Choose from over 900 classes
Finish in under 8 weeks
Pay just $20 a unit

Summer is Hot at RCC

Summer 2007 schedule of classes
www.rcc.edu

Información en español, páginas 78-79
Why did I choose RCC this summer?

- College costs less
  Just $20 a unit
- Parking is a lot easier
  1,100 new spaces at Riverside
- Classes fit my busy schedule
  Day, evening, weekend, and online and Fast Track classes
- Teachers know my name
  Smaller classes taught by professors, not teaching assistants
- 100+ academic programs
  Earn associate degrees and career certificates, transfer to a 4-year university or learn new job skills
- Apply online for the 2007 Summer Semester – www.rcc.edu

The Moreno Valley Campus: Education for Your World

Make the MVC your choice for:
- General education and baccalaureate transfer courses
- Career exploration and vocational programs
- Basic skills courses
- Student services to enhance your success
- Get started this summer with courses in accounting, anthropology or art.
- Explore the possibilities ahead with a guidance course.
- Delve into biology, business, chemistry, or computers
- Begin a new career with courses in early childhood studies, human services, dental assisting or dental technology
- Devote the summer to improving your math, reading or English skills
- Meet your graduation requirements by taking health science
- Develop a new perspective on history and the humanities
- Enhance your fitness with a step aerobics or walking class
- Prepare for the fall elections with classes in political science, psychology, or sociology
- Find out what is happening in real estate
- Begin learning another language or develop your skills in public speaking

Coming to Norco this Fall:

Success Track

Classes to fit your learning style and your lifestyle

Want to know more? Ask your counselor.
International Education Study Abroad Program

Greece ~ July 24 - August 10


Italy ~ September 6 - November 29

Spend fall semester in the “birthplace of the Renaissance,” beautiful Florence, Italy. Walk the streets of Michaelangelo, Dante, and Da Vinci. Courses offered in Biology, Health Science, History, Art Appreciation, and Italian Language and Culture. Study excursion to Rome.

Costs of all programs include roundtrip airfare, transfers, residence, orientation materials, field study, and much more.

For further information on all study abroad programs, please telephone Jan Schall, Coordinator, International Education at (951) 222-8340, or Bill Despres at (951) 222-8438. The Study Abroad Office is located on Lovekin Field, ES C at Riverside City College, 4800 Magnolia Avenue in Riverside.
E-mail jan.schall@rcc.edu or bill.despres@rcc.edu.


RCC is now in Rubidoux

Rubidoux Education Annex
4250 Opal Street
Riverside, CA 92509
951-328-3881

Classes offered:

Accounting
Administration of Justice
Art
Biology
Business Administration
Computer Applications/Office
Computer Information Systems
Early Childhood Studies
English
Guidance
Health Science
Health Care Technician
History
Human Services
Humanities
Mathematics
Medical Assisting
Music
Political Science
Psychology
Sociology
Spanish
Speech

Rubidoux Annex offers all of the prerequisite classes for the Vocational Nursing Certificate program and all of the general education classes that are required for the completion of the Associate in Science Degree in Nursing with the exception of the science lab courses and the classes in the Nursing program.
Some things are just better in person.
That's the idea behind RCC's "half online" hybrid courses. You get the convenience of half as many commutes to campus along with the advantages of face-to-face interaction with your instructor and fellow students.
Try a hybrid class!

Riverside Community College website: www.rcc.edu
For information on RCC call 951-222-8857
Welcome to Riverside Community College

Welcome to Riverside Community College District for the summer 07 session. You have chosen to attend classes at a very exciting time in the College’s history. Not only are we renovating and building new facilities, we are actively developing and expanding academic and occupational education programs.

As you read through this schedule of classes, I encourage you to review your educational goals and how RCC’s short 8-week summer classes can help you achieve those goals. You will find a range of liberal arts, science and career-oriented courses offered during the day, evening, weekend and online. And RCC campuses and education centers are located close to your home or work in the communities of Moreno Valley, Norco, Riverside, and Rubidoux.

One of the unique aspects of an RCC education is that each of our campuses offers comprehensive degree and transfer programs in the arts and sciences, but also offers specialized programs linked directly to the workforce. At RCC Moreno Valley, the emphasis is on health, human and public service. RCC Norco offers state-of-the-art programs in manufacturing, engineering, technology, and logistics. And Riverside City College is known for its nursing, business, performing arts, and computer information and automotive technology programs.

If you are new to college or are returning after gaining experience in the workplace, RCC provides services to help you succeed: student financial services, tutoring, educational counseling, transfer center, disabled student services, and many other resources. Our goal is to provide you with the best possible environment in which to learn and achieve.

On behalf of the Board of Trustees and the faculty and staff, I wish you well in your academic endeavors this summer at Riverside Community College. We are here to make your experience a successful one.

Salvatore G. Rotella
Chancellor

Mission Statement

The Riverside Community College District is accessible and comprehensive, committed to providing an affordable post-secondary education, including student services and community services, to a diverse student body. The District provides transfer programs paralleling the first two years of university offerings, pre-professional, career preparation, occupational and technical programs leading to the associate of arts degree, the associate of science degree, and a variety of certificates. In the tradition of general education, the liberal arts and sciences and the occupational and technical programs and courses prepare students for intellectual and cultural awareness, critical and independent thought, and self-reliance. Consistent with its responsibility to assist those who can benefit from post-secondary education, the District provides pre-college, tutorial and supplemental instruction for under-prepared students. Through its three constituent colleges, Moreno Valley, Norco and Riverside City, the District works in a partnership with other educational institutions, business, industry, and community groups to enhance the quality of life and the internal harmony of the communities it serves. The District serves Western Riverside County from three interrelated colleges in the cities of Riverside, Norco, and Moreno Valley.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. This holds true for all students who are interested in participating in educational programs, including career and technical education programs, and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to the District’s Title IX Officer/Section 504/ADA Coordinator.

The Title IX Officer/Section 504/ADA Coordinator for the District is Ms. Chani Beeman, 3845 Market St., Riverside, CA 92501. Telephone Number: (951) 222-8039.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect courses that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College website at: www.rcc.edu for a current and comprehensive listing of available classes.
Calendar for Summer 2007
6 Week Day Classes — June 18 - July 26
8 Week Evening Classes — June 18 - August 9

March 1  Applications — First day applications accepted for Summer 07 and Fall 07.
April 1       Last day to apply to participate in 2007 commencement ceremony.
May 8        Summer registration appointments can be found on WebAdvisor at www.rcc.edu, or Phone Reg at (951) 779-3100.
May 28       Legal Holiday - classes do not meet.
May 29       Registration begins for Continuing Students. (see Continuing Students for definition)
May 31       High School Concurrent Students - last day applications packets are accepted for Summer 07.
June 5       Registration begins for New and Returning Students. (see New/Returning Students for definition)
June 6       Registration begins for Students with 100+ units.
June 7       Spring term ends.
June 18      First day to apply for a degree or certificate in the 07SUM, 07FAL, 08WIN, or 08SPR terms.
June 30      Last day to apply for an Associate degree or Certification for the 2006-2007 Academic Year.
July 1       Last day for the summer term to apply for a degree or certificate in the 07SUM, 07FAL, 08WIN, or 08SPR terms.
July 4       Legal Holiday - classes do not meet.
August 20    Grades are available on WebAdvisor at www.rcc.edu, and Phone Reg at (951) 779-3100. If grades are not posted by this date, contact the instructor or the academic department. Grades may be available earlier, but please do not call prior to this date.

Add, Drop, & Refund Deadlines
Refer to WebAdvisor at www.rcc.edu for add, drop and refund deadlines (click on Class Name and Title) or the Schedule of Classes for add deadlines. Add deadlines are also in the Schedule of Classes.

Getting started @ RCC
Step 1  Apply for Admission
Step 2  Apply for Financial Aid
Step 3  Mail your Official Transcripts
Step 4  Test your skills with Assessment
Step 5  Attend an RCC Orientation and Counseling Session
Step 6  Check your Registration Date
Step 7  Register for Classes
Step 8  Pay Enrollment Fees
Step 9  Purchase your Textbooks

Continuing on @ RCC
• Continue to take classes
• Continue to see a Counselor
• Re-apply for Financial Aid

Moving on from RCC
• Apply for Certificates and Diplomas
• Transfer to other Institutions
• Order Transcripts
Did You Know?

You can do all of this on WEBADVISOR

• View transcripts received by RCC
• Order an official transcript or enrollment verification
• Register for classes
• Buy a parking permit
• Pay fees
• Update personal information
• Check your registration date
• Print your schedule and account summary
• Search for open classes
• Print unofficial transcripts

WebAdvisor is easy and simple to use. To access WebAdvisor go to www.rcc.edu

Your user ID is the first letter of your first and last name combined with your seven digit RCC ID.
Example: Jane Smith 1234567 = js1234567. Be sure to enter your user name in lower case.

Your original password is your six digit date of birth. Example: if your birth date is April 02, 1980, your password is 040280.

After logging in you must change your password. Your new password must be 6-9 characters and include both letters and numbers.

Why use WebAdvisor?

• You can access from a computer anywhere
• It’s available 24 hours a day/7 days a week
• You don’t have to wait in long lines
• View course descriptions, check out open classes and available seats
• Search for classes by subject, time, date, location or instructor

Need help logging in? Click on Log-In Video and Log-In Help on the WebAdvisor menu.
You may also click on FAQ for additional information.
You may apply for admission to RCC if you:

- Have graduated from high school or
- Have passed the CA High School Proficiency Exam or
- Have passed the GED examination or
- Did not graduate from high school but are 18 years of age or older or
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
- Are an international student who has satisfied specific international student admissions requirements.

High School Students

Policies, procedures and forms are available only on the web at [www.rcc.edu](http://www.rcc.edu). Click on Students, then Admissions and Records, then Concurrent Students.

**Deadlines to Submit Documents**

- **Fall Semester:** Mar 1–July 31
- **Winter Intersession:** Oct 1–Nov 30
- **Spring Semester:** Oct 1–Jan 15
- **Summer Term:** Mar 1–May 31

(Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun.)

Students who plan to continue attending RCC after exiting high school must submit a new RCC application as a First-Time Student.

Who must submit an application?

You do not need to submit an application if you are a Continuing student. You are a Continuing student if you:

Registered for classes in:  And wish to attend in:

- Spring       Summer
- Spring or Summer  Fall
- Fall       Winter
- Fall or Winter  Spring

Otherwise, you are a New or Returning student. New or returning students **DO** need to apply.

We begin accepting applications for Summer and Fall on March 1. Online applications may be available earlier. We begin accepting applications for Winter and Spring on October 1.

International Students

You must apply for admission through the International Student Program located in the Bradshaw Building at the Riverside Campus. More information is available at (951) 222-8160 or online at [www.rccd.cc.ca.us/collegeinfo/international/](http://www.rccd.cc.ca.us/collegeinfo/international/).

Two ways to apply to RCC~

**Apply Online – processed in 24 hours**

(weekends and holidays excluded)

[www.rcc.edu](http://www.rcc.edu)

1. Click on "Apply online"
2. Print confirmation page and keep for your records. Do not mail to RCC.

A welcome letter will be mailed immediately to all applicants with their Student ID number and further information regarding Assessment and Orientation/Counseling.

**Apply in Person – may take up to 1 week to process**

1. Complete an application from Admissions.*
2. Sign where indicated.
3. Return the completed application to any RCC Admissions Office

*Paper applications are generally not accepted two weeks before and two weeks after the start of each term. Online applications are always available.
2 – Apply for Financial Aid~

How to Apply For Financial Assistance in Four Easy Steps!

It’s not too late to apply for financial assistance for the 2006–2007 academic year!

Just follow the steps listed below to complete your financial aid request.

1. You must have a current Admissions Application on file with the RCC Admissions Department. You can submit an Admissions Application on-line at [www.rcc.edu](http://www.rcc.edu) Make sure your correct social security number and e-mail address are listed on the application because all students are communicated with via e-mail.


3. After RCC receives your information from the U.S. Department of Education, we will notify you via e-mail requesting additional document(s) necessary to complete your file. Submit your document(s) in a timely manner to whichever campus you plan to attend.

4. Your financial aid file will be reviewed for eligibility and you will be notified of the results via e-mail. Once you receive the e-mail notifying you of your award, you will then be able to go to WebAdvisor to view your awards on-line.

Important Facts...

Need help with your financial aid application? Stop by the Student Financial Services Counseling/Outreach Office located on the Riverside City Campus behind the Cafeteria. Our friendly, helpful staff is available to help you!

For information about grants, Board of Governor’s Waiver (BOGW), student employment, scholarships, loans and workshops, look under “Need Money for College?” in the Table of Contents or go online at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) for more information.

3 – Mail your Transcripts~

Please provide official transcripts from any college or high school you have attended if you:

- Plan to earn a certificate
- Plan to earn an Associate degree
- Plan to transfer to another college or university
- Need to satisfy prerequisite requirements taken at another college or university
- Are not sure what you plan to do

Transcripts must be no more than 90 days/3 months old and in a sealed envelope from the institution. Students must fill out a Prerequisite Validation form at the Counseling counter in order to have coursework on official transcripts validated for English, math and other prerequisites.

Request one copy of your official transcript from each institution you have attended.

**Mail transcripts to:**

RCC Incoming Transcripts
4800 Magnolia Avenue
Riverside, CA 92506

You can check the status of incoming transcripts on WebAdvisor at [www.rcc.edu](http://www.rcc.edu)
4 – Test your skills through the Assessment Test~

If you are a first time student you need to participate in the Assessment process if you:

• Plan to enroll in 6 or more units per semester
• Plan to earn an Associate degree
• Plan to earn a certificate
• Plan to transfer
• Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the Assessment process.

During most months of the year, no appointment is necessary to take the placement test. However seating is limited to available computers and room capacity. It is also advisable to confirm lab hours before driving to the campus.

Information and Assessment hours are posted at:
www.rcc.edu
or by calling one of our assessment labs:
Moreno Valley: (951) 571-6492
Norco: (951) 372-7156
Riverside: (951) 222-8451

Preparing for Assessment
To take an assessment a student must:

1. Complete an Application for Admission. If you apply online at www.rcc.edu, you will be cleared to take RCC’s placement test 24 hours after your application is submitted (not including weekends or holidays.)
2. Take RCC’s Placement Test.
3. Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID.

• The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
• To ensure a distraction free environment, children are not permitted in the Assessment Center.
• Food or drink is not permitted in the Assessment Center.

What should I do if I am a student with special needs?
If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your campus BEFORE you take the assessment test.

5 – Attend an RCC Orientation and Counseling Session~

Have Questions about RCC?
Visit our website at www.rcc.edu. It contains valuable information on:
• Admission Eligibility
• Athletics
• Counseling
• Disabled Student Services Program
• Financial Aid
• Schedule of Classes
• And much, much more!

Orientation and Counseling
Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to College Success.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Call today to begin your educational journey at RCC…”

Riverside City: (951) 222-8440
Moreno Valley: (951) 571-6104
Norco: (951) 372-7101
6 – Check Your Registration Date~

On May 8 students may go to WebAdvisor at www.rcc.edu to view their registration date and see if they have any holds that may restrict their registration. Students may also hear their registration date on Phone Reg at (951) 779-3100. You may find out your registration appointment approximately 24 hours after your application is processed (weekends and holidays excluded.)

7 – Register for Classes~

Continuing students begin registering on May 29 and are given priority based on the number of completed units at RCC. New/Returning students begin registering on June 5 and are given priority based on the date their Admissions Application is received. Continuing students with 100+ units register on or after June 6. (See Student Classification for explanation of continuing or new/returning)

Students with special needs, including students on academic dismissal, must register in person on or after their assigned registration appointment date.

How to Read the Schedule of Classes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-10</td>
<td>PRECALCULUS</td>
<td>4.00</td>
<td>UNITS</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PREREQUISITE:** MAT-36.

- **SECTION NUMBER:** 11028
- **TIME:** 10:20AM 12:40PM
- **DAYS:** MW
- **BLDG/ROOM:** LFSC 204
- **INSTRUCTOR:** G Edward
- **LAST DAY TO ADD:** 01/08/07

(The above class, code number 30777, is an 8-week class. Please note the above dates.)

- **SECTION NUMBER:** 11016
- **TIME:** 06:00PM 08:20PM
- **DAYS:** TTH
- **BLDG/ROOM:** PS 108
- **INSTRUCTOR:** L Gayle

**DATES CLASS MEETS AND LAST DAY TO ADD**

- **M** Monday
- **T** Tuesday
- **W** Wednesday
- **TH** Thursday
- **F** Friday
- **S** Saturday
- **SU** Sunday
- **TTH** Tuesday and Thursday
- **SSU** Saturday and Sunday
### Things to do before you register
- Check WebAdvisor or Phone Reg for your registration appointment date and to view any holds.
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Complete steps 1-5 in Getting Started @ RCC (available in this Schedule of Classes.)
- Ensure that all past-due fees and holds are cleared.
- Be sure your Financial Aid is processed.

### Things to check for as you make your class selections...
- Is the class still open? Check WebAdvisor for open classes (new sections may be added and classes may re-open if students drop.) If the class is closed, refer to Adding Classes in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and add in person.

### Things to know when using WebAdvisor to register...
- To access WebAdvisor go to [www.rcc.edu](http://www.rcc.edu) and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCC ID or Social Security number to access your registration. Click on Log-In help on the WebAdvisor menu for assistance.
- WebAdvisor is always available except for maintenance.
- Confirm that you are registered for classes.
- Print My Class Schedule from WebAdvisor.

### Things to know when using Telephone Registration
- To access telephone registration, call (951) 779-3100.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You need the following information in order to access your registration:
  
  RCC ID: _______ _______ _______ _______ _______ _______ OR Social Security Number: _______ _______ _______ _______ _______ _______ _______

  Your 6-digit Pin Code is your date of birth (month, date, year): _______ _______ _______ _______ _______ _______
- Confirm that you are registered on Phone Reg. Print out your schedule on WebAdvisor at [www.rcc.edu](http://www.rcc.edu).

### Section Number | Class Name | Units | Days | Time
--- | --- | --- | --- | ---
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Alternate Class Selections (in case any of your first choice classes are closed)

<table>
<thead>
<tr>
<th>Section Number</th>
<th>Class Name</th>
<th>Units</th>
<th>Days</th>
<th>Time</th>
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### Remember:
- **Pay fees (check Fee Payment deadlines)**
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You may be dropped from the classes if payment is not received by the payment deadlines.

- **Order and pay for a parking permit, if needed.**
  Parking permits will be mailed before the term begins, or 5 days after payment once the term has begun (weekends and holidays excluded.) If needed, you may pick up a temporary permit at any Admissions and Records office or pay at metered parking until your permit arrives in the mail.

- **Be sure to check WebAdvisor or Phone Reg to see if there have been changes to scheduled classes prior to the first class meeting.**
Lo que se debe saber cuando se inscriba...
- Inscríbese a través de WebAdvisor en www.rcc.edu, o en Phone Reg (951-779-3100) a menos que esté cursando preparatoria o que tengas un impedimento en su matrícula para inscribirse.
- Debe esperar la fecha asignada para su inscripción. Se puede verificar la fecha asignada a través de WebAdvisor en www.rcc.edu.
- Puede tener acceso a su inscripción usando su identificación de RCC o su número de Seguro Social (si fué incluido en su solicitud de ingreso).

Identificación de RCC: _____ _____ _____ _____ _____ _____ o Número de Seguro Social: _____ _____ - _____ - _____ _____ _____
Su código de 6 dígitos (Pin Code): _____ - _____ - _____

Lo que se debe hacer antes de inscribirse...
- ¡COMPLETE ESTE FORMULARIO!
- Complete los pasos del 1 al 5 en la sección Getting started @ RCC (disponible en el libro de Horario de Clases y en www.rcc.edu).
- Asegúrese que no deba cuotas de inscripción o que no haya ningún impedimento para su inscripción.
- En casos especiales, debido a problemas académicos, o si está participando en programas especiales, hay que verificar los procedimientos específicos para su inscripción en el libro de Horario de Clases (disponible en www.rcc.edu) o con el departamento correspondiente antes de intentar inscribirse. Muchos de estos estudiantes tendrán que inscribirse en persona.

