE 106 L Dean
01/02/07 02/08/07 Last day to add: 01/05/07

GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS
Practical application of physical geographic principles through the use of geographic tools, including maps, photos and data. (CAN GEG-1+1L=GEOG-6)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in or prior completion of GEG-1.
86278 10:00AM 12:15PM MTWTH BE 106 L Dean
01/02/07 02/08/07 Last day to add: 01/05/07

GEOLOGY

GEO-1 PHYSICAL GEOLOGY 3.00 UNITS
Examines the composition and structure of the earth and processes that shape its surface such as earthquakes, volcanoes, running water, glaciers and plate tectonics. (GEO-1 and 1L, same as CAN GEOL 2)
• PREREQUISITE: None.
86279 07:35AM 09:50AM MTWTH PS 106 B Phelps
01/02/07 02/08/07 Last day to add: 01/05/07

GEO-1L PHYSICAL GEOLOGY LAB 1.00 UNITS
Laboratory course is designed to acquaint students with map reading, earthquake analysis and with the properties and identification of minerals and rocks.
• PREREQUISITE: Concurrent or previous enrollment in GEO-1 or 1A.
86280 10:00AM 12:15PM MTWTH PS 104 B Phelps
01/02/07 02/08/07 Last day to add: 01/05/07
**GUIDANCE**

**GUI-45** INTRODUCTION TO COLLEGE 1.00 UNITS
Introduction to programs, resources and personal factors that contribute to college success. (CR/NC only)
- **PREREQUISITE:** None.
  86281 86301
  01/02/07 02/08/07 Last day to add: 01/05/07
  (The above class, code #86281, is a 6 WEEK ONLINE course. Computer with Internet access required. www.opencampus.com. There is required viewing of the “Introduction to College” telecourse series for this section. Contact the Telecourse hotline. (951) 222-8978 after the first day of school for viewing options.)

**GUI-46** INTRO TRANSFER PROCESS 1.00 UNITS
Survey of transfer requirements with hands-on activities through the application process for students transferring to four-year institutions.
- **PREREQUISITE:** None.
  86572
  01/02/07 02/08/07 Last day to add: 01/05/07
  (The above class, code #86572 is an online course. Computer with Internet access required. www.opencampus.com)

**GUI-47** CAREER EXPLOR/LIFE PLANNING 3.00 UNITS
Designed for students who are undecided about a career and/or major. Evaluates values, interests, abilities and personality; includes goal setting, career research and job preparation. Lab fees required for this course.
- **PREREQUISITE:** None.
  86646
  01/02/07 02/08/07 Last day to add: 01/05/07
  (The above class, code #86646, is an online course. Computer with Internet access required. www.opencampus.com)

**GUI-48** COLLEGE SUCCESS STRAT 2.00 UNITS
Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.
- **PREREQUISITE:** None.
  86287
  10:00AM 12:00PM MTWTH LVKN G3 Staff
  01/02/07 02/08/07 Last day to add: 01/05/07

**GUI-95** ADAPT COMP TECH SEMINAR 0.50 UNITS
This course, designed for students with a disability, provides training in the use of adaptive computer technologies. (Non-degree applicable)
- **PREREQUISITE:** None.
  86298
  01/02/07 02/08/07 Last day to add: 02/08/07

**GUI-96** PRACTICUM ADAPT COMP TECH 0.50 UNITS
Provides additional practice for students using adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 27 hours. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
  86299
  01/02/07 02/08/07 Last day to add: 02/08/07

**HEALTH SCIENCE**

**HES-1** HEALTH SCIENCE 3.00 UNITS
- **PREREQUISITE:** None.
  86293
  07:35AM 09:50AM MTWTH LFSC 108 A Issa
  01/02/07 02/08/07 Last day to add: 01/05/07

**HEALTHCARE TECHNICIAN - See Moreno Valley Campus**

**HISTORY**

**HIS-1** WORLD CIVILIZATIONS 1 3.00 UNITS
Historical development of world societies from the time of human origins to the 16th century.
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
  86638
  07:35AM 09:50AM MTWTH LVKN B5 K Shafer
  01/02/07 02/08/07 Last day to add: 01/05/07

**HIS-2** WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
  86295
  10:00AM 12:15PM MTWTH LVKN F7 K Woods
  01/02/07 02/08/07 Last day to add: 01/05/07

**HIS-5** HIST WEST CIVILIZATIONS 3.00 UNITS
Evolution of modern Western ideas and institutions from the 17th century to the present. (CAN HIST 4)
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
  86296
  05:30PM 10:00PM MW LVKN B2 D Buenviaje
  01/02/07 02/08/07 Last day to add: 01/05/07

**HIS-6** POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
  86298
  01/02/07 02/08/07 Last day to add: 01/05/07
  (The above class, code #86298, is an online course. Computer with Internet access required. www.opencampus.com)

**HIS-7** POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
  86301
  01:00PM 03:15PM MTWTH LVKN B2 D Reina
  01/02/07 02/08/07 Last day to add: 01/05/07

**HIS-9** POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
  86300
  05:30PM 10:00PM MW LVKN B2 G Forlenza
  01/02/07 02/08/07 Last day to add: 01/05/07
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| HIS-7  | 3.00   | POL SOCIETY HIST OF US | 3.00 | POL SOCIETY HIST OF US | A history of the United States from 1877 to the present. (CAN HIST 10)  
  • PREREQUISITE: None. Qualification for ENG-1A recommended.  
  (The above class, code #86303, is an online course. Computer with Internet access required. www.opencampus.com)  
| 86303  | 01/02/07 02/08/07 | Last day to add: 01/05/07 | 01/02/07 02/08/07 | Last day to add: 01/05/07 |

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**HUMANITIES**

**HUM-10 WORLD RELIGIONS 3.00 UNITS**

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.  
• PREREQUISITE: None. Qualification for ENG-1A strongly recommended.  

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**LOGISTICS - See Norco Campus (Business Administration)**

**MANAGEMENT**

**MAG-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS**

Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)  
• PREREQUISITE: None. MAG-44 recommended.  

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**MARKETING**

**MKT-20 PRINC OF MARKETING 3.00 UNITS**

Examines the role of marketing along with an analysis of both profit and non-profit organization’s product, price, distribution and promotion.  
• PREREQUISITE: None.  
• ADVISORY: BUS-10.  

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**MATHEMATICS**

**MAT-10 PRECALCULUS 4.00 UNITS**

The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)  
• PREREQUISITE: MAT-35 or qualifying placement level.  

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<td>PS 102</td>
<td>R Ruiz</td>
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<tr>
<td>86313</td>
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<td>WTH</td>
<td>PS 102</td>
<td>Staff</td>
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**MAT-11 COLLEGE ALGEBRA 4.00 UNITS**

This course is designed to prepare students for further study in business and non-science related mathematics.  
• PREREQUISITE: MAT-35 or qualifying placement level.  

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<td>86316</td>
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<td>PS 202</td>
<td>G Morales</td>
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<td>86330</td>
<td>06:00PM 09:00PM</td>
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<td>PS 106</td>
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**MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS**

The algebra preparation for college level mathematics.  
• PREREQUISITE: MAT-52 or qualifying placement level.  

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<tr>
<td>86326</td>
<td>01:00PM 04:45PM</td>
<td>MTWTH</td>
<td>LVKN E3</td>
<td>K Cramm</td>
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<tr>
<td>86329</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>PS 106</td>
<td>M Montano</td>
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<tr>
<td>86331</td>
<td>06:00PM 09:45PM</td>
<td>MTWTH</td>
<td>PS 108</td>
<td>E Reyes</td>
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<tr>
<td>86328</td>
<td>07:35AM 11:20AM</td>
<td>MTWTH</td>
<td>PS 103</td>
<td>S Somasundaram</td>
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<tr>
<td>86325</td>
<td>07:00AM 10:45AM</td>
<td>MTWTH</td>
<td>LVKN B2</td>
<td>O Chairez</td>
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**REGISTRATION REQUIREMENTS: MATHEMATICS COURSES**

• All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 64 (formerly 50) must take the Accuplacer test to register for classes.  

**LOGISTICS - See Norco Campus (Business Administration)**

**MATH-25 LOGISTICS - See Norco Campus**
MAT-36  TRIGONOMETRY  4.00 UNITS
Introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)

• PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.

86332  11:30AM 02:30PM  MTWTH  LFSC 205  O Chairez
01/02/07  02/08/07  Last day to add: 01/05/07

MAT-52  ELEMENTARY ALGEBRA  4.00 UNITS
An introduction to the concepts of algebra.

• PREREQUISITE: MAT-64 (formerly 50), 65, 90E or qualifying placement level.

86337  07:00AM 08:30AM  MTWTH  LFSC 204  K Cramm
08:30AM 10:00AM  MTWTH  MLK 305
01/02/07  02/08/07  Last day to add: 01/05/07

MAT-53  PLANE GEOMETRY  3.00 UNITS
A course for students who wish an introduction to, or reinforcement in, the fundamentals of plane geometry.

• PREREQUISITE: MAT-52 or qualifying placement level.

86345  07:35AM 09:50AM  MTWTH  BE 108  V Merrill
01/02/07  02/08/07  Last day to add: 01/05/07

MAT-63  ARITHMETIC  3.00 UNITS
(Formerly MAT-51.) Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)

• PREREQUISITE: None.

86735  07:35AM 09:50AM  MTWTH  LVKN F8  G Morales
01/02/07  02/08/07  Last day to add: 01/05/07

86484  10:00AM 12:15PM  MTWTH  PS 102  A Brown
01/02/07  02/08/07  Last day to add: 01/05/07

86591  06:00PM 09:00PM  TWTH  PS 103  J Valdezalvarez
01/02/07  02/08/07  Last day to add: 01/05/07

MAT-64  PRE-ALGEBRA  3.00 UNITS
(Formerly MAT-50.) Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course)

• PREREQUISITE: MAT-63 or 90C.

86482  07:35AM 09:50AM  MTWTH  MLK 306  C Bemis
01/02/07  02/08/07  Last day to add: 01/05/07

86630  10:00AM 12:15PM  MTWTH  LVKN F2  D Chavez
01/02/07  02/08/07  Last day to add: 01/05/07

86522  01:45PM 04:00PM  MTWTH  MLK 306  M Sanchez
01/02/07  02/08/07  Last day to add: 01/05/07

(This class, code #86522, is a Title V course. For more information call the Title V office at 328-3820.)

86483  06:00PM 09:00PM  TWTH  PS 104  J Margo
01/02/07  02/08/07  Last day to add: 01/05/07

MAT-65  ARITHMETIC & PRE-ALGEBRA  5.00 UNITS
Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include applications to real world problems along with an introduction to the notion of algebra and its uses. (Non-degree credit course)

• PREREQUISITE: None.

86751  07:00AM 10:45AM  MTWTH  RXHS P1  P Buchmann
01/02/07  02/08/07  Last day to add: 01/05/07

(This class meets at the old Rubidoux high school, 4250 Opal Street, Riverside.)

86486  10:00AM 12:15PM  MTWTH  MLK 306  P Whelchel
01/02/07  02/08/07  Last day to add: 01/05/07

MAT-50  INTRODUCTORY ALGEBRA  4.00 UNITS
An introduction to the notion of algebra and its uses. (Non-degree credit course.)

86630  10:00AM 12:15PM  MTWTH  LVKN F2  D Chavez
01/02/07  02/08/07  Last day to add: 01/05/07

MAT-90A  WHOLE NUMBERS, INTRO FRACTIONS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit)

• PREREQUISITE: None.

86533  TCHA 127  M Sanchez
01/02/07  02/08/07  Last day to add: 01/30/07

MAT-90B  FRACTIONS, INTRO DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit)

• PREREQUISITE: MAT-90A.

86534  TCHA 127  M Sanchez
01/02/07  02/08/07  Last day to add: 01/30/07

MAT-90C  DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit)

• PREREQUISITE: MAT-90B.

86535  TCHA 127  M Sanchez
01/02/07  02/08/07  Last day to add: 02/08/07

MAT-96  MATH CENTER PRACTICUM  0.50 UNITS
Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)

• PREREQUISITE: None.

• COREQUISITE: Concurrent enrollment in any Math course.

86349  LAB 01/02/07  02/08/07  Last day to add: 02/08/07

MAT-97  MATH CENTER PRACTICUM  1.00 UNITS
Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)

• PREREQUISITE: None.

• COREQUISITE: Concurrent enrollment in any Math course.

86485  LAB 01/02/07  02/08/07  Last day to add: 02/08/07

MEDICAL TECHNICIAN - See Moreno Valley Campus

MUSIC

MUS-8A  INTRO MIDI, DIGITAL AUDIO  3.00 UNITS
An introduction to MIDI and Digital Audio and its applications. Includes the MIDI interface, sequencing and notation, and sampling used to produce musical projects.

• PREREQUISITE: None.

86152  10:00AM 01:45PM  MTWTH  MU 101  A Megas
01/02/07  02/08/07  Last day to add: 01/11/07

(Plus hours to be arranged)

MUS-8B  SEQUENCING/ORCHESTRATION  3.00 UNITS
Practical experience using Digital Audio, the Musical Instrument Digital Interface (MIDI) and its applications with an emphasis on song writing, graphic notation, sampling, editing and orchestrating.

• PREREQUISITE: MUS-8A.

86153  10:00AM 01:45PM  MTWTH  MU 101  A Megas
01/02/07  02/08/07  Last day to add: 01/11/07

(Plus hours to be arranged)
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**MUS-19: MUSIC APPRECIATION** 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

86140  D Humble  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86140, is an online course. Computer with Internet access required. www.opencampus.com)

86141  D Humble  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86141, is an online course. Computer with Internet access required. www.opencampus.com)

86142  D Humble  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86142, is an online course. Computer with Internet access required. www.opencampus.com)

86139  07:35AM 09:50AM  MTWTH  STVR 100  D Sausser  01/02/07 02/08/07  Last day to add: 01/05/07

86143  10:00AM 12:15PM  MTWTH  STVR 100  N Estes  01/02/07 02/08/07  Last day to add: 01/05/07

**MUS-25: JAZZ APPRECIATION** 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- **PREREQUISITE:** None.

86145  C Richard  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86145, is an online course. Computer with Internet access required. www.opencampus.com)

86146  C Richard  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86146, is an online course. Computer with Internet access required. www.opencampus.com)

86147  C Richard  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86147, is an online course. Computer with Internet access required. www.opencampus.com)

86576  P Curtis  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86576, is an online course. Computer with Internet access required. www.opencampus.com)

**MUS-26: FILM MUSIC APPRECIATION** 3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- **PREREQUISITE:** None.

86148  K Mayse  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86148, is an online course. Computer with Internet access required. www.opencampus.com)

86149  K Mayse  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86149, is an online course. Computer with Internet access required. www.opencampus.com)

86150  K Mayse  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86150, is an online course. Computer with Internet access required. www.opencampus.com)

**MUS-65: BASIC MUSICIANSHIP** 2.00 UNITS

A basic course in learning to read music.

- **PREREQUISITE:** None

86151  10:00AM 12:00PM  MTWTH  MU 102  R Duffer  01/09/07 02/08/07  Last day to add: 01/15/07
(Meeting dates are 1/9/07 - 2/8/07)

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**WARNING!**

**REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**

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**NURSING**

**NRN-6: NURSING LEARNING LAB** 0.50 UNITS

With nursing faculty guidance, provides self-paced opportunities to master clinical nursing skills.

- **PREREQUISITE:** Enrollment in the Associate Degree Nursing Program or the Vocational Nursing Program.

86156  LAB  01/02/07 02/08/07  Last day to add: 02/08/07
(The nursing skills lab, LS207, will be open on Mondays from 8am to 4pm and on Tuesdays from 10am to 6pm. The MLK TLC will be staffed by nursing faculty during the same hours.)

**NRN-16: DIMENSIONS OF AD RN** 1.50 UNITS

Assists in transition from student to Registered Nurse and employee status. Explores role of the Registered Nurse in the workplace and various healthcare issues impacting nursing practice.

- **PREREQUISITE:** None.
- **COREQUISITE:** NRN-4.

86597  08:00AM 12:00PM  T  DL 121  E Fawson  01/02/07 02/08/07  Last day to add: 01/05/07
(The above section, code #86597, is a hybrid class, using both face-to-face and online formats. Computer with Internet access required. www.opencampus.com)

**NRN-17: TRANSITION COURSE** 2.00 UNITS

Introduction to basic concepts and assistance for the LVN or transfer student in transition to RCC Associate Degree Nursing Program and the various roles of the registered nurse in today's nursing practice. If NRN-17 is completed successfully more than one year before entering the ADN Program, NRN-17 must be audited in the intersession just prior to entering the ADN Program and a nursing care plan created and submitted according to current RCC NCP format.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** LVN, immediate graduate of the RCC VN Program or nursing student eligible for transfer into the RCC ADN program.

86154  L/LAB  10:00AM 04:00PM  TWTH  LFSC 202  Staff  01/02/07 01/18/07  Last day to add: 01/02/07
(The above class will meet Tues, Wed, Thurs x3 wks from 10am-4pm, beginning 1/02/07.)

**NRN-20: NCLEX-RN REVIEW** 0.50 UNITS

Associate Degree Nursing Curriculum Guided Self-Study Review for NCLEX-RN Candidates.

- **PREREQUISITE:** Eligible for the NCLEX-RN.

86155  08:00AM 03:00PM  TW  BRAD HRTG  P Tutor  01/02/07 01/03/07  Last day to add: 01/02/07
(The above class, code #86155, will meet Tuesday, 1/2/07, & Wednesday, 1/3/07, in the Heritage Rm. from 8:00 to 11:00am and from 12:00 to 3:00pm.)

**NRN-91: NURSING WORK STUDY (BRN APPR)** 0.50 UNITS

Provides additional opportunity for students to correlate instructional theory with related clinical experiences.

- **PREREQUISITE:** NRN-2.

86158  LAB  01/02/07 02/08/07  Last day to add: 01/05/07
(The above class, code #86158, will meet on Wed, 1/3/07 from 4:00-5:00pm in LS202, plus 25 hours TBA. Attendance at first and last class meetings is mandatory.)

**NRN-93: CALCULATIONS FOR HEALTH PROV** 1.00 UNITS

Systems of measurement and principles of dosage calculation for the administration of medications and fluids.

- **PREREQUISITE:** None.

86159  08:00AM 10:00AM  MTW  LFSC 201  P Rowe  01/02/07 01/17/07  Last day to add: 01/02/07
(The above class, code #86159, will meet on Wed. 1/3/07 from 4:00-5:00pm in LS202, plus 25 hours TBA. Attendance at first and last class meetings is mandatory.)

**NRN-94: NURSING CLIN DEVEL PRACTICUM** 2.00 UNITS

Provides nursing students the opportunity to strengthen and develop clinical skills and critical thinking.

- **PREREQUISITE:** Enrollment in the Associate Degree or Vocational Nursing Program.