Lo que hay que verificar cuando elija sus clases...
- ¿Está la clase aún disponible? Busca en WebAdvisor en www.rcc.edu una lista de clases disponibles (Clases nuevas podrían ser agregadas y otras podrían estar disponibles de nuevo si algunos estudiantes cancelaran sus inscripciones). Si la clase está cerrada, se debe repasar a la sección Adding Classes o escoger otras opciones.
- ¿Ha cumplido con todos los prerequisitos necesarios para cada clase? Estos están enumerados en el libro de Horario de Clases.
- ¿Ha observado si alguna de sus clases tienen un horario que se sobrepone con otras clases? Debe conseguir una forma llamada Approval for Overlapping Classes autorizada por el profesor, y agregar dichas clases en persona.

<table>
<thead>
<tr>
<th>Número de Sección</th>
<th>Nombre de la Clase</th>
<th>Unidades</th>
<th>Días</th>
<th>Horario</th>
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</table>

| Clases Alternas (en caso de que algunas de las clases que haya elegido estén cerradas). |
|-------|-------------------|----------|------|---------|
|       |                    |          |      |         |
|       |                    |          |      |         |

WebAdvisor siempre está disponible con la excepción cuando está bajo mantenimiento.
En WebAdvisor imprima My Class Schedule y guárdelo en un lugar seguro.

RCCD Photo ID Card
Si consiguió su tarjeta de identificación fotográfía de RCC antes de febrero 2007, no será válida y debe ser renovada. Le recomendamos que renueve su tarjeta de identificación antes que empiece el semestre de la primavera. Ya que la identificación estudiantil se requiere para utilizar los laboratorios, la biblioteca, y otros servicios estudiantiles.

Recuerde:
- Hay que pagar la cuota de inscripción durante la fecha límite. Si usted piensa solicitar ayuda financiera pero aun no ha sido aprobado al momento de matricularse, Usted será responsable por el costo de inscripción hasta que su solicitud sea aprobada. Es probable que sea dado de baja si su pago no se recibe durante la fecha límite.
- Se puede ordenar y pagar para un permiso de estacionamiento. Los permisos de estacionamiento serán enviados por correo antes del inicio del semestre o cinco días después de recibir el pago (excluyendo fines de semana y días feriados).
- Se recomienda verificar en WebAdvisor o Phone Reg que no hay cambio en su horario de clases antes del inicio del semestre.
7 – Register for Classes~ (Continued)

It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid.

Deadline Dates
Specific add deadlines are included with the class information in this schedule and on WebAdvisor at www.rcc.edu. Refund and drop deadlines can be viewed/printed from the WebAdvisor Menu at www.rcc.edu. Click on Class Name and Title.

Dropping Classes
Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student’s responsibility to drop classes on WebAdvisor, Phone Reg or in person by the deadlines. Failure to drop a class may result in a permanent “F” grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

Adding Closed Classes
Make sure to check the deadline to add classes in this class schedule or on WebAdvisor (click on Class Name and Title.)

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor or Phone Reg, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor.

When registering in person, you must have an Add/Drop Card (available in Admissions and Student Services offices) with the instructor’s signature or an authorization sticker from the instructor. Fees are due at time of registration.

Maximum Unit Load
The maximum number of units a college student may enroll in is 18 for Fall/Spring and 9 for Summer/Winter. The maximum units for high school concurrent students is 8 units for Fall/Spring and 5 units for Summer/Winter. Students will not be permitted to enroll in more units without authorization from a counselor. Any units above the maximum must be added in Admissions at an RCC campus. Students must have an Add Card signed by a counselor approving unit overload in order to add.
Summer 2007 Payment Due Dates

Fees are based on when you register in each class

If you register

On or before June 13  June 13 or you may be dropped for non-payment

On or after June 14  Enrollment and other required fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.

Fees must be paid by the end of the business day noted.

• All students will be charged for registered classes and may receive a failing grade unless they drop themselves within deadlines. It is the student’s responsibility to verify that all classes have been added or dropped accordingly.

• Be sure that financial aid is processed prior to registration.

• All campuses are open weekdays and the Norco campus is generally open on weekends.

• See the Table of Contents for Residency for Tuition Purposes and AB 540 Non-resident Fee Waiver information.

How do I pay?

1. WebAdvisor or Phone Reg (Visa, Master Card, American Express, Discover Card)
2. Mail or Drop Boxes (Check or Money Order)
   • Norco campus – inside and outside Student Services Building
   • Riverside campus – outside Admissions and Bradshaw buildings
3. RCC Campuses (Cash, Visa, Master Card, Check, or Money Order)
   Make check or money order payable to ‘RCC’ and be sure to include your RCC ID.

Refunds

When do I need to drop to receive a refund?

Refund deadlines can be viewed/printed from the WebAdvisor menu at www.rcc.edu. Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card. Students who pay with credit card on PhoneReg will receive their refund by check.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.
9 – Purchase your Textbooks~

When can I get my books?
Books and information on books are available approximately two weeks prior to the start of the term.

To receive a Refund:
Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Save Time!
Reserve your books online. www.rcc.bkstore.com
Reservations accepted until one week before the start of the session.
You may also request to have your books delivered to your home.

Save Money!
Shop early and look for used texts!

Earn Money!
Return your textbooks during finals week for up to 50% of the original purchase price.

Methods of payment at the Bookstore:

- Cash
- Master Card *
- Checks *
- American Express *
- VISA *
- Discover *
- Checks will be accepted for payment with the following:

1. Your name and address are imprinted on your check.
2. You show two forms of current ID: A valid California driver’s license or California identification card, or military identification and student identification card or your schedule of classes. Credit cards will be accepted for payment with proof of a cardholder’s participation in the transaction.
   - Face-to-face transactions require a signed transaction slip.
   - E-mail, Internet, mail or fax request for transaction with credit card number, expiration date and signature.
   - Telephone orders will be shipped with shipping address as proof of the transaction.

* Student ID number required

COMING THIS FALL
The New & Improved RCCD College Card
It’s your Student ID, lab and library access card, and more...

Plus, enjoy added banking convenience. Link it to a FREE Wells Fargo College Checking® account.*

Look for more information this fall!

*Eligibility subject to approval. Students must provide proof of enrollment at an accredited institution when the account is opened. The account is available for a maximum of 5 years, after which it will convert to a standard checking account subject to applicable checking fees. Students in school more than 5 years must show proof of enrollment to remain in a Wells Fargo College Checking account. $100 minimum deposit must be made to open an account.
© 2007 Wells Fargo Bank, N.A. All rights reserved. Member FDIC.
**Continuing @ RCC~**

**Continue Taking Classes**

All continuing students will be assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new Admissions Application in order to register again. See [Apply for Admission](#) to determine if you are a continuing student.

**Re-apply for Financial Aid**

The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the Winter Session. The priority filing date is March 2nd of each year.

If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the Summer term.

**Continue to see a Counselor**

Students should meet with a counselor during their first semester to develop a 2-year SEP (student educational plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

**Moving on from RCC~**

**Apply for Certificates and Diplomas**

In order to receive an associate degree or certificate, all RCC fees must be paid in full. You must file an application for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available from the counseling department. There is a $5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 12, 2008 must file their degree or certificate applications by April 1, 2008. The last day to submit an application for the academic year is June 30. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2007-08 year during the following four applications periods:
- Summer – First day of Summer Term through July 1
- Fall – First day of Fall Semester through October 1
- Winter – First day of Winter Term through January 15
- Spring – First day of Spring Semester through April 1

**Order Transcripts**

(now available online at www.rcc.edu)

**Unofficial transcripts** are available on WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for no fee.

**Official transcripts** can be ordered on WebAdvisor at [www.rcc.edu](http://www.rcc.edu), by mail (printable forms available on our website), in Admissions (Riverside campus), or in the Student Service office (Moreno Valley and Norco campuses). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee (available only at the Riverside and Norco campuses) for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCC fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. **Ordering transcripts on WebAdvisor will always be faster!** For more information visit [www.rcc.edu](http://www.rcc.edu) or call the Transcripts office on the Riverside campus at (951) 222-8603.

Transcripts only include RCC coursework.

**Transfer to other Institutions**

Be sure to verify that courses transferred to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college Catalog, Student Handbook, at [www.rcc.edu](http://www.rcc.edu), in this Schedule of Classes, and in the Transfer/Career Center in the Admissions and Counseling building. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Official transcripts must be submitted to your desired institution in order to transfer units.
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### How to Get Here

#### Riverside City College
- **2001 Third Street**
  - Norco, CA 92860-2600
  - (951) 372-7000
- **4800 Magnolia Avenue**
  - Riverside, CA 92506-1299
  - (951) 222-8000
- **16130 Lasselle Street**
  - Moreno Valley, CA 92551-204
  - (951) 571-6100
- **1533 Spruce Street**
  - Riverside, CA 92507
  - (951) 222-8506
- **March Dental Education Center**
  - 32801 "N" Avenue, Bldg 2995
  - Riverside, CA 92518
  - (951) 571-6433
- **Rubidoux Annex**
  - 4250 Opal Street
  - Riverside, CA 92509
  - (951) 328-3881
- **Riverside City College**
  - 4800 Magnolia Avenue
  - Riverside, CA 92506-1299
  - (951) 222-8000
- **Moreno Valley Campus**
  - 16130 Lasselle Street
  - Moreno Valley, CA 92551-204
  - (951) 571-6100
- **RCCD District Office**
  - 1533 Spruce Street
  - Riverside, CA 92507
  - (951) 222-8506
- **March Education Center**
  - March Air Reserve Base
  - 14745 Riverside Drive
  - Riverside, CA 92518
  - (951) 571-6441
- **Culinary Academy**
  - 1155 Spruce Street
  - Riverside, CA 92507
  - (951) 955-3311
Welcome to Riverside Community College

Welcome to Riverside Community College District for the summer 07 session. You have chosen to attend classes at a very exciting time in the College’s history. Not only are we renovating and building new facilities, we are actively developing and expanding academic and occupational education programs.

As you read through this schedule of classes, I encourage you to review your educational goals and how RCC’s short 8-week summer classes can help you achieve those goals. You will find a range of liberal arts, science and career-oriented courses offered during the day, evening, weekend and online. And RCC campuses and education centers are located close to your home or work in the communities of Moreno Valley, Norco, Riverside, and Rubidoux.

One of the unique aspects of an RCC education is that each of our campuses offers comprehensive degree and transfer programs in the arts and sciences, but also offers specialized programs linked directly to the workforce. At RCC Moreno Valley, the emphasis is on health, human and public service. RCC Norco offers state-of-the-art programs in manufacturing, engineering, technology, and logistics. And Riverside City College is known for its nursing, business, performing arts, and computer information and automotive technology programs.

If you are new to college or are returning after gaining experience in the workplace, RCC provides services to help you succeed: student financial services, tutoring, educational counseling, transfer center, disabled student services, and many other resources. Our goal is to provide you with the best possible environment in which to learn and achieve.

On behalf of the Board of Trustees and the faculty and staff, I wish you well in your academic endeavors this summer at Riverside Community College. We are here to make your experience a successful one.

Salvatore G. Rotella
Chancellor

Mission Statement

The Riverside Community College District is accessible and comprehensive, committed to providing an affordable post-secondary education, including student services and community services, to a diverse student body. The District provides transfer programs paralleling the first two years of university offerings, pre-professional, career preparation, occupational and technical programs leading to the associate of arts degree, the associate of science degree, and a variety of certificates. In the tradition of general education, the liberal arts and sciences and the occupational and technical programs and courses prepare students for intellectual and cultural awareness, critical and independent thought, and self-reliance. Consistent with its responsibility to assist those who can benefit from post-secondary education, the District provides pre-college, tutorial and supplemental instruction for under-prepared students. Through its three constituent colleges, Moreno Valley, Norco and Riverside City, the District works in a partnership with other educational institutions, business, industry, and community groups to enhance the quality of life and the internal harmony of the communities it serves. The District serves Western Riverside County from three interrelated colleges in the cities of Riverside, Norco and Corona, and Moreno Valley.

Board of Trustees

Mark Takano - President
Jose Medina - Vice President
Kathleen Daley - Secretary
Mary Figueroa - Member
Grace Slocum - Member
Yajaira Tiscreno - Student Trustee, 2006-07

Salvatore G. Rotella, RCCD Chancellor

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect courses that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College website at: www.rcc.edu for a current and comprehensive listing of available classes.
## Calendar for Summer 2007

### 6 Week Day Classes — June 18 - July 26

### 8 Week Evening Classes — June 18 - August 9

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<td>March 1</td>
<td>Applications – First day applications accepted for Summer 07 and Fall 07.</td>
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<tr>
<td>April 1</td>
<td>Last day to apply to participate in 2007 commencement ceremony.</td>
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<td>May 8</td>
<td>Summer registration appointments can be viewed on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a>.</td>
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<td>May 28</td>
<td>Legal Holiday - classes do no meet.</td>
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<td>May 29</td>
<td>Registration begins for Continuing Students. (see Continuing Students for definition)</td>
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<tr>
<td>May 31</td>
<td>High School Concurrent Students - last day applications packets are accepted for Summer 07.</td>
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<tr>
<td>June 5</td>
<td>Registration begins for New and Returning Students. (see New/Returning Students for definition)</td>
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<tr>
<td>June 6</td>
<td>Registration begins for Students with 100+ units.</td>
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<td>June 7</td>
<td>Spring Full-term classes end.</td>
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<td>June 18</td>
<td>First day to apply for a degree or certificate in the 07Sum, 07Fal, 08Win, or 08Spr terms.</td>
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<tr>
<td>June 28</td>
<td>Last day to apply during summer term is July 1.</td>
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<td>June 30</td>
<td>Last day to apply for an Associate degree or Certification for the 2006-2007 Academic Year.</td>
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<tr>
<td>July 1</td>
<td>Last day for the summer term to apply for a degree or certificate in the 07Sum, 07Fal, 08Win, or 08Spr terms.</td>
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<td>March 9</td>
<td>Applications will be available again at the beginning of the 07Fal term.</td>
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<td>July 4</td>
<td>Last day to elect Credit/No Credit for most full-term classes</td>
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<td>August 20</td>
<td>Grades are available on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> and Phone Reg at (951) 779-3100. If grades are not posted by this date, contact the instructor or the academic department. Grades may be available earlier, but please do not call prior to this date.</td>
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## Add, Drop, & Refund Deadlines

Refer to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) or the Schedule of Classes for add deadlines. Refund, add and drop deadlines are also available on WebAdvisor. *(click on Class Name and Title)*

## Getting started @ RCC

- Review the following pages to learn how to...
  - Step 1: Apply for Admission
  - Step 2: Apply for Financial Aid
  - Step 3: Mail your Transcripts
  - Step 4: Test your skills with Assessment
  - Step 5: Attend an RCC Orientation and Counseling Session
  - Step 6: Check your Registration Date
  - Step 7: Register for Classes
  - Step 8: Pay Enrollment Fees
  - Step 9: Purchase your Textbooks

## Continuing on @ RCC

- Continue to take classes
- Continue to see a Counselor
- Re-apply for Financial Aid

## Moving on from RCC

- Apply for Certificates and Diplomas
- Transfer to other Institutions
- Order Transcripts
¿Sabía Lo Siguiente?

Se puede hacer todo esto en ‘WEBADVISOR’

- Repasar archivos académicos que RCC ha recibido
- Ordenar un archivo académico oficial
- Inscribirse en clases
- Comprar un permiso para estacionarse
- Pagar cuotas
- Cambiar información personal
- Cambiar su fecha de inscripción
- Imprimir una copia de su inscripción/horario de clases
- Buscar clases que están disponibles
- Imprimir archivos académicos no-oficiales

WEBADVISOR es muy fácil y muy sencillo para utilizar. Para acceso a WEBADVISOR vaya a www.rcc.edu

Utilice su clave de identificación - ‘user ID’ que es la primera letra de su nombre y su apellido en combinación con su número de identificación de RCC (número de siete dígitos).

Por ejemplo: Juan Hernández 1234567= jh12345467. Hay que utilizar minúsculas para las letras.

Su ‘password’ – clave original es su fecha de nacimiento utilizando 6 dígitos. Por ejemplo: su fecha de nacimiento es el 2 de abril de 1980, su clave es 040280.

Después de inscribirse en WEBADVISOR la primera vez, hay que cambiar su clave. Su nueva clave debe ser de 6 a 9 dígitos y se debe incluir letras y números.

¿Para que usar WEBADVISOR?

- El acceso es posible de cualquier computadora con ‘internet’- la red.
- Está disponible 24 horas y 7 días a la semana.
- No se tiene que esperar en filas largas.
- Se puede repasar descripciones de clases, investigar las clases disponibles.
- Se pueden buscar clases por el tema, el tiempo que se ofrece, el sitio (Riverside, Moreno Valley, Norco, y Rubidoux) y por nombre del instructor.

¿Necesita ayuda con WEBADVISOR?

Haz ‘click’ en ‘Log-in-Video’ y ‘Log-In-Help’ en el menú de WEBADVISOR.

También se puede haz ‘click’ en FAQ – para más información.
1 – Solicitar entrada a RCC~

Se puede solicitar entrada a RCC si:

- Ha graduado la escuela secundaria
- Ha aprobado el “CA High School Proficiency Exam”
- Ha aprobado el examen de “GED”
- Ha cumplido 18 años
- Es estudiante de la escuela secundaria que ha cumplido con los requisitos de inscripción.
- Es estudiante internacional quien tiene los requisitos completos.

¿Quién debe entregar la aplicación?

Es un estudiante que ha regresado si:

Se inscribió para clases en: Quiere asistir en:
- primavera verano
- verano o primavera otoño
- otoño invierno
- otoño o invierno primavera

Aparte de eso, es un estudiante Nuevo o un estudiante Continuador.

Se aceptan aplicaciones para el verano y el otoño el 1º de marzo. Aplicaciones por la red, ‘el Internet’ están disponibles más temprano. Se aceptan aplicaciones para el invierno y la primavera el 1º de octubre.

Hay dos maneras para aplicar a RCC~

Aplicar por la red – ‘online’ –
   el proceso se completa en 24 horas
   (se excluyen fin de semana y días festivos)

www.rcc.edu

1. Haz ‘click’ en “Apply Online”
2. Hay que imprimir la hoja de confirmación y guardar en sus archivos.
   No la manden a RCC.

Aplicar en persona – el proceso puede durar 1 semana para completarse.

1. Rellenar una aplicación de ingreso del departamento de ‘Admissions’.
2. Firme la aplicación.
3. Entregar la aplicación a la oficina de ‘Admissions’ en cualquier campus.

*No se aceptan las aplicaciones de papel dos semanas antes y dos semanas después del empiezo de cada semestre. Las aplicaciones por la red –‘online’ siempre se aceptan.

Se mandará una carta dándole la bienvenida a RCC inmediatamente a cada nuevo estudiante con su Número de Identificación Estudiantil y más información sobre exámenes entrantes, orientación y consejería académica.

Estudiantes de la Escuela Secundaria

Las pólizas, los procedimientos y las formas están disponible en la red a www.rcc.edu/admissions/concurrentinfo.cfm

Fechas Definidas Para Entregar Documentos

Semestre de otoño: marzo 1 – julio 31
- invierno: octubre 1 – noviembre 30
- primavera: octubre 1 – enero 15
- verano: marzo 1 – mayo 31

(Estudiantes que entregan documentos después de estas fechas deben entregar el paquete de documentos a Admissions y esperar que les aprueben.)

Los estudiantes que piensan asistir a RCC al terminar la escuela secundaria deben entregar una nueva aplicación a RCC como estudiante por primera vez.

Estudiantes Internacionales

Deben entregar su aplicación a través de la oficina de ‘International Student Program’, El Programa para el Estudiante Internacional que se localiza en el edificio Bradshaw en el Campus de Riverside. Para más información llame al (951) 222-8160 o por la red a www.rccd.cc.ca.us/collegeinfo/international/.
2 – Aplicar por Ayuda Financiera~

Se Puede Aplicar por Ayuda Financiera en Cuatro Pasos Muy Fáciles

¡No es muy tarde para aplicar por ayuda financiera para el año académico 2006-2007! Hay que seguir los siguientes pasos para completar su petición para ayuda financiera.

1. Hay que tener una aplicación de ingreso actual con el Departamento de RCC Admissions. Se puede completar una Aplicación de Ingreso/Admission Application a www.rcc.edu. Hay que confirmar que su número de seguro social y su dirección de correo electrónico están en la petición porque durante el año académico de 2006/2007 la manera de comunicación con el estudiante es correo electrónico.

2. Hay que completar la petición nombrada, The Free Application for Federal Student Aid (FAFSA) a www.fafsaed.gov. En la petición ha que incluir el siguiente código, RCC (Title IV Code 001270) en el Paso #6 de la petición FAFSA.

3. Después de que RCC reciba su información del Departamento de Educación de los EEUU, RCC le avisa por correo electrónico solicitando documentos adicionales para completar su archivo personal. Entreguen los documentos al departamento del campus que piensan asistir (Moreno Valley, Norco o Riverside).

4. Se revisará su archivo de información financiera para elegibilidad de ayuda y le avisanarán de los resultados por correo electrónico. Al recibir su correo avísándole de su ayuda financiera, se pueden revisar los resultados y cantidades específicas sobre la red.

Datos Importantes....

¿Necesita ayuda con su petición de ayuda financiera? Vaya a la Oficina del departamento de Ayuda Financiera Estudiantil - " Student Financial Services Counseling/Outreach" localizada detrás de la cafetería en el campus de Riverside. ¡Nuestros empleados están disponibles para atenderlos!

Para más información sobre becas, "Board of Governors Waiver (BOGW), empleo estudiantil, préstamos, y talleres vaya al índice bajo el título, "Need Money for College" o vaya al www.rcc.edu/studentfinancialservices.

3 – Envíe su Archivo Académico~

Hay que proveer su archivo académico de cualquier universidad, ‘community college’ o escuela secundaria que asistió si piensa:

- Completar un certificado
- Completar un licenciado de ‘Associate’
- Transferirse a otro ‘community college’ o universidad
- Necesita completar requisitos en otro ‘community college’ o universidad.
- No está seguro/a de sus planes futuros

Transcripts must be no more than 90 days/3 months old and in a sealed envelope from the institution. Students must fill out a Prerequisite Validation form at the Counseling counter in order to have coursework on official transcripts validated for English, math and other prerequisites.

Hay que solicitar un archivo académico de cada institución académica que asistió. Envié los archivos académicos a uno de los siguientes sitios:

<table>
<thead>
<tr>
<th>RCC Incoming Transcripts</th>
<th>RCC Incoming Transcripts</th>
<th>RCC Incoming Transcripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>4800 Magnolia Avenue</td>
<td>16130 Lasselle Street</td>
<td>4800 Magnolia Avenue</td>
</tr>
<tr>
<td>Riverside, CA 92506-1299</td>
<td>Moreno Valley, CA 92551-2045</td>
<td>Norco, CA 92860-2600</td>
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</tbody>
</table>

Se puede revisar el estatus de sus archivos académicos en WEBADVISOR a www.rcc.edu
4 – Evaluar sus habilidades con el examen nombrado Assessment Test

Si es estudiante por primera vez se necesita participar en el proceso de evaluación - 'assessment' si:

- Piensa inscribirse en 6 unidades o más por semestre.
- Piensa completar un licenciado de "Associate".
- Piensa completar un "certificate".
- Piensa transferirse a una universidad para terminar sus estudios.
- No ha decidido o no ha escogido su meta o especialización académica

Además, estudiantes que necesitan verificar un requerimiento para inscribirse en una clase de matemáticas-'math', lectura-'reading', inglés-'English' o clase de inglés como segundo idioma-'ESL' necesitan participar en el proceso de evaluación- 'assessment'.

Preparando para la Evaluación Académica

Para completar una evaluación un estudiante debe:

1. Hay que completar una aplicación de ingreso. Se aplica por la red, ‘online’ a www.rcc.edu, se permita hacer el examen de evaluación de RCC – ‘RCC Assessment Test’, 24 horas después de entregar su aplicación (se excluyen fines de semana o días festivos).

2. Hacer el Examen de Evaluación de RCC.

3. Hay que traer identificación con fotografía al examen. No se permite hacer el examen sin una forma de identificación actual.

- El Examen de Evaluación no tiene tiempo fijo, pero típicamente dura 1.5 a 2 horas para terminar. Los que llegan antes que se sierre el laboratorio tienen aproximadamente 1.5 horas en el laboratorio para terminar todo lo posible.
- Para asegurar un ambiente sin distracciones, no se permiten niños en el laboratorio o Centro de Evaluación.

¿Qué debo hacer si soy un estudiante con casos especiales?

Si cree que necesita más tiempo o tiene casos o necesidades especiales (grabaciones, texto de letra más grande, exámenes de ‘braille, o una persona que le lea las pregunta), el favor de comunicarse con el Centro de Evaluación en su campus ANTES que hagan el Examen de Evaluación.

Durante la mayoría de los meses del año no se necesita una cita para hacer el examen de evaluación – ‘assessment test’. Sin embargo, hay una cantidad limitada de computadoras y cupo en el salón. Se recomienda confirmar las horas del laboratorio antes de llegar al campus.

Para más información y horas disponibles para completar la evaluación vaya a:

www.rcc.edu

o llame a cualquier laboratorio de evaluación:

- Moreno Valley: (951) 571-6492
- Norco: (951) 372-7156
- Riverside (951) 222-8451

¿Tiene preguntas sobre RCC?

Vaya a nuestro ‘website’ a www.rcc.edu. Tiene mucha información importante.

- Elegibilidad de ingreso
- Atletismo
- Consejería Académica
- Programa de Servicios para Estudiantes con Casos Especiales, ‘Disabled Student Services Program’
- Ayuda Financiera
- Horario de Clases
- Y mucho, mucho más!

5 – Asistir a una Orientación o Sesión de Consejería Académica en RCC

Orientación y Consejería Académica

¿Fue en un viaje a un sitio muy importante sin un mapa? Es posible, pero la probabilidad de perderse es muy grande. La Orientación es su mapa al Éxito Escolar.

Orientaciones para estudiantes nuevos se presentan por consejeros académicos de RCC en un ambiente de grupos, se ofrecen a todos los estudiantes entrantes y son requisito como parte del proceso de inscripción. La orientación introduce a los estudiantes a la experiencia colegial. Aunque piense terminar un ‘certificate’, un licenciado – ‘degree’, transferirse a una universidad o completar una clase para su mejoramiento persona, la orientación intenta proveer información y consejos prácticos.

Estudiantes deben asistir a la orientación lo más pronto posible para recibir información necesaria para saber todo lo posible sobre inscripción de clases.

Al terminar su Examen de Evolución una cita para su orientación y sesión de consejería académica se puede hacer al llamar el Centro de Consejería.

Llame hoy para empezar su viaje educativo en RCC…

- Riverside City (951) 222-8440
- Moreno Valley (951) 571-6104
- Norco (951) 372-7101
Continuing students begin registering on May 29 and are given priority based on the number of completed units at RCC. New/Returning students begin registering on June 5 and are given priority based on the date their Admissions Application is received. Continuing students with 100+ units register on or after June 6. (See Student Classification for explanation of continuing or new/returning)

On May 8 students may go to WebAdvisor at www.rcc.edu to view their registration date and see if they have any holds that may restrict their registration. Students may also hear their registration date on Phone Reg at (951) 779-3100. You may find out your registration appointment approximately 24 hours after your application is processed (weekends and holidays excluded.) Students with special needs, including students on academic dismissal, may register in person on or after their assigned registration appointment date.
### Things to do before you register
- Check WebAdvisor or Phone Reg for your registration appointment date and to view any holds.
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Complete steps 1-5 in Getting Started @ RCC (available in this Schedule of Classes.)
- Ensure that all past-due fees and holds are cleared.
- Be sure your Financial Aid is processed.

### Things to check for as you make your class selections...
- Is the class still open? Check WebAdvisor for open classes (new sections may be added and classes may re-open if students drop) If the class is closed, refer to Adding Classes in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and add in person.

### Things to know when using WebAdvisor to register...
- To access WebAdvisor go to [www.rcc.edu](http://www.rcc.edu) and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCC ID or Social Security number to access your registration. Click on Log-In help on the WebAdvisor menu for assistance.
- WebAdvisor is always available except for maintenance.
- Confirm that you are registered for classes.
- Print My Class Schedule from WebAdvisor.

### Things to know when using Telephone Registration
- To access telephone registration, call (951) 779-3100.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You need the following information in order to access your registration:
  - RCC ID: ___ ___ ___ ___ ___ ___ ___ OR Social Security Number: ___ ___ ___ - ___ ___ - ___ ___ ___ ___
  - Your 6-digit Pin Code is your date of birth (month, date, year): ___ ___ - ___ ___ - ___ ___ ___ ___
- Confirm that you are registered on Phone Reg. Print out your schedule on WebAdvisor at [www.rcc.edu](http://www.rcc.edu).

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<th>SECTION NUMBER</th>
<th>CLASS NAME</th>
<th>UNITS</th>
<th>DAYS</th>
<th>TIME</th>
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Alternate Class Selections (in case any of your first choice classes are closed)

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<th>SECTION NUMBER</th>
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<th>UNITS</th>
<th>DAYS</th>
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### Remember:
- **Pay fees (check Fee Payment deadlines)**
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You may be dropped from the classes if payment is not received by the payment deadlines.

- **Order and pay for a parking permit, if needed.**
  Parking permits will be mailed before the term begins, or 5 days after payment once the term has begun (weekends and holidays excluded.) If needed, you may pick up a temporary permit at any Admissions and Records office or pay at metered parking until your permit arrives in the mail.

- **Be sure to check WebAdvisor or Phone Reg to see if there have been changes to scheduled classes prior to the first class meeting.**
Lo que se debe saber cuando se inscriba...
- Inscribese a través de WebAdvisor en www.rcc.edu, o en Phone Reg (951-779-3100) a menos que esté cursando preparatoria o que tengas un impedimento en su matricula para inscribirse.
- Debe esperar la fecha asignada para su inscripción. Se puede verificar la fecha asignada a través de WebAdvisor en www.rcc.edu.
- Puede tener acceso a su inscripción usando su identificación de RCC o su número de Seguro Social (si fué incluido en su solicitud de ingreso).

Identificación de RCC: ___________ ______ ______ o Número de Seguro Social: ______ ______ - ______ ______

Su código de 6 dígitos (Pin Code): ______ ______ - ______

Lo que se debe hacer antes de inscribirse...
- ¡COMPLETE ESTE FORMULARIO!
- Complete los pasos del 1 al 5 en la sección Getting started @ RCC (disponible en el libro de Horario de Clases y en www.rcc.edu).
- Asegurase que no deba cuotas de inscripción o que no haya ningún impedimento para su inscripción.
- En casos especiales, debido a problemas académicos, o si está participando en programas especiales, hay que verificar los procedimientos específicos para su inscripción en el libro de Horario de Clases (disponible en www.rcc.edu) o con el departamento correspondiente antes de intentar inscribirse. Muchos de estos estudiantes tendrán que inscribirse en persona.

Lo que hay que verificar cuando elija sus clases...
- ¿Está la clase aún disponible? Busca en WebAdvisor en www.rcc.edu una lista de clases disponibles (Clases nuevas podrían ser agregadas y otras podrían estar disponibles de nuevo si algunos estudiantes cancelaran sus inscripciones). Si la clase está cerrada, se debe repasar a la sección Adding Classes o escoger otras opciones.
- ¿Ha cumplido con todos los prerequisitos necesarios para cada clase? Estos están enumerados en el libro de Horario de Clases.
- ¿Ha observado si alguna de sus clases tienen un horario que se sobrepone con otras clases? Debe conseguir una forma llamada Approval for Overlapping Classes autorizada por el profesor, y agregar dichas clases en persona.

Número de Sección   Nombre de la Clase Unidades        Días Horario
   _________________________ ______ __________ __________
   _________________________ ______ __________ __________

Clases Alternas (en caso de que algunas de las clases que haya elegido estén cerradas).
   _________________________ ______ __________ __________
   _________________________ ______ __________ __________

WebAdvisor siempre está disponible con la excepción cuando esta bajo mantenimiento.
En WebAdvisor imprima My Class Schedule y guárdelo en un lugar seguro.

RCCD Photo ID Card
Si consiguió su tarjeta de identificación fotográfía de RCC antes de febrero 2007, no será válida y debe ser renovada. Le recomendamos que renueve su tarjeta de identificación antes que empiece el semestre de la primavera. Ya que la identificación estudiantil se requiere para utilizar los laboratorios, la biblioteca, y otros servicios estudiantiles.

Recuerde:
- Hay que pagar la cuota de inscripción durante la fecha limite. Si usted piensa solicitar ayuda financiera pero aun no ha sido aprobado al momento de matricularse,
  Usted será responsable por el costo de inscripción hasta que su solicitud sea aprobada. Es probable que sea dado de baja si su pago no se recibe durante la fecha limite.
- Se puede ordenar y pagar para un permiso de estacionamiento. Los permisos de estacionamiento serán enviados por correo antes del inicio del semestre o cinco días después de recibir el pago (excluyendo fines de semana y días feriados).
- Se recomienda verificar en WebAdvisor o Phone Reg que no hay cambio en su horario de clases antes del inicio del semestre.
7 – **Inscribirse en Clases**

Es su responsabilidad asegurar que se ha inscrito oficialmente en sus clases antes de la fecha definida y que ha pagado todas sus cuotas.

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**Fechas Definidas**

Hay específicas fechas definidas que se incluyen en este horario de clases y en WEBADVISOR a [www.rcc.edu](http://www.rcc.edu). Fechas para eliminar clases de su horario y recibir reembolsos se pueden revisar e imprimir de WEBADVISOR en [www.rcc.edu](http://www.rcc.edu). Haz ‘click’ en la “clase, el nombre de la clase, y el título de la clase.

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**Eliminar Clases de su Horario**

Hay que imprimir la hoja de WEBADVISOR que confirma que la clase se ha eliminado de su horario. Los instructores tienen el derecho de eliminar estudiantes de la por causa de ausencia, desde el primer día de clase y hasta que termina 75% de la clase.

**Es la responsabilidad del estudiante** para eliminar clases su horario en WEBADVISOR, por teléfono-‘tiger talk’, o en persona antes de las fechas definidas. Si el estudiante falta de eliminar la clase se su horario puede resultar en una calificación permanente de “F” en su archivo académico y probablemente requiere pago de la cuota. ¡No dependan de los instructores o alguien más que elimine la clase de su horario!

---

**Agregar Clases Cerradas**

Hay que revisar la fecha definida para agregar clases en este horario o por WEBADVISOR. Haz ‘click’ en el nombre de la clase y el título de la clase.

Una clase está cerrada desde el primer día de clase o más temprano si está al límite de capacidad. Para poder agregar una clase que está cerrada, hay que conseguir permiso del instructor. Tipicamente, esto se hace al asistir a la clase el primer día de clase. Para agregar clases que se dan sobre la red - ‘online’ vaya a [www.opencampus.com](http://www.opencampus.com).

Al inscribirse en WEBADVISOR o por el teléfono - ‘tiger talk’, se pide que dé un código de autorización de 4 dígitos, y este código se obtiene del instructor.

Al inscribirse en persona, hay que tener una tarjeta nombrada ‘add/drop’ (disponible en el departamento de ‘Admissions’ y ‘Student Services’) junto con la firma del instructor o el código de autorización del instructor. Al inscribirse se deben las cuotas.

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**El Límite Máximo de Unidades**

El límite máximo de unidades para estudiantes de la escuela secundaria asistiendo clases en RCC es 8 unidades para el otoño y primavera y 5 unidades para las sesiones de verano e invierno. No se permitirá que estudiantes se inscriban en más unidades sin autorización de un consejero académico. Cualquier cantidad de unidades más alto que lo máximo se tiene que inscribirlos en el departamento de ‘Admissions’ en el campus de RCC. Para estudiantes que piensen inscribirse en más unidades que se permiten se requiere la firma de un consejero académico en la tarjeta de inscripción - ‘add card’.
Fechas Definidas de Pagos Para el Verano 2007
Se basan las cuotas en la fecha en que se inscribió en cada clase.

Si se inscribió
Las cuotas se deben para la siguiente fecha y no más tarde
El día de o antes de June 13
June 13 o se pueden eliminar sus clases por falta de pago.
June 14 on
o se pueden eliminar sus clases por falta de pago. Al inscribirse se debe el pago por las clases y todas cuotas. Hay que retener los archivos académicos de los estudiantes que no pagan todas las cuotas. No podrán inscribirse en clases, recibir calificaciones, obtener archivos académicos, o su ‘certificante’ o ‘diploma’.

• A todos estudiantes les cobran por inscribirse en clases y pueden recibir una calificación de “F” por falta de no eliminar su(s) clase(s) de su horario para la fecha definida. Es la responsabilidad del estudiante para verificar que su horario está correcto y se han agregado o eliminado todas las clases.

• Antes de inscribirse hay que confirmar que toda la documentación para su Ayuda Financiera está actualizada.

• Cada uno de los ‘campus’ están abiertos todos los días de la semana y el campus de Norco generalmente está abierto los fines de semana.

• Hay que revisar el índice para información sobre la residencia, referente a las cuotas y AB 540 (información legislativa) sobre cuotas para no residentes.

Cómo se Paga?
1. En WEBADVISOR o por teléfono – ‘tigertalk’ se puede utilizar (Visa, Mastercard, American Express, Discover Card –tarjeta de crédito o ATM)
2. Por correo o ‘drop boxes’ (cheque personal o giro postal –’money order’)
Norco – adentro y afuera del edificio de Servicios Estudiantiles ‘Student Services’
Riverside – afuera de departamento de ‘Admissions’ y el edificio de Bradshaw.
3. En los tres Campus’ de RCC (Efectivo, Visa, Mastercard, cheque personal, o giro postal – ‘money order’. El cheque o giro postal – ‘money order’ se lo dirigen a RCC y hay que incluir su número de identificación estudiantil de RCC.

Para asegurar su reembolso hay que eliminar la(s) clase(s) de su horario dentro de las fechas definidas para el reembolso.

¿Cuáles cuotas se tienen que pagar?
Cualquier cuota puede cambiar sin aviso, a la demanda del Estado de California y/o cambios en las pólizas de la Mesa Directiva de RCC.

Cuotas
- Cuota de inscripción $20 per unit
- Cuota de estudiante no residente de California $173 + $20 per unit
- Y cuota de inscripción
- Fuera del País no residente cuota $19
- (No se reembolsa si el estudiante no termina las clases)
- Servicios de Salud $2
- Servicios Estudiantiles- tarjeta de identificación (opcional) $20
- Permiso de Estacionamiento para auto (opcional) $5
- Permiso de Estacionamiento para motocicleta (opcional) (Vaya al índice bajo Estacionamiento en RCC)

Cuota para ‘audit’ $15 per unit
Cuota para la clase PHP-30 ‘First Aid & CPR’ $14
Cuota para la clase PHP-42 ‘Life Guard & Water Safety Certification’ $24
Archivo académico no oficial (gratis en WEBADVISOR) $1
Cuota para ‘Diploma’ (vaya a ‘Graduation’ graduación para fechas definidas para aplicar $5
Cargo para cheque sin fondos $20

Cuota para materiales Varía. Algunas clases requieren una cuota de materiales (70902(s) of the Education Code). Se cobra bajo el código apropiado. Se debe pagar la cuota de materiales al inscribirse y estos gastos no se pueden pagar con el BOGW (Board of Governors Waiver)

*Cuota requerida – apoya los servicios generales y de emergencia que provee los Servicios de Salud de RCC. No se paga con el BOBW waiver.