86160  LAB  01:30PM 07:30PM  M  HOSP  S Lowry  01/02/07 02/08/07  Last day to add: 01/05/07
(Meet at RCRMC at 1:30 pm in cafeteria in uniform on Tuesday, 1/2/07.)
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<tr>
<td>NNV-50</td>
<td>INTRO VOC NURSING FOUN 2.00 UNITS</td>
<td>Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the vocational nursing student.</td>
<td>86164</td>
<td>01:00PM-04:00PM MT LFSC 201 P Rowe</td>
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<td>NNV-61</td>
<td>INTERMED VOCATIONAL NURSING 6.00 UNITS</td>
<td>Applies the nursing process to the care of mothers, infants, children and adolescents with age-related health problems.</td>
<td>86166</td>
<td>07:00AM-12:30PM W HOSP Staff</td>
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<td><strong>Concurrent lab enrollment required - select from labs listed below, codes 86166, 86167, 86168, 86169, 86170, or 86171. For additional class dates and times, please see instructor. All nursing labs are subject to change on the basis of enrollment and/or available clinical facilities.</strong></td>
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<td>PHIL-10</td>
<td>INTRO TO PHILOSOPHY 3.00 UNITS</td>
<td>Introduction to the major questions of Western philosophy and their answers. (CAN PHIL 2)</td>
<td>86639</td>
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<td>PHI-11</td>
<td>CRITICAL THINKING 3.00 UNITS</td>
<td>Introduction to critical thinking as it relates to everyday experience and general knowledge. <strong>PREREQUISITE: None.</strong></td>
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<td>PHOTO-8</td>
<td>INTRO TO PHOTOGRAPHY 3.00 UNITS</td>
<td>Basic techniques of black and white photography including darkroom processing and printing. Students required to supply 35 mm camera; lab materials fee applies. <strong>PREREQUISITE: None.</strong></td>
<td>86357</td>
<td>12:30PM-01:40PM MTWTH LVKN G2 E Hewitt</td>
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<td>PHO-9</td>
<td>INTERMEDIATE PHOTO 3.00 UNITS</td>
<td>Intermediate use of professional equipment and processing of black and white film. <strong>PREREQUISITE: PHOTO-8.</strong></td>
<td>86703</td>
<td>08:00AM-12:30PM MTWTH TCHB 123 S Walag</td>
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<td>PHO-20</td>
<td>INTRO DIGITAL STILL PHOTO 3.00 UNITS</td>
<td>Basic digital imaging processes. Digital image creation, retrieval, manipulation and storage explored. <strong>PREREQUISITE: None.</strong></td>
<td>86704</td>
<td>08:00AM-12:30PM MTWTH TCHB 123 S Walag</td>
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**WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
PhP-4 Nutrition 3.00 UNITS
Principles of basic nutrition and their application to health and diseases.
- PREREQUISITE: None.

86365 LAB 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86365, is an online course. Computer with internet access required. www.opencampus.com)

86368 LAB 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86368, is an online course. Computer with internet access required. www.opencampus.com)

86367 LAB 07:35AM 09:50AM MTWTH HG 108 Staff
01/02/07 02/08/07 Last day to add: 01/05/07

86366 LAB 06:00PM 08:15PM MTWTH WG 102 G McSwain
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-30 First Aid and CPR 3.00 UNITS
Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $14 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.
- PREREQUISITE: None.

86358 LAB 10:00AM 12:15PM MTWTH HG 108 K Farris
01/02/07 02/08/07 Last day to add: 01/05/07

86359 LAB 01:00PM 03:15PM MTWTH HG 108 K Farris
01/02/07 02/08/07 Last day to add: 01/05/07

86345 LAB 06:00PM 10:30PM MW HG 108 N Bonzoumet
01/02/07 02/08/07 Last day to add: 01/05/07

86360 LAB 06:00PM 10:30PM TTH HG 108 J McMains
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-35 Fitness and Wellness 3.00 UNITS
Prepares students to take control of their personal health, physical fitness and overall wellness.
- PREREQUISITE: None.

86361 LAB 10:00AM 01:00PM MTWTH WG 102 S Sigloch
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-36 Wellness: Lifestyle Choices 3.00 UNITS
Studies the various dimensions of health as they relate to living a positive, healthy life.
- PREREQUISITE: None.

86362 LAB 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86362, is an online course. Computer with internet access required. www.opencampus.com)

86363 LAB 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86363, is an online course. Computer with internet access required. www.opencampus.com)

86364 LAB 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86364, is an online course. Computer with internet access required. www.opencampus.com)

PhP-A11 Tennis, Beginning 1.00 UNITS
Develops basic skills of forehand, backhand, serve, volley strokes and strategies for doubles and singles in tennis.
- PREREQUISITE: None.

86389 LAB 10:00AM 12:15PM MTWTH HG TENN J Benito
01/02/07 02/08/07 Last day to add: 01/05/07

86370 LAB 10:00AM 12:15PM MTWTH HG TENN J Benito
01/02/07 02/08/07 Last day to add: 01/05/07

86371 LAB 01:00PM 03:15PM MTWTH HG TENN W Elton
01/02/07 02/08/07 Last day to add: 01/05/07

86372 LAB 03:15PM 05:30PM MTWTH HG TENN N Bonzoumet
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-A12 Tennis, Intermediate 1.00 UNITS
Reviews basic tennis strokes, introduces more advanced strokes and develops intermediate skills.
- PREREQUISITE: None.
- ADVISORY: Course is designed for students with proficient skills in the basic strokes of forehand, backhand and serve and for those who have completed PHP-A11.

86373 LAB 10:00AM 12:15PM MTWTH HG TENN J Benito
01/02/07 02/08/07 Last day to add: 01/05/07

86374 LAB 01:00PM 03:15PM MTWTH HG TENN W Elton
01/02/07 02/08/07 Last day to add: 01/05/07

86375 LAB 03:15PM 05:30PM MTWTH HG TENN N Bonzoumet
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-A13 Tennis, Advanced 1.00 UNITS
Emphasizes advanced tennis skills, strategy and competition.
- PREREQUISITE: None.
- ADVISORY: Course is designed for students with proficient skills in forehand, backhand, volley, serve, lob, overhead and advanced singles and doubles strategy or for those who have completed PHP-A12.

86376 LAB 03:00PM 05:15PM MTWTH POOL T Borden
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-A30 Swimming, Advanced 1.00 UNITS
Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.
- PREREQUISITE: None.
- ADVISORY: It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.

86378 LAB 06:00PM 10:00PM MTWTH POOL T Borden
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-A33 Track/Field-Running Events 1.00 UNITS
Uses beginning and advanced techniques of training for sprints, middle distance, distance and hurdle events.
- PREREQUISITE: None.

86379 LAB TBA WG FRON M Barbee
01/02/07 02/08/07 Last day to add: 01/11/07
(The first class meeting will be held on Tuesday 1/2/07 @ 3:00 pm in Wheelock Gym.)

PhP-A34 T/F-Field Event TechniQ 1.00 UNITS
Uses beginning and advanced techniques of training for all field events.
- PREREQUISITE: None.

86373 LAB TBA WS TRAC J McCarron
01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86773, has 54 hours to be arranged. The first class session will meet Tuesday 1/2/07 @ 1:00 pm on the Wheelock Track.)

PhP-A40 Karate, Beginning 1.00 UNITS
Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.
- PREREQUISITE: None.

86378 LAB 06:00PM 10:30PM PW 3 F Almeida/L Baker
01/02/07 02/08/07 Last day to add: 01/05/07

PhP-A41 Karate, Intermediate 1.00 UNITS
Reviews basic karate and self defense skills and begins work on intermediate skills.
- PREREQUISITE: None.
- ADVISORY: Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.

86379 LAB 06:00PM 10:30PM PW 3 F Almeida/L Baker
01/02/07 02/08/07 Last day to add: 01/05/07
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**Code	 	 Hours	 Days	 Room	 Instructor**

**POLITICAL SCIENCE**

**POL-1 AMERICAN POLITICS 3.00 UNITS**
The principles, institutions, policies and critical issues in American politics.

(CAN GOVT 2)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

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</table>

(The above class, code #86413, is an online course. Computer with Internet access required. www.opencampus.com)

---

**THE WORLD IS YOURS**

Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November and New York in March, attended by 3500 students from around the world. Minimal costs.

Attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or phone 222-8881 for more information.
<table>
<thead>
<tr>
<th>Code</th>
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<td>ABNORMAL PSYCHOLOGY</td>
<td>3.00 UNITS</td>
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</tbody>
</table>

A survey of the nature, causes and treatment of psychological disorders.

- PREREQUISITE: None.

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**READING**

**RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES**

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

- **READING 81-LEVEL 1**: Basic skill level comprehension and vocabulary.
- **READING 82-LEVEL 2**: Intermediate level. Skills include critical thinking and vocabulary building.
- **READING 83-LEVEL 3**: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

See “Moving Through English” for more details.

---

**READING**

**REA-81 READING, LEVEL 1** | 3.50 UNITS |

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course)

- PREREQUISITE: None.

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</table>

**REA-82 READING, LEVEL II** | 3.50 UNITS |

Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course)

- PREREQUISITE: REA-81 or qualifying preparation score.

<table>
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**REAL ESTATE - Also see Business Administration**

**RLE-80 REAL ESTATE PRINCIPLES** | 3.00 UNITS |

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- PREREQUISITE: None.

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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
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### SOCIOLOGY

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### SPANISH

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<td>MLK 113</td>
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### ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.
SPEECH COMMUNICATION

SP-97 PRACTICUM IN SPANISH 1.00 UNITS
A self-paced computer guided practice in Spanish for students with operational
skills on the computer.
  • PREREQUISITE: None.
86462 LAB 01/02/07 02/08/07
MLK 117 D Campbell
Last day to add: 02/08/07

SPEECH COMMUNICATION

SP-1 PUBLIC SPEAKING 3.00 UNITS
Learn how to prepare, present and evaluate a variety of speeches. Minimum of
4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)
  • PREREQUISITE: None.
  • ADVISOR: SPE-51, SPE-52 or qualification for ENG-1A.
86463 07:35AM 09:50AM MTWTH LVKN D4 M Wiggs
01/02/07 02/08/07 Last day to add: 01/05/07
86465 10:00AM 12:15PM MTWTH LVKN E3 M Wiggs
01/02/07 02/08/07 Last day to add: 01/05/07
86467 10:00AM 12:15PM MTWTH LVKN D6 D O'Shaughnessy
01/02/07 02/08/07 Last day to add: 01/05/07
86466 01:10PM 03:25PM MTWTH LVKN C3 N Hokett
01/02/07 02/08/07 Last day to add: 01/05/07
86464 06:00PM 09:00PM TWTH LVKN B5 M Parsley
01/02/07 02/08/07 Last day to add: 01/05/07

SPEECH COMMUNICATION

SP-9 INTERPERSONAL COMMUNICATION 3.00 UNITS
Analyzes the dynamics, components and ethics of the two-person communication
process in relationships. (CAN SPCH 8)
  • PREREQUISITE: None.
  • ADVISOR: SPE-52 or qualification for ENG-1A.
86470 07:35AM 09:50AM MTWTH LVKN D2 A Millar
01/02/07 02/08/07 Last day to add: 01/05/07
86468 10:00AM 12:15PM MTWTH LVKN D5 D Manross
01/02/07 02/08/07 Last day to add: 01/05/07
86471 01:10PM 03:25PM MTWTH LVKN C1 M Sung
01/02/07 02/08/07 Last day to add: 01/05/07
86469 06:00PM 09:00PM TWTH LVKN B4 T Maldonado
01/02/07 02/08/07 Last day to add: 01/05/07

TELECOMMUNICATIONS

TEL-41 INTRO TO TELECOM 3.00 UNITS
A survey of electronic media including the history and development of mass
media from its beginning in early radio and television to the current period of
dynamic change in the telecommunications industry.
  • PREREQUISITE: None.
86172 08:00AM 05:00PM SU CLRK CTR S Gillins
01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86172, is a hybrid class, using both face-to-face and online formats.
Computer with Internet access required. www.opencampus.com. This class will meet on
1/7, 1/21 and 2/4 at the Ben Clark Training Center, 3423 Davis Avenue, Riverside.)

TELECOMMUNICATIONS

TEL-68 STORY DEVELOPMENT PROCESS 3.00 UNITS
An overview of the process involved in developing and pitching story ideas
and scripts to studios, production companies and networks for production
consideration.
  • PREREQUISITE: None.
86711 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86711, is an online course. Computer with Internet access
required. www.opencampus.com)

THEATER ARTS

THE-3 INTRO TO THE THEATER 3.00 UNITS
A survey of theatrical styles and forms intended for the general college
student. (CAN DRAM 18)
  • PREREQUISITE: None.
86570 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86570, is an online course. Computer with internet access required.
www.opencampus.com)
86571 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86571, is an online course. Computer with internet access required.
www.opencampus.com)
86472 10:00AM 12:15PM MTWTH TCHA 108 J Julian
01/02/07 02/08/07 Last day to add: 01/05/07
86473 05:30PM 10:00PM MW TCHA 108
01/02/07 02/08/07 Last day to add: 01/05/07

THE-42A THEATRE TOUR: SPECIAL STUDIES 1.00 UNITS
Study of theatrical genres through attendance at live performances of
professional theater.
  • PREREQUISITE: None.
86474 LAB TBA 12/27/06 01/02/07 Last day to add: 12/28/06
(The study of genres in theatre organized around works available through at least two live
performances of professional theatre and musicals. Trip to New York City 12/27/06-1/2/07.)

WARNING!
REGISTRATION WILL BE BLOCKED IF
YOU HAVE NOT MET THE PREREQUISITE!
## Short Term Classes for Riverside

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**MUSIC**

**MUS-65  BASIC MUSICIANSHIP**

A basic course in learning to read music.

- **PREREQUISITE:** None

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**THEATER ARTS**

**THE-42A  THEATRE TOUR: SPECIAL STUDIES**

Study of theatrical genres through attendance at live performances of professional theater.

- **PREREQUISITE:** None.

---

(Loan dates are 1/9/07 - 2/8/07)

(Loan dates are 12/27/06 - 1/2/07)
**ADMINISTRATION OF JUSTICE - Also see Business Administration**

**ADJ-1**  \textbf{INTRO ADMIN OF JUSTICE}  \textbf{3.00 UNITS}

The history and philosophy of administration of justice in America. (CAN AJ 2)

- \textbf{PREREQUISITE: None.}

85935  05:30PM 10:00PM  TTH  HM 338  M Reid  Last day to add: 01/05/07

**ANATOMY & PHYSIOLOGY**

**AMY-2A**  \textbf{ANATOMY & PHYSIOLOGY I}  \textbf{4.00 UNITS}

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear. (CAN BIOL SEQ B)

- \textbf{PREREQUISITE: None.}

86060  L/LAB  08:00AM 02:00PM  MTWTH  SCI 250  S Wagner  Last day to add: 01/05/07

**AMY-10**  \textbf{SURVEY HUMAN ANAT/PHYSIO}  \textbf{3.00 UNITS}

A survey of the structure and function of human cells, tissues and systems

- \textbf{for Allied Health majors.}

- \textbf{PREREQUISITE: None.}

86059  10:00AM 12:15PM  MTWTH  SCI 157  S Marshall  Last day to add: 01/05/07

**ANTHROPOLOGY**

**ANT-1**  \textbf{PHYSICAL ANTHROPOLOGY}  \textbf{3.00 UNITS}

Examination of human biological evolution, diversity and relationship to the animal world. (CAN ANTH 2)

- \textbf{PREREQUISITE: None.}

85936  10:00AM 12:15PM  MTWTH  LIB 131  L Broyles  Last day to add: 01/05/07

**ANT-2**  \textbf{CULTURAL ANTHRO}  \textbf{3.00 UNITS}

The nature of human culture with a survey of the cultural phenomena of primitive people. (CAN ANTH 4)

- \textbf{PREREQUISITE: None.}

85937  01:00PM 03:15PM  MTWTH  LIB 131  L Broyles  Last day to add: 01/05/07

**ART**

**ART-6**  \textbf{ART APPRECIATION}  \textbf{3.00 UNITS}

An introductory course for the non-art major. An overview of the creative process and various art forms.

- \textbf{PREREQUISITE: None.}
- \textbf{ADVISORY: Qualification for ENG-1A.}

85940  06:00PM 09:00PM  TWTH  HM 129  J Ramirez  Last day to add: 01/05/07

**ART-17**  \textbf{BEGINNING DRAWING}  \textbf{3.00 UNITS}

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills. (CAN ART 8)

- \textbf{PREREQUISITE: None.}

85938  10:00AM 02:30PM  MTWTH  HM 126  H Arnold  Last day to add: 01/05/07

**ART-18**  \textbf{INTERMEDIATE DRAWING}  \textbf{3.00 UNITS}

Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.

- \textbf{PREREQUISITE: ART-17 or 22.}

85939  10:00AM 02:30PM  MTWTH  HM 126  H Arnold  Last day to add: 01/05/07

**BIOLOGY**

**BIO-1**  \textbf{GENERAL BIOLOGY}  \textbf{4.00 UNITS}

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included. (CAN BIOL 14)

- \textbf{PREREQUISITE: None.}

86061  L/LAB  08:00AM 12:30PM  MTWTH  SCI 255  F Galicia  Last day to add: 01/05/07

**BUSINESS ADMINISTRATION - Also see Accounting, Management, Marketing, Paralegal and Real Estate**

**BUS-10**  \textbf{INTRO TO BUSINESS}  \textbf{3.00 UNITS}

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- \textbf{PREREQUISITE: None.}

85941  01/02/07 02/08/07  Last day to add: 01/05/07

(The above class, code #85941, is an online course. Computer with internet access required. www.opencampus.com)
**CHEMISTRY**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**CHE-2A  INTRO CHEMISTRY I  4.00 UNITS**

Introductory chemical concepts with health and environmental applications—fulfills the needs of non-science majors. (CAN CHEM 6)

- **PREREQUISITE:** MAT-52.
- **ADVISORY:** Competency in the use of a computer and familiarity with Windows, Monday - Thursday 7:30am-9:30pm

**CAT-50  KEYBOARD/DOC PROCESSING  3.00 UNITS**

Touch typing and keyboard mastery on computers for basic business applications.

- **PREREQUISITE:** None.

**CAT-78A  INTRO ADOBE PHOTOSHOP-IBM  3.00 UNITS**

Introduction to Adobe Photoshop fundamentals including selecting, layers and channels to edit and manipulating images using Adobe PhotoShop. (Same as CAT-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

**CAT-78B  INTRO ADOBE PHOTOSHOP-IBM  3.00 UNITS**

Introduction to Adobe Photoshop fundamentals including selecting, layers and channels to edit and manipulating images using Adobe PhotoShop. (Same as CAT-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

**CAT-96  PRACTICUM IN COMPUTERS  0.50 UNITS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-96) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

**CAT-97  PRACTICUM IN COMPUTERS  1.00 UNITS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-97) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

**COMPUTER APPLICATIONS/OFFICE**

**CAT-50  KEYBOARD/DOC PROCESSING  3.00 UNITS**

Touch typing and keyboard mastery on computers for basic business applications.

- **PREREQUISITE:** None.

**CAT-78A  INTRO ADOBE PHOTOSHOP-IBM  3.00 UNITS**

Introduction to Adobe Photoshop fundamentals including selecting, layers and channels to edit and manipulating images using Adobe PhotoShop. (Same as CAT-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with Windows, as well as concurrent enrollment in CIS-96 or 97 recommended.

**CAT-96  PRACTICUM IN COMPUTERS  0.50 UNITS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-96) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

**CAT-97  PRACTICUM IN COMPUTERS  1.00 UNITS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-97) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

**COMPUTER INFORMATION SYSTEMS**

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

**CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS**

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

**CIS-78B  INTRO ADOBE PHOTOSHOP-IBM  3.00 UNITS**

Introduction to Adobe Photoshop fundamentals including selecting, layers and channels to edit and manipulating images using Adobe PhotoShop. (Same as CAT-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

**CIS-79  INTRO ADOBE PHOTOSHOP-IBM  3.00 UNITS**

Introduction to Adobe Illustrator fundamentals including creating objects, drawing paths and designing with type. (Same as CAT-79)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

**CIS-93  COMPUTERS FOR BEGINNERS  3.00 UNITS**

This course is an introduction to personal computers for the beginning student. (Same as CAT-93)

- **PREREQUISITE:** None.

**CIS-96  PRACTICUM IN COMPUTERS  0.50 UNITS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-96) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

**CIS-97  PRACTICUM IN COMPUTERS  1.00 UNITS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-97) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<tbody>
<tr>
<td>DEN-70</td>
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<tr>
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<td>MTWTH</td>
<td>MDEC 2</td>
<td>J Hoover</td>
</tr>
<tr>
<td></td>
<td>02:25PM 05:45PM</td>
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<td>MDEC TECH</td>
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<td>DEN-72B</td>
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<tr>
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<td>T</td>
<td>MDEC 2</td>
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<td>DEN-85</td>
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<td>3.00 UNITS</td>
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<td>F Brinhurst</td>
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</table>

**EMERGENCY MEDICAL SERVICES**

EMS-50 and EMS-51 mandatory orientation, STU 101, Moreno Valley Campus.