Reembolsos ~
When do I need to drop to receive a refund?
Las fechas definidas para reembolsos se pueden revisar/imprimir de WEBADVISOR a www.rcc.edu. Haz ‘click’ en ‘Class Name and Title’.
La fecha definida para eliminar una clase de 16 semanas (otoño y primavera) y recibir un reembolso es 2 semanas. La fecha definida para eliminar clases de las sesiones (invierno y verano) cortas es al 10% de las sesiones de la clase.
Es elegible para un reembolso si elimina sus clases dentro o antes de las fechas definidas. Se envían los reembolsos aproximadamente a las 6-8 semanas después del último día para pedir reembolsos. No es posible recibir un reembolso inmediatamente. Si se inscribe en una clase después del primer día de clases es posible que esté inscribiéndose después de la fecha definida para reembolsos. El que paga con tarjeta de crédito, recibe el reembolso como crédito a su tarjeta.
Si reciben un reembolso a causa de su Ayuda Financiera, hay que avisarle al Departamento de ‘Student Accounts’ en el edificio ‘Bradshaw’.
Para más información referente a cuenta y reembolsos llame al (951) 222-8604.

Para asegurar su reembolso hay que eliminar la(s) clase(s) de su horario dentro de las fechas definidas para el reembolso.
湧---Comprar sus Textos~

¿Cuándo puedo comprar mis textos?
Los textos y la información sobre los textos está disponible dos semanas antes que empiece el semestre.

Para Recibir un Reembolso:
Hay que devolver los textos en su condición original dentro de la 1ª semana de clase. El recibo original se requiere para recibir todo el reembolso o intercambiar textos. Los reembolsos se harán después de la primera semana de clases al mostrar el cambio en su horario para los primeros 30 días de clases.

¡Ahorre Tiempo!
Reserve sus libros ‘online’ a www.rcc.bkstore.com. Se aceptan reservaciones hasta una semana antes de empezar las clases. También se puede pedir que se los envíen los textos a su dirección de casa.

¡Ahorre Dinero!
Compre sus textos temprano y hay posibilidad de encontrar libros de descuento.

¡Se Puede Ganar Dinero!
Devuelva sus textos la semana de exámenes finales y reciban hasta 50% del precio original.

Maneras de Pago en la Librería
- Efectivo
- Mastercard*
- Cheque Personal*
- American Express*
- Visa*
- Discover*

Cheques personales se aceptan como pago con lo siguiente:
1. Su nombre y dirección impreso en el cheque.
2. Se muestra 2 formas de identificación actual: una licencia de manejar de California, tarjeta de identificación de California, tarjeta de identificación del ejército, y su tarjeta de identificación estudiantil de RCC o una copia de su horario de clases. Se aceptan las tarjetas de crédito sólo con la participación personal del dueño de la tarjeta.

- Para hacer negocio en persona se requiere una firma para confirmar el intercambio.
- Para hacer negocio por ‘e-mail’, ‘Internet’, por correo, o por fax se requiere el número de la tarjeta de crédito, la fecha de límite de la tarjeta de crédito y una firma.
- Ordenes que se hacen por teléfono se envían a la dirección como prueba del intercambio.

*Se requiere un número estudiantil de RCC.

COMING THIS FALL
The New & Improved RCCD College Card
It’s your Student ID, lab and library access card, and more...

Plus, enjoy added banking convenience. Link it to a FREE Wells Fargo College Checking® account.*

Look for more information this fall!

*Eligibility subject to approval. Students must provide proof of enrollment at an accredited institution when the account is opened. The account is available for a maximum of 5 years, after which it will convert to a standard checking account subject to applicable checking fees. Students in school more than 5 years must show proof of enrollment to remain in a Wells Fargo College Checking account. $100 minimum deposit must be made to open an account.

© 2007 Wells Fargo Bank, N.A. All rights reserved. Member FDIC.
**Continuing @ RCC~**

**Continue Taking Classes**

All continuing students will be assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new Admissions Application in order to register again. See [Apply for Admission](#) to determine if you are a continuing student.

**Re-apply for Financial Aid**

The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the Winter Session. The priority filing date is March 2nd of each year.

If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the Summer term.

**Continue to see a Counselor**

Students should meet with a counselor during their first semester to develop a 2-year SEP (student educational plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

**Moving on from RCC~**

**Apply for Certificates and Diplomas**

In order to receive an associate degree or certificate, all RCC fees must be paid in full. You must file an application for an associate degree or certificate in the academic year (summer term 2006 through spring term 2007) in which you anticipate you will complete the requirements. Applications are available from the counseling department. There is a $5.00 diploma fee for each associate degree application. **Students planning to participate in the commencement ceremony on June 7, 2007 must file their degree or certificate applications by April 1, 2007.** The last day to submit an application for the academic year is June 30. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2007-08 year during the following four applications periods:

- Summer – First day of Summer Term through July 1
- Fall – First day of Fall Semester through October 1
- Winter – First day of Winter Term through January 15
- Spring – First day of Spring Semester through April 1

**Order Transcripts**

(now available online at [www.rcc.edu](http://www.rcc.edu))

**Unofficial transcripts** are available on WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for no fee.

**Official transcripts** can be ordered on WebAdvisor at [www.rcc.edu](http://www.rcc.edu), by mail (printable forms available on our website), in Admissions (Riverside campus), or in the Student Service office (Moreno Valley and Norco campuses). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee (available only at the Riverside and Norco campuses) for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCC fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are processed and updated transcripts are mailed. **Ordering transcripts on WebAdvisor will always be faster!** For more information visit [www.rcc.edu](http://www.rcc.edu) or call the Transcripts office on the Riverside campus at (951) 222-8603.

Only includes RCC coursework.

**Transfer to other Institutions**

Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college Catalog, Student Handbook, at [www.rcc.edu](http://www.rcc.edu), in this Schedule of Classes, and in the Transfer/Career Center in the Admissions and Counseling building. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Official transcripts must be submitted to your desired institution in order to transfer units.
### Code	 	 Hours	 Days	 Room	 Instructor
### ABRB	 BUILDING
### AD	 Administration
### AR	 Art
### AT	 Automotive Technology
### BE	 Business Education
### BRAD	 Bradshaw Center
### COSM	 Cosmetology
### CS	 Ceramics-Sculpture
### DL	 Digital Library
### ECR	 Early Childhood Education-RIV
### HG	 Huntley Gym
### HOSP	 Various Hospitals
### LN	 Auditorium (Landis)
### LFSC	 Life Science
### LVKN	 Lovekin Field
### MEC	 March Education Center

For more information, see “How to Read the Schedule of Classes.”

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### MISSION STATEMENT

Riverside City College empowers a diverse community of learners toward individual achievement, success and lifelong learning by providing comprehensive services and innovative educational opportunities.

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**ACCOUNTING - Also see Business Administration**

**ACC-1A  PRINCIPLES OF ACCOUNTING I  3.00 UNITS**

An introduction to accounting principles and procedures. Course geared to accounting and business majors. (CAN BUS 2)

- **PREREQUISITE:** None. BUS-20 recommended. Concurrent enrollment in ACC/CIS-96 also recommended. Not open to students with credit for ACC-10B.

15164  F Stearns  
06/18/07 07/26/07  Last day to add: 06/22/07  
This is an online class. Computer with Internet access required. www.opencampus.com

15165  F Stearns  
06/18/07 07/26/07  Last day to add: 06/22/07  
This is an online class. Computer with Internet access required. www.opencampus.com

15625  07:35AM 09:50AM  MTWTH  BE 124  Staff  
06/18/07 07/26/07  Last day to add: 06/22/07  
This is a web enhanced class.

15163  10:00AM 12:15PM  MW  BE 210  M Chaks  
06/18/07 07/25/07  Last day to add: 06/22/07  
This is a hybrid class. Computer with Internet access required. www.opencampus.com

15000  06:00PM 09:20PM  M  BE 210  M Chaks  
06/18/07 08/06/07  Last day to add: 06/22/07  
This is a hybrid class. Computer with Internet access required. www.opencampus.com

15001  06:00PM 09:20PM  TTH  BE 210  F Rangel  
06/19/07 08/09/07  Last day to add: 06/25/07  
This is a web enhanced class.

**ACC-1B  PRINCIPLES OF ACCOUNTING II  3.00 UNITS**

A study of managerial accounting principles and information systems. (CAN BUS 4)

- **PREREQUISITE:** ACC-1A.
- **ADVISORY:** Concurrent enrollment in ACC/CIS-96.

15167  F Stearns  
06/18/07 07/26/07  Last day to add: 06/22/07  
This is an online class. Computer with Internet access required. www.opencampus.com

15166  07:35AM 09:50AM  MW  BE 210  M Chaks  
06/18/07 07/25/07  Last day to add: 06/22/07  
This is a hybrid class. Computer with Internet access required. www.opencampus.com

**ACC-55  APPLIED ACCOUNTING/BOOKKEEPING  3.00 UNITS**

An introduction to basic bookkeeping and accounting principles for students who are non-accounting majors. Emphasis is on recording transactions, preparing financial statements and completing the accounting cycle. (Same as CAT-55)

- **PREREQUISITE:** None.

15002  06:00PM 09:20PM  MW  BE 124  F Rangel  
06/18/07 08/08/07  Last day to add: 06/22/07  
This is a hybrid class. Computer with Internet access required. www.opencampus.com

**ACC-96  PRACTICUM IN COMPUTERS  0.50 UNITS**

Additional practice for students with operational skills on the computer. (Same as CAT/CIS-96) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

15003  LAB  06/18/07 08/09/07  MLK 219  J Cregg  
06/18/07 08/09/07  Last day to add: 08/09/07  
This is a hydrid class. Computer with Internet access required. www.opencampus.com

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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
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<td>2.00 UNITS</td>
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**ASTRONOMY**

**AST-1A** INTRO TO ASTRONOMY 3.00 UNITS

A descriptive survey of the solar system: history and methods of astronomy.

**PREREQUISITE: None.**

**ADVISORY:** High school algebra and geometry recommended.

**BUSINESS ADMINISTRATION - Also see** Accounting, Management, Marketing, Paralegal and Real Estate

**BUS-10** INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

**PREREQUISITE: None.**
CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

CHE-1A  GENERAL CHEMISTRY I  5.00 UNITS
Simple chemical systems-gas laws, weight relations, thermodynamics, atomic structure and bonding (CAN CHEM 2)
• PREREQUISITE: CHE-2A or CHE-3 and MAT-35.
15198  07:35AM  09:50AM  MTWTH  PS 203  J Junker
LAB  10:00AM  02:30PM  MTWTH  PS 205  J Junker
06/18/07 07/26/07  Last day to add: 06/22/07

CHE-1B  GENERAL CHEMISTRY II  5.00 UNITS
Sequel to Chemistry 1A-reaction rates, equilibrium, acid-base, thermodynamics, electrochemistry, nuclear, inorganic and organic chemistry. (CAN CHEM 4)
• PREREQUISITE: CHE-1A.
15199  10:00AM  12:15PM  MTWTH  PS 202  W Hathaway
06/18/07 07/26/07  Last day to add: 06/22/07
(Note: Concurrent lab enrollment required - Select from labs listed below.)
15643  LAB  12:30PM  05:00PM  MTWTH  PS 208  G Bayen
06/18/07 07/26/07  Last day to add: 06/22/07

CHE-2A  INTRO CHEMISTRY I  4.00 UNITS
Introductory chemical concepts with health and environmental applications-fulfills the needs of non-science majors. (CAN CHEM 6)
• PREREQUISITE: MAT-52.
15200  03:00PM  05:15PM  MTWTH  PS 203  J Williamson
06/18/07 07/26/07  Last day to add: 06/22/07
(Note: Concurrent lab enrollment required - Select from labs listed below.)
15201  LAB  12:35PM  02:50PM  MTWTH  PS 207  B Grey
06/18/07 07/26/07  Last day to add: 06/22/07
15202  LAB  06:00PM  08:15PM  MTWTH  PS 207  J Williamson
06/18/07 07/26/07  Last day to add: 06/22/07

COMMUNITY INTERPRETATION - See Moreno Valley campus

COMPUTER APPLICATIONS/OFFICE

CAT-1A  BUSINESS ETIQUETTE  1.00 UNITS
Provides students with both the knowledge and the skills required to apply business standards of acceptable behavior and etiquette to project a professional image.
• PREREQUISITE: None.
15192  06:00PM  09:20PM  W  RXHS T9  L Pehkonen
06/20/07 08/08/07  Last day to add: 06/24/07
This is a web-enhanced class that meets at Rubidoux Annex, 4250 Opal St., Riverside.

CAT-3  COMPL APPL-WRKNG PROFESSIONALS  3.00 UNITS
Introductory operating system, office applications, Internet and scanning for business/office and teaching professions. (Same as CIS-3)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-CAT-96 or 97.
15642  12:30PM  05:00PM  MTWTH  BE 204  D Thompson
06/21/07 08/08/07  Last day to add: 06/27/07
Plus 18 hours of laboratory to be arranged. This is a hybrid class. Computer with Internet access required. www.opencampus.com.

CAT-30ABC are web-enhanced classes. Students may add any Monday or Wednesday. Students are required to attend class on Monday and Wednesday during any of the following times: 10:30am-12:12pm or 1:45pm-3:27pm. For more information call 222-8648.

CAT-30A  BUSINESS ENGLISH 30A  1.00 UNITS
Develops grammar, punctuation, spelling, vocabulary, and business communication skills.
• PREREQUISITE: None.
• ADVISORY: Typing skills recommended.
15022  08/18/07 08/08/07  TCHA 127  L Ramalingam
Last day to add: 07/03/07
<table>
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<tr>
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**CAT-30B BUSINESS ENGLISH 30B**

Develops intermediate-level skill in grammar, punctuation, spelling, vocabulary and business communications.

- **PREREQUISITE:** CAT-30A.

15023 06/17/07 08/08/07  Last day to add: 07/03/07

**CAT-30C BUSINESS ENGLISH 30C**

Develops business-level grammar, punctuation, spelling, vocabulary and business communication skills.

- **PREREQUISITE:** CAT-30B.

15024 06/17/07 08/08/07  Last day to add: 07/03/07

**CAT-31 BUSINESS COMMUNICATIONS**

Provides training and skill building in written communications.

- **PREREQUISITE:** None.

15025 06/17/07 08/09/07  Last day to add: 08/25/07

This is a web enhanced class.

**CAT-39 LEGAL SOLUTIONS SOFTWARE**

Prepare, manage and edit computerized Judicial Council forms using computer.

- **PREREQUISITE:** None.

15195 06/18/07 07/26/07  Last day to add: 06/22/07

This is an online class. Computer with Internet access required. [www.opencampus.com](http://www.opencampus.com).

**CAT-50 KEYBOARD/DOC PROCESSING**

Touch typing, keyboard mastery and document formatting on computers for basic business applications.

- **PREREQUISITE:** None.

15031 06/18/07 08/09/07  Last day to add: 08/09/07

This is an online class. Computer with Internet access required. [www.opencampus.com](http://www.opencampus.com).

**CAT-80 WORD FOR WINDOWS**

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- **PREREQUISITE:** None.

15028 06/17/07 08/09/07  Last day to add: 06/25/07

This is an online class. Computer with Internet access required. [www.opencampus.com](http://www.opencampus.com).

**CAT-93 COMPUTERS FOR BEGINNERS**

An introduction to personal computers for the beginning student. (Same as CIS-93)

- **PREREQUISITE:** None.

15197 06/18/07 08/09/07  Last day to add: 06/25/07

This is a web enhanced class.

**CAT-96 PRACTICUM IN COMPUTERS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-96) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.

15029 LAB 06/18/07 08/09/07  Last day to add: 08/09/07

**CAT-97 PRACTICUM IN COMPUTERS**

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-97) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.

15030 LAB 06/18/07 08/09/07  Last day to add: 08/09/07

**CAT-98A INTRO TO EXCEL**

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- **PREREQUISITE:** None.

15197 06/18/07 08/09/07  Last day to add: 06/25/07

This is an online class. Computer with Internet access required. [www.opencampus.com](http://www.opencampus.com).

**CAT-99A KEYBOARDING FOR BEGINNERS**

Introduction to keyboarding with skill-building exercises to enhance speed and accuracy.

- **PREREQUISITE:** None.

15031 06/18/07 08/08/07  Last day to add: 07/03/07

This is a web enhanced class.

**CAT-99B WINDOWS FOR BEGINNERS**

This course provides an overview of computer components and an introduction to Microsoft Windows for personal computers.

- **PREREQUISITE:** None.

15031 06/18/07 08/18/07  Last day to add: 07/03/07

**CAT-99C WORD FOR BEGINNERS**

An introduction to Microsoft Word for Windows word processing program for business-related applications.

- **PREREQUISITE:** None.

15031 06/18/07 08/08/07  Last day to add: 07/03/07

**CAT-99D EXCEL FOR BEGINNERS**

An introduction to Microsoft Excel spreadsheet program for business-related applications.

- **PREREQUISITE:** None.

15031 06/18/07 08/08/07  Last day to add: 07/03/07

This is an online class. Computer with Internet access required. [www.opencampus.com](http://www.opencampus.com).

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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
<table>
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<tr>
<th>Code</th>
<th>Hours</th>
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<td>BE 204</td>
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<td>15204</td>
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<td>15044</td>
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<td>15040</td>
<td>06:00PM 09:20PM</td>
<td>W</td>
<td>BE 200</td>
<td>J Cregg</td>
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</table>

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

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<tr>
<td>15040</td>
<td>06:00PM 09:20PM</td>
<td>W</td>
<td>BE 200</td>
<td>J Cregg</td>
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CIS-2 PDMNTLS SYSTEM ANALYSIS 3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system.
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

CIS-3 COMP APPL-WRKNG PROFESSIONALS 3.00 UNITS
Introductory operating system, office applications, Internet and scanning for business/office and teaching professions. (Same as CAT-3)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS/CAT-96 or 97.

CIS-5 PROGRAM LOGIC USING C++ 3.00 UNITS
Introduction to computer programming using C++. (CAN CSCI 6)
- **PREREQUISITE:** None. CIS-1A and concurrent enrollment in CIS-96 or 97 recommended.

CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
- **PREREQUISITE:** None.

CIS-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CAT-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.

CIS-96 PRACTICUM IN COMPUTERS 0.50 UNITS
Additional practice for students with operational skills on the computer. (Same as ACC/CAT-96) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)
CONSTRUCTION - See Norco Campus

COSMETOLOGY

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/cosmetology or call 222-8185.

COS-60A  BEGINNING COS CONCEPTS  10.00 UNITS
Beginning in-depth study of the field of cosmetology and related sciences designed to prepare students to acquire entry-level job positions upon completion of the entire program and a license by the state of California.
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any RCC non-computer practice course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

15045 LAB 06/18/07 08/09/07 Last day to add: 08/09/07
08:00AM 09:00AM MTWTH COSM 205 J Cregg

COS-98A  INTRO TO EXCEL  1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97.

15216 LAB 06/18/07 08/09/07 Last day to add: 06/25/07
08:00AM 09:00AM MTWTH PLTS 102 K Feller

This class meets at the Culinary Academy, 1155 Spruce St., Riverside.

DANCE

DAN-6  DANCE APPRECIATION  3.00 UNITS
A non-technical course leading to the appreciation and understanding of dance as communication, entertainment and art.
• PREREQUISITE: None.

15686 LAB 08:00AM 09:00AM MTWTH PLTS 101 J Dierdorff
06/18/07 07/26/07 Last day to add: 06/22/07

DAN-D11 REHEARSAL AND PERFORMANCE  2.00 UNITS
Develop and rehearse material for lecture-demonstrations, master classes and mini concerts.
• PREREQUISITE: None.
• ADVISORY: DAN-D22, D33 or D38 or equivalent dance experience.
• LIMITATION ON ENROLLMENT: Audition on or before the first class meeting.

15688 LAB 05:45PM 10:45PM MTWTH COSM 104 J Seniguar
06/18/07 08/09/07 Last day to add: 06/24/07

DAN-D47 PILATES, BEGINNING  1.00 UNITS
Applies techniques developed by Joseph H. Pilates.
• PREREQUISITE: None.