Choose one time: 12/8/06 1:00pm-3:00pm or 12/15/06 1:30-3:30pm.

**PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES**

**ENGLISH 1A**: One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

**ENGLISH 1B**: A grade of C or better in ENG-1A.

**ENGLISH 50**: One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B, ENG-60C or ESL-55.

**ENGLISH 60A**: There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50 or 60A) during their first semester of enrollment.

See “Moving through English” for more details.

**ENGLISH**

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

**ENG-1A ENGLISH COMPOSITION 4.00 UNITS**

Teaches college-level critical reading, academic writing, and research skills.

(CAN ENGL 2)

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

<table>
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<tr>
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<th>Hours</th>
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<td>Staff</td>
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</table>

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

**ENG-1B CRITICAL THINKING/Writing 4.00 UNITS**

Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)

- **PREREQUISITE:** ENG-1A.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
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<th>Instructor</th>
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</table>

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
### ENGLISH AS A SECOND LANGUAGE

#### ENGL-60B
**ENGLISH FUND: PARAGRAPH TO ESSAY 4.00 UNITS**

This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. CR/NC only)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>HM 206</td>
<td>E Williams</td>
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<tr>
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<td>HM 206</td>
<td>R Carlton</td>
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<td>86674</td>
<td>6:00PM-09:00PM</td>
<td>MTWTH</td>
<td>HM 205</td>
<td>R Somers</td>
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#### ENGL-96
**WRIT/READ CTR PRACTICUM 0.50 UNITS**

Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only)

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<td>MTWTH</td>
<td>HM 232</td>
<td>C Briggs</td>
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<tr>
<td>85984</td>
<td>07:00AM-09:00PM</td>
<td>MTWTH</td>
<td>HM 232</td>
<td>C Briggs</td>
</tr>
</tbody>
</table>

#### ENGL-97
**WRIT/READ CTR PRACTICUM 1.00 UNITS**

Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>HM 232</td>
<td>C Briggs</td>
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</tbody>
</table>

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

### ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

Moreno Valley campus: (Call (951) 571-6492 for an appointment)

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 1</td>
<td>Friday 8:30am</td>
<td>STU 101</td>
<td>M Yang</td>
</tr>
<tr>
<td>December 13</td>
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<td>December 19</td>
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<td>January 3</td>
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<td>M Yang</td>
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</table>

ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

## ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

(NEW ESL STUDENTS MUST TAKE PTESL TEST)

<table>
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<tr>
<th>Date</th>
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<th>Hours</th>
<th>Days</th>
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<td>S Hall</td>
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<td>HES-1</td>
<td>3.00</td>
<td>MTWTH</td>
<td>HM 210</td>
<td>M Torres</td>
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**GEOGRAPHY**

The interacting processes of the atmosphere, hydrosphere, lithosphere and biosphere which impact Earth’s surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)

- **PREREQUISITE:** None.

- **COREQUISITE:** Concurrent enrollment in or prior completion of GEG-1.

**HISTORY**

Evolution of modern Western ideas and institutions from the 17th century to the present. (CAN HIST 4)

- **PREREQUISITE:** None. Qualification for ENG-1A strongly recommended.

**HUMAN SERVICES**

An overview of the types and functions of Human Services agencies and careers in Human Services. Emphasizes the knowledge, skills, abilities and understanding of human needs necessary to prepare for a career in Human Services. (Same as SOC-4)

- **PREREQUISITE:** None.

**HUMANITIES**

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None. Qualification for ENG-1A strongly recommended.

**LOGISTICS** - See Norco or Moreno Valley campus (Business Administration)
REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 64 (formerly 50) must take the Accuplacer test to register for classes.
- OR
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

MATH CENTER PRACTICUM 0.50 UNITS

Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)

MAT-63 ARITHMETIC 3.00 UNITS

(Formerly MAT-51.) Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)

MAT-64 PRE-ALGEBRA 3.00 UNITS

(Formerly MAT-50.) Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course)

MAT-96 MATH CENTER PRACTICUM 1.00 UNITS

Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)

MAT-97 MATH CENTER PRACTICUM 1.00 UNITS

Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)

MEDICAL ASSISTING

MDA-1A MEDICAL TERMINOLOGY 1A 3.00 UNITS

Introduction to medical terminology.

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

See “Moving Through Math” for more details.
PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS
Introduction to the major questions of Western philosophy and their answers.
(CAN PHIL 2)
• PREREQUISITE: None.
86030 LAB 01:00PM 03:15PM MTWTH HM 106 W Knight 01/02/07 02/08/07 Last day to add: 01/05/07

PHI-11 CRITICAL THINKING 3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
• PREREQUISITE: None.
86031 LAB 07:35AM 09:50AM MTWTH HM 338 W Knight 01/02/07 02/08/07 Last day to add: 01/05/07

PHYSICAL EDUCATION

PHP-30 FIRST AID AND CPR 3.00 UNITS
Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $14 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.
• PREREQUISITE: None.
8624 LAB 07:35AM 09:50AM MTWTH LIB 136 C Hansen 01/02/07 02/08/07 Last day to add: 01/05/07

PHP-A15 BOWLING, BEGINNING 1.00 UNITS
Develops the basic skills of approach, delivery, accuracy and spare conversion.
• PREREQUISITE: None.
86081 LAB 03:30PM 05:45PM MTWTH MVB MVB L Snell 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86081, meets at Brunswick Moreno Valley Bowl, 24666 Sunnymead Blvd. A use fee of $3.00 per class session will be charged by Brunswick Moreno Valley Bowl).

PHP-A16 BOWLING, INTERMEDIATE 1.00 UNITS
Develops individual skills of timing, approach and delivery of ball with emphasis on improving spare conversions and making lane adjustments.
• PREREQUISITE: None.
86083 LAB 03:30PM 05:45PM MTWTH MVB MVB L Snell 01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #86083, meets at Brunswick Moreno Valley Bowl, 24666 Sunnymead Blvd. A use fee of $3.00 per class session will be charged by Brunswick Moreno Valley Bowl).

PHP-A40 KARATE, BEGINNING 1.00 UNITS
Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.
• PREREQUISITE: None.
86085 LAB 10:00AM 12:15PM MTWTH MPB 1 D Namekata 01/02/07 02/08/07 Last day to add: 01/05/07

PHP-A41 KARATE, INTERMEDIATE 1.00 UNITS
Reviews basic karate and self defense skills and begins work on intermediate skills.
• PREREQUISITE: None.
• ADVISORY: Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic kata or for those who have completed PHP-A40.
86087 LAB 03:30PM 05:45PM MTWTH MPB 1 J Namekata 01/02/07 02/08/07 Last day to add: 01/05/07

PHP-A46 HATHA YOGA, BEGINNING 1.00 UNITS
Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.
• PREREQUISITE: None.
86089 LAB 01:15PM 03:30PM MTWTH MPB 1 C Hansen 01/02/07 02/08/07 Last day to add: 01/05/07

PHYSICIAN ASSISTANT

PHT-4 APPLIED CLINIC SKILLS II 3.00 UNITS
• PREREQUISITE: Acceptance into the Physician Assistant Program.
86107 L/LAB 09:00AM 11:15AM MTWTH HM 227 L Aldridge/ Pht-12 INTERNAL MEDICINE II 6.00 UNITS
Radiographic procedures, preventive medicine, patient-provider communication, etiology, epidemiology, clinical presentation, diagnosis and treatment of major areas of internal medicine, cardiovascular, pulmonary, infectious diseases, gastrointestinal, renal, genitourinary, rheumatologic, endocrine/metabolic, neurologic, dermatologic, hematologic, oncologic and behavioral science.
• PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.
86099 LAB HOSP RCRM T Thetford/ M Bratton 12/27/06 02/02/07 Last day to add: 01/07/07

PHT-13 SURGERY I 4.00 UNITS
Under supervision, participate in a wide variety of patient care activities including medical histories, physical examination, diagnostic testing and, within limitations imposed by education and previous experience, patient management and supportive involvement in major and minor surgical procedures.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Advanced standing in the Physician Assistant program including completion of all first year courses.
86100 LAB HOSP RCRM T Thetford/ R Stafford 12/27/06 02/02/07 Last day to add: 01/07/07

Moncro Valley
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<td>PHT-15</td>
<td>PEDIATRICS</td>
<td>6.00</td>
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<tr>
<td>PHT-16</td>
<td>OBSTETRICS/GYNECOLOGY</td>
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<td>PHT-17</td>
<td>FAMILY PRACTICE</td>
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<tr>
<td>PHT-18</td>
<td>PSYCHIATRY/MENTAL HEALTH</td>
<td>4.00</td>
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<td>PHT-19</td>
<td>EMERGENCY MEDICINE</td>
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**POLITICAL SCIENCE**

**POL-1 AMERICAN POLITICS** | 3.00 UNITS |
---|---

The principles, institutions, policies and critical issues in American politics.

**PREREQUISITES:** None.

**ADVISORY:** Qualification for ENG-1A.

---

**PSYCHOLOGY**

**PSY-1 GENERAL PSYCH** | 3.00 UNITS |
---|---

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)

**PREREQUISITE:** None.

---

**THE WORLD IS YOURS**

Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November and New York in March, attended by 3500 students from around the world. Minimal costs.

Attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or phone 222-8881 for more information.

---

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
## READING

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<tbody>
<tr>
<td>REA-82</td>
<td>READING, LEVEL II</td>
<td>3.50 UNITS</td>
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<tr>
<td></td>
<td>Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course)</td>
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<td>• PREREQUISITE: REA-81 or qualifying preparation score.</td>
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<td>86041</td>
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(Not eligible for transcript credit.)*

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<th>Instructor</th>
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<tr>
<td>REA-96</td>
<td>READ/WRIT CTR PRACTICUM</td>
<td>0.50 UNITS</td>
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<tr>
<td></td>
<td>Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.</td>
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<td>LAB 07:00AM 09:00PM MTWTH HM 334 G Rangel</td>
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## SENIOR CITIZEN EDUCATION

- These classes listed in Open Campus/Community Education schedule. Call 222-8090 for current copy.

## SOCIOLOGY

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<td>INTRO TO SOCIOLOGY</td>
<td>3.00 UNITS</td>
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<td></td>
<td>The dynamics of group life and social interaction in society. (CAN SOC 2)</td>
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## ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

## SPANISH

### DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8086. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY)

### SPA-1 SPANISH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)

• PREREQUISITE: None.

### SPEECH COMMUNICATION

### SPE-1 PUBLIC SPEAKING 3.00 UNITS

Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)

• PREREQUISITE: None.

• ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.

### SPA-9 INTERPERSONAL COMMUNICATION 3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)

• PREREQUISITE: None.

• ADVISORY: SPE-52 or qualification for ENG-1A.

### WARNING!

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
RCC classes will be held at Rubidoux High School, 4250 Opal Street, Riverside, in the morning, afternoon and evening. These classes are open to everyone! A health fee will be charged, but an RCC parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCC student! For more information, call (951) 222-8779.

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<td>MTWTH</td>
<td>RXHS T8</td>
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<td>BUS-10</td>
<td>3.00</td>
<td>TTH</td>
<td>RXHS T8</td>
<td>Staff</td>
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<tr>
<td>CAT-1A</td>
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<td>TTH</td>
<td>RXHS T10</td>
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<td>CAT-31</td>
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<td>RXHS T10</td>
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<td>CAT-35</td>
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<td>RXHS T9</td>
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<td>EAR-42</td>
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<td>MW</td>
<td>RXHS P1</td>
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<tr>
<td>ENG-90A</td>
<td>1.00</td>
<td>MWF</td>
<td>RXHS P4</td>
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**BIOLOGY**

A study of human populations, food resources, energy cycles and pollution problems of the world.

- **PREREQUISITE:** None.

**BUSINESS ADMINISTRATION**

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

**COMPUTER APPLICATIONS/office**

Provides training and skill building in written communications.

- **PREREQUISITE:** None.

Introduces Web page creation using XHTML to create pages with text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer, familiarity with the Internet. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.

**ENGLISH**

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying preparation score.
- **ADVISORY:** Reading 82, or qualifying preparation score.

This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-50.
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<td>HES-1</td>
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<td>RXHS T7</td>
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**ENGLISH AS A SECOND LANGUAGE**

**ESL-90C** PREPOSITION REVIEW 1.00 UNITS
Reviews and practices correct use of prepositions in common verb, noun and adjective phrases. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ESL-53 or higher strongly recommended.

**ESL-90D** VERB TENSE REVIEW 1.00 UNITS
Offers an intensive review and integration of verb tense structure for ESL students. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ESL-54, 55 or ENG-50 strongly recommended.

**ESL-91** BEGIN ORAL COMMUNICATION 3.00 UNITS
A beginning conversation, idioms and pronunciation class for English as a Second Language students. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in ESL-51 or 52 strongly recommended.

**MATHEMATICS**

**MAT-65** ARITHMETIC & PRE-ALGEBRA 5.00 UNITS
Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include applications to real world problems along with an introduction to the notion of algebra and its uses. (Non-degree credit course.)
- **PREREQUISITE:** None.

**HEALTH SCIENCE**

**HES-1** HEALTH SCIENCE 3.00 UNITS
- **PREREQUISITE:** None.

**MEDICAL ASSISTING**

**MDA-1A** MEDICAL TERMINOLOGY 1A 3.00 UNITS
Introduction to medical terminology.
- **PREREQUISITE:** None.

**READING**

**REA-95** SPECIAL TOPICS IN READING .50 UNITS
Designed to provide strategies and practice in reading comprehension skills.
- **PREREQUISITE:** None.

**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Welcome to Riverside Community College District’s unique and vital training system located at Ben Clark Training Center. In association with local, state and federal agencies, Riverside Community College offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Much of the training occurs at the Ben Clark Public Safety Training Center located adjacent to March Air Force Reserve Base. Riverside Community College at the Ben Clark Center is recognized nationally for its innovative interagency program that emphasizes state of the art training for law enforcement, firefighting, and personnel to function as a team.

Several major public agencies participate in the public safety training, including the Riverside County Sheriff’s Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, the Riverside Community College District is able to offer the following intensive programs in Law Enforcement and Fire Technology:

### Law Enforcement
- **Peace Officer Training**
  - Probation Officer Training
- **Correctional Officer Training**
  - Dispatcher Training

### Fire Technology
- **Basic Firefighter Academy**
  - Truck Academy
- **Technical Rescue Driver Operator**
- **Hazardous Materials**
  - Dispatcher Training
- **Company & Chief Officer Training**
  - Wildland Firefighting

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**ADMINISTRATION OF JUSTICE**

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**DRUG USE RECOGNITION**

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**FIELD TRAINING OFFICER**

- Designed to provide an understanding of the purpose of the field training program. For information regarding enrollment procedures, call 486-2797.
  - **PREREQUISITE:** None.
  - **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**VICE OPERATIONS**

- This course is designed as an overview of operations for law enforcement personnel. For information regarding enrollment procedures, call 486-2797.
  - **PREREQUISITE:** ADJ-B1B.

**WRITING-LAW ENFORCEMENT**

- Gives the law enforcement student a critical understanding of effective writing skills. For information regarding enrollment procedures, call 486-2797.
  - **PREREQUISITE:** None.
  - **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**SEARCH WARRANT PREPARATION**

- Instructs law enforcement personnel in the proper techniques used in the preparation of search warrants. For information regarding enrollment procedures, call 486-2797.
  - **PREREQUISITE:** None.
  - **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**SEARCH WARRANT EXECUTION**

- Presents the elements needed in formulating a proper search warrant entry plan. For information regarding enrollment procedures, call 486-2797.
  - **PREREQUISITE:** None.
  - **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.
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For information regarding enrollment procedures, call 486-2877.

**ADJ-A29A COURTRM TESTIMONY/DEMANOR 0.50 UNITS**

Provides an overview of the courtroom testimony process.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**ADJ-A31A ADV CIVIL PROCEDURES (POST) 1.00 UNITS**

Provides an understanding of advanced civil processes.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**ADJ-A37A LATENT FINGERPRINT RETRIEVAL 0.50 UNITS**

Provides law enforcement personnel with the knowledge and techniques necessary for the identification and retrieval of fingerprints. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**ADJ-A48A BASIC INVESTIGATOR’S COURSE 2.00 UNITS**

This course will teach students basic course necessary for a new investigator to conduct follow-up criminal investigations.

- **PREREQUISITE:** ADJ-B1B.
- **LIMITATION ON ENROLLMENT:** Must be a current sworn peace officer.

**ADJ-B1B BASIC PEACE OFFICER ACADEMY 18.00 UNITS**

Intensive basic instruction designed to meet the minimum requirements of a peace officer as established by State Law. For information regarding enrollment procedures, call 571-6316.

- **PREREQUISITE:** Completion of the POST reading and writing skills examination. Completion of POST physical fitness assessment. Possession of a valid California driver’s license. Successful completion of a medical examination. Fingerprint clearance through the California State Department of Justice.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-C1D CORRECT DEPUTY ACADEMY 12.00 UNITS**

This course fulfills state mandated STC training requirements to work in city or county correctional facilities intended to incarcerate adult offenders. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.

**ADJ-C3B ADV CORREC-PERISH SKILLS TRNG 0.25 UNITS**

The student will be able to identify the appropriate force options to use and engage an uncooperative inmate with poise, control and confidence. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-C3C ADV CORRECTIONS TRAINING 0.50 UNITS**

This one-day, twelve-hour course consists of classroom instruction designed to improve employees’ career, professionalism and work performance. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-C5A BAS WRITING SKILLS-CORREC 0.50 UNITS**

Reviews the basic principles of law enforcement written communications. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-C8A FACILITY SECURITY TRAINING 0.25 UNITS**

Focuses on corrections facility security measures for newly hired civilian corrections employees or as a review for current civilian corrections employees. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-D1B DISPATCHER UPDATE 1.00 UNITS**

This 24-hour course is designed for the experienced Complaint Desk Dispatcher as a legal and critical issues update. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** ADJ-D1A.

**ADJ-D3A RESPONDING TO SUICIDAL CALLERS 0.25 UNITS**

Provides students with necessary skills in dealing with suicidal callers.

- **PREREQUISITE:** ADJ-D1A.

**ADJ-D4A DISPATCH ROLE-OFCCR SAFETY 0.25 UNITS**

This course will help the student learn their role when dealing with high-risk situations. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** ADJ-D1A.

**ADJ-P2A JUV COUNSELOR BASIC TRNG 4.00 UNITS**

Responsibilities of the juvenile institutions counselor. Required during first year of employment. For information regarding enrollment procedures, call 571-6321.

- **PREREQUISITE:** None.

**ADJ-P4A ARREST, SEARCH, SEIZURE 1.50 UNITS**

Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.

- **PREREQUISITE:** None.
<table>
<thead>
<tr>
<th>Code</th>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
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**FIRE TECHNOLOGY**

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<td>CLRK CTR</td>
<td>N Hannum</td>
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</table>

**WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
WHAT ARE ONLINE, HYBRID AND WEB-ENHANCED COURSES?

- **Online** courses are taken exclusively over the Internet – there are no on-campus meetings required.

- **Hybrid** courses meet both on-campus and online – think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this schedule of classes. Since the on-campus portion of hybrid classes could take place on any of our three campuses (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you’d like to take a hybrid course on the Norco campus, you’d look under the Norco campus section of this schedule.

- **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course Web sites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course Web site is an extra value!

ARE YOU READY FOR ONLINE LEARNING?
To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At [www.opencampus.com](http://www.opencampus.com), click on "Help", then click "Requirements Help" (near the top left, under "Help Links").

- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

- You should be self-disciplined and have strong study skills. It’s easier to fall behind in an online class.

- Lastly, you shouldn’t believe the myth that online or hybrid courses are “easier” than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. Set aside a few minutes and take the Open Campus Distance Learning quiz below to help you decide.

WHAT’S AN ONLINE COURSE LIKE?
Sample an online course – go to [www.opencampus.com](http://www.opencampus.com) and click on "Help". Under "Quick Links", click on "Sample Class". Use the information provided to log-in.

This Web site provides:
- computer settings and requirements
- information about registration
- login information
- student and faculty help files
- course syllabi and textbook information
- the Online Course Sample Class

If you’ve visited our Web site and still have questions, please call the Open Campus Help Line at (951) 222-8748.

ARE OPEN CAMPUS DISTANCE LEARNING COURSES FOR ME?

1. Holding weekly class meetings face-to-face is:
   a. Not particularly necessary for me.
   b. Somewhat important to me.
   c. Very important to me.

2. I would classify myself as someone who:
   a. Often gets things done ahead of time.
   b. Needs reminding to get things done on time.
   c. Puts things off until the last minute or doesn’t complete them.

3. When an instructor hands out directions for assignments, I prefer:
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.

4. Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:
   a. More than enough time for an on-campus course.
   b. The same as for a class on-campus.
   c. Less than for a class on-campus.

5. As a reader, I would classify myself as:
   a. Good - I have no problem understanding textbook material.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.

6. Commuting to campus on a regular weekly schedule is:
   a. Extremely difficult for me - I have commitments.
   b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
   c. Easy for me.

7. When I need help understanding the subject:
   a. I am comfortable approaching the instructor.
   b. I am uncomfortable approaching the instructor, but I do it anyway.
   c. I never approach an instructor to admit I don’t understand something.

SCORING: Are Distance Learning courses for you? Score your responses:
3 points for each "a", 2 points for each "b", and 1 point for each "c". **14 or over** -- a Distance Learning course is a **real possibility** for you. Between 8 and 13 -- Distance Learning courses **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less** -- Distance Learning courses **may not** currently be the best alternative for you; talk with your counselor.
# Online Courses

## Online course Limitation on Enrollment:

Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. **Successful (grade of “C” or better) completion of an online class.**
   - If you successfully completed an online course at Riverside Community College prior to Fall, 2006, your record has already been cleared and you may register immediately. (If you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu.)
   - If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222 - 8808 for directions about how to provide documentation to clear this limitation on enrollment. (Since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below.

   OR

2. **Go to [http://opencampus.com/](http://opencampus.com/) and complete the “Online Skills Workshop”**.
   - The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an email, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

## ACCOUNTING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-1A</td>
<td>Principles of Accounting I</td>
<td>3.00</td>
</tr>
<tr>
<td>ACC-1B</td>
<td>Principles of Accounting II</td>
<td>3.00</td>
</tr>
<tr>
<td>ACC-38</td>
<td>Managerial Accounting</td>
<td>3.00</td>
</tr>
<tr>
<td>ACC-63</td>
<td>Income Tax Acctng</td>
<td>3.00</td>
</tr>
<tr>
<td>ACC-66</td>
<td>Non-Profit/Govt Acctg.</td>
<td>3.00</td>
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## ANTHROPOLOGY

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<tbody>
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<td>ANT-1</td>
<td>Physical Anthropology</td>
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## ART

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<td>ART-6</td>
<td>Art Appreciation</td>
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## BUSINESS ADMINISTRATION

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<td>BUS-10</td>
<td>Intro to Business</td>
<td>3.00</td>
</tr>
<tr>
<td>BUS-18A</td>
<td>Business Law I</td>
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## ARCHITECTURE

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</thead>
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<td>History of Architecture</td>
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## CULTURAL ANTHRO

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## INCOME TAX ACCTNG

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<tbody>
<tr>
<td>ACC-63</td>
<td>Income Tax Acctng</td>
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## MANAGERIAL ACCOUNTING

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<tbody>
<tr>
<td>ACC-38</td>
<td>Managerial Accounting</td>
<td>3.00</td>
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## NON-PROFIT/GOVT ACCTG.

<table>
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<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
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<td>ACC-66</td>
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## BUS-10 INTRO TO BUSINESS

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<th>Course Name</th>
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## BUS-18A BUSINESS LAW I

<table>
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<th>Course Name</th>
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</thead>
<tbody>
<tr>
<td>BUS-18A</td>
<td>Business Law I</td>
<td>3.00</td>
</tr>
</tbody>
</table>
### BUS-18B  BUSINESS LAW II  3.00 UNITS
- Commercial paper, business organizations, government regulations, protection of property rights and international law.
  - PREREQUISITE: None.

<table>
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<th>Meeting Dates</th>
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<tr>
<td>86191</td>
<td>L Judon</td>
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<tr>
<td>85758</td>
<td>T Wagner</td>
<td>01/02/07 02/08/07</td>
</tr>
</tbody>
</table>

### BUS-20  BUSINESS MATH  3.00 UNITS
- Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
  - PREREQUISITE: None.

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<tr>
<td>85759</td>
<td>R Beck</td>
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<tr>
<td>86192</td>
<td>R Pardee</td>
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<td>C Pentis</td>
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</tr>
<tr>
<td>85942</td>
<td>D Webster</td>
<td>01/02/07 02/08/07</td>
</tr>
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</table>

### BUS-22  MGMT COMMUNICATIONS  3.00 UNITS
- Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.
  - PREREQUISITE: None.

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<tr>
<td>85760</td>
<td>J Perhamus</td>
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<tr>
<td>86191</td>
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</table>

### BUS-30  ENTREPRENEURSHIP  3.00 UNITS
- Surveys the nature and extent of business. Includes organizations and opportunities in business.
  - PREREQUISITE: None.

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<td>85760</td>
<td>J Scott</td>
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<tr>
<td>85943</td>
<td>D Wilcoxson</td>
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### BUS-53  INTRO TO PERSONAL FINANCE  3.00 UNITS
- An introduction to the theory and practice of personal finance focused on the concepts, decision-making tools and applications of financial planning.
  - PREREQUISITE: None.

<table>
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<td>85761</td>
<td>R Carrigan</td>
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<td>85943</td>
<td>J Duran</td>
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### BUS-70  INTRO ORGANIZATION DEVELOPMENT  3.00 UNITS
- Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as MAG-70)
  - PREREQUISITE: None. MAG-44 recommended.

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<td>86502</td>
<td>C Iehihara</td>
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</table>

### COMPUTER APPLICATIONS/OFFICE

#### CAT-30  BUSINESS ENGLISH  3.00 UNITS
- Reviews grammar, punctuation, spelling and vocabulary; includes business communications.
  - PREREQUISITE: None.
  - ADVISORY: Typing skills recommended.

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<th>Meeting Dates</th>
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<tr>
<td>86538</td>
<td>C MacKenzie</td>
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</table>

#### CAT-65  INTRO TO MS POWERPOINT  1.50 UNITS
- Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65.)
  - PREREQUISITE: None.

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<tbody>
<tr>
<td>85762</td>
<td>P Dunn</td>
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#### CAT-80  WORD FOR WINDOWS  3.00 UNITS
- Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)
  - PREREQUISITE: None.
  - ADVISORY: Concurrent enrollment in CAT-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.

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<td>86199</td>
<td>J Lehr</td>
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</table>

#### CAT-95A  INTRO TO THE INTERNET  1.50 UNITS
- An introduction to the Internet for personal computers. (Same as CIS-95A)
  - PREREQUISITE: None.
  - ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97 recommended.

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<td>86200</td>
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</table>

#### CAT-98A  INTRO TO EXCEL  1.50 UNITS
- An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)
  - PREREQUISITE: None.
  - ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97 recommended.

<table>
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</table>

#### CAT-98B  ADVANCED EXCEL  1.50 UNITS
- Advanced spreadsheet concepts including working with large spreadsheets, database manipulation, templates and macro preparation and use. (Same as CIS-98B)
  - PREREQUISITE: CIS/CAT-98A.

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<td>85768</td>
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### COMPUTER INFORMATION SYSTEMS

#### CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
- Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
  - PREREQUISITE: None.
  - ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended.

<table>
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<tr>
<td>85772</td>
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<tr>
<td>85773</td>
<td>J Coverdale</td>
<td>01/02/07 02/08/07</td>
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<tr>
<td>86212</td>
<td>L Hall</td>
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<td>J Perhamus</td>
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#### CIS-1B  ADV CONCEPTS IN CIS  3.00 UNITS
- Advanced computer concepts, theory and applications. Advanced word processing, spreadsheets, presentation graphics. The Internet and database skills are covered through lecture, discussion and hands-on computer assignments.
  - PREREQUISITE: CIS-1A.
  - ADVISORY: Concurrent enrollment in CIS-96 or CIS-97.

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

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<tr>
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#### CIS-2  FNDMNTLS SYSTEM ANALYSIS  3.00 UNITS
- Structured analysis of user problems related to information systems. CASE tools will be used.
  - PREREQUISITE: None. Concurrent enrollment in CIS-96 recommended.

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<td>86764</td>
<td>S Bhatia</td>
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</table>

#### CIS-5  PROGRAM LOGIC USING C++  3.00 UNITS
- Introduction to computer programming using C++. (CAN CSCI 6)
  - PREREQUISITE: None. CIS-1A and concurrent enrollment in CIS-96 or 97 recommended.

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#### CIS-18A  JAVA PROGRAMMING: OBJECTS  3.00 UNITS
- An introduction to Java programming for students already experienced in programming concepts, which includes defining and implementing functional procedures.
  - PREREQUISITE: None. Previous programming experience writing function on PC platforms as well as CIS-5 and concurrent enrollment in CIS-96 or CIS-97 recommended.

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<td>86487</td>
<td>M Lehr</td>
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#### CIS-62  MS ACCESS DBMS: COMPREHENSIVE  3.00 UNITS
- Provides experience using Microsoft Access DBMS. Subjects covered will include data structures database design, development of select and action queries and development and use of forms and reports.
  - PREREQUISITE: None. Previous computer experience recommended.

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CIS-65 INTRO TO MS POWERPOINT 1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65)
  • PREREQUISITE: None.
86778 P Dunn 01/02/07 02/08/07
CIS-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
  • PREREQUISITE: None.
   • ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.
86219 J Lehr 01/02/07 02/08/07
GUI-45 INTRODUCTION TO COLLEGE 1.00 UNITS
Introduction to programs, resources and personal factors that contribute to college success. (CR/NC only)
  • PREREQUISITE: None.
86281 D DiThomas 01/02/07 02/08/07
GUI-46 INTRO TRANSFER PROCESS 1.00 UNITS
Survey of transfer requirements with hands-on activities through the application process for students transferring to four-year institutions.
  • PREREQUISITE: None.
86572 E Brown 01/02/07 02/08/07
GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS
Designed for students who are undecided about a career and/or major. Evaluates values, interests, abilities and personality; includes goal setting, career research and job preparation. Lab fees required for this course.
  • PREREQUISITE: None
86646 E Brown 01/02/07 02/08/07

HISTORY
HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
  • PREREQUISITE: None. Qualification for ENG-1A recommended.
86298 A Parker 01/02/07 02/08/07
HIS-7 POL SOC HIST OF US 3.00 UNITS
A history of the United States from 1877 to the present. (CAN HIST 10)
  • PREREQUISITE: None. Qualification for ENG-1A recommended.
86303 A Parker 01/02/07 02/08/07
HUM-4 ARTS & IDEAS: ANCIENT-MEDIEVAL 3.00 UNITS
An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from ancient times to the medieval period.
  • PREREQUISITE: None.
   • ADVISORY: Qualification for ENG-1A.
85844 B Pavlis 01/02/07 02/08/07
HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
  • PREREQUISITE: None. Qualification for ENG-1A strongly recommended.
86309 R Mahon 01/02/07 02/08/07
86310 R Mahon 01/02/07 02/08/07
86312 R Mahon 01/02/07 02/08/07
86009 C Rocco 01/02/07 02/08/07
86101 C Rocco 01/02/07 02/08/07
MANAGEMENT
MAG-44 PRINCIPLES OF MANAGEMENT 3.00 UNITS
An overview of the concepts, processes and techniques of organizational management.
  • PREREQUISITE: None.
86012 D Webster 01/02/07 02/08/07
85846 G Zwart 01/02/07 02/08/07
MAG-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS
Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)
  • PREREQUISITE: None. MAG-44 recommended.
86504 R Pardee 01/02/07 02/08/07
MARKETING
MKT-20 PRINC OF MARKETING 3.00 UNITS
Examines the role of marketing along with an analysis of both profit and non-profit organization’s product, price, distribution and promotion.
  • PREREQUISITE: None.
   • ADVISORY: BUS-10.
86024 J Duran 01/02/07 02/08/07

75
MATHEMATICS

MAT-11  COLLEGE ALGEBRA  4.00 UNITS
This course is designed to prepare students for further study in business and non-science related mathematics.

• PREREQUISITE: MAT-35 or qualifying placement level.
86318  G Hunt  01/02/07 02/08/07

MAT-35  INTERMEDIATE ALGEBRA  5.00 UNITS
The algebra preparation for college level mathematics.

• PREREQUISITE: MAT-52 or qualifying placement level.
86327  G Hunt  01/02/07 02/08/07

MAT-36  TRIGONOMETRY  4.00 UNITS
Introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)

• PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.
85859  J Driver  01/02/07 02/08/07

MAT-52  ELEMENTARY ALGEBRA  4.00 UNITS
An introduction to the concepts of algebra.

• PREREQUISITE: MAT-64 (formerly 50), 65, 90E or qualifying placement level.
85868  R Prior  01/02/07 02/08/07

MAT-63  ARITHMETIC  3.00 UNITS
(Formerly MAT-51.) Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)

• PREREQUISITE: None.
86481  E Chung  01/02/07 02/08/07
86631  E Chung  01/02/07 02/08/07

MAT-64  PRE-ALGEBRA  3.00 UNITS
(Formerly MAT-50.) Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course)

• PREREQUISITE: MAT-63 or 90C.
86478  E Chung  01/02/07 02/08/07
86480  J Frewing  01/02/07 02/08/07

MUSIC

MUS-19  MUSIC APPRECIATION  3.00 UNITS
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

• PREREQUISITE: None.
86027  D Foster  01/02/07 02/08/07
86028  D Foster  01/02/07 02/08/07
86029  D Foster  01/02/07 02/08/07
86140  D Humble  01/02/07 02/08/07
86141  D Humble  01/02/07 02/08/07
86142  D Humble  01/02/07 02/08/07

MUS-25  JAZZ APPRECIATION  3.00 UNITS
A comprehensive study of jazz from its origins to the present day.

• PREREQUISITE: None.
86145  C Richard  01/02/07 02/08/07
86146  C Richard  01/02/07 02/08/07
86147  C Richard  01/02/07 02/08/07
86576  P Curtis  01/02/07 02/08/07

MUS-26  FILM MUSIC APPRECIATION  3.00 UNITS
A study of film music in the United States from 1927 to the present day.

• PREREQUISITE: None.
86148  K Mayse  01/02/07 02/08/07
86149  K Mayse  01/02/07 02/08/07
86150  K Mayse  01/02/07 02/08/07

PARALEGAL STUDIES

PAL-10  INTRO PARALEGAL STUDIES  3.00 UNITS
An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

• PREREQUISITE: None.
86351  Staff  01/02/07 02/08/07

PHILOSOPHY

PHI-10  INTRO TO PHILOSOPHY  3.00 UNITS
Introduction to the major questions of Western philosophy and their answers. (CAN PHIL 2)

• PREREQUISITE: None.
85880  S Crasnow  01/02/07 02/08/07
85881  S Crasnow  01/02/07 02/08/07
86639  C Gobatie  01/02/07 02/08/07

PHI-11  CRITICAL THINKING  3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.

• PREREQUISITE: None.
86355  C Gobatie  01/02/07 02/08/07
86356  C Gobatie  01/02/07 02/08/07

PHYSICAL EDUCATION

PHP-4  NUTRITION  3.00 UNITS
Principles of basic nutrition and their application to health and diseases.

• PREREQUISITE: None.
86365  C Lowden  01/02/07 02/08/07
86368  W Elton  01/02/07 02/08/07

PHP-36  WELLNESS: LIFESTYLE CHOICES  3.00 UNITS
Studies the various dimensions of health as they relate to living a positive, healthy life.

• PREREQUISITE: None.
86362  C Lowden  01/02/07 02/08/07
86363  P Smith  01/02/07 02/08/07
86364  S Sigloch  01/02/07 02/08/07

POLITICAL SCIENCE

POL-1  AMERICAN POLITICS  3.00 UNITS
The principles, institutions, policies and critical issues in American politics. (CAN GOVT 2)

• PREREQUISITE: None.
86408  D Haghighat  01/02/07 02/08/07
86410  D Haghighat  01/02/07 02/08/07
86413  D Haghighat  01/02/07 02/08/07
86618  D Makin  01/02/07 02/08/07
86619  D Makin  01/02/07 02/08/07
86414  W Schinke  01/02/07 02/08/07

876
**PSYCHOLOGY**

**PSY-1 GENERAL PSYCH 3.00 UNITS**
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)
- **PREREQUISITE:** None.
  - 86421 R Ruiz 01/02/07 02/08/07
  - 86422 R Ruiz 01/02/07 02/08/07
  - 86424 R Ruiz 01/02/07 02/08/07

**PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS**
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
- **PREREQUISITE:** None.
  - 86428 P Matsos 01/02/07 02/08/07
  - 86429 P Matsos 01/02/07 02/08/07
  - 86430 P Matsos 01/02/07 02/08/07

**READING**

**REA-83 READING, LEVEL III 3.00 UNITS**
Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course)
- **PREREQUISITE:** REA-82 or ESL-73 or qualifying preparation score.
  - 86434 T Brown 01/02/07 02/08/07
  - 86435 T Brown 01/02/07 02/08/07

**REAL ESTATE**

**RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS**
Fundamental course covering the basic laws, principles and terminology of California real estate practice.
- **PREREQUISITE:** None.
  - 85914 J Lewis 01/02/07 02/08/07
**RLE-82 LEGAL ASPECT RL ESTAT 3.00 UNITS**
California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.
- **PREREQUISITE:** None.
  - 86541 T Wagner 01/02/07 02/08/07
**RLE-83 REAL ESTATE FINANCE 3.00 UNITS**
An analysis of real estate finance in residential, apartment, commercial and special purpose properties.
- **PREREQUISITE:** None.
  - 85915 S Brown 01/02/07 02/08/07
**RLE-85 REAL ESTATE ECONOMICS 3.00 UNITS**
Examples of trends and factors affecting real estate values, fluctuations, cycles and market trends.
- **PREREQUISITE:** None.
  - 85916 C MacKenzie 01/02/07 02/08/07

**SOCIOLOGY**

**SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS**
The dynamics of group life and social interaction in society. (CAN SOC 2)
- **PREREQUISITE:** None.
  - 86448 J Schall 01/02/07 02/08/07
  - 86449 J Schall 01/02/07 02/08/07
  - 86450 J Schall 01/02/07 02/08/07
  - 86451 R Davin 01/02/07 02/08/07
  - 86454 R Davin 01/02/07 02/08/07

**SOC-2 AMER SOCIAL PROB 3.00 UNITS**
Identification and analysis of major contemporary social problems. (CAN SOC 4)
- **PREREQUISITE:** None.
  - 86454 D Baker 01/02/07 02/08/07

**SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS**
An introduction to the theories, dynamics, history and present status of intergroup conflict in the United States.
- **PREREQUISITE:** None.
  - 86453 J Brown 01/02/07 02/08/07
  - 86549 J Brown 01/02/07 02/08/07
**SOC-12 MARRIAGE FAMILY REL 3.00 UNITS**
Contemporary patterns in marriage and family relations. (CAN FCS 12).
- **PREREQUISITE:** None.
  - 86455 D Baker 01/02/07 02/08/07
**SOC-20 CRIMINOLOGY 3.00 UNITS**
A sociological analysis of crime, criminal law and criminality.
- **PREREQUISITE:** None.
  - 86455 D Baker 01/02/07 02/08/07
**SPANISH**

**SPA-51 INTRO LISTENING COMP I 2.00 UNITS**
A telecourse which develops basic skills in listening to and understanding native spoken Spanish at the elementary level. See Open Campus section for details.
- **PREREQUISITE:** None.
  - 86766 K Kelly 01/02/07 02/08/07

**TELECOMMUNICATIONS**

**TEL-68 STORY DEVELOPMENT PROCESS 3.00 UNITS**
An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.
- **PREREQUISITE:** None.
  - 86711 M Skerbelis 01/02/07 02/08/07

**THEATER ARTS**

**THE-3 INTRO TO THE THEATER 3.00 UNITS**
A survey of theatrical styles and forms intended for the general college student. (CAN DRAM 18)
- **PREREQUISITE:** None.
  - 86570 M Gourley 01/02/07 02/08/07
  - 86571 M Gourley 01/02/07 02/08/07

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**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
## Norco Campus

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<th>Instructor</th>
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### ACCOUNTING - Also See Business Administration

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### ADMINISTRATION OF JUSTICE

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For more information, see “How to Read the Schedule of Classes.”
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AMERICAN SIGN LANGUAGE

AML-1  AMERICAN SIGN LANGUAGE 1  4.00 UNITS
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.