15689 LAB 07:35AM 09:50AM MTWTH PLTS 102 J Dierdorff
06/18/07 07/26/07 Last day to add: 06/22/07

CULINARY ARTS

CUL-20  FUNDAMENTALS OF BAKING I  2.00 UNITS
Principles and techniques of essential ingredients, temperature and handling of baked goods. To cover the cost of baking materials and supplies, a non-refundable lab fee of $60.00 will be collected on the first day of class.
• PREREQUISITE: None.

15053 LAB 05:30PM 08:50PM MW CULN ACAD M Williams
06/18/07 08/08/07 Last day to add: 06/22/07

This class is taught in conjunction with the Summer Conservatory.

CUL-21  FUNDAMENTALS OF BAKING II  2.00 UNITS
Principles and techniques of essential ingredients, temperature and handling of baked goods. To cover the cost of baking materials and supplies, a non-refundable lab fee of $60.00 will be collected on the first day of class.
• PREREQUISITE: CUL-20.

15220 LAB 10:00AM 12:15PM MTWTH PLTS 102 J Dierdorff
06/18/07 07/26/07 Last day to add: 06/22/07

This class is taught in conjunction with the Summer Conservatory.
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<td>DAN-D61</td>
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<td>SUMMER BALLET INTENSIVE</td>
<td>0.50 UNITS</td>
<td>Concentrated focus on a particular ballet technique or style.</td>
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<td>• PREREQUISITE: None.</td>
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<td>06/18/07</td>
<td>07/05/07</td>
<td>Last day to add: 06/19/07</td>
<td>Ballet style to be studied will be RAD - Royal Academy of Dance. Intended for those with intermediate level and above skills.</td>
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<tr>
<td>DAN-D62</td>
<td>0.50</td>
<td>SUMMER JAZZ INTENSIVE</td>
<td>0.50 UNITS</td>
<td>Concentrated focus on a particular jazz style.</td>
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<td>HG 102</td>
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<td>Classic jazz style will be studied.</td>
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<td>Hip-Hop style will be studied.</td>
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<tr>
<td>DAN-D66</td>
<td>0.50</td>
<td>SUMMER SOCIAL DANCE INTENSIVE</td>
<td>0.50 UNITS</td>
<td>Designed to provide students with concentrated focus on a particular social dance style from a visiting guest artist or dance faculty.</td>
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<td>• PREREQUISITE: None.</td>
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<td>HG 102</td>
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<td>07/11/07</td>
<td>Last day to add: 06/19/07</td>
<td>Tango style will be studied.</td>
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**DENTAL TECHNOLOGY** - See Moreno Valley Campus

**DRAFTING** - See Architecture and Engineering (Norco Campus)

**EARLY CHILDHOOD EDUCATION**

**EAR-19** OBSERVATION METHODS-ECE | 3.00 UNITS | Overview of observation and assessment approaches in order to develop, design, and implement curriculum that is responsive to and supportive of children’s typical and atypical developmental needs. |

• PREREQUISITE: EAR-20.

15623 | 06:00PM 09:20PM | TTH | ECER 9 | K Dewitt |
| 06/19/07 | 08/09/07 | Last day to add: 06/25/07 |

**EAR-20** CHILD DEVELOPMENT | 3.00 UNITS | A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14) |

• PREREQUISITE: None.

15228 | 07:35AM 09:50AM | MTWTH | ECER 9 | F Bringhurst |
| 06/18/07 | 07/26/07 | Last day to add: 06/22/07 |

**EAR-28** PRINCIPLES/PRACTICES | 3.00 UNITS | The effects of the different principles and practices used to educate young children. |

• PREREQUISITE: None.

15055 | 10:00AM 12:15PM | MTWTH | ECER 9 | C Chavez |
| 06/18/07 | 07/26/07 | Last day to add: 06/22/07 |

**EAR-30** INTRNSHIP/EARLY CHILD | 4.00 UNITS | Supervised student teaching at the RCC Early Childhood Lab School. |

• PREREQUISITE: EAR-19 and 28.

15229 | 01:30PM 03:00PM | MTWTH | ECER 9 | S Yates |
| 06/18/07 | 07/26/07 | Last day to add: 06/22/07 |

In addition to the lecture time, there are 108 hours of student teaching required in the Child Development Center at the Riverside Campus. These hours will be completed from 9am-1:30pm MTWTh. TB test is needed by the first day of class. An orientation meeting will be held on June 14, 2007 at 10:00 a.m. in room ECER9. For more information call instructor at (951) 222-8903.

**EAR-45** ADMIN ECE PROGRAMS II | 3.00 UNITS | Examines the dynamics of management behavior and responsibilities, the communication process within the organization, and the characteristics of program quality as they are related to the leadership role of the manager. |

• PREREQUISITE: EAR-44.

15621 | 06:00PM 09:20PM | MW | ECER 9 | B Kirby |
<p>| 06/18/07 | 08/08/07 | Last day to add: 06/22/07 |</p>
<table>
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<td>MTWTH</td>
<td>E James</td>
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</table>

**ENGLISH**

**ENG-1A** ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
(CAN ENGL 2)
• PREREQUISITE: ENG-50 or qualifying preparation score.

- ADVISORY: Reading 82, or qualifying preparation score.
- This class meets at Rubidoux Annex, 4250 Opal St., Riverside.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

<table>
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<tr>
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<tbody>
<tr>
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</table>

This is an online class. Computer with Internet access required. See www.opencampus.com.

- ADVISORY: None.
- The second of a four-part course designed for those who need concentrated attention during any of the following times: 8:30-10:00am or 2:00-3:30pm for 4:00-5:30pm. For more information call 222-8648.

**ENG-1B** CRITICAL THINKING/Writing  4.00 UNITS
Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A.
(CAN ENGL 4)
• PREREQUISITE: ENG-1A.

- ADVISORY: Reading 82, or qualifying preparation score.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

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</table>

**ENG-60A** ENGL FUND: SENT TO PARAGRAPH  4.00 UNITS
This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.

- ADVISORY: Recommended for students not qualified for ENG-50.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.

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**ENG-60A1-4** are courses that students may add any Tuesday or Thursday. Students can attend class Tuesday and Thursday during any of the following times: 8:30-10:00am or 2:00-3:30pm or 4:00-5:30pm. For more information call 222-8648.

**ENG-60A1** SENTENCE STRUCTURE, SPELLING  1.00 UNITS
The first of a four-part course designed for those who need concentrated attention in basic English grammar and writing. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
- ADVISORY: Recommended for students not qualified for ENG-50.

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**ENG-60A2** BASIC GRAMMAR AND USAGE  1.00 UNITS
The second of a four-part course designed for those who need concentrated work in basic written English. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
- ADVISORY: Recommended for students not qualified for ENG-50.

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**ENG-60A3** BASIC WRITING  1.00 UNITS
The third of a four-part course designed for those who need concentrated attention in basic English grammar and writing. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
- ADVISORY: Recommended for students not qualified for ENG-50.

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**ENG-60A4** ON WRITING AND READING  1.00 UNITS
The fourth of a four-part course designed for those who need concentrated attention in basic English grammar and writing. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
- ADVISORY: Recommended for students not qualified for ENG-50.

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</table>
ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

NEW ESL STUDENTS MUST TAKE PTESL TEST

Riverside campus: Call (951) 222-8451 for an appointment

Beginning 5/15 we will test every Tuesday at 5:30pm and Wednesday at 8:30am. An appointment is required for this test. Please call (951) 222-8451 to make an appointment.

ESL (51-55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
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**GEOPHYSICAL TECHNOLOGY**

**GEOLOGY**

**GUIDANCE**

**RIVERSIDE**
HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS
• PREREQUISITE: None.

HEALTHCARE TECHNICIAN - See Moreno Valley Campus

HISTORY

HIS-1 WORLD CIVILIZATIONS 1 3.00 UNITS
Historical development of world societies from the time of human origins to the 16th century.
• PREREQUISITE: None. Qualification for ENG-1A recommended.

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
• PREREQUISITE: None. Qualification for ENG-1A recommended.

HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
• PREREQUISITE: None. Qualification for ENG-1A recommended.

ITALIAN

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

ITA-1 ITALIAN 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Italian.
• PREREQUISITE: None.

INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE
### JAPANESE
**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**JPN-1 JAPANESE 1**
5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Japanese.
- **PREREQUISITE:** None.

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(Plus 18 hours laboratory by arrangement.)

### JOURNALISM
**JOU-1 INTRO TO JOURNALISM**
3.00 UNITS
The role of print media emphasizing theory and practice.
- **PREREQUISITE:** None.

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### LATIN
**LAT-1 LATIN 1**
5.00 UNITS
Introduction to the fundamentals of Classical Latin through the study of vocabulary, morphology, syntax, culture and translation techniques.
- **PREREQUISITE:** None.

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(Plus 18 hours laboratory by arrangement.)

### MANAGEMENT - See Norco Campus (Business Administration)

**MAG-51 ELEMENTS OF SUPERVISION**
3.00 UNITS
Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.
- **PREREQUISITE:** None.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

### MARKETING
**MKT-20 PRINC OF MARKETING**
3.00 UNITS
Examines the role of marketing along with an analysis of both profit and non-profit organization’s product, price, distribution and promotion.
- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

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This is a web enhanced class.

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**REGISTRATION REQUIREMENTS:**

**MATHEMATICS COURSES**
- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

**MAT-1A CALCULUS I**
4.00 UNITS
Plane analytic geometry, functions, differentiation with applications and basic integration. (CAN MATH 18)
- **PREREQUISITE:** MAT-10 or qualifying placement level.

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**MAT-1B CALCULUS II**
4.00 UNITS
Integration, applications of integration, series, parametric equations, and polar coordinates. (CAN MATH 22)
- **PREREQUISITE:** MAT-1A.

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**MAT-5 CALCULUS, SHORT COURSE**
4.00 UNITS
Calculus for economics, business, biology and social science majors.
Applications of the derivative and integration. (CAN MATH 34)
- **PREREQUISITE:** MAT-35 or qualifying placement level.

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**MAT-10 PRECALCULUS**
4.00 UNITS
The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)
- **PREREQUISITE:** MAT-36 or qualifying placement level.

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**MAT-11 COLLEGE ALGEBRA**
4.00 UNITS
College level algebra.
- **PREREQUISITE:** MAT-35 or qualifying placement level.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

**WARNING!**
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**Students may add MAT-90ABC on any Tuesday or Thursday. Class will meet TTH 10:00am to 1:20pm. For more information, call 951-222-8648.**

**Students may add MAT-90DEF on any Monday or Wednesday. Class will meet MW 10:00am to 1:20pm. For more information, call 951-222-8648.**

**MAT-90A WHOLE NUMBERS, INTRO FRACTIONS 1.00 UNITS**
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit)
- **PREREQUISITE:** None.

**MAT-90B FRACTIONS, INTRO DECIMALS 1.00 UNITS**
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit)
- **PREREQUISITE:** MAT-90A.

**MAT-90C DECIMALS 1.00 UNITS**
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit)
- **PREREQUISITE:** MAT-90B.

**MAT-90D INTEGERS, INTRO VARIABLES 1.00 UNITS**
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving integers. (Non-degree credit)
- **PREREQUISITE:** MAT-63, MAT-90C, or qualifying placement level.
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</table>
NRN-6 NURSING LEARNING LAB 0.50 UNITS
With nursing faculty guidance, provides self-paced opportunities to master clinical nursing skills.
• PREREQUISITE: None.

NRN-93 CALCULATIONS FOR HEALTH PROV 1.00 UNITS
Systems of measurement and principles of dosage calculation for the administration of medications and fluids.
• PREREQUISITE: None.

NRN-94 NURSING CLIN DEVEL PRACTICUM 2.00 UNITS
Provides nursing students the opportunity to strengthen and develop clinical skills and critical thinking.
• PREREQUISITE: Enrollment in the Associate Degree or Vocational Nursing Program.

NURSING LVN

NVN-50 INTRO VOC NURSING FOUN 2.00 UNITS
Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the licenses vocational nurse.
• PREREQUISITE: None.

NVN-62 ADV VOC RNRS-ROLE TRANS 1.00 UNITS
Provides guidance in making the role transition from student to LVN. Focuses on group process, legal/ethical issues, leadership and supervision skills.
• PREREQUISITE: NVN-62 and 63.

NVN-99 ADV MEDICAL-SURGICAL 7.50 UNITS
Advanced application of nursing process; care of multiple clients with common acute/chronic health-illness problems.
• PREREQUISITE: NVN-62 and 63.
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<td>This class will also meet on Monday 7/30/07, Tues. 8/7/07, Wed. 8/1/07, and Thurs. 8/2/07 from 8:00am - 12:00pm and 1:00 pm to 4:00pm.</td>
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**NURSING/CONTINUING ED**

**NXN-81 INTRO CRITICAL CARE NURSING 5.00 UNITS**
A critical care course designed to prepare the Registered Nurse to become a specialist in the care of patients requiring intensive and highly technical supportive care.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Completion of a Registered Nursing Program.

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**PARALEGAL STUDIES**

**PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS**
An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- **PREREQUISITE:** None.

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**PHILOSOPHY**

**PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS**
Introduction to the major questions of Western philosophy and their answers.

- **PREREQUISITE:** None.

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**PHOTOGRAPHY**

**PHO-8 INTRO TO PHOTOGRAPHY 3.00 UNITS**
Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit. Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies. (CAN ART 18)

- **PREREQUISITE:** None.

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**PHO-20 INTRO DIGITAL STILL PHOTO 3.00 UNITS**
Digital imaging processes. Explores digital image creation, retrieval, manipulation, printing and storage.

- **PREREQUISITE:** None.

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**PHYSICAL EDUCATION**

**PHP-4 NUTRITION 3.00 UNITS**
Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

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**PHP-26 FOUNDATIONS OF COACHING 3.00 UNITS**
Provides the necessary tools needed to prepare the student to coach sports.

- **PREREQUISITE:** None.

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**PHP-28 BASKETBALL THEORY 3.00 UNITS**
Studies the theory of organizing a basketball program, individual skills and offensive and defensive team play.

- **PREREQUISITE:** None.

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**PHP-30 FIRST AID AND CPR 3.00 UNITS**
Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $14.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- **PREREQUISITE:** None.

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<td>Last day to add: 06/22/07</td>
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This is an online class. Computer with Internet access required. See www.opencampus.com.
**PHP-35**  **FITNESS AND WELLNESS**  3.00 UNITS
Prepares students to take control of their personal health, physical fitness and overall wellness.
• **PREREQUISITE:** None.
15355  01:10PM 04:10PM  MTWTH  WG 102  S Sigloch
06/18/07 07/26/07 Last day to add: 06/22/07

**PHP-36**  **WELLNESS: LIFESTYLE CHOICES**  3.00 UNITS
Studies the various dimensions of health as they relate to living a positive, healthy life.
• **PREREQUISITE:** None.
15356  06/18/07 07/26/07 Last day to add: 07/17/07
This is a blended class. Computer with Internet access required. See www.opencampus.com.

**PHP-43**  **PERSONAL TRAINING**  3.00 UNITS
Provides educational experience, instructional techniques and professional responsibilities in personal training.
• **PREREQUISITE:** None.
15361  07:35AM 09:50AM  MTWTH  WG 102  R Arguelles
06/18/07 07/26/07 Last day to add: 06/22/07
Additional hours of lab to be arranged.

**PHP-47**  **HIKING AND BACKPACKING**  2.00 UNITS
Introduces the student to the skills and knowledge necessary for the enjoyment of hiking and backpacking.
• **PREREQUISITE:** None.
15362  TBA  D Wiley
06/18/07 07/26/07 Last day to add: 06/25/07
First meeting: Thursday, June 21 at 6:00 pm in Room PS 205.

**PHP-A11**  **TENNIS, BEGINNING**  1.00 UNITS
Develops basic skills of forehand, backhand, serve, volley strokes and strategies for doubles and singles in tennis.
• **PREREQUISITE:** None.
15364  LAB  07:35AM 09:50AM  MTWTH  WG TENN  Staff
06/18/07 07/26/07 Last day to add: 06/22/07
15365  LAB  06:00PM 08:15PM  MTWTH  WG TENN  W Elton
06/18/07 07/26/07 Last day to add: 06/22/07

**PHP-A12**  **TENNIS, INTERMEDIATE**  1.00 UNITS
Reviews basic tennis strokes, introduces more advanced strokes and develops intermediate skills.
• **PREREQUISITE:** None.
• **ADVISORY:** Course is designed for students with proficient skills in the basic strokes of forehand, backhand and serve or for those who have completed PHP-A11.
15366  LAB  07:35AM 09:50AM  MTWTH  WG TENN  Staff
06/18/07 07/26/07 Last day to add: 06/22/07
15367  LAB  06:00PM 08:15PM  MTWTH  WG TENN  W Elton
06/18/07 07/26/07 Last day to add: 06/22/07

**PHP-A13**  **TENNIS, ADVANCED**  1.00 UNITS
Emphasizes advanced tennis skills, strategy and competition.
• **PREREQUISITE:** None.
• **ADVISORY:** Course is designed for students with proficient skills in forehand, backhand, volley, serve, lob, overhead and advanced singles and doubles strategy or for those who have completed PHP-A12.
15368  LAB  07:35AM 09:50AM  MTWTH  WG TENN  Staff
06/18/07 07/26/07 Last day to add: 06/22/07
15369  LAB  06:00PM 08:15PM  MTWTH  WG TENN  W Elton
06/18/07 07/26/07 Last day to add: 06/22/07

**PHP-A20**  **GOLF, BEGINNING**  1.00 UNITS
Introduces and develops basic fundamental skills of golf.
• **PREREQUISITE:** None.
15369  LAB  07:35AM 09:50AM  MTWTH  WG FRON  D Kahn
06/18/07 07/26/07 Last day to add: 06/22/07
This class will meet at Wheelock Gymnasium for the first class session. All following sessions will meet at Riverside Golf Course, 1011 N. Orange St. A use fee of $3.00 per class session will be charged.

**PHP-A21**  **GOLF, INTERMEDIATE**  1.00 UNITS
Develops intermediate level techniques and skills in the game of golf.
• **PREREQUISITE:** None.
• **ADVISORY:** Course is designed for students with proficient skills in grip, stance and swing or for those who have completed PHP-A20.
15370  LAB  07:35AM 09:50AM  MTWTH  WG FRON  D Kahn
06/18/07 07/26/07 Last day to add: 06/22/07
This class will meet at Wheelock Gymnasium for the first class session. All following sessions will meet at Riverside Golf Course, 1011 N. Orange St. A use fee of $3.00 per class session will be charged.

**PHP-A28**  **SWIMMING, BEGINNING**  1.00 UNITS
Develops swimming skills and an awareness of personal safety in and around a body of water.
• **PREREQUISITE:** None.
15730  LAB  12:35PM 02:50PM  MTWTH  POOL  D Finfrock
06/18/07 07/26/07 Last day to add: 06/22/07

**PHP-A29**  **SWIMMING, INTERMEDIATE**  1.00 UNITS
Reviews beginning skills and introduces new skills and strokes with an emphasis on intermediate techniques and diving.
• **PREREQUISITE:** None.
15731  LAB  12:35PM 02:50PM  MTWTH  POOL  D Finfrock
06/18/07 07/26/07 Last day to add: 06/22/07

**PHP-A30**  **SWIMMING, ADVANCED**  1.00 UNITS
Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.
• **PREREQUISITE:** None.
• **ADVISORY:** It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.
15732  LAB  12:35PM 02:50PM  MTWTH  POOL  D Finfrock
06/18/07 07/26/07 Last day to add: 06/22/07

**PHP-A34**  **T/F-FIELD EVENT TECHNIQUE**  1.00 UNITS
Uses and advanced techniques of training for all field events.
• **PREREQUISITE:** None.
15731  LAB  TBA  M Barbee/J McCarron
06/18/07 07/26/07 Last day to add: 06/27/07
First meeting: Monday, June 18th at 3:00 pm in WS Track & Field.