- **PREREQUISITE:** None.

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ANATOMY & PHYSIOLOGY

AMY-10  SURVEY HUMAN ANAT/PHYSIO  3.00 UNITS
A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.

- **PREREQUISITE:** None.

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BIOLOGY

BIO-1  GENERAL BIOLOGY  4.00 UNITS
A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

(CAN BIOL 14)

- **PREREQUISITE:** None.

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BUSINESS ADMINISTRATION - See Moreno Valley Campus

BUS-10  INTRO TO BUSINESS  3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

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(Also See Commercial paper, business organizations, government regulations, protection of property rights and international law.)
Norco College

### Computer Applications/Office

**CAT-30 BUSINESS ENGLISH 3.00 UNITS**
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
- **PREREQUISITE:** None.
  - 85759 08:30AM 02:08/07 01/02/07 02/08/07 Last day to add: 01/05/07
    - R Beck
    - (The above section, code #85759, is an online class. Computer with Internet access required. www.opencampus.com)

**BUS-30 ENTREPRENEURSHIP 3.00 UNITS**
Surveys the nature and extent of business. Includes organizations and opportunities in business.
- **PREREQUISITE:** None.
  - 85760 07:30AM 12:50PM 01/02/07 02/08/07 Last day to add: 01/05/07
    - J Scott
    - (The above section, code #85760, is an online class. Computer with Internet access required. www.opencampus.com)

**BUS-53 INTRO TO PERSONAL FINANCE 3.00 UNITS**
An introduction to the theory and practice of personal finance focused on the concepts, decision-making tools and applications of financial planning.
- **PREREQUISITE:** None.
  - 85761 05:30PM 10:50PM 01/02/07 02/08/07 Last day to add: 01/05/07
    - R Carrigan
    - (The above section, code #85761, is an online class. Computer with Internet access required. www.opencampus.com)

**COMPUTER APPLICATIONS/OFFICE** - See Moreno Valley Campus

### Chemistry

**CHEM-2A INTRO CHEMISTRY I 4.00 UNITS**
Introductory chemical concepts with health and environmental applications. - fulfills the needs of non-science majors. (CAN CHEM 6)
- **PREREQUISITE:** MAT-52.
  - 85769 07:35AM 12:35PM 01/02/07 02/08/07 Last day to add: 01/05/07
    - M Torrez
  - 85770 01:10PM 06:40PM 01/02/07 02/08/07 Last day to add: 01/05/07
    - Staff

**COMMUNITY INTERPRETATION - See Moreno Valley Campus

### Introductory Computer Science

**CAT-65 INTRO TO MS POWERPOINT 1.50 UNITS**
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65)
- **PREREQUISITE:** None.
  - 85762 06:00PM 12:00PM 01/02/07 02/08/07 Last day to add: 01/05/07
    - P Dunn
    - (The above section, code #85762, is an online class. Computer with Internet access required. www.opencampus.com)

**CAT-72A INTRO WEB PAGE CREATION 1.50 UNITS**
Introduction to Web page creation using XHTML to create pages with text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)
- **PREREQUISITE:** None.
  - 85763 12:30PM 05:00PM 01/02/07 02/08/07 Last day to add: 01/05/07

**CAT-76A INTRO TO DREAMWEAVER 3.00 UNITS**
Prepares student to design and administer Web sites using Dreamweaver. (Same as CIS-76A)
- **PREREQUISITE:** None.
  - 85765 08:00AM 12:00PM 01/02/07 02/08/07 Last day to add: 01/05/07
  - 85764 08:00AM 12:00PM 01/02/07 02/08/07 Last day to add: 01/05/07
    - W Manges

**CAT-93 COMPUTERS FOR BEGINNERS 3.00 UNITS**
An introduction to personal computers for the beginning student. (Same as CIS-93)
- **PREREQUISITE:** None.
  - 85766 10:00AM 2:00PM 01/02/07 02/08/07 Last day to add: 01/05/07

**CAT-96 PRACTICUM IN COMPUTERS 0.50 UNITS**
Additional practice for students with operational skills on the computer. (Same as ACC/CIS-96) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
  - 85767 10:00AM 12:00PM 01/02/07 02/08/07 Last day to add: 01/05/07

**CAT-97 PRACTICUM IN COMPUTERS 1.00 UNITS**
Additional practice for students with operational skills on the computer. (Same as ACC/CIS-97) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
  - 85768 10:00AM 2:00PM 01/02/07 02/08/07 Last day to add: 02/11/07

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**Note:** For the above classes, students must follow the RCC academic policies and procedures outlined in the catalog and on the website. For more information, contact the academic advising office or visit the RCC website.
### COMPUTER INFORMATION SYSTEMS

**CIS-1A  **
**INTRO TO COMP INFO SYS**

3.00 UNITS  

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.  
**PREREQUISITE:** None.  
**ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

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**CIS-1B  **
**ADV CONCEPTS IN CIS**

3.00 UNITS  

Advanced computer concepts, theory and applications. Advanced word processing, spreadsheets, presentation graphics. The Internet and database skills are covered through lecture, discussion and hands-on computer assignments.  
**PREREQUISITE:** CIS-1A.  
**ADVISORY:** Concurrent enrollment in CIS-96 or CIS-97.

All sections of CIS-1B have an 18 hour laboratory requirement to be arranged.

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**CIS-18A  **
**JAVA PROGRAMMING: OBJECTS**

3.00 UNITS  

An introduction to Java programming for students already experienced in programming concepts, which includes defining and implementing functional procedures.  
**PREREQUISITE:** None. Previous programming experience writing function on PC platforms as well as CIS-5 and concurrent enrollment in CIS-96 or CIS-97 recommended.

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**CIS-54A  **
**INTRO TO FLASH**

3.00 UNITS  

Prepares student to learn Flash, one of the most powerful animation and interactivity tools for the web and training mediums. (Same as CAT-54A)  
**PREREQUISITE:** None.  
**ADVISORY:** Competency in the use of a computer and familiarity with the Internet recommended. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.

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**CIS-72A  **
**INTRO WEB PAGE CREATION**

1.50 UNITS  

Introduction to Web page creation using XHTML to create pages with text, hyperlinks, lists, images, tables, frames and forms. (Same as CAT-72A)  
**PREREQUISITE:** None.  
**ADVISORY:** Competency in the use of a computer and familiarity with the Internet recommended. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.

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**CIS-76B  **
**INTRO TO DREAMWEAVER**

3.00 UNITS  

Prepares student to design and administer Web sites using Dreamweaver. (Same as CAT-76B)  
**PREREQUISITE:** None.  
**ADVISORY:** Competency in the use of a computer and familiarity with the Internet recommended. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.

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**CIS-78A  **
**INTRO ADOBE PHOTOSHOP-IBM**

3.00 UNITS  

Introduction to Adobe Photoshop fundamentals including selecting, layers and channels to edit and manipulating images using Adobe PhotoShop. (Same as CAT-78A)  
**PREREQUISITE:** None.  
**ADVISORY:** Competency in the use of a computer and familiarity with Windows, as well as concurrent enrollment in CIS-96 or 97 recommended.

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**CIS-93  **
**COMPUTERS FOR BEGINNERS**

3.00 UNITS  

This course is an introduction to personal computers for the beginning student. (Same as CAT-93)  
**PREREQUISITE:** None.

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**COMPUTER LAB HOURS: NORCO CAMPUS (ST 101)**

Monday - Thursday 8:00am-8:30pm  
Saturday - Sunday 9:00am-4:00pm
### Construction Technology - Also see Riverside Campus

**CON-62 Blueprint Reading**

**3.00 UNITS**

Overview of the basic concepts of reading construction blueprints.

**PREREQUISITE:** None.

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### DENTISTRY/DENTAL TECHNOLOGY - See Moreno Valley Campus

**DRAFTING - See Architecture & Engineering**

### Early Childhood Studies

**EAR-22 Careers, Programs**

**3.00 UNITS**

Studies, observations and analysis of various early childhood programs and career options in the field.

**PREREQUISITE:** None.

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**EAR-28 Principles/Practices**

**3.00 UNITS**

An overview of the field of early childhood studies including the role of the teacher and licensing regulations.

**PREREQUISITE:** None.

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**EAR-33 Infant and Toddlers**

**3.00 UNITS**

A course to provide caregivers the components of quality care and education for children ages 0-3.

**PREREQUISITE:** None.

**ADVISORY:** EAR-20.

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**EAR-45 Admn Ece Ed II**

**3.00 UNITS**

Examines the dynamics of management behavior and the communication process in Early Childhood Education programs.

**PREREQUISITE:** EAR-44.

**ADVISORY:** Twelve units of early childhood studies recommended.

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**ECONOMICS**

**ECO-7 Macroeconomics**

**3.00 UNITS**

Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)

**PREREQUISITE:** None.

**ADVISORY:** ECO-4 and introductory algebra skills recommended.

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### Engineering

**ENE-10 Intro to Engineering**

**1.00 UNITS**

An introduction to various engineering fields, kinds of work done by engineers, and experimental methods used.

**PREREQUISITE:** None.

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**ENE-51 Blueprint Reading**

**2.00 UNITS**

Beginning course in blueprint reading. This course is designed for the machine trades.

**PREREQUISITE:** None.

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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
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**ENGLISH COMPOSITION COURSES**

**ENGLISH 1A**

- 1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
- 2. A grade of C or better in ENG-1A.

**ENGLISH 50**

- 1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
- 2. Successful completion of ENG-60B, ENG-60C or ESL-55.

**ENGLISH 60A**

There is no prerequisite; the course is open to all students.

*It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50 or 60A) during their first semester of enrollment.*

See “Moving through English” for more details.

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**ENGLISH**

**ENG-1A ENGLISH COMPOSITION 4.00 UNITS**

Teaches college-level critical reading, academic writing, and research skills.

(CAN ENGL 2)

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

**ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS**

Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A.

(CAN ENGL 4)

- **PREREQUISITE:** ENG-1A.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

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**ENG-50 BASIC ENGLISH COMP 4.00 UNITS**

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** Reading 82, or qualifying preparation score.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

**ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS**

This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.

**ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS**

This class advances basic writing, reading, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.

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**ENG-96 WRIT/READ CTR PRACTICUM 0.50 UNITS**

Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only)

- **COREQUISITE:** Concurrent enrollment in any English, ESL, reading or speech communication course.

**ENG-97 WRIT/READ CTR PRACTICUM 1.00 UNITS**

Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only)

- **COREQUISITE:** Concurrent enrollment in any English, ESL, reading or speech communication course.
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**ENGLISH AS A SECOND LANGUAGE**

**ESL-90D VERB TENSE REVIEW** 1.00 UNITS

Offers an intensive review and integration of verb tense structure for ESL students. (Non-degree credit course. CR/NC only).
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ESL-54, 55 or ENG-50 strongly recommended.

86610 08:30AM 11:30AM S LIBR 110 Staff
01/06/07 02/10/07 Last day to add: 01/10/07

**ESL-92 INTERMED ORAL COMMUNICATION** 3.00 UNITS

An intermediate conversation, idioms and pronunciation class for English as a Second Language students. (Non-degree credit course. CR/NC only).
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in ESL-53 or 54 strongly recommended.

85821 06:00PM 09:00PM MTWTH LIBR 115 M Shiringan
01/02/07 02/08/07 Last day to add: 01/05/07

**GEOGRAPHY**

**GEG-1 PHYSICAL GEOGRAPHY** 3.00 UNITS

The interacting physical processes of the atmosphere, hydrosphere, lithosphere and biosphere which impact Earth’s surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6).
- **PREREQUISITE:** None.

85822 07:35AM 09:50AM MTWTH ATEC 114 C Tovares
01/02/07 02/08/07 Last day to add: 01/05/07

**GEG-1L PHYSICAL GEOGRAPHY LAB** 1.00 UNITS

Practical application of physical geographic principles through the use of geographic tools, including maps, photos and data. (CAN GEG-1+1L=GEOG-6)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in or prior completion of GEG-1.

85823 LAB 10:00AM 12:15PM MTWTH ATEC 205 C Tovares
01/02/07 02/08/07 Last day to add: 01/05/07

**GUIDANCE**

**GUI-45 INTRODUCTION TO COLLEGE** 1.00 UNITS

Introduction to programs, resources and personal factors that contribute to college success. (CR/NC only)
- **PREREQUISITE:** None.

85824 03:00PM 06:00PM W CENT CLAS Staff
01/03/07 02/07/07 Last day to add: 01/07/07

**GUI-47 CAREER EXPLOR/LIFE PLANNING** 3.00 UNITS

Designed for students who are undecided about a career and/or major. Evaluates values, interests, abilities and personality; includes goal setting, career research and job preparation. Lab fees required for this course.
- **PREREQUISITE:** None

85825 01:15PM 03:30PM MTWTH AC PRT 1 S Galvez
01/02/07 02/08/07 Last day to add: 01/05/07

85826 06:00PM 10:30PM MW ST 108 J Boboye
01/02/07 02/08/07 Last day to add: 01/05/07

**HEALTH SCIENCE**

**HES-1 HEALTH SCIENCE** 3.00 UNITS

- **PREREQUISITE:** None.

85832 07:35AM 09:50AM MTWTH HUM 111 J Morrison
01/02/07 02/08/07 Last day to add: 01/05/07

85831 10:00AM 12:15PM MTWTH HUM 111 J Morrison
01/02/07 02/08/07 Last day to add: 01/05/07

86768 01:00PM 03:15PM MTWTH RXHS 78 K Beeman
01/02/07 02/08/07 Last day to add: 01/05/07

This class meets at the old Rubidoux high school, 4250 Opal Street, Riverside.

85830 05:30PM 10:00PM TTH HUM 111
01/02/07 02/08/07 Last day to add: 01/05/07

**HEALTHCARE TECHNICIAN - See Moreno Valley Campus**

**HISTORY**

**HIS-1 WORLD CIVILIZATIONS 1** 3.00 UNITS

Historical development of world societies from the time of human origins to the 16th century.
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.

85834 06:00PM 10:30PM MW ST 201 S Reed
01/02/07 02/08/07 Last day to add: 01/05/07

**HIS-2 WORLD CIVILIZATIONS 2** 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.

85835 08:30AM 05:30PM S ST 201 G Marshall
01/06/07 02/10/07 Last day to add: 01/10/07

**HIS-6 POL SOC HIST OF US** 3.00 UNITS

A history of the United States from Colonial time to 1877. (CAN HIST 8)
- **PREREQUISITE:** None. Qualification for ENG-1A recommended.

85836 07:35AM 09:50AM MTWTH ST 201 R Ridley
01/02/07 02/08/07 Last day to add: 01/05/07

85838 10:00AM 12:15PM MTWTH ST 203 R Ridley
01/02/07 02/08/07 Last day to add: 01/05/07

85837 06:00PM 10:30PM TTH ST 108 D Reina
01/02/07 02/08/07 Last day to add: 01/05/07
Code	Hours	Days	Room	Instructor
HIS-7	POL SOC HIST OF US	3.00 UNITS
A history of the United States from 1877 to the present. (CAN HIST 10)
• PREREQUISITE: None. Qualification for ENG-1A recommended.
85841	08:30AM 05:30PM	SU	ST 201	S Reed
01/06/07 02/11/07	Last day to add: 01/11/07
85839	10:00AM 12:15PM	MTWTH	ST 201	D Reina
01/02/07 02/08/07	Last day to add: 01/05/07
86761	12:25PM 02:40PM	MTWTH	RHHS P2	S Hall
01/02/07 02/08/07	Last day to add: 01/05/07
(This class meets at the old Rubidoux high school, 4250 Opal Street, Riverside.)
85840	06:00PM 10:30PM	TTH	ST 201	G Marshall
01/02/07 02/08/07	Last day to add: 01/05/07

HUMANITIES
HUM-4 ARTS & IDEAS: ANCIENT-MEDIEVAL 3.00 UNITS
An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from ancient times to the medieval period.
• PREREQUISITE: None.
85844	01/02/07 02/08/07	Last day to add: 01/05/07
(The above section, code #85844, is an online class. Computer with Internet access required. www.opencampus.com)

HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
• PREREQUISITE: None. Qualification for ENG-1A strongly recommended.
85843	12:15PM 02:30PM	MTWTH	LIBR 120	Staff
01/02/07 02/08/07	Last day to add: 01/05/07
86652	03:45PM 06:00PM	MTWTH	ST 203	Y Cho
01/02/07 02/08/07	Last day to add: 01/05/07
85842	06:00PM 10:30PM	TTH	ST 203	D Morgan
01/02/07 02/08/07	Last day to add: 01/05/07

JOURNALISM
JOU-1 INTRO TO JOURNALISM 3.00 UNITS
The role of print media emphasizing theory and practice.
• PREREQUISITE: None.
85845	12:25PM 03:25PM	MTWTH	ST 107	Staff
01/02/07 02/08/07	Last day to add: 01/05/07

LOGISTICS - See Business Administration

MANAGEMENT
MAG-44 PRINCIPLES OF MANAGEMENT 3.00 UNITS
An overview of the concepts, processes and techniques of organizational management.
• PREREQUISITE: None.
85846	01/02/07 02/08/07	Last day to add: 01/05/07
(The above section, code #85846, is an online class. Computer with Internet access required. www.opencampus.com)

MANUFACTURING TECHNOLOGY
MAN-54 MANUFACTURING MEASUREMENT 2.00 UNITS
Introduction to the measuring tools and skills necessary to gain entry level employment in manufacturing, consistent with Level I skill identified in the National Skills Standards for Manufacturing.
• PREREQUISITE: None.
85847	04:10PM 06:25PM	MW	CACT 1	P Van Hulle
01/02/07 02/08/07	Last day to add: 01/05/07
LAB	04:15PM 08:45PM	T	CACT 1	P Van Hulle
01/02/07 02/08/07	Last day to add: 01/05/07

REGISTRATION REQUIREMENTS: MATHEMATICS COURSES
• All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 64 (formerly 50) must take the Accuplacer test to register for classes.
OR
• All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.
See “Moving Through Math” for more details.