**PHP-A40**  **KARATE, BEGINNING**  1.00 UNITS
Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.
• **PREREQUISITE:** None.
15114  LAB  06:00PM 09:20PM  MW  PORT 3  F Almeida/L Baker
06/18/07 08/08/07 Last day to add: 06/22/07

**PHP-A41**  **KARATE, INTERMEDIATE**  1.00 UNITS
Reviews basic skills and develops intermediate level skills in karate and self-defense.
• **PREREQUISITE:** None.
• **ADVISORY:** Course is designed for students with proficient skills in shifting, blocking, punching and kicking and the knowledge of basic kata or for those who have completed PHP-A40.
15721  LAB  06:00PM 09:20PM  MW  PORT 3  F Almeida/L Baker
06/18/07 08/08/07 Last day to add: 06/22/07

**PHP-A46**  **HATHA YOGA, BEGINNING**  1.00 UNITS
Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.
• **PREREQUISITE:** None.
15373  LAB  07:35AM 09:50AM  MTWTH  PORT 3  K Farris
06/18/07 07/26/07 Last day to add: 06/22/07
15372  LAB  10:00AM 12:15PM  MTWTH  PORT 3  M Wilson
06/18/07 07/26/07 Last day to add: 06/22/07
15374  LAB  03:00PM 05:15PM  MTWTH  PORT 3  C Hall
06/18/07 07/26/07 Last day to add: 06/22/07
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<tr>
<td>PHP-A47</td>
<td>LAB 07:35AM 09:50AM</td>
<td>MTWTH PORT 3</td>
<td>K Farris</td>
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<tr>
<td>PHP-A50</td>
<td>LAB TBA</td>
<td>MTWTH PORT 3/M 06/18/07 07/26/07</td>
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### PHP-A47, HATHA YOGA, INTERMEDIATE 1.00 UNITS
Develops physical and mental wellness by intermediate level exercises for breathing, concentration, flexibility, strength and relaxation.

- **PREREQUISITE:** None.
- **ADVISORY:** PHP-A46.

### PHP-A50, BASEBALL, DEFENSIVE 1.00 UNITS
Develops defensive baseball skills which may enable students to play varsity baseball.

- **PREREQUISITE:** None.

#### PHP-A51, BASEBALL, OFFENSIVE 1.00 UNITS
Develops offensive baseball skills which may enable students to play varsity baseball.

- **PREREQUISITE:** None.

### PHP-A54, FAST PITCH SOFTBALL 1.00 UNITS
Provides advanced skills and strategy to prepare students for intercollegiate competition in fastpitch.

- **PREREQUISITE:** None.

### PHP-A55, VOLLEYBALL, ADVANCED 1.00 UNITS
Introduces advanced techniques and improvement of serve, pass, set, attack and block in volleyball.

- **PREREQUISITE:** None. Course is designed for students with proficient skills in 6-2 rotations, setter positioning, quick attacks, middle back defense, passing, setting and serving, or for those who have completed PHP-A68.

### PHP-A57, BASKETBALL 1.00 UNITS
Introduces basic skills, techniques and strategy of basketball for leisure time activity.

- **PREREQUISITE:** None.

### PHP-A60, FOOTBALL, DEFENSIVE 1.00 UNITS
Develops individual defensive football fundamentals, techniques and strategies emphasizing active participation.

- **PREREQUISITE:** None.

### PHP-A61, FOOTBALL, OFFENSIVE 1.00 UNITS
Develops individual offensive football fundamentals, techniques and strategies emphasizing active participation.

- **PREREQUISITE:** None.

### PHP-A69, VOLLEYBALL, ADVANCED 1.00 UNITS
Introduces advanced techniques and improvement of serve, pass, set, attack and block in volleyball.

### PHP-A74, HIKING/BACKPACKING ACTIV 1.00 UNITS
Provides the opportunity for students to hike and backpack in a safe and fun environment.

- **PREREQUISITE:** None.
- **ADVISORY:** PHP-47.

### PHP-A77, JOGGING FOR FITNESS 1.00 UNITS
Introduces basic fitness concepts through jogging.

- **PREREQUISITE:** None.

### PHP-A81, PHYSICAL FITNESS 1.00 UNITS
Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

- **PREREQUISITE:** None.

### PHP-A85, KICKBOXING AEROBICS 1.00 UNITS
Develops muscular strength, flexibility and endurance with kickboxing aerobic activity and body conditioning exercises.

- **PREREQUISITE:** None.

### PHP-A86, STEP AEROBICS 1.00 UNITS
Develops muscular strength, flexibility and endurance with step aerobic activity and body conditioning exercises.

- **PREREQUISITE:** None.
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<tr>
<td>PHP-A90</td>
<td>WEIGHT TRAINING</td>
<td>1.00 UNITS</td>
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<td>15403</td>
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<td>15402</td>
<td>LAB</td>
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Provides basic weight training principles for the development of a strength, endurance and flexibility program.

- **PREREQUISITE:** None.

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<tr>
<td>PHP-A92</td>
<td>WEIGHT TRAINING, ADV</td>
<td>1.00 UNITS</td>
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<td>15405</td>
<td>LAB</td>
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Emphasizes training for body development, physical conditioning and endurance for advanced weight lifting students.

- **PREREQUISITE:** None. Course is designed for the student with free weight experience founded in basic Olympic and power lifts or for those who have completed PHP-A90.

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<tr>
<td>PHP-A95</td>
<td>OUT-OF-SEASON SPORT COND</td>
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Applies advanced conditioning and weight training principles for an out-of-season training program preparing for varsity sport competition.

- **PREREQUISITE:** None.

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<tr>
<td>PSY-1</td>
<td>GENERAL PSYCH</td>
<td>3.00 UNITS</td>
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<td>06:00PM</td>
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Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)

- **PREREQUISITE:** None.

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This is a web-enhanced class.

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<tr>
<td>PHYS-1</td>
<td>INTRO PHYSICAL SCI</td>
<td>3.00 UNITS</td>
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<tr>
<td>15408</td>
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<td>07:35AM</td>
<td>MTWTH</td>
<td>PS 108</td>
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Descriptive survey of the physical sciences: astronomy, geology, physics, chemistry as they relate to daily living.

- **PREREQUISITE:** None.

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This is an online class. Computer with Internet access required. See www.opencampus.com.

- **PREREQUISITE:** None.

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This class is intended for training and development of varsity football student athletes.

- **PREREQUISITE:** None.

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- **PREREQUISITE:** None.

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</table>
| PSY-2 | 3.00 | PHYSIOLOGICAL PSYCH | 3.00 UNITS | A scientific study of the physiological determinants of behavior.  
PREREQUISITE: None. |
| 15421 | 08:00AM-02:50PM | S | CLRK CTR | J Mettrick |
| 06/23/07 08/11/07 | Last day to add: 06/27/07 |

This class meets at Ben Clark Training Center, 3423 Davis Ave., Riverside.  

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</table>
| PSY-9 | 3.00 | DEVELOPMENTAL PSYCH | 3.00 UNITS | A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.  
PREREQUISITE: None. |
| 15424 | 06/18/07 07/26/07 | Last day to add: 06/22/07 |
| This is an online class. Computer with Internet access required. See www.opencampus.com. |

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</table>
| REA-83 | 3.00 | READING, LEVEL III | 3.00 UNITS | Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course)  
PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score. |
| 15431 | 06/18/07 07/26/07 | Last day to add: 06/22/07 |
| This is an online class. Computer with Internet access required. See www.opencampus.com. |

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| REA-87 | 0.50 | READING TUTORIAL | 0.50 UNITS | Individually prescribed learning plans for improvement in reading skills.  
PREREQUISITE: None. |
| 15432 | 08:05AM-09:45AM | MW | TCHA 127 | M Matanane |
| 06/18/07 08/08/07 | Last day to add: 07/02/07 |

Students may add this class any Monday or Wednesday. Students must attend class sessions on Monday and Wednesday from 8:05-9:45AM. For more information call 222-8648.  

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<th>Instructor</th>
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</table>
| REA-95 | 0.50 | SPECIAL TOPICS IN READING | 0.50 UNITS | Designed to provide strategies and practice in reading comprehension skills.  
PREREQUISITE: None. |
| 15696 | 07:30AM 08:05AM | MW | TCHA 127 | M Matanane |
| 06/18/07 08/08/07 | Last day to add: 07/02/07 |

Students may add this class any Monday or Wednesday. Students must attend class sessions on Monday and Wednesday from 7:30-8:05AM. For more information call 222-8648.  

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</table>
| REA-96 | 0.50 | READ/WRIT CTR PRACTICUM | 0.50 UNITS | Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)  
PREREQUISITE: None.  
COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course. |
| 15118 | LAB | MLK 119 | M Sloniger |
| 06/18/07 08/09/07 | Last day to add: 08/09/07 |

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| REA-97 | 1.00 | READ/WRIT CTR PRACTICUM | 1.00 UNITS | Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)  
PREREQUISITE: None.  
COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course. |
| 15119 | LAB | MLK 119 | M Sloniger |
| 06/18/07 08/09/07 | Last day to add: 08/09/07 |

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<th>Instructor</th>
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</table>
| RLE-80 | 3.00 | REAL ESTATE PRINCIPLES | 3.00 UNITS | Fundamental course covering the basic laws, principles and terminology of California real estate practice.  
PREREQUISITE: None. |
| 15120 | 06:00PM 09:20PM | TTH | BE 200 | A Carmello |
| 06/19/07 08/09/07 | Last day to add: 06/25/07 |

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
</table>
| RLE-81 | 3.00 | REAL ESTATE PRACTICE | 3.00 UNITS | Daily operations in real estate brokerage. Applies toward educational requirements for broker’s examination.  
PREREQUISITE: None. |
| 15121 | 06:00PM 09:20PM | MW | BE 108 | J Foy |
| 06/18/07 08/08/07 | Last day to add: 06/22/07 |

**Reading and Writing Center** are recommended for anyone needing assistance in reading and writing. The Center is open Monday and Wednesday from 7:30-9:30AM. The Center is open Monday and Wednesday from 8:05-9:45AM. More information is available on the puffin website at www.puffin.rivcch.edu.
**SOCIOLOGY**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>SOC-1</td>
<td>3.00</td>
<td>INTRO TO SOCIOLOGY</td>
<td>06/18/07</td>
<td>D Baker</td>
</tr>
<tr>
<td>15434</td>
<td></td>
<td></td>
<td>06/18/07</td>
<td>J Schall</td>
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<tr>
<td>15435</td>
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<td>06/18/07</td>
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<td>15438</td>
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<td>06/18/07</td>
<td>J Schall</td>
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<td>15439</td>
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<td>06/18/07</td>
<td>R Davis</td>
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<td>15440</td>
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<td>06/18/07</td>
<td>R Davis</td>
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<td>15443</td>
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<td>06/18/07</td>
<td>J Schall</td>
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<tr>
<td>15444</td>
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<td>06/18/07</td>
<td>J Brown</td>
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<tr>
<td>15445</td>
<td></td>
<td></td>
<td>06/18/07</td>
<td>J Brown</td>
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This is an online class. Computer with Internet access required. See www.opencampus.com.

**RIVERSIDE**

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<tr>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>SOC-2</td>
<td>AMER SOCIAL PROB</td>
<td>3.00</td>
<td>06/18/07</td>
<td>D Baker</td>
</tr>
<tr>
<td>15146</td>
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<td></td>
<td>06/18/07</td>
<td>J Schall</td>
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<tr>
<td>15145</td>
<td></td>
<td></td>
<td>06/18/07</td>
<td>J Schall</td>
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</table>

This is an online class. Computer with Internet access required. See www.opencampus.com.

**SOC-10** RACE/ETHNIC RELATIONS 3.00 UNITS

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>15436</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>LVKN F5</td>
<td>A Cubbage-Vega</td>
</tr>
<tr>
<td>15437</td>
<td>12:35PM 02:50PM</td>
<td>MTWTH</td>
<td>LVKN F5</td>
<td>A Cubbage-Vega</td>
</tr>
<tr>
<td>15144</td>
<td>06:00PM 09:20PM</td>
<td>MW</td>
<td>LVKN D4</td>
<td>Staff</td>
</tr>
<tr>
<td>15143</td>
<td>06:00PM 09:20PM</td>
<td>TTH</td>
<td>LVKN D6</td>
<td>S Lio</td>
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This is an online class. Computer with Internet access required. See www.opencampus.com.

**SOC-12** MARRIAGE FAMILY REL 3.00 UNITS

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<th>Hours</th>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>15443</td>
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<td>06/18/07</td>
<td>J Brown</td>
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<tr>
<td>15444</td>
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<td>06/18/07</td>
<td>J Brown</td>
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<td>15701</td>
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<td>06/18/07</td>
<td>J Brown</td>
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This is an online class. Computer with Internet access required. See www.opencampus.com.

**SOC-20** CRIMINOLOGY 3.00 UNITS

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<th>Hours</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>15147</td>
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<td></td>
<td>06/18/07</td>
<td>D Baker</td>
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</tbody>
</table>

This is an online class. Computer with Internet access required. See www.opencampus.com.

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**SPANISH**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY)**

**All sections of SPA-1, 2, 3, and 4 have an 18 hour laboratory requirement to be arranged.**

**SPA-1** SPANISH 1 5.00 UNITS

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<tbody>
<tr>
<td>15446</td>
<td>07:35AM 11:20AM</td>
<td>TTH</td>
<td>MLK 113</td>
<td>E Kobzeva-Herzog</td>
</tr>
<tr>
<td>15447</td>
<td>10:00AM 01:45PM</td>
<td>MW</td>
<td>LVKN D4</td>
<td>G Yount</td>
</tr>
<tr>
<td>15448</td>
<td>12:00PM 03:45PM</td>
<td>MTWTH</td>
<td>LVKN D6</td>
<td>L Walls</td>
</tr>
<tr>
<td>15449</td>
<td>06:00PM 08:45PM</td>
<td>MTWTH</td>
<td>MLK 113</td>
<td>L Johnston</td>
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</tbody>
</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

**SPA-2** SPANISH 2 5.00 UNITS

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>15450</td>
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<td>MTWTH</td>
<td>LVKN D2</td>
<td>Y Cardenas</td>
</tr>
<tr>
<td>15451</td>
<td>12:00PM 03:45PM</td>
<td>TTH</td>
<td>MLK 113</td>
<td>D Campbell</td>
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</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

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**ENROLLMENT GUIDELINES: SPANISH COURSES**

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

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**WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
**Code** | **Hours** | **Days** | **Room** | **Instructor**
---|---|---|---|---
SPA-12 | LAT AMER CULTURE, CIVILIZATION | 3.00 UNITS | | 
Introductory survey of Latin American culture and civilization. Class conducted in English.  
• PREREQUISITE: None.
15650 | 07:35AM-09:50AM | MTWTH | LVKN F8 | D Manross
06/18/07 07/26/07 Last day to add: 06/22/07  
This is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-51 | INTRO LISTENING COMP I | 2.00 UNITS | | 
Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.  
• PREREQUISITE: None.
15649 | 07:35AM-09:50AM | MTWTH | LVKN D5 | J DeSantis
06/18/07 07/26/07 Last day to add: 06/22/07  
This is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-85 | WRITING CLINIC (SPANISH) | 0.50 UNITS | | 
A self-paced, open-entry/exit, language lab-based, supplemental instruction writing clinic.  
• PREREQUISITE: None.
15651 LAB | 08:09/07 | | MLK 113 | D Campbell
06/18/07 07/26/07 Last day to add: 08/09/07

SPA-96 | PRACTICUM IN SPANISH | 0.50 UNITS | | 
A self-paced computer guided practice in Spanish for students with operational skills on the computer.  
• PREREQUISITE: None.
15150 LAB | 08/09/07 | | MLK 113 | D Campbell
06/18/07 07/26/07 Last day to add: 08/09/07

SPA-97 | PRACTICUM IN SPANISH | 1.00 UNITS | | 
A self-paced computer guided practice in Spanish for students with operational skills on the computer.  
• PREREQUISITE: None.
15151 LAB | 08/09/07 | | MLK 113 | D Campbell
06/18/07 07/26/07 Last day to add: 08/09/07

**SPEECH COMMUNICATION**

SPE-1 | PUBLIC SPEAKING | 3.00 UNITS | | 
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)  
• PREREQUISITE: None.  
• ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.
15452 | 07:35AM 09:50AM | MTWTH | LVKN D5 | D Tuckerman
06/18/07 07/26/07 Last day to add: 06/22/07
15453 | 07:35AM 09:50AM | MTWTH | LVKN E3 | D Mann
06/18/07 07/26/07 Last day to add: 06/22/07
15454 | 10:00AM 12:15PM | MTWTH | LVKN H3 | J DeSantis
06/18/07 07/26/07 Last day to add: 06/22/07
15717 | 10:00AM 12:15PM | MTWTH | RXHS P1 | C Christian
06/18/07 07/26/07 Last day to add: 06/22/07

This class meets at Rubidoux Annex, 4250 Opal St., Riverside.

15697 | 12:35PM 02:50PM | MTWTH | LVKN D5 | J DeSantis
06/18/07 07/26/07 Last day to add: 06/22/07
15152 | 06:00PM 09:20PM | TTH | LVKN D5 | M Sung
06/19/07 08/09/07 Last day to add: 06/25/07
15153 | 06:30PM 09:50PM | MW | LVKN D5 | M Parsley
06/18/07 08/08/07 Last day to add: 06/22/07

This class meets at Rubidoux Annex, 4250 Opal St., Riverside.

SPE-9 | INTERPERSONAL COMMUNICATION | 3.00 UNITS | | 
Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)  
• PREREQUISITE: None.  
• ADVISORY: SPE-52 or qualification for ENG-1A.
15455 | 07:35AM 09:50AM | MTWTH | LVKN F8 | D Manross
06/18/07 07/26/07 Last day to add: 06/22/07
15456 | 10:00AM 12:15PM | MTWTH | LVKN E3 | A Millar
06/18/07 07/26/07 Last day to add: 06/22/07
15718 | 12:35PM 02:50PM | MTWTH | RXHS P4 | K Salyer
06/18/07 07/26/07 Last day to add: 06/22/07

**TELECOMMUNICATIONS**

TEL-11 | SOUND RECORD/REINFORCEMENT | 3.00 UNITS | | 
An introduction to and practical experience in sound recording and reinforcement techniques and their applications. (Same as MUS-11)  
• PREREQUISITE: None.
15458 | 03:00PM 06:45PM | MTWTH | MU 105 | D Alverson
06/18/07 07/26/07 Last day to add: 06/22/07

**THEATER ARTS**

THE-3 | INTRO TO THE THEATER | 3.00 UNITS | | 
A survey of theatrical styles and forms intended for the general college student.  
(CAN DRAM 18)  
• PREREQUISITE: None.
15743 | 06:00PM 09:20PM | MW | LVKN E3 | K Benson
06/18/07 08/08/07 Last day to add: 06/22/07

**THEATER ARTS**

THE-5 | THEATER PRACTICUM | 3.00 UNITS | | 
A course in play production from casting to public performance.  
• PREREQUISITE: None. Acting and production skills desirable.
15159 LAB | 06:00PM 10:00PM | MTWTH | TCHA 107 | W Mittler
06/18/07 08/09/07 Last day to add: 07/03/07

Off-Broadway Play Series production class. Acting participation based on successful audition for “Heidi Chronicles.” Audition date 5/24/07 at 7:00 pm in TCHA 107. For technical work only, first class date is 6/11/07 in TCHA 107. Additional hours by arrangement. For further details, email bill.mittler@rcc.edu.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<tbody>
<tr>
<td>THE-6</td>
<td>3.00 units</td>
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<tr>
<td>WEL-15</td>
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<td>WEL-16</td>
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<td>WEL-17</td>
<td>3.00 units</td>
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**THE-6  ADVANCED THEATER PRACTICUM** 3.00 UNITS
Advanced play production from casting to public performance.
- **PREREQUISITE:** THE-5.

**WEL-15  BASIC METAL ARC WELD** 3.00 UNITS
An introductory course in shielded metal arc welding, using common metal and materials.
- **PREREQUISITE:** None.