MATHEMATICS
MAT-1A CALCULUS I 4.00 UNITS
Plane analytic geometry, functions, differentiation with applications, and basic integration. (CAN MATH 18)
• PREREQUISITE: MAT-10 or qualifying placement level.
85853	12:30PM 04:15PM	MTWTH	LIBR 121	B Johnson
01/02/07 02/08/07	Last day to add: 01/05/07
MAT-3 LINEAR ALGEBRA 3.00 UNITS
Introduction to matrix algebra with vector spaces and linear transformations. (CAN MATH 26)
• PREREQUISITE: MAT-1B.
85854	01:15PM 03:30PM	MTWTH	CACT 1	J Parks
01/02/07 02/08/07	Last day to add: 01/05/07
MAT-10 PRECALCULUS 4.00 UNITS
The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)
• PREREQUISITE: MAT-36 or qualifying placement level.
85848	06:50AM 09:50AM	MTWTH	ATEC 204	M Zeller
01/02/07 02/08/07	Last day to add: 01/05/07
MAT-11 COLLEGE ALGEBRA 4.00 UNITS
This course is designed to prepare students for further study in business and non-science related mathematics.
• PREREQUISITE: MAT-35 or qualifying placement level.
85849	10:00AM 01:00PM	MTWTH	LIBR 110	D Smith
01/02/07 02/08/07	Last day to add: 01/05/07
85850	06:00PM 09:00PM	MTWTH	JFK 106	V Tran
01/02/07 02/08/07	Last day to add: 01/05/07
MAT-12 STATISTICS 3.00 UNITS
Statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)
• PREREQUISITE: MAT-35 or qualifying placement level.
85852	08:30AM 01:00PM	MTWTH	ATEC 210	H Watson
01/06/07 02/11/07	Last day to add: 01/10/07
85851	12:45PM 03:00PM	MTWTH	THTR 204	B Edwards
01/02/07 02/08/07	Last day to add: 01/05/07
MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS
The algebra preparation for college level mathematics.
• PREREQUISITE: MAT-52 or qualifying placement level.
85855	08:30AM 12:15PM	MTWTH	ATEC 211	S Arjmand
01/02/07 02/08/07	Last day to add: 01/05/07
85856	01:00PM 04:45PM	MTWTH	ATEC 204	J Haldane
01/02/07 02/08/07	Last day to add: 01/05/07
85857	05:30PM 09:15PM	MTWTH	LIBR 110	H Ngo
01/02/07 02/08/07	Last day to add: 01/05/07
MAT-36 TRIGONOMETRY 4.00 UNITS
Introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)
• PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.
85859	01:02/07 02/08/07	Last day to add: 01/05/07
(The above section, code #85859, is an online class. Computer with Internet access required. www.opencampus.com)
85858	06:00PM 09:00PM	MTWTH	JFK 116	Staff
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### Medical Assisting - See Moreno Valley Campus

### Medical Technician - See Moreno Valley Campus

### Music

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### Philosophy

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**PHYSICAL SCIENCE**

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**PHYSICAL ASSISTANT - See Moreno Valley Campus**

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**WARNING: REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
Code	 	 Hours	 Days	 Room	 Instructor
RLE-83 REAL ESTATE FINANCE 3.00 UNITS
Analysis of real estate finance in residential, apartment, commercial and special purpose properties.
  • PREREQUISITE: None.
85915 01/02/07 02/08/07 Last day to add: 01/05/07
(The above section, code #85915, is an online class. Computer with Internet access required.
www.opencampus.com)

RLE-85 REAL ESTATE ECONOMICS 3.00 UNITS
Examples of trends and factors affecting real estate values, fluctuations, cycles and market trends,
  • PREREQUISITE: None.
85916 01/02/07 02/08/07 Last day to add: 01/05/07
(The above section, code #85916, is an online class. Computer with Internet access required.
www.opencampus.com)

SENIOR CITIZEN EDUCATION - These classes listed in Open Campus/Community Education schedule. Call 222-8090 for current copy.

SOCIOLOGY
SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS
The dynamics of group life and social interaction in society. (CAN SOC 2)
  • PREREQUISITE: None.
85917 07:35AM 09:50AM MTWTH ST 202 K Andacheh
01/02/07 02/08/07 Last day to add: 01/05/07
85919 02:50PM 05:05PM MTWTH ST 202 R Halili
01/02/07 02/08/07 Last day to add: 01/05/07
85918 06:00PM 10:30PM MW ATEC 210 A Alvarez
01/02/07 02/08/07 Last day to add: 01/05/07

SOC-12 MARRIAGE FAMILY REL 3.00 UNITS
Contemporary patterns in marriage and family relations. (CAN FCS 12).
  • PREREQUISITE: None.
85920 10:00AM 12:15PM MTWTH ST 107 K Andacheh
01/02/07 02/08/07 Last day to add: 01/05/07

ENROLLMENT GUIDELINES: SPANISH COURSES
1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).
   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.
2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPANISH
DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)
SPA-1 SPANISH 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)
  • PREREQUISITE: None.
Electronic workbook exercises require computer with Internet access. All sections of SPA-1 have an 18 hour laboratory requirement to be arranged.
85921 07:35AM 12:05PM MTWTH LIBR 120 I Vejar
01/02/07 02/08/07 Last day to add: 01/05/07
85922 06:00PM 10:30PM MTWTH LIBR 120 R Solorzano
01/02/07 02/08/07 Last day to add: 01/05/07

SPEECH COMMUNICATION
SPE-1 PUBLIC SPEAKING 3.00 UNITS
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)
  • PREREQUISITE: None.
  • ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.
85925 07:35AM 09:50AM MTWTH HUM 101 M Lewis
01/02/07 02/08/07 Last day to add: 01/05/07
85924 12:25PM 02:40PM MTWTH HUM 101 A Olaerts
01/02/07 02/08/07 Last day to add: 01/05/07
85926 02:50PM 05:05PM MTWTH HUM 101 A Olaerts
01/02/07 02/08/07 Last day to add: 01/05/07
85927 05:30PM 10:00PM MW HUM 101 R Orton
01/02/07 02/08/07 Last day to add: 01/05/07
85923 05:30PM 10:00PM TTH HUM 101 R Orton
01/02/07 02/08/07 Last day to add: 01/05/07

THEATER ARTS
THE-2 SPECIAL PROJECTS LAB I 1.00 UNITS
A course in play production from casting to public performance for special projects on a small scale.
  • PREREQUISITE: None. Acting and production skills desirable.
85932 LAB 12:55PM 05:25PM MW THTR 101 S Boulanger
01/02/07 02/08/07 Last day to add: 01/05/07
(The above class, code #85932, is for cast and crew of “student directed one-acts”.
General company auditions will be held Dec 14 from 2-4pm or by appointment in Little Theater 101. Some additional lab hours, including evenings & weekends, to be arranged with the instructor. Performance dates Feb 22 thru Feb 24, 2007.)

THE-3 INTRO TO THE THEATER 3.00 UNITS
A survey of theatrical styles and forms intended for the general college student. (CAN DRAM 18)
  • PREREQUISITE: None.
85933 06:00PM 10:30PM MW THTR 101 S Boulanger
01/02/07 02/08/07 Last day to add: 01/05/07

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Weekend College at Norco

You can complete your general education transfer requirements for both the California State and University of California colleges through Weekend College. Please make an appointment to see a counselor or refer to the transfer requirements listed in the college catalog.

We are also offering (2) seven week classes for students who have placed into prerequisite English classes. English 60A and English 60B will be offered back to back during the fall weekend schedule to assist students progress through the required English sequence. Please see information on Matriculation.

ACCOUNTING - Also See Business Administration

ACC-62 PAYROLL ACCOUNTING 3.00 UNITS
Studies accounting for payroll, aspects of social security, unemployment, worker’s comp, utilizing microcomputers.
- PREREQUISITE: ACC-1A, 10A or CAT-63A. Concurrent enrollment in ACC-96 or CIS-96 recommended.
85732 08:30AM 05:30PM S ST 203 F Rangel
01/06/07 02/10/07 Last day to add: 01/10/07
(The above section, code #85732, is a hybrid class, using both face to face and online formats. www.opencampus.com. Please note this class meets every other Saturday beginning 01/06/07.)

ACC-65 COMPUTERIZED ACCOUNTING 3.00 UNITS
Computerized accounting through the use of commercial software accounting packages.
- PREREQUISITE: ACC-1A, 10A or CAT-63A. CIS-1 or 90A recommended.
Concurrent enrollment in ACC/CIS-96 also recommended.
85734 08:30AM 05:30PM S HUM 102 M Scott
01/06/07 02/10/07 Last day to add: 01/10/07

ART

ART-6 ART APPRECIATION 3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.
- PREREQUISITE: None.
- ADVISORY: Qualification for ENG-1A.
85750 08:30AM 01:00PM S ATEC 114 C Goux
01/06/07 02/10/07 Last day to add: 01/10/07
(The above section, code #85750, is a hybrid course, using face to face and online formats. Computer with internet access required. www.opencampus.com)

COMPUTER APPLICATIONS/OFFICE

CAT-72A INTRO WEB PAGE CREATION 1.50 UNITS
Introduction to Web page creation using XHTML to create pages with text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)
- PREREQUISITE: None.
- ADVISORY: Competency in the use of a computer, familiarity with the Internet. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.
85763 12:30PM 05:00PM S LIBR 115 W Manges
01/06/07 02/10/07 Last day to add: 01/10/07

CAT-78A INTRO ADOBE PHOTOSHOP-IBM 3.00 UNITS
Introduction to Adobe Photoshop fundamentals including selecting, layers and channels to edit and manipulating images using Adobe PhotoShop. (Same as CIS-78A)
- PREREQUISITE: None.
- ADVISORY: Competency in the use of a computer and familiarity with Windows, as well as concurrent enrollment in CIS-96 or 97 recommended.
85764 08:30AM 12:30PM S HUM 208 W Manges
01/06/07 02/10/07 Last day to add: 01/10/07
(The above section, code #85764, is a hybrid course, using face to face and online formats. Computer with internet access required. www.opencampus.com)

COMPUTER INFORMATION SYSTEMS

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- PREREQUISITE: None.
- ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended.
85776 12:30PM 05:00PM SSU ATEC 118 K Daraei
01/06/07 02/11/07 Last day to add: 01/10/07

CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS
Introduction to Web page creation using XHTML to create pages with text, hyperlinks, lists, images, tables, frames and forms. (Same as CAT-72A)
- PREREQUISITE: None.
- ADVISORY: Competency in the use of a computer, familiarity with the Internet. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.
85779 12:30PM 05:00PM S LIBR 115 W Manges
01/06/07 02/10/07 Last day to add: 01/10/07
**ENGLISH**

**ENG-1A ENGLISH COMPOSITION** 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

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**ENG-50 BASIC ENGLISH COMP** 4.00 UNITS
Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** Reading 82, or qualifying preparation score.

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**ENGLISH AS A SECOND LANGUAGE**

**ESL-90D VERB TENSE REVIEW** 1.00 UNITS
Offers an intensive review and integration of verb tense structure for ESL students. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ESL-54, 55 or ENG-50 strongly recommended.

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**HISTORY**

**HIS-2 WORLD CIVILIZATIONS 2** 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.

- **PREREQUISITE:** None. Qualification for ENG-1A recommended.
- **ADVISORY:** Competency in the use of a computer and familiarity with Windows, as well as concurrent enrollment in CIS-96 or 97 recommended.

**MATHEMATICS**

**MAT-12 STATISTICS** 3.00 UNITS
Statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)

- **PREREQUISITE:** MAT-35 or qualifying placement level.

**MAT-52 ELEMENTARY ALGEBRA** 4.00 UNITS
An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90E or qualifying placement level.

**PSYCHOLOGY**

**PSY-1 GENERAL PSYCH** 3.00 UNITS
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)

- **PREREQUISITE:** None.

**SPEECH COMMUNICATION**

**SPE-9 INTERPERSONAL COMMUNICATION** 3.00 UNITS
Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-52 or qualification for ENG-1A.
## Short Term Classes for Norco

### COMPUTER APPLICATIONS/OFFICE

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<tr>
<td>CAT-98A INTRO TO EXCEL</td>
<td>1.50 UNITS</td>
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</table>
| An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)  
  • PREREQUISITE: None.  
  • ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97 recommended. | | 01/02/07 01/21/07 | L Holmes | 85767 |
| (The above section, code #85767, is an online class. Computer with Internet access required. www.opencampus.com) | | Last day to add: 01/08/07 | | |
| CAT-98B ADVANCED EXCEL | 1.50 UNITS |        |      |            |
| Advanced spreadsheet concepts including working with large spreadsheets, database manipulation, templates and macro preparation and use. (Same as CIS-98B)  
  • PREREQUISITE: CIS/CAT-98A. | | 01/22/07 02/08/07 | L Holmes | 85768 |
| (The above section, code #85768, is an online class. Computer with Internet access required. www.opencampus.com) | | Last day to add: 01/22/07 | | |

### COMPUTER INFORMATION SYSTEMS

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</tbody>
</table>
| An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)  
  • PREREQUISITE: None.  
  • ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97 recommended. | | 01/02/07 01/21/07 | L Holmes | 85783 |
| (The above section, code #85783, is an online class. Computer with Internet access required. www.opencampus.com) | | Last day to add: 01/08/07 | | |
| CIS-98B ADVANCED EXCEL | 1.50 UNITS |        |      |            |
| Advanced spreadsheet concepts including working with large spreadsheets, database manipulation, templates and macro preparation and use. (Same as CAT-98B)  
  • PREREQUISITE: CIS/CAT-98A. | | 01/22/07 02/08/07 | L Holmes | 85784 |
| (The above section, code #85784, is an online class. Computer with Internet access required. www.opencampus.com) | | Last day to add: 01/22/07 | | |

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Telecourses and Tele-webcourses

Television for Your Head… A telecourse is a college credit course that allows you to complete much of your study at home by viewing televised or videotaped lectures instead of attending lectures on campus. Telecourses have been specially designed to provide students with educational opportunities that are flexible enough to fit even the busiest schedule. The televised lectures represent one component of an integrated instructional package that includes a textbook, study guide, course syllabus and required on-campus seminars.

Note: A telecourse listed as a tele-webcourse does require Internet access to complete portions of the course.

Flexibility for Your Schedule. Telecourses enable you to watch course-related programs at home on local television channels. You may also view the course-related programs at your convenience in the Norco, Moreno Valley and Riverside Campus Libraries.

An Instructor Who Cares. An RCC faculty member is assigned to serve as instructor for each telecourse. Your instructor will have many of the same responsibilities as any classroom instructor – preparing and grading assignments, answering your questions, administering your exams, and conducting the on-campus seminars. The instructor will also be available to answer your questions by phone or in person during designated hours. Check your course syllabus for your instructor’s telephone number and office hours.

Is a telecourse for you? To help you decide, take our Open Campus Distance Learning quiz to find out if you have what it takes to succeed in a telecourse. If you score well on the quiz, you may also want to consider taking an Open Campus Online course. See the Open Campus Online section for details.

Motivation + Determination = Success. Register Now and Give Yourself Some Credit. You may register for a telecourse in the same manner as any on-campus course. (Please see the center of this schedule for an Application for Admission.) For your convenience, you may purchase your textbooks in the bookstore or order by email - www.textbook.com.

Questions? Most of your questions will be answered in the Telecourse Student Handbook, available in any campus bookstore or at the Open Campus website - www.opencampus.com; or the Telecourse Student Hotline (951) 222-8978.

Telecourse Programming begins the week of 1/8/07.

PLEASE NOTE: On Charter Communications, you need a digital cable box to receive Channel 94 (in Riverside/Norco.) Call Charter Customer Service at 359-8989 to order a digital cable box.

Telecast Choices:
KRCC Channel 94 (Charter Comm in Riverside-Norco only)
KRCC Channel 17 (Adelphia Cable - Moreno Valley)

Selected telecourses are distributed on the following channels (please check the Telecourse Student Handbook, Open Campus website or Telecourse Student Hotline after December 18, 2006.)

KVCR Channel 24
Comcast Cable-Corona Channel 24
DirecTV Channel 947
Dish Network Channel 8014

Final telecast times will be available after December 18, 2006 in the Telecourse Student Handbook (available at any campus bookstore or on the Open Campus website - www.opencampus.com; or the Telecourse Student Hotline (951) 222-8978.

On-campus Sessions: Important Note: Students who miss the first on-campus session may be automatically dropped from the course. No adds will be accepted after the first on-campus session.

NEW! Telecourse Series can also be viewed by computer via streaming video from the Open Campus server. Go to www.opencampus.com and click on “Telecourses” for more information.
ECONOMICS 7
“Choices and Change - Macroeconomics”
Principles of Macroeconomics (3 units)
Economic theory and analysis as applied to the U.S. economy as a whole.
Television Choices:
See Telecourses and Tele-webcourses information.
On-campus Sessions:
Code 86606: Tuesdays, 6-9pm
1/2, 1/16, 1/23, 1/30, 2/6; Riverside campus, LVKN C1
Instructor: John Young, (951) 222-8370

HISTORY 6
“Shaping America”
Political and Social History of the U.S. (3 units)
A history of the United States from Colonial time to 1877.
Television Choices:
See Telecourses and Tele-webcourses information.
On-campus Sessions:
Code 86299: Wednesdays, 2-5pm
1/3, 1/10, 1/17, 1/24, 1/31; Riverside campus, LVKN F5
Instructor: Kristi Woods, (951) 222-8651

PSYCHOLOGY 1
“Inside Out”
General Psychology (3 units)
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.
Television Choices:
See Telecourses and Tele-webcourses information.
On-campus Sessions:
Code 86423: Thursdays, 6-9pm
1/4, 1/11, 1/18, 1/25, 2/1; Riverside campus, LVKN C2
Instructor: Clarence Romero, (951) 222-8326

PSYCHOLOGY 35
“The World of Abnormal Psychology”
Abnormal Psychology (3 units)
Survey of historical and contemporary approaches to diagnosing, understanding and treating major forms of psychological disorders.
Television Choices:
See Telecourses and Tele-webcourses information.
On-campus Sessions:
Code 86425: Tuesdays, 6-9pm
1/2, 1/9, 1/16, 1/23, 1/30; Riverside campus, LVKN C2
Instructor: Jon Metrick, (951) 222-5495

WARNING!
REGISTRATION WILL BE BLOCKED IF
YOU HAVE NOT MET THE PREREQUISITE!
Moving through English

ESL
- ESL-51
- ESL-71 Reading
- ESL-91 Beginning Oral Communication

ESL-52
- ESL-72 Reading
- ESL-92 Intermediate Oral Communication

ESL-53
- ESL-73 Reading
- ESL-93 Advanced Oral Communication

ESL-54*
- ESL-74 Reading

ESL-55*
- ESL-95 Reading

ESL-56
- ESL-96 Advanced Oral Communication

Shaded areas indicate possible course placements

* Indicates UC/CSU transferable course
** Associate Degree applicable only

English Composition
- ENG-60A
- ENG-60B

Reading
- REA-81
- REA-82

- ENG-50**
- REA-83

- ENG-1A

- REA-2** Rapid Reading

- REA-3** College Level

Moving through Math

Science, Engineering or Math Majors
- MAT-63 Arithmetic No Prerequisite
- MAT-64 Pre-Algebra Prereq: MAT-63
- MAT-65 Pre-Algebra & Pre-Algebra No Prerequisite

- MAT-53** Geometry Prereq: MAT-52
- MAT-35** Intermediate Algebra Prereq: MAT-52

- MAT-36*** Trigonometry Prereq: MAT-35 & 53
- MAT-25* Survey of Math Prereq: MAT-53 & 35

- MAT-10* Pre-calculus Prereq: MAT-36

- MAT-1A* Calculus 1 Prereq: MAT-10

- MAT-1B* Calculus 2 Prereq: MAT-1A

- MAT-1C* Calculus 3 Prereq: MAT-1B

- MAT-2* Diff. Equations Prereq: MAT-1B

- MAT-3* Linear Algebra Prereq: MAT-1B

Liberal Studies or Social Science Majors
- MAT-63 Arithmetic No Prerequisite
- MAT-64 Pre-Algebra Prereq: MAT-63

- MAT-52** Elem. Algebra Prereq: MAT-64

- MAT-35** College Algebra Prereq: MAT-35

- MAT-12* Statistics Prereq: MAT-35

- MAT-4* Finite Math Prereq: MAT-35

- MAT-5* Business Calculus Prereq: MAT-35

Shaded areas indicate possible course placements

* Indicates UC/CSU transferable course.
** Associate Degree Applicable Only
*** CSU Transferable Only
Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District’s intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the College Health Service at each campus.