**THE-50  ACT TECHNIQUES-MUSICAL THEATER** 0.50 UNITS
Principles and techniques of the various acting methods involved in performing in musical theater.
- **PREREQUISITE:** None.

**WEL-16  ADV METAL ARC WELD** 3.00 UNITS
An advanced course in shielded metal arc welding, using common metal and materials.
- **PREREQUISITE:** WEL-15.

**THE-51  PROD TECHNIQUES-MUSICAL THEATER** 3.00 UNITS
A course in play production from casting to public performance.
- **PREREQUISITE:** None. Retention based on successful audition.

**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
### Mission Statement

Norco College, located in western Riverside County, provides a range of high quality educational programs, services, and learning environments that meet the needs of a diverse community. We equip our students with the academic and technological skills to attain their goals in higher, occupational, and continuing education, workforce development, and personal enrichment while they achieve established learning outcomes. Norco College fosters the development of technological programs to meet the needs of the growing business community. As a continuing process, we listen to our community and respond to its needs while engaging in self-examination and ongoing dialogue, planning, and improvement.

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#### Code | Hours | Days | Room | Instructor
--- | --- | --- | --- | ---
**ACCOUNTING - Also See Business Administration**

**ACC-1A** PRINCIPLES OF ACCOUNTING I 3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors. (CAN BUS 2)
- **PREREQUISITE:** None. BUS-20 recommended. Concurrent enrollment in ACC/CIS-96 also recommended. Not open to students with credit for ACC-10B.

35105 06/18/07 07/26/07 Last day to add: 06/22/07
This is an online class. Computer with Internet access required. See www.opencampus.com

35012 06:00PM 09:20PM MW ATEC 209 M Scott
06/18/07 08/08/07 Last day to add: 06/22/07

**ACC-1B** PRINCIPLES OF ACCOUNTING II 3.00 UNITS
A study of managerial accounting principles and information systems. (CAN BUS 4)
- **PREREQUISITE:** ACC-1A.
- **ADVISORY:** Concurrent enrollment in ACC/CIS-96.

35106 06/18/07 07/26/07 Last day to add: 06/22/07
This is an online class. Computer with Internet access required. See www.opencampus.com

35013 06/18/07 08/12/07 Last day to add: 06/25/07
This is an online class. Computer with Internet access required. See www.opencampus.com

**ACC-38** MANAGERIAL ACCOUNTING 3.00 UNITS
Conceptual and technical analysis of accounting information used by managers. Course for non-accounting majors.
- **PREREQUISITE:** ACC-1A or ACC-10B.

35013 06/18/07 08/12/07 Last day to add: 06/25/07

**ACC-96** PRACTICUM IN COMPUTERS 0.50 UNITS
Additional practice for students with operational skills on the computer. (Same as CAT/CIS-96) (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any ACC/CIS course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

35017 LAB ST 101 P Worsham
06/18/07 08/12/07 Last day to add: 08/12/07

**ADMINISTRATION OF JUSTICE**

**ADJ-1** INTRO ADMIN OF JUSTICE 3.00 UNITS
The history and philosophy of administration of justice in America. (CAN AJ 2)
- **PREREQUISITE:** None.

35019 06:00PM 09:20PM MW HUM 101 J Soltz
06/18/07 08/08/07 Last day to add: 06/22/07

**ADJ-2** PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS
The role and responsibilities of each segment in the administration of justice system.
- **PREREQUISITE:** None.

35020 06:00PM 09:20PM TTH ST 107 J Soltz
06/19/07 08/09/07 Last day to add: 06/25/07

**AMERICAN SIGN LANGUAGE**

**AML-1** AMERICAN SIGN LANGUAGE 1 4.00 UNITS
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.
- **PREREQUISITE:** None.

35017 L/LAB 01:10PM 04:55PM MW LIBR 120 M Starwalker
06/18/07 07/26/07 Last day to add: 06/22/07

35018 L/LAB 01:10PM 04:55PM TTH LIBR 121 M Starwalker
06/18/07 07/26/07 Last day to add: 06/22/07
<table>
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<th>Code</th>
<th>Hours</th>
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<td>Code</td>
<td>Hours</td>
<td>Days</td>
<td>Room</td>
<td>Instructor</td>
</tr>
<tr>
<td>ANATOMY &amp; PHYSIOLOGY</td>
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<tr>
<td>AMY-2B</td>
<td>ANATOMY &amp; PHYSIOII</td>
<td>4.00 UNITS</td>
<td>An integrated study of these systems: nervous, endocrine, cardiovascular, respiratory, urinary, digestive and reproductive. (CAN BIOL SEQ B)</td>
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<td>35000</td>
<td>06:00PM 09:20PM</td>
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<td>TTH</td>
<td>D Orendor</td>
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<tr>
<td>AMY-10</td>
<td>SURVEY HUMAN ANAT/PHYSIO</td>
<td>3.00 UNITS</td>
<td>A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.</td>
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<td>M Smith</td>
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<td>TTH</td>
<td>D Orendor</td>
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<tr>
<td>ANTHROPOLOGY</td>
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<tr>
<td>ANT-1</td>
<td>PHYSICAL ANTHROPOLOGY</td>
<td>3.00 UNITS</td>
<td>Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (CAN ANTH 2)</td>
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<td>35024</td>
<td>06/18/07 08/12/07</td>
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<td></td>
<td>A Gray</td>
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<tr>
<td>ART</td>
<td>ART APPRECIATION</td>
<td>3.00 UNITS</td>
<td>An introductory course for the non-art major. An overview of the creative process and various art forms.</td>
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<td>K Skiba</td>
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<tr>
<td>35004</td>
<td>06/18/07 07/26/07</td>
<td></td>
<td></td>
<td>K Skiba</td>
</tr>
<tr>
<td>CHEMISTRY</td>
<td>DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGE ONLY)</td>
<td>4.00 UNITS</td>
<td>Introductory chemical concepts with health and environmental applications-fulfills the needs of non-science majors. (CAN CHEM 6)</td>
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<tr>
<td>35184</td>
<td>07:35AM 12:05PM</td>
<td>MTWTH</td>
<td>HUM 204</td>
<td>M Torrez</td>
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<tr>
<td>35185</td>
<td>12:35PM 05:05PM</td>
<td>MTWTH</td>
<td>HUM 204</td>
<td>Staff</td>
</tr>
<tr>
<td>COMMUNITY INTREPRETATION - See Moreno Valley Campus</td>
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### COMPUTER APPLICATIONS/OFFICE

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<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-53</td>
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</tbody>
</table>

**COMPUTER LAB HOURS: NORCO CAMPUS (ST 101)**

- Monday - Thursday: 8:00am-6:30pm
- Saturday: 9:00am-4:00pm

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### COMPUTER INFORMATION SYSTEMS

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-1A</td>
<td>3.00 UNITS</td>
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</tbody>
</table>

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

---

### CAT-65 INTRO TO MS POWERPOINT 1.50 UNITS

Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35mm slides or on-screen slides. (Same as CIS-65.)

- **PREREQUISITE:** None.

---

### CAT-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CAT/CIS-96 or 97.

---

### CAT-96 PRACTICUM IN COMPUTERS 0.50 UNITS

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-96) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

---

### CAT-97 PRACTICUM IN COMPUTERS 1.00 UNITS

Additional practice for students with operational skills on the computer. (Same as ACC/CIS-97) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

---

### CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS/CAT-96 or 97.

---

### CIS-65 INTRO TO MS POWERPOINT 1.50 UNITS

Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35mm slides or on-screen slides. (Same as CAT-65.)

- **PREREQUISITE:** None.

---

### CIS-93 COMPUTERS FOR BEGINNERS 3.00 UNITS

This course is an introduction to personal computers for the beginning student. (Same as CAT-93)

- **PREREQUISITE:** None.

---

### CIS-96 PRACTICUM IN COMPUTERS 0.50 UNITS

Additional practice for students with operational skills on the computer. (Same as ACC/CAT-96) (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

---

### WARNING!

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
CONSTRUCTION TECHNOLOGY - Also see Riverside Campus

CON-60 INTRO TO CONSTRUCTION 3.00 UNITS
Introduction to materials, techniques and sources of information in building construction.

CON-86 MASONRY VI 2.00 UNITS
Provides masonry students with the basics of glass block, refractory masonry, structural glaze tile, repair and restoration, panel construction, brick paving and welding.

ECO-7 MACROECONOMICS 3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)

ECONOMICS

ENGINEERING

ENE-21 DRAFTING 3.00 UNITS
Fundamentals of mechanical drafting including lettering, instruments, projection, freehand drawing, and auxiliary views.

ECON-7 MACROECONOMICS 3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)

DENTISTRY/DENTAL TECHNOLOGY See Moreno Valley Campus

DRAFTING - See Architecture & Engineering

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)

EAR-34 CURR ACTIV/INFANTS 3.00 UNITS
An introduction to organizing and developing age-appropriate activities and curriculum for infants and toddlers.

EDUCATION

ECONOMICS

ENGINEERING

ECONOMICS

ENGINEERING

ECONOMICS

ENGINEERING
ENGLISH 1A  ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
(CAN ENGL 2)
• PREREQUISITE: ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

ENG-1B  CRITICAL THINKING/WRITING  4.00 UNITS
Emphasizing critical thinking, this course uses literature to develop argumentative,
reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)
• PREREQUISITE: ENG-1A.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

ENG-50  BASIC ENGLISH COMP  4.00 UNITS
Prepares students for college-level reading and academic writing.
• PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.
• ADVISORY: Reading 2, or qualifying preparation score.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.
### Code	 Hours	 Days	 Room	 Instructor
ESL-93	 ADV ORAL COMMUNICATION	 3.00 UNITS

An advanced conversation, idioms and pronunciation class for English as a Second Language students. (Non-degree credit course.)

- PREREQUISITE: None.
- ADVISORY: Concurrent enrollment in ESL-54, ESL-55 or ENG-50.

35059	 L/LAB	 06:00PM 08:15PM	 MTWTH	 LIBR 110	 M Shirinian
06/18/07 08/09/07	 Last day to add: 06/24/07

### FRENCH

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**FRE-1**
**FRENCH 1**

5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in French. (CAN FREN 2)

- PREREQUISITE: None.

35706	 L/LAB	 01:10PM 05:40PM	 MW	 LIBR 121	 E Rosspencer
06/18/07 07/26/07	 Last day to add: 06/22/07

### GEOGRAPHY

**GEG-1**
**PHYSICAL GEOGRAPHY**

3.00 UNITS

The interacting physical processes of the atmosphere, hydrosphere, lithosphere and biosphere which impact Earth’s surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)

- PREREQUISITE: None.

35132	 07:35AM 09:50AM	 MTWTH	 ATEC 205	 W Grossman
06/18/07 07/26/07	 Last day to add: 06/22/07

**GEG-1L**
**PHYSICAL GEOGRAPHY LAB**

1.00 UNITS

Practical application of physical geographic principles through the use of geographic tools, including maps, photos and data. (CAN GEOG 1+1L=GEOG-6)

- PREREQUISITE: None.
- COREQUISITE: Concurrent enrollment in or prior completion of GEG-1.

35133	 LAB	 10:00AM 12:15PM	 MTWTH	 ATEC 205	 W Grossman
06/18/07 07/26/07	 Last day to add: 06/22/07

### GUIDANCE

**GUI-47**
**CAREER EXPLOR/LIFE PLANNING**

3.00 UNITS

Designed for students who are undecided about a career and/or major. Evaluates values, interests, abilities and personality; includes goal setting, career research and job preparation. Lab fees required for this course.

- PREREQUISITE: None.

35061	 06:30PM 09:50PM	 TTH	 ST 108	 J Boboye
06/19/07 08/09/07	 Last day to add: 06/25/07

**GUI-95**
**ADAPT COMP TECH SEMINAR**

0.50 UNITS

This course, designed for students with a disability, provides training in the use of adaptive computer technologies. (Non-degree applicable.)

- PREREQUISITE: None.

35062	 LAB	 06/18/07 08/12/07	 Last day to add: 08/12/07

**GUI-96**
**PRACTICUM ADAPT COMP TECH**

0.50 UNITS

Provides additional practice for students using adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 27 hours. (Non-degree credit course, CR/NC only)

- PREREQUISITE: None.

35063	 LAB	 06/18/07 08/12/07	 Last day to add: 08/12/07

**GUI-97**
**PRACTICUM ADAPT COMP TECH**

1.00 UNITS

Provides additional practice for students using adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 54 hours. (Non-degree credit course, CR/NC only)

- PREREQUISITE: None.

35064	 LAB	 06/18/07 08/12/07	 Last day to add: 08/12/07

### HEALTH SCIENCE

**HES-1**
**HEALTH SCIENCE**

3.00 UNITS


- PREREQUISITE: None.

35136	 07:35AM 09:50AM	 MTWTH	 HUM 111	 J Morrison
06/18/07 07/26/07	 Last day to add: 06/22/07

35135	 10:00AM 12:15PM	 MTWTH	 HUM 111	 J Morrison
06/18/07 07/26/07	 Last day to add: 06/22/07

35730	 12:35PM 02:50PM	 MTWTH	 RXHS T9	 K Beaman
06/18/07 08/09/07	 Last day to add: 06/24/07

35065	 06:00PM 09:20PM	 TTH	 ATEC 114	 M Smith
06/19/07 08/09/07	 Last day to add: 06/25/07

### HEALTHCARE TECHNICIAN - See Moreno Valley Campus

### HISTORY

**HIS-2**
**WORLD CIVILIZATIONS 2**

3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- PREREQUISITE: None. Qualification for ENG-1A recommended.

35066	 06:00PM 09:20PM	 TTH	 ST 202	 A Longanbach
06/19/07 08/09/07	 Last day to add: 06/25/07

**HIS-6**
**POL SOC HIST OF US**

3.00 UNITS

A history of the United States from Colonial time to 1877. (CAN HIST 8)

- PREREQUISITE: None. Qualification for ENG-1A recommended.

35138	 07:35AM 09:50AM	 MTWTH	 ST 201	 R Ridley
06/18/07 07/26/07	 Last day to add: 06/22/07

35069	 06:00PM 09:20PM	 TTH	 ST 201	 R Ridley
06/19/07 08/09/07	 Last day to add: 06/25/07

**HIS-7**
**POL SOC HIST OF US**

3.00 UNITS

A history of the United States from 1877 to the present. (CAN HIST 10)

- PREREQUISITE: None. Qualification for ENG-1A recommended.

35140	 08:30AM 03:15PM	 S	 ST 201	 M Hickerson
06/23/07 08/11/07	 Last day to add: 08/27/07

35139	 10:00AM 12:15PM	 MTWTH	 ST 201	 D Reina
06/18/07 07/26/07	 Last day to add: 06/22/07

35071	 02:30PM 05:50PM	 TTH	 ST 201	 G Forlenza
06/19/07 08/09/07	 Last day to add: 06/25/07

35722	 12:35PM 02:50PM	 MTWTH	 RXHS T9	 K Beaman
06/18/07 08/08/07	 Last day to add: 06/22/07

**HIS-31**
**INTRO CHICANO STUDY**

3.00 UNITS

A survey of regional Chicano history and social problems from 1950 to the present.

- PREREQUISITE: None.

35067	 02:30PM 05:50PM	 TTH	 HUM 111	 D Reina
06/19/07 08/09/07	 Last day to add: 06/25/07

### HUMANITIES

**HUM-10**
**WORLD RELIGIONS**

3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- PREREQUISITE: None. Qualification for ENG-1A strongly recommended.

35141	 10:00AM 12:15PM	 MTWTH	 AC PRT1	 D Morgan
06/18/07 07/26/07	 Last day to add: 06/22/07

35072	 06:00PM 09:20PM	 MW	 ST 107	 Y Cho
06/19/07 08/08/07	 Last day to add: 06/22/07

### LOGISTICS - See Business Administration
MANAGEMENT

MAG-56 HUMAN RESOURCES MANAGEMENT 3.00 UNITS
Introduces techniques involving the selection, training, evaluation and promotion of employees.
• PREREQUISITE: None.

35715 06:30PM 09:50PM W ATEC 119 E Davalos
06/20/07 08/08/07 Last day to add: 06/24/07
This is a hybrid class. Computer with internet access required. See www.opencampus.com

MANUFACTURING TECHNOLOGY

MAN-46 MANUFACTURING PROCESSES I 3.00 UNITS
An examination of variety of metalworking processes, materials, inspection techniques/methods and tools used in the industry. (Same as ENE-46)
• PREREQUISITE: None.

35708 06:00PM 09:50PM MTWTH CACT 3 M Hedges
06/18/07 08/08/07 Last day to add: 06/23/07

MAN-55 OSHA STANDARDS FOR INDUSTRY 2.00 UNITS
OSHA policies, procedures, and standards, as well as safety for general industry and health principles. Topics include scope and application of the OSHA for general industry. (Same as MAC-55)
• PREREQUISITE: None.

35707 06:00PM 08:00PM MTWTH CACT 2 P Van Hulle
06/18/07 07/25/07 Last day to add: 06/22/07

REGISTRATION REQUIREMENTS:
MATHEMATICS COURSES

• All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
• All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

MATHEMATICS

MAT-1A CALCULUS I 4.00 UNITS
Plane analytic geometry, functions, differentiation with applications and basic integration. (CAN MATH 18)
• PREREQUISITE: MAT-10 or qualifying placement level.

35146 L/LAB 10:00AM 01:45PM MTWTH HUM 103 J Parks
06/18/07 07/26/07 Last day to add: 06/22/07

MAT-2 DIFFERENTIAL EQUATIONS 4.00 UNITS
Introduction to differential equations and their applications.
• PREREQUISITE: MAT-1A.

35702 01:10PM 04:10PM MTWTH ATEC 204 R Ries
06/18/07 07/26/07 Last day to add: 06/22/07

MAT-10 PRECALCULUS 4.00 UNITS
The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)
• PREREQUISITE: MAT-36 or qualifying placement level.

35142 01:10PM 04:10PM MTWTH CACT 1 D Dominguez
06/18/07 07/26/07 Last day to add: 06/22/07

MAT-11 COLLEGE ALGEBRA 4.00 UNITS
College level algebra.
• PREREQUISITE: MAT-35 or qualifying placement level.

35143 01:10PM 04:10PM MTWTH ATEC 211 J DeGuzman
06/18/07 07/26/07 Last day to add: 06/22/07

MAT-12 STATISTICS 3.00 UNITS
A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)
• PREREQUISITE: MAT-35 or qualifying placement level.

35145 07:35AM 09:50AM MTWTH ATEC 204 B Edwards
06/18/07 07/26/07 Last day to add: 06/22/07

35144 08:30AM 11:50AM MTWTH SSU ST 202 H Watson
06/23/07 08/12/07 Last day to add: 06/28/07

35074 06:00PM 09:20PM TTH ATEC 204 S Lee
06/18/07 08/08/07 Last day to add: 06/23/07

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS
The algebra preparation for college level mathematics.
• PREREQUISITE: MAT-52 or qualifying placement level.

35701 06/18/07 08/12/07 Last day to add: 06/25/07
This is an online class. Computer with Internet access required. See www.opencampus.com

35147 08:30AM 12:15PM MTWTH ATEC 211 J DeGuzman
06/18/07 07/26/07 Last day to add: 06/22/07

35148 01:00PM 04:55PM MTWTH ATEC 205 S Hashemi
06/18/07 07/26/07 Last day to add: 06/22/07

35075 06:00PM 08:45PM MTWTH ATEC 211 P Raymond Harri
06/18/07 08/09/07 Last day to add: 06/24/07

MAT-36 TRIGONOMETRY 4.00 UNITS
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)
• PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.

35076 06/18/07 08/12/07 Last day to add: 06/25/07
This is an online class. Computer with Internet access required. See www.opencampus.com

35149 10:00AM 01:00PM MTWTH ATEC 204 R Ries
06/18/07 07/26/07 Last day to add: 06/22/07

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS
An introduction to the concepts of algebra.
• PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.