Assistance and Referral

Students can seek help through the College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at 222-8150.

Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

I. Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District, unless a tobacco use area has been designated.

Off-campus Services

For off-campus services call:
Riverside County Substance Abuse Program................. 955-2105
24-hr Detox Line ................................................. 955-2100
After hours (5pm) number....................................... 1-800-499-3008

For toll-free information call:
Local Al-Anon .......................................................... 824-1516
Alcoholics Anonymous ........................................ (951) 687-7090
Assisted Recovery ............................................ 1-800-527-5344
Cocaine Anonymous ........................................... (951) 359-3895
Cocaine Hotline ................................................ 1-800-662-HELP
National Council on Alcoholism ......................... 1-800-662-HELP

Medical Emergencies

Dial 911 for life threatening or serious conditions.

Health Services available for enrolled Students:

- First Aid/Emergency Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Immunizations at low-cost student rate
  (Measles, Tetanus, Hep. B and TB testing)
- Laboratory testing (low-cost urinalysis and pregnancy)
- Community referrals
- Free vision and hearing screening
- Weight loss counseling
- Smoking Cessation program
- Substance abuse counseling
- Limited over the counter medication
- Peer Health Program

For more information call:
Riverside (951) 222-8151
Moreno Valley (951) 571-6103
Norco (951) 372-7046
Programa de inglés como segundo idioma (ESL) de Riverside Community College (RCC)

Clases de inglés como segundo idioma son para personas que tienen conocimiento del inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCC. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
Usted es elegible para asistir a RCC si:
- Ha completado 16 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o,
- Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCC?
Si, se requiere que los estudiantes tomen el examen PTESL para personas con inglés limitado. Este examen se usa solamente para asegurar que se inscriban en la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?
Utilizando los resultados del examen PTESL, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCC?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de inglés. Se, puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (schedule of classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíe a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.

2. Tome el examen PTESL y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.

3. Se puede matricular llamando a Tiger Talk el sistema telefónico. Rellene la forma Tiger Talk al centro de Horario de Clases para facilitar su proceso de matrícula telefónica.

¿Cuánto cuesta asistir al colegio?
Vea la página, ¿Cuánto cuesta asistir a RCC?

¿Hay asistencia financiera?
Si usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matriculación. Para mayor información por favor llame al 222-8712.

¿Ofrece RCC clases en español?
Desafortunadamente, no se ofrecen clases en español. Las únicas clases que ofrecemos en español son para estudiantes que quieren aprender a hablar español.

¿Ofrece RCC cuidado de niños?
El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años. Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud o la forma Tiger Talk, por favor llame al 222-8107 o al 222-8744.

AB540

Desde el 1 de enero de 2002, la ley AB540 de California permite que los estudiantes inmigrantes paguen la matrícula del estado sin importar su estatus de residencia. Bajo esta nueva ley, los estudiantes inmigrantes que satisfacen las provisiones de la ley serán permitidos pagar la misma cuota que se requiere de California para inscribirse a los "Community Colleges" y las universidades públicas del estado.

Para calificar, un estudiante debe presentar los siguientes requisitos:

1. Asistencia de tres años o más en una secundaria (high school) en California.

2. Haberse graduado de una escuela preparatoria en California o recibido el equivalente GED;

3. Someter una declaración con el "Community College" o universidad estatal (NO CON EL DEPARTAMENTO DE INMIGRACION) declarando que el estudiante aplicará para legalizar su estatus inmigratorio en cuanto sea posible.

Estudiantes No-Immigrantes
Los estudiantes no-immigrantes (visa serie F, o serie B de visitante), no son elegibles para la excepción de costo estatal bajo la AB 540.

Asistencia Financiera
La AB540 NO PROVEE asistencia financiera a estudiantes inmigrantes. Estudiantes en busca de asistencia financiera deben acudir a la oficina de su consejero escolar para solicitar información sobre becas u otros tipos de préstamos que no piden el requisito de residencia legal o la ciudadanía.

Residencia Legal
Aunque sean elegibles para el costo de matriculación bajo laAB540, bajo laAB540, la nueva ley NO ESTABLECE la residencia legal para estudiantes inmigrantes en el estado de California.
¿Cuánto cuesta asistir a Riverside Community College?

El Colegio Comunitario de Riverside (RCC) cobra por unidad y no por clase. Cada unidad cuesta veinte seis dólares ($20) para residentes de California. Residentes de otro estado pagan ciento setenta cinco dólares ($160) por cada unidad, más quince dólares ($19) si no es ciudadano. Todos los cargos pueden cambiar debido a acción legislativa del estado o a cambios de póliza del Consejo de RCC. La mayoría de las clases de inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud
El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranza de salud o no. El costo es catorce dólares ($14) por cada semestre de otoño y primavera y once dólares ($11) por cada sesión de verano. Estudiantes que califican para el Board of Governor’s Waiver (BOGW.)

Servicios Estudiantiles
La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College es para usted!

Riverside Community College (RCC) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES

Consejeros Académicos - El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera - RCC ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para mayor información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera) - EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.
**Academic Matters**

**Academic Renewal**

Forms are available in Admissions at any campus. Refer to the RCC Catalog for information (available in the RCC Bookstore and online at www.rcc.edu).

**Americans with Disabilities Act**

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

**Attendance Policy**

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

**Auditing**

RCC offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor’s signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor’s signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor’s signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor’s discretion is strongly recommended.
8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one unit courses). The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all campuses. For more information, please contact the Student Services offices at Moreno Valley (951) 571-6101, or Norco (951) 372-7003, or the Admissions and Records office at Riverside (951) 222-8600.

**California Articulation Number System**

A comprehensive system for equating courses in the California colleges is being developed. It is called the California Articulation Number System. This system identifies some of the transferable, lower division courses commonly taught within each academic discipline on college campuses. You will notice (CAN) notations next to particular course descriptions throughout the schedule. These CAN numbers are a part of the California Articulation Number system. This system assures students that CAN courses on one participating campus will be accepted “in lieu of” the comparable CAN course on another participating campus. Example: CAN ECON 2 on one campus will be acceptable for CAN ECON 2 on another participating campus. Check with the Counseling office for the master course list which identifies participating campuses and courses.

**Change of Information**

On the Change of Information link on WebAdvisor, students can update their address, phone number, email address, privacy, educational goal, and major. Students can also submit a yellow Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), or admit status. It is suggested, but not required, that students speak to a counselor before changing their major or educational goal, or for Assessment and Orientation/Counseling questions.

**Class Cancellation**

The College reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

**Counseling**

Counseling appointments are available at all three campuses. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:

- City campus – (951) 222-8440
- Moreno Valley campus – (951) 571-6104
- Norco campus – (951) 372-7101.

**Credit By Exam**

Forms are available in Admissions. There is a separate form for Foreign Language classes.

**Credit/No Credit**

If a class is offered with a credit/no credit option, students may elect to take the class on that basis; this option is available the first 30% of the course (see “Deadlines” for deadlines to elect credit/no credit.). Credit (CR) is equivalent to passing a class with a “C” or better. Requests for credit/no credit must be submitted to the Admissions and Records office at the City campus or to one of the Student Services offices at the Moreno Valley or Norco campus. Check the RCC catalog for classes that are offered credit/no credit.

**Contact Information**

For educationally related disabilities, contact Disability Services by phone at 714-372-7276. The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

Students who fail to attend the first class meeting or have a poor attendance record may be dropped from the class!
Deadlines

Add deadlines are listed with each class in this Schedule of Classes and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor. Click on Class Name and Title.

 Enrollment Verifications

Enrollment verifications may be obtained at the Transcript office at the City campus (951) 222-8603; or from the Student Services office at the Moreno Valley campus (951) 571-6101; or the Norco campus (951) 372-7003. Students receive two free verifications. After that there is a $2.00 fee for each enrollment verification requested.

Requests for enrollment verification will be accepted at each campus prior to the add deadline, and will be processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the $2.00 enrollment verification fee, if required, before the verification request can be processed.

 Grades

Grades are available on WebAdvisor at www.rcc.edu and Phone Reg at (951) 779-3100 (see calendar.) If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

 Grade Changes

According to RCC Board Policy: The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change. Students must file an Extenuating Circumstances Petition (ECP) with the Admissions and Records office at one of the three campuses.

 Identification

No student information will be given or changes made to a student’s records (other than filing an application) without photo identification. Changes cannot be made for another person.

 Limitations on Enrollment

RCC offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

 Prerequisite - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prior knowledge may be a skill (type 40 wpm), an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or CR). Completion of the prerequisite is required prior to enrolling in the class. Successful completion of a prerequisite requires a grade of C or better or CR for all prerequisites for classes. Instructions for validating prerequisites taken at another college follow.

 Corequisite - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course. (For example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A.)

 All course prerequisites and corequisites will be enforced. This means that a student’s registration will be blocked if he/she does not have the required prerequisites and corequisites. Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLS and/or MDTP test(s) and wish to enroll in math, reading or English class based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

 Verifying Prerequisites/Corequisites - It is the student’s responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within this Schedule of Classes and the current RCC Catalog. When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCC Admissions and Records. The student must also complete a Prerequisite Validation Request form, available in the admissions area at any RCC campus, requesting a review of the prerequisites on that transcript before attempting to register for classes.

 Prerequisite/Corequisite Challenge Procedure - There is a procedure in place for challenging a prerequisite course. Students wishing to utilize the challenge procedure must contact the Counseling office and complete the required “Matriculation Appeals Petition.” Supporting documentation must be provided at the time the appeal is submitted. Prerequisites and/or corequisites may be challenged based on one of the following criteria:

1. The prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. The prerequisite is discriminatory or is being applied in a discriminatory manner.

 Students challenging a prerequisite based on unofficial documentation may submit a Matriculation Appeals Petition one time only. Students are required to submit official transcripts from all previous colleges after that time.

 Advisory - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student’s success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.
Military Credit

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOS’s, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit.)

CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at the Riverside campus after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCC only and is not posted to your RCC transcript.

Non-Degree Applicable Courses

The following are non-degree credit courses and do not count toward the AA Degree: ART-95-99; CAT-30ABC, 99ABCD; ENG-60AB, 60A1-60A4, 90ABC; ESL-51, 51AB, 52, 53, 71, 72, 90A-K, 91, 92, 95; GUI-85AB, 95; MAT-62ABC, 63, 64, 98; REA-66, 81, 82, 83, 87, 95; and all computer practicums numbered 96, 97)

Notification of Rights under FERPA for Post-secondary Institutions

Riverside Community College adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the college applies the provisions of FERPA in a strict manner, the law allows the college to release student directory information, RCC, based on FERPA regulations, designates as directory information the following: student’s name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCC may go to the Student Services office at the Moreno Valley or Norco campus or to the Admissions and Records office at the City campus and request to have directory information withheld.

The student’s prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclosure education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa/ for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The Right to inspect and review the student’s education records within 45 days of the day RCC receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to the Admissions and Records, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

Overlapping Classes

If classes have overlapping meeting times, students must register in person with a form including instructor signature. Forms are available in Admissions.

Probation and Dismissal Students

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures.

Repeat Policy

Students may repeat a course if they have received one substandard grade (D, F or N/C) or until they have attempted the course four times (including "Ws")

1. When course repetition occurs, the permanent academic record will be annotated in such a manner that all work remains legible ensuring a true and complete academic history.

2. When a course is repeated, the highest grade will be used in the computation of Riverside Community College grade point average.

3. Courses repeated to raise a grade must be counted in the study list total. Additional credit units are not allowed if units were earned in the previous attempt.

4. Upon transferring, the policy of the transfer institution will be applied to all repeated coursework.

5. This policy applies only to coursework initially taken at RCC and subsequently repeated at RCC.

Petitions for Course Repetition are available in the Admissions or Dean of Instruction’s office. Petitions can be submitted for courses that are mandated for training requirements as a condition of continued paid or volunteer employment, courses that were taken more than five years ago, courses that have had substantial curriculum changes and documented extenuating circumstances.

Repeatable activity and performance classes may be taken up to a total of four times and are identified in this catalog. For these repeatable courses, all grades and units will be used in the computation of the grade point average and earned units.
**Student Right-to-Know Disclosure Statement**

In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District and Riverside Community College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2001, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at Riverside Community College, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 31.3% attained a certificate, degree or became “transfer-prepared” during a three-year period (Fall, 2000 to Spring 2003.) Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 17.6% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (Spring 2001 to Spring 2003.)

More information about Student Right-to-Know Rates and how they should be interpreted can be found at the California community colleges “Student Right-to-Know Information Clearinghouse Website” located at [http://srtk.cccco.edu/index.asp](http://srtk.cccco.edu/index.asp)

**Transfer Courses**

You may obtain a list of RCC classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in the college catalog.

**Units for Full Time Status**

For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

**Veterans**

Veterans must submit an RCC application and complete any required assessment testing and/or counselor orientation (if applicable).

Before enrollment can be certified, all prior credit must be evaluated. All transcripts need to be sent to RCC; they must be official, sealed and less than 90 days old. Veteran’s assistance is available in the Cesar Chavez Admissions and Counseling building located on the Riverside campus.

All of the above must be completed before the Student Educational Plan (SEP) can be started for the VA qualifying program of study. After a counselor completes the SEP, and the student is enrolled in approved classes, the Veteran’s Statement of Responsibility (Blue Sheet) is submitted to the RCC Veterans’ Services office. Please allow at least three weeks processing time during peak semester times. The VA then takes approximately one week to process the request.

Please contact the RCC Veterans’ office at (951) 222-8602 or 8607 or veterans@rcc.edu for more information. Call 1-888-GIBILL1 for questions regarding pay, your Certificate of Eligibility, or your benefits.

**Workforce Preparation**

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, Secrets of Success (SOS) workshops, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-D), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students on the Riverside campus only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Tech A, Room 131.

**Student Support Services Available at RCC**

<table>
<thead>
<tr>
<th>Telephone Numbers (Area Code 951)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Admissions and Records:</strong></td>
</tr>
<tr>
<td>RIV 222-8600; MOV 571-6101; NOR 372-7003</td>
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<tr>
<td>Assessment ........................................ 222-8451</td>
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<tr>
<td>ASRCC Riverside ................................ 222-8573</td>
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<tr>
<td>ASRCC Norco ....................................... 372-7007</td>
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<tr>
<td>Bookstore .......................................... 222-8140</td>
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<tr>
<td>Cal Works (Work Force Preparation) ................................ 222-8648</td>
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<tr>
<td>Career Center ..................................... 222-8446</td>
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<tr>
<td><strong>Auxiliary Business Center (College Bank)</strong></td>
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<tr>
<td>Cashier ............................................. 222-8415</td>
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<tr>
<td>College Safety &amp; Police (Campus Police) ................................ 222-8520</td>
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<tr>
<td><strong>Counseling:</strong></td>
</tr>
<tr>
<td>RIV 222-8440; MOV 571-6104; NOR 372-7001/7102</td>
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<tr>
<td>Disabled Student Programs &amp; Services (DSPS) ...................... 222-8060</td>
</tr>
<tr>
<td>TDD ............................................... 222-8061</td>
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<tr>
<td>EOPS .............................................. 222-8045</td>
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<tr>
<td>Evaluations/Graduation Office ........ 222-8610</td>
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<tr>
<td>Financial Services ....................... 222-8710</td>
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<tr>
<td><strong>Health Services:</strong></td>
</tr>
<tr>
<td>RIV 222-8151; MOV 571-6103; NOR 372-7046</td>
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<tr>
<td>International Student Center ........ 222-8160</td>
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<tr>
<td>Job Placement Center ................... 222-8480</td>
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<tr>
<td>Open Campus/Community Education ...... 222-8090</td>
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<tr>
<td>Student Accounts ......................... 222-8604</td>
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<tr>
<td>Student Activities Riverside .......... 222-8570</td>
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<tr>
<td>Student Activities Norco ................ 372-7007</td>
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<tr>
<td><strong>Student Services:</strong></td>
</tr>
<tr>
<td>RIV 222-8700; MOV 571-6101; NOR 372-7003/7004</td>
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<tr>
<td>Transcripts Office ....................... 222-8603</td>
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<tr>
<td>Transfer Center .......................... 222-8446</td>
</tr>
<tr>
<td>Tutorial Services ....................... 222-8170</td>
</tr>
<tr>
<td>Veterans Assistance .................... 222-8602</td>
</tr>
</tbody>
</table>
Matriculation

The matriculation program at Riverside Community College is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete Assessment, Freshman Orientation and Counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCC uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the assessment centers at any campus. RCC’s placement process for math, English and reading courses is now computerized and in most cases no appointment is necessary. Call to confirm hours of service. Assessment phone numbers: Moreno Valley (951) 571-6492; Norco (951) 372-7176; Riverside (951) 222-8451.

Orientation/Counseling Sessions

All first-time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling department on any campus to schedule a freshman orientation/counseling session. New students should also register for Guidance 45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCC before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCC. (Special support programs may have additional requirements.)

Follow-up

Counselors and teachers will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisites for courses will be enforced according to District policy. Students have the right to challenge prerequisites on the following grounds:
1. A prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. The prerequisite is discriminatory or being applied in a discriminatory manner.

The Matriculation Appeals Petition form to challenge prerequisites is available in the Counseling Center on all three campuses.

It is the student’s responsibility to a) complete placement testing and orientation prior to registering for classes, b) express a broad educational intent upon admission and c) declare a specific educational goal by the time 15 semester units are completed. The student is also responsible for participating in counseling, attending class, completing assignments and maintaining progress toward that educational goal. If you have questions regarding the matriculation process, please contact the Matriculation office at (951) 222-8442.

Registration Checklist--
New, Returning Students

<table>
<thead>
<tr>
<th>STEPS TO REGISTER</th>
<th>EXEMPTION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLICATION</td>
<td>All students are welcome to participate in any of these services even if an exemption has been granted.</td>
</tr>
<tr>
<td>Admissions</td>
<td>1. AA/AS or higher</td>
</tr>
<tr>
<td>222-8600</td>
<td>2. Taking 5 units or less and a goal of:</td>
</tr>
<tr>
<td></td>
<td>• Advancement in current career</td>
</tr>
<tr>
<td></td>
<td>• Maintaining certificate/license</td>
</tr>
<tr>
<td></td>
<td>• Educational development</td>
</tr>
<tr>
<td>ASSESSMENT</td>
<td>1. AA/AS or higher</td>
</tr>
<tr>
<td>222-8451 (RV)</td>
<td>2. Taking 5 units or less and a goal of:</td>
</tr>
<tr>
<td>571-6492 (MOV)</td>
<td>• Advancement in current career</td>
</tr>
<tr>
<td>372-7101 (NOR)</td>
<td>• Maintaining certificate/license</td>
</tr>
<tr>
<td>ORIENTATION/COUNSELING</td>
<td>1. AA/AS or higher</td>
</tr>
<tr>
<td>(New students enroll in GUI-45)</td>
<td>2. Taking 5 units or less and a goal of:</td>
</tr>
<tr>
<td>222-8440 (RV)</td>
<td>• Advancement in current career</td>
</tr>
<tr>
<td>571-6104 (MOV)</td>
<td>• Maintaining certificate/license</td>
</tr>
<tr>
<td>372-7101 (NOR)</td>
<td>• Educational development</td>
</tr>
<tr>
<td>REGISTRATION</td>
<td>1. Prerequisite class has not been met.</td>
</tr>
<tr>
<td></td>
<td>2. Alternate classes are not available.</td>
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<tr>
<td>Program</td>
<td>Program code</td>
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<td>----------------------------------------------</td>
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<tr>
<td>Administration of Justice</td>
<td>AS504/CE504</td>
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<tr>
<td>AOJ/Basic Correctional Deputy Academy</td>
<td>CE783</td>
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<tr>
<td>AOJ/Basic Public Safety Dispatch Course</td>
<td>CE784</td>
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<tr>
<td>Investigative Assistant</td>
<td>CE785</td>
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<tr>
<td>Law Enforcement</td>
<td>AS563/CE563</td>
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<tr>
<td>Private Security Assistant</td>
<td>CE786</td>
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<tr>
<td>Air Conditioning and Refrigeration</td>
<td>AS596/CE596</td>
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<tr>
<td>Architecture</td>
<td>AS609/CE609</td>
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<tr>
<td>Architectural Graphics</td>
<td>CE787</td>
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<tr>
<td>Art</td>
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<tr>
<td>Visual Communications - Animation</td>
<td>CE774</td>
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<tr>
<td>Visual Communications - Illustration</td>
<td>CE825</td>
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<tr>
<td>Automotive Technology</td>
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<tr>
<td>Automotive Body Repair</td>
<td>AS511/CE511</td>
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<tr>
<td>Automotive Trim and Upholstery</td>
<td>AS516/CE516</td>
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<tr>
<td>Electrical</td>
<td>AS513/CE513</td>
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<td>Ford Specialty</td>
<td>AS519</td>
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<tr>
<td>General Motors Specialty</td>
<td>AS583</td>
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<tr>
<td>Mechanical</td>
<td>AS515/CE515</td>
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<tr>
<td>Toyota</td>
<td>AS517/CE517</td>
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<tr>
<td>Biotechnology</td>
<td>AS617/CE617</td>
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<tr>
<td>Business Administration</td>
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<tr>
<td>Accounting Concentration</td>
<td>AS522/CE522</td>
</tr>
<tr>
<td>General Business Concentration</td>
<td>AS524/CE524</td>
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<tr>
<td>Logistics Mgmt Concentration</td>
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<td>Real Estate Concentration</td>
<td>AS527/CE527</td>
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<td>Operations and Production Mgt</td>
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<td>Community Interpretation</td>
<td>AS552/CE557</td>
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<td>AS714/CE714</td>
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<td>CE611</td>
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<td>Secretary</td>
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<td>PC Publishing</td>
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<td>Visual Basic Programming</td>
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Nondiscrimination, Equal Employment Opportunity & Prohibition of Sexual Harassment Policies

Nondiscrimination
The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices which provide for the District and its employees and students to be in compliance with all the applicable laws relating to prohibition of discrimination on the basis of gender, age, race, color, national origin, religion, disability or sexual orientation.

Prohibition of Sexual Harassment
The sexual harassment of students or staff is prohibited by federal and state law and Board of Trustees’ policy. Such behavior includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature made by someone in the work or educational setting, when (1) submission to, or rejection of, the conduct is explicitly or implicitly made a condition of academic status or programs, employment, or participation in other district activities, (2) submission to, or rejection of, such conduct by an individual is used as a basis for making academic or personnel decisions affecting that individual’s educational or employment relationship with the District, (3) the conduct has the purpose or effect of having a negative impact upon an individual’s academic or work performance, or of creating an intimidating, hostile, or offensive educational or work environment, or (4) explicit or implicit coercive sexual behavior is used to control, influence or affect the educational advancement, availability of financial aid, access to campus resources, programs, activities, benefits, services or educational environment of a student; or the career, salary or working environment of an employee.

Complaint Procedures
A condensed version of the District Complaint Procedure can be found in the next pages.
This is a summary of your right to file an informal or formal complaint of discrimination or sexual harassment. This is only a summary. Please see Board Policies 3100/4100/6100 and 3110/4110/6110 and their corresponding regulations and addendum for the complete District policy and procedure.

INFORMAL/FORMAL COMPLAINT PROCEDURE:
- You have the right to request that the charges be resolved informally, at which time the District will undertake efforts to informally resolve the charges;
- You do not need to participate in informal resolution;
- You have the right to file a formal complaint, even if you have previously requested informal resolution (see below for the procedure for doing so);
- You will not be required to confront or work out problems with the person accused of unlawful discrimination;
- You may file a non-employment-based complaint with the U.S. Department of Education Office for Civil Rights (OCR) where such a complaint is within that agency's jurisdiction.
- If your complaint is employment-related, you may file a complaint with the U.S. Equal Employment Opportunity Commission (EEOC) and/or the California Department of Fair Employment and Housing (DFEH) where such a complaint is within that agency's jurisdiction.
- Retaliation is unlawful. If you feel you are being retaliated against as a result of filing a complaint, please contact the RCCD Diversity and Human Resources Department immediately.

PURPOSE OF THE INFORMAL RESOLUTION PROCESS
The purpose of the informal resolution process is to allow an individual who believes she/he has been unlawfully discriminated against to resolve the issue through a mediation process rather than the formal complaint process. Typically, the informal process will be invoked when there is a simple misunderstanding or you do not wish to file a formal complaint. Resolution of an informal complaint may require nothing more than a clarification of the misunderstanding or an apology from the alleged offender and an assurance that the offending behavior will cease. You will be notified of the outcome of the investigation in the informal process, and will also be notified of the resolution proposed by the District.

If you pursue the informal process, you should note the following important points:
- You will need to sign a document which indicates that you have selected the informal resolution process.
- The District will complete its investigation within the time period required by Board Policy unless you voluntarily rescind your complaint prior to completion.
- Selecting the informal resolution process does not prevent you from later deciding to file a formal complaint (subject to all of the rules for filing a formal complaint). You can do this while the informal process is still underway, or if the informal process has been completed and you are not satisfied with the outcome or the District's proposed resolution, provided that the time period for filing a formal complaint has not passed.

HOW TO FILE A FORMAL COMPLAINT:
- The complaint must be filed on a form prescribed by the State Chancellor's Office. That form is available on the District Web site, from the Diversity and Human Resources Office, or on the State Chancellor's Web page at www.cccco.edu. It is also included as page 20 of the District Complaint Procedure.
- The complaint must allege unlawful discrimination prohibited under Title 5, Section 59300.
- The complaint must be filed by one who alleges that she/he has personally suffered unlawful discrimination or by one who has learned of such unlawful discrimination in her/his official capacity as a faculty member or administrator.
- In any complaint not involving employment, the complaint must be filed within one year of the date of the alleged unlawful discrimination or within one year of the date on which you knew or should have known of the facts underlying the specific incident or incidents of alleged unlawful discrimination.
- In any complaint alleging discrimination in employment, the complaint shall be filed within 180 days of the date the alleged unlawful discrimination occurred, except that this period will be extended by no more than 90 days following the expiration of that 180 days if you first obtained knowledge of the facts of the alleged violation after the expiration of 180 days.
- You can file a complaint with the:
  Vice Chancellor, Diversity and Human Resources
  Riverside Community College District
  3845 Market Street
  Riverside, CA 92501
  (951) 222-8589

or with the:
  Legal Affairs Division
  Office of the Chancellor
  California Community Colleges
  1102 Q Street
  Sacramento, CA 95814

Available in alternate formats.
**WHAT HAPPENS WHEN A FORMAL COMPLAINT IS FILED?**
The District will then conduct an investigation. Within 60 days of receiving an unlawful discrimination complaint filed under Title 5, Sections 59300 et seq., the District will complete the investigation and forward a copy of the investigative report, or a summary, to you along with a notice of your right to appeal to the District Chancellor, the District Board of Trustees, and the State Chancellor's Office.

**COMPLAINANT'S APPEAL RIGHTS**
You, as the complainant, have appeal rights that you may exercise if you are not satisfied with the results of the District's investigation. At the time the investigative report and/or summary is mailed to you, the responsible District officer or her/his designee will notify you of your appeal rights as follows:

If you do not appeal the results of the investigative report to the District Chancellor within 10 calendar days from the date of the report, you will be notified that the decision outlined in the report shall be deemed the District's Administrative Determination. If appealed to the District Chancellor, the District Chancellor shall render a decision on the appeal no later than twenty calendar days after the date of the appeal. In either case, you will be informed of your first and second level appeal rights, as follows:

**ALL APPEALS MUST BE IN WRITING**
(e-mail is not a satisfactory method).

**First Level of Appeal:** You have the right to file an appeal to the District's Board of Trustees within 15 calendar days from the date of the Administrative Determination. The District's Board of Trustees will review the original complaint, the investigative report, the Administrative Determination, and the appeal.

In order to appeal to the District's Board of Trustees, please send a written request within the required time period to the attention of:

President, District Board of Trustees
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506-1299

The District's Board of Trustees will issue a final District decision in the matter within 45 calendar days after receiving the appeal. Alternatively, the District's Board of Trustees may elect to take no action within 45 calendar days, in which case the original decision in the Administrative Determination will be deemed to be affirmed and shall become the final District decision in the matter. A copy of the final decision rendered by the District's Board of Trustees will be forwarded to you and to the State Chancellor's Office.

**Second Level of Appeal:** You have the right to file an appeal with the California Community College Chancellor’s Office in any case not involving employment-related discrimination within 30 calendar days from the date that the District's Board of Trustees issues the final District decision or permits the Administrative Determination to become final by taking no action within 45 calendar days. The appeal must be accompanied by a copy of the decision of the District Board of Trustees or evidence showing the date on which Complainant filed an appeal with the District Board of Trustees within 45 calendar days from that date.

In any case involving employment-related discrimination, you have the right to file an appeal with the Department of Fair Employment and Housing or the U.S. Equal Employment Opportunity Commission.

**CONTACT INFORMATION**
Riverside Community College District
Vice Chancellor, Diversity and Human Resources
3845 Market Street
Riverside, CA 92501-3244
(951) 222-8589
www.rcc.edu

Department of Fair Employment and Housing (DFEH)
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

U.S. Department of Education, Office for Civil Rights (OCR)
Old Federal Building, 50 United Nations Plaza, Room 239
San Francisco, CA 94102
(415) 556-4275
www.ed.gov

State Chancellor's Office California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95814-6511
(916) 445-4826
www.cccco.edu
Este es un resumen del derecho que usted tiene a presentar una queja formal de discriminación o de acoso sexual. Este es sólo un resumen. Por favor vea las Pólizas de la Junta Directiva Escolar 3100/4100/6100 y 3110/4110/6110, las regulaciones correspondientes a ellas y el apéndice para el procedimiento completo de la póliza del Distrito.

**PROCEDIMIENTO PARA UNA QUEJA FORMAL/INFORMAL:**

- Usted tiene derecho a solicitar que los cargos sean resueltos informalmente, durante este tiempo el Distrito se encargará de hacer lo necesario para solucionar los cargos informalmente;
- Usted no necesita participar en una resolución informal;
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (observe en la parte posterior el procedimiento a seguir en este caso);
- A usted no se le pedirá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita;
- Usted puede presentar una queja basada en rehuso de –empleo– en la Oficina del Departamento de Educación de Estados Unidos por Derechos Civiles (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja es relacionada a empleo, usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) y/o el Departamento de Igualdad en el Empleo y la Vivienda (DFEH, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Están prohibidas las represalias. Si usted siente que están usando represalias en su contra como resultado de haber presentado una queja, por favor pongase en contacto con el Departamento de Diversidad y Recursos Humanos de RCCD.

**EL PROPOSITO DE LA RESOLUCION INFORMAL**

El propósito del proceso en una resolución informal es permitir que un individuo el cual cree que ella/el han sido ilegalmente discriminado en contra, pueda resolver la situación por medio de un proceso de mediación en lugar de un proceso de queja formal. Tipicamente, el proceso informal será invocado cuando haya un simple malentendido, o usted no desee presentar una queja formal. La resolución de una queja informal puede que no requiera más que una aclaración del malentendido o una disculpa por parte del supuesto ofensor y una declaración de que el comportamiento ofensivo cesará. Usted será notificado acerca del resultado de la investigación del proceso informal, y también será notificado de la resolución propuesta por el Distrito.

Si usted da seguimiento al proceso informal, deberá tomar en cuenta los siguientes puntos importantes:

- Usted necesitará firmar un documento el cual indique que usted ha elegido el proceso de la resolución informal.
- El Distrito completará su investigación en el período de tiempo requerido por la póliza de la Junta Directiva Escolar, a menos que usted voluntariamente rescinda su queja antes de ser terminada la investigación.

**COMO PRESENTAR UNA QUEJA FORMAL**

- La queja debe declarar discriminación ilícita bajo el Título 5, sección 59300.
- La queja debe de ser presentada por la persona que declara que ella/el ha sufrido personalmente discriminación ilícita o por aquella persona que se ha enterado de tal discriminación ilícita en su función oficial como miembro de la facultad o administrador.
- En cualquier queja que no involucre un empleo, la queja deberá ser presentada en el espacio de un año a partir de la fecha de la presunta discriminación ilícita o en el espacio de un año a partir de la fecha en la cual usted se enteró o debió haberse enterado de los hechos que fundamentan el incidente específico o los incidentes de la presunta discriminación ilícita.
- En situaciones en que la queja afirme discriminación en el empleo, la queja deberá ser presentada en el espacio de 180 días a partir de la fecha en que la presunta discriminación ilícita ocurrió, con la excepción de que este periodo será extendido por no más de 90 días seguido a la fecha de expiración de los 180 días, si usted se enteró o tuvo conocimiento de los hechos de la supuesta discriminación después de la fecha de expiración de los 180 días.
- Usted puede presentar una queja con el:

  **Vice Chancellor, Diversity and Human Resources**
  **Riverside Community College District**
  **3845 Market Street**
  **Riverside, CA 92501**
  **(951) 222-8589**

  o con:

  **Legal Affairs Division**
  **Office of the Chancellor**
  **California Community Colleges**
  **1102 Q Street**
  **Sacramento, CA 92814**

  **Discriminación/Acoso Sexual**
  **Procedimiento de queja, Continúa al reverso**
¿QUE SUCEDE CUANDO UNA QUEJA FORMAL ES PRESENTADA?
El Distrito entonces conducirá una investigación. A partir de 60 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y enviará una copia del reporte investigativo, o un resumen a usted, junto con la notificación de su derecho a apelar la decisión ante el Rector del Distrito, la Junta Directiva Escolar del Distrito, y la oficina del Rector del Estado.

DERECHOS DE APELACION DE LA PERSONA AFECTADA
Usted, como persona afectada, tiene derechos que puede ejercer para apelar si usted no está satisfecho con los resultados de la investigación del Distrito. En el momento en que el resumen investigativo y/o el resumen le sea enviado a usted por correo, el oficial responsable del Distrito y o su designado/a le notificará a usted acerca de los derechos que tiene para solicitar una apelación de la siguiente manera:

Si usted no apela los resultados del reporte investigativo al Rector del Distrito en el espacio de 10 días del calendario a partir de la fecha del reporte, usted será notificado que la decisión descrita en el reporte deberá ser considerada la Determinación Administrativa del Distrito. Si hay una apelación hecha al Rector del Distrito, el Rector del Distrito deberá rendir una decisión en la apelación a más tardar de 20 días del calendario después de la fecha de apelación. En cualquier caso, usted deberá ser informado de su primer y segundo derecho de apelación en la siguiente manera.

TODAS LAS APELACIONES DEBERAN SER HECHAS POR ESCRITO
(el correo electrónico no es un método satisfactorio).

Primer Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a los Miembros de la Junta Directiva Escolar en el espacio de 15 días del calendario a partir de la fecha en que la determinación Administrativa fue hecha. Los Miembros de la Junta Directiva Escolar revisarán la queja original, el reporte investigativo, la Determinación Administrativa y la apelación.

Por favor envíe una petición hecha por escrito para poder solicitar una apelación a los Miembros de la Junta Directiva Escolar en el periodo de tiempo indicado, dirigido con atención de:

President, District Board of Trustees
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506-1299

Los miembros de la Junta Directiva Escolar darán una decisión final del Distrito acerca del asunto en el espacio de 45 días del calendario, después de haber recibido la apelación. Alternativamente, los Miembros de la Junta Directiva Escolar pueden elegir en no tomar ninguna acción en el espacio de 45 días del calendario, en este caso la decisión original en cuanto a la Determinación Administrativa será considerada afirmativa y será la decisión final del Distrito en este asunto. Usted recibirá una copia de la decisión final rendida por los Miembros de la Junta Directiva Escolar del Distrito y otra copia será enviada a la oficina del Rector del Estado.

Segundo Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días del calendario a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictaminen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción en el espacio de 45 días del calendario. La apelación debe ser acompañada de una copia de la decisión de los Miembros de la Junta Directiva Escolar del Distrito o evidencia mostrando la fecha en que el afectado solicitó una apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días del calendario a partir de esa fecha.

En cualquier caso que involucre discriminación involucrada con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de Estados Unidos de Oportunidad de Igualdad en el empleo.

INFORMACION A CONTACTAR
Riverside Community College District
Vice Chancellor, Diversity and Human Resources
3845 Market Street
Riverside, CA 92501-3244
(951) 222-8589
www.rcc.edu

Department of Fair Employment and Housing (DFEH)
www.dfeh.ca.gov

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1102 Q Street
Sacramento, CA 92814-6511
(916) 445-4826
www.cccc.edu
Procedimiento Para Presentar Una Queja Por Discriminación/Acoso Sexual...continued
Spend a beautiful spring semester in the famous university town of Oxford, the “city of dreaming spires.” Study in the environment that served as inspiration for C.S. Lewis, J.R.R. Tolkien, and Lewis Carroll. Courses are offered in Literature, Shakespeare, Psychology, Philosophy, and Humanities. Field study in London and Bath. Enjoy your own room in an English home with two meals a day provided by the family. Oxford students abound in the 42 colleges that make up Oxford University.

For further information on all study abroad programs, please telephone Jan Schall, Coordinator, International Education at (951) 222-8340, or Bill Despres at (951) 222-8438. The Study Abroad Office is located on Lovekin Field, E5 C at Riverside City College, 4800 Magnolia Avenue in Riverside. E-mail jan.schall@rcc.edu or bill.despres@rcc.edu.

Riverside Community College District
RCC Education Annex
at revitalized Rubidoux High School
4250 Opal Street
Riverside, CA 92509

Classes offered:
- Accounting
- Administration of Justice
- Art
- Biology
- Business Administration
- Computer Applications/Office
- Computer Information Systems
- Early Childhood Studies
- English
- Guidance
- Health Science
- Health Care Technician
- History
- Human Services
- Humanities
- Mathematics
- Medical Assisting
- Music
- Political Science
- Psychology
- Sociology
- Spanish
- Speech

Information: 951-222-8779

5 Great Reasons to Take a Winter Class

1. Classes are only six weeks long—less than half the time of a regular semester course

YOU CAN:

2. Complete a required course for your degree or certificate

3. Fulfill a prerequisite for college-level English or math

4. Prepare for a new job or career

5. Fast-track your return to college

Watch the spring schedule for our exciting affordable short-term summer programs in Italy and Greece.

Costs of all programs include roundtrip airfare, transfers, residence, orientation materials, field study, and much more.

For further information on all study abroad programs, please telephone Jan Schall, Coordinator, International Education at (951) 222-8340, or Bill Despres at (951) 222-8438. The Study Abroad Office is located on Lovekin Field, E5 C at Riverside City College, 4800 Magnolia Avenue in Riverside. E-mail jan.schall@rcc.edu or bill.despres@rcc.edu.

Riverside Community College District
RCC Education Annex
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4250 Opal Street
Riverside, CA 92509
Some things are just better in person.

That's the idea behind RCC's "half online" hybrid courses. You get the convenience of half as many commutes to campus along with the advantages of face-to-face interaction with your instructor and fellow students.

Try a hybrid class!

Riverside Community College website: www.rcc.edu
For information on RCC call 951-222-8857