35079 06/18/07 08/12/07 Last day to add: 06/25/07
This is an online class. Computer with Internet access required. See www.opencampus.com

35080 06/18/07 08/12/07 Last day to add: 06/25/07
This is an online class. Computer with Internet access required. See www.opencampus.com

35151 10:00AM 01:00PM MTWTH ATEC 205 H Broersma
06/18/07 07/26/07 Last day to add: 06/22/07

35077 06:00PM 08:15PM MTWTH ATEC 205 M Yates
06/18/07 08/09/07 Last day to add: 06/24/07

MAT-53 PLANE GEOMETRY 3.00 UNITS
A course in the study of Euclidian Geometry.
• PREREQUISITE: MAT-52 or qualifying placement level.

35152 01:00PM 03:15PM MTWTH THTR 204 M Curtis
06/18/07 07/26/07 Last day to add: 06/22/07

35082 06:00PM 09:20PM MW LIBR 108 M Devitt
06/18/07 08/08/07 Last day to add: 06/22/07

MAT-63 ARITHMETIC 3.00 UNITS
(Formerly MAT-51.) Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)
• PREREQUISITE: None.

35083 06/18/07 08/12/07 Last day to add: 06/25/07
This is an online class. Computer with Internet access is required. See www.opencampus.com

35700 12:35PM 02:50PM MTWTH LIBR 109 B Nguyen
06/18/07 07/26/07 Last day to add: 06/22/07

35700 12:35PM 02:50PM MTWTH LIBR 109 B Nguyen
06/18/07 07/26/07 Last day to add: 06/22/07

See www.opencampus.com for more course details.
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<thead>
<tr>
<th>Code</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>MAT-64</td>
<td>PRE-ALGEBRA</td>
<td>3.00</td>
<td>Instructor</td>
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<td></td>
<td>(Formerly MAT-50) Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course) • PREREQUISITE: MAT-63 or 90C. 35085</td>
<td>06/18/07 08/12/07</td>
<td>Last day to add: 06/25/07 This is an online class. Computer with Internet access is required. See <a href="http://www.opencampus.com">www.opencampus.com</a></td>
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<td>E Chung</td>
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<tr>
<td>35084</td>
<td>06:00PM 09:20PM</td>
<td>TTH</td>
<td>LIBR 108 S Park</td>
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<td></td>
<td>06/18/07 08/08/07</td>
<td>Last day to add: 06/23/07</td>
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<tr>
<td>MATH LAB HOURS: NORCO CAMPUS (ST 101) Monday - Thursday 8:00am-5:00pm Saturday-Sunday 12:00pm-2:00pm</td>
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<tr>
<td>MAT-96</td>
<td>MATH CENTER PRACTICUM</td>
<td>0.50</td>
<td>Instructor</td>
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<td>Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only) • PREREQUISITE: None. 35086</td>
<td>06/18/07 08/12/07</td>
<td>Last day to add: 08/12/07</td>
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<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>J Parks</td>
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<tr>
<td>MAT-97</td>
<td>MATH CENTER PRACTICUM</td>
<td>1.00</td>
<td>Instructor</td>
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<td>Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only) • PREREQUISITE: None. 35087</td>
<td>06/18/07 08/12/07</td>
<td>Last day to add: 08/12/07</td>
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<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>J Parks</td>
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<tr>
<td>MAT-98</td>
<td>ACADEMIC EXCELLENCE SEMINAR</td>
<td>0.50</td>
<td>Instructor</td>
</tr>
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<td></td>
<td>Interactive seminar to augment students’ learning skills and experience in mathematics. • PREREQUISITE: None. 35154</td>
<td>06/18/07 07/05/07</td>
<td>Last day to add: 06/19/07 This is a 3-wk Title V class. Please note the above dates. Please see a counselor for more information.</td>
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<tr>
<td></td>
<td>LAB</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
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<tr>
<td></td>
<td>06/18/07 07/05/07</td>
<td>Last day to add: 07/10/07 This is a 3-wk Title V class. Please note the above dates. Please see a counselor for more information.</td>
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<tr>
<td>PHP-4</td>
<td>NUTRITION</td>
<td>3.00</td>
<td>Instructor</td>
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<tr>
<td></td>
<td>Principles of basic nutrition and their application to health and diseases. • PREREQUISITE: None. 35196</td>
<td>12:35PM 02:50PM</td>
<td>MTWTH</td>
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<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>Staff</td>
</tr>
<tr>
<td>PHP-A15</td>
<td>BOWLING, BEGINNING</td>
<td>1.00</td>
<td>Instructor</td>
</tr>
<tr>
<td></td>
<td>Develops the basic skills of approach, delivery, and accuracy and spare conversion. • PREREQUISITE: None. 35197</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
</tr>
<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>Staff</td>
</tr>
<tr>
<td>PHP-A16</td>
<td>BOWLING, INTERMEDIATE</td>
<td>1.00</td>
<td>Instructor</td>
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<tr>
<td></td>
<td>Develops individual skills of timing, approach and delivery of ball with emphasis on improving spare conversions and making lane adjustments. • PREREQUISITE: None. 35198</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
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<tr>
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<td>LAB</td>
<td>ST 101</td>
<td>Staff</td>
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<tr>
<td>PHP-A46</td>
<td>HATHA YOGA, BEGINNING</td>
<td>1.00</td>
<td>Instructor</td>
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<tr>
<td></td>
<td>Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation. • PREREQUISITE: None. 35199</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
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<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>Staff</td>
</tr>
<tr>
<td>PHP-A64</td>
<td>SOCCER</td>
<td>1.00</td>
<td>Instructor</td>
</tr>
<tr>
<td></td>
<td>Introduces rules, basic skills, offensive and defensive strategies and competition in soccer. • PREREQUISITE: None. 35203</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
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<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>Staff</td>
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<tr>
<td>PHP-A75</td>
<td>WALKING FOR FITNESS</td>
<td>1.00</td>
<td>Instructor</td>
</tr>
<tr>
<td></td>
<td>Provides instruction in walking technique and fitness, nutrition, and weight loss as it relates to a walking program. • PREREQUISITE: None. 35205</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
</tr>
<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>Staff</td>
</tr>
<tr>
<td>PHP-A81</td>
<td>PHYSICAL FITNESS</td>
<td>1.00</td>
<td>Instructor</td>
</tr>
<tr>
<td></td>
<td>Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility. • PREREQUISITE: None. 35207</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
</tr>
<tr>
<td></td>
<td>LAB</td>
<td>ST 101</td>
<td>Staff</td>
</tr>
</tbody>
</table>

This class meets at Brunswick Classic Lanes, 1800 Hamner Avenue, Norco. A use fee of $4.00 per class session will be charged by Brunswick Classic Lanes.

This is an online class. Computer with Internet access required. See www.opencampus.com
### Code Hours Days Room Instructor

#### PHP-A83 KICKBOXING AEROBICS 1.00 UNITS
- Develops muscular strength, flexibility and endurance with kickboxing aerobic activity and body conditioning exercises.
- **PREREQUISITE: None.**
- 35208 LAB 10:00AM 12:15PM MTWTH AC 1 Staff

#### PHYSICAL SCIENCE

#### PHS-1 INTRO PHYSICAL SCI 3.00 UNITS
- Descriptive survey of the physical sciences: astronomy, geology, physics, chemistry as they relate to daily living.
- **PREREQUISITE: None.**
- 35212 LAB 12:00PM 03:45PM MTWTH ATEC 118 Staff

#### PHYSICS

#### PHY-10 INTRO GEN PHYSICS 3.00 UNITS
- Introduces study of mechanics, matter, heat, sound light, electricity, magnetism and nuclear physics.
- **PREREQUISITE: MAT-52.**
- 35210 LAB 10:00AM 12:15PM MTWTH HUM 201 D Johnson

### THE WORLD IS YOURS

Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November and New York in March, attended by 3500 students from around the world. Minimal costs.

Attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or phone 222-8881 for more information.

### POLITICAL SCIENCE

#### POL-1 AMERICAN POLITICS 3.00 UNITS
- The principles, institutions, policies and critical issues in American politics.
- **PREREQUISITE: None.**
- **ADVISORY: Qualification for ENG-1A.**
- 35093 08:00PM 09:20PM TTH HUM 201 D Johnson

#### READING RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:
- READING 81–LEVEL 1: Basic skill level comprehension and vocabulary.
- READING 82–LEVEL 2: Intermediate level. Skills include critical thinking and vocabulary building.
- READING 83–LEVEL 3: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

See “Moving Through English” for more details.

### READING

#### REA-81 READING, LEVEL 1 3.50 UNITS
- Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course)
- **PREREQUISITE: None.**
- 35212 12:00PM 03:45PM MTWTH ATEC 118 Staff

#### REA-82 READING, LEVEL II 3.50 UNITS
- Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course)
- **PREREQUISITE: REA-81 or qualifying preparation score.**
- 35213 10:00AM 01:45PM MTWTH LIBR 115 Staff

### REAL ESTATE - Also see Business Administration

#### RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS
- Fundamental course covering the basic laws, principles and terminology of California real estate practice.
- **PREREQUISITE: None.**
- 35168 08:30AM 01:15PM S HUM 111 J Lewis

#### RLE-81 REAL ESTATE PRACTICE 3.00 UNITS
- Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.
- **PREREQUISITE: None.**
- 35714 06:15AM 10:30AM TTH HUM 201 T Wagner
ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

Electronic workbook exercises require computer with Internet access.

SPANISH
DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

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Electronic workbook exercises require computer with Internet access.
Weekend College at Norco

COMPUTER APPLICATIONS/OFFICE

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAT-78A</td>
<td>3.00</td>
<td></td>
<td></td>
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</tbody>
</table>

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)

- PREREQUISITE: None.
- ADVISORY: Concurrent enrollment in CAT/CIS-96 or 97.

35108 08:30AM 05:30PM S HUM 208 G Marquez
06/23/07 07/28/07 Last day to add: 06/27/07
Plus 18 hours laboratory by arrangement. This is web-enhanced class.

COMPUTER INFORMATION SYSTEMS

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-78A</td>
<td>3.00</td>
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</tbody>
</table>

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- PREREQUISITE: None.
- ADVISORY: Concurrent enrollment in CAT/CIS-96 or 97.

35114 08:30AM 05:30PM S HUM 208 G Marquez
06/23/07 07/28/07 Last day to add: 06/27/07
Plus 18 hours laboratory by arrangement. This is web-enhanced class.

ENGLISH

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-1A</td>
<td>4.00</td>
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</tr>
</tbody>
</table>

Teaches college-level critical reading, academic writing, and research skills.

(CAN ENGL 2)

- PREREQUISITE: ENG-50 or qualifying preparation score.

35118 08:30AM 02:30PM SSU ST 107 J Robinson
06/18/07 07/29/07 Last day to add: 06/27/07
Plus 18 hours laboratory by arrangement.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)

- PREREQUISITE: ENG-1A.

35121 08:30AM 02:30PM SSU ST 108 J Pedroja
06/18/07 07/29/07 Last day to add: 06/27/07
Plus 18 hours laboratory by arrangement.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- PREREQUISITE: ENG-50, ESL-55 or qualifying preparation score.
- ADVISORY: Reading 82, or qualifying preparation score.

35126 08:30AM 02:30PM SSU HUM 101 M Nadelson
06/23/07 07/29/07 Last day to add: 06/27/07
Plus 18 hours laboratory by arrangement.

HISTORY

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-7</td>
<td>3.00</td>
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</tbody>
</table>

A history of the United States from 1877 to the present. (CAN HIST 10)

- PREREQUISITE: None. Qualification for ENG-1A recommended.

35140 08:30AM 03:15PM S ST 201 M Hickerson
06/23/07 08/11/07 Last day to add: 06/27/07

MATHEMATICS

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-12</td>
<td>3.00</td>
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</tbody>
</table>

A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)

- PREREQUISITE: MAT-35 or qualifying placement level.

35144 08:30AM 11:50AM SSU ST 202 H Watson
06/23/07 08/12/07 Last day to add: 06/28/07

PSYCHOLOGY

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-9</td>
<td>3.00</td>
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</tbody>
</table>

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- PREREQUISITE: None.

35167 08:30AM 03:15PM S ST 203 J Zeeb
06/23/07 08/11/07 Last day to add: 06/27/07

REAL ESTATE

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>RLE-80</td>
<td>3.00</td>
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</tbody>
</table>

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- PREREQUISITE: None.

35168 08:30AM 03:15PM S HUM 111 J Lewis
06/23/07 08/11/07 Last day to add: 06/27/07

SPEECH COMMUNICATION

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPE-1</td>
<td>3.00</td>
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</tbody>
</table>

Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)

- PREREQUISITE: None.
- ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.

35174 08:30AM 05:30PM S THTR 204 D Rosenberg
06/23/07 07/28/07 Last day to add: 06/27/07

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
## Code | Hours | Days | Room | Instructor
--- | --- | --- | --- | ---
**ACCOUNTING – Also see Business Administration**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-1A</td>
<td>3.00</td>
<td>TTH</td>
<td>HM 334</td>
<td>S Marlo</td>
</tr>
</tbody>
</table>

**ACC-96 PRACTICUM IN COMPUTERS**

Additional practice for students with operational skills on the computer. (Same as CAT/CIS-96) (Non-degree credit course. CR/NC only)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>25140</td>
<td>0.50</td>
<td>TTH</td>
<td>SCI 151</td>
<td>M Barboza</td>
</tr>
</tbody>
</table>

**ACC-97 PRACTICUM IN COMPUTERS**

Additional practice for students with operational skills on the computer. (Same as CAT/CIS-97) (Non-degree credit course. CR/NC only)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>25141</td>
<td>0.50</td>
<td>TTH</td>
<td>SCI 151</td>
<td>M Barboza</td>
</tr>
</tbody>
</table>

**ADMINISTRATION OF JUSTICE**

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>ADJ-1</td>
<td>3.00</td>
<td>TTH</td>
<td>LIB 130</td>
<td>D Van Winkle</td>
</tr>
</tbody>
</table>

**ANATOMY & PHYSIOLOGY**

**AMY-2A ANATOMY & PHYSIOLOGY I**

An introduction to the anatomical concept of culture and to the methods and theories used in the comparative analysis of cultures. (Can ANTH 4)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>25035</td>
<td>3.00</td>
<td>TTH</td>
<td>LIB 131</td>
<td>L Broyles</td>
</tr>
</tbody>
</table>

**ANTHROPOLOGY**

**ANT-1 PHYSICAL ANTHROPOLOGY**

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (Can ANTH 2)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>25036</td>
<td>3.00</td>
<td>TTH</td>
<td>LIB 131</td>
<td>L Broyles</td>
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</tbody>
</table>

**AMERICAN SIGN LANGUAGE**

**AML-1 AMERICAN SIGN LANGUAGE 1**

Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>25274</td>
<td>1.00</td>
<td>TTH</td>
<td>SCI 250</td>
<td>S Wagner</td>
</tr>
</tbody>
</table>

**ANTHROPOLOGY**

**ANT-2 CULTURAL ANTHRO**

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures. (Can ANTH 4)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>25036</td>
<td>3.00</td>
<td>TTH</td>
<td>LIB 131</td>
<td>L Broyles</td>
</tr>
</tbody>
</table>

**ANATOMY & PHYSIOLOGY**

**AMY-10 SURVEY HUMAN ANAT/PHYSIO**

A survey of the structure and function of human cells, tissues and systems for Allied Health majors.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>25032</td>
<td>3.00</td>
<td>TTH</td>
<td>LIB 131</td>
<td>L Broyles</td>
</tr>
<tr>
<td>Code</td>
<td>Hours</td>
<td>Days</td>
<td>Room</td>
<td>Instructor</td>
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</tr>
<tr>
<td>BUS-20</td>
<td>BUSINESS MATH</td>
<td>3.00 UNITS</td>
<td>Review of basic math and its application to business, percentages, pricing, depreciation and inventory.</td>
<td></td>
</tr>
<tr>
<td>25146</td>
<td></td>
<td>06/18/07 08/09/07</td>
<td>Last day to add: 06/25/07</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>This is an online course. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHE-2A</td>
<td>INTRO CHEMISTRY</td>
<td>4.00 UNITS</td>
<td>Introductory chemical concepts with health and environmental applications—fulfills the needs of non-science majors. (CAN CHEM 6)</td>
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<tr>
<td>25045</td>
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<td>12:35PM 02:50PM</td>
<td>MTWTH</td>
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<td>06/18/07 07/26/07</td>
<td>Last day to add: 06/22/07</td>
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<td>25046</td>
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<td>HM 129</td>
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<td></td>
<td>06/18/07 07/26/07</td>
<td>Last day to add: 06/22/07</td>
<td></td>
</tr>
<tr>
<td>ART-2</td>
<td>HIST ART: RENAISS/CONTEMP</td>
<td>3.00 UNITS</td>
<td>Survey of the history of Western art: Renaissance through Contemporary. (CAN ART 4)</td>
<td></td>
</tr>
<tr>
<td>25250</td>
<td></td>
<td>03:00PM 05:15PM</td>
<td>MTWTH</td>
<td>HM 129</td>
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<td></td>
<td>06/18/07 07/26/07</td>
<td>Last day to add: 06/22/07</td>
<td></td>
</tr>
<tr>
<td>ART-6</td>
<td>ART APPRECIATION</td>
<td>3.00 UNITS</td>
<td>An introductory course for the non-art major. An overview of the creative process and various art forms.</td>
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<td>R Mason</td>
</tr>
<tr>
<td>ART-17</td>
<td>BEGINNING DRAWING</td>
<td>3.00 UNITS</td>
<td>Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.</td>
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<tr>
<td>25037</td>
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<td>10:00AM 02:30PM</td>
<td>L/LAB</td>
<td>HM 126</td>
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<td>06/18/07 07/26/07</td>
<td>Last day to add: 06/22/07</td>
<td></td>
</tr>
<tr>
<td>ART-18</td>
<td>INTERMEDIATE DRAWING</td>
<td>3.00 UNITS</td>
<td>Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.</td>
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<tr>
<td>25038</td>
<td></td>
<td>10:00AM 02:30PM</td>
<td>L/LAB</td>
<td>HM 126</td>
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<td></td>
<td>06/18/07 07/26/07</td>
<td>Last day to add: 06/22/07</td>
<td></td>
</tr>
<tr>
<td>BIOLOGY</td>
<td>GENERAL BIOLOGY</td>
<td>4.00 UNITS</td>
<td>A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included. (CAN BIOL 14)</td>
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<tr>
<td>25039</td>
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<td>10:00AM 12:15PM</td>
<td>L/RMT</td>
<td>STU 101</td>
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<td></td>
<td>07:35AM 09:50AM</td>
<td>L/RMT</td>
<td>SCI 255</td>
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<td>06/18/07 07/26/07</td>
<td>Last day to add: 06/22/07</td>
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<td>L/RMT</td>
<td>STU 101</td>
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<td>06/18/07 07/26/07</td>
<td>Last day to add: 06/22/07</td>
<td></td>
</tr>
<tr>
<td>BIO-30</td>
<td>HUMAN REPRODUCTION</td>
<td>3.00 UNITS</td>
<td>Reproduction and sexuality - biologically oriented to provide current information in all facets of subject area.</td>
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<tr>
<td>25143</td>
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<td>06:00PM 09:20PM</td>
<td>L/RMT</td>
<td>HM 106</td>
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<tr>
<td>BUSINESS ADMINISTRATION - Also see Accounting, Management, Marketing, Paralegal and Real Estate</td>
<td>INTRO TO BUSINESS</td>
<td>3.00 UNITS</td>
<td>Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.</td>
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<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a>.</td>
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<tr>
<td>CHEMISTRY</td>
<td>DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY).</td>
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</table>

**CAT-50** KEYBOARD/DOC PROCESSING 3.00 UNITS

Introduction to computer applications and technology, including basic keyboarding skills in an office environment. Basic techniques of word processing, page layout and creation of reports. Plus 18 hours laboratory by arrangement. This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

**CAT-72A** INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)

**CAT-76B** INTRO TO DREAMWEAVER 3.00 UNITS

Learn to design and administer industry standard personal and business Web sites using Dreamweaver. (Same as CIS-76B)
**COMPUTER INFORMATION SYSTEMS**

**CIS-1A**  **INTRO TO COMP INFO SYS**  **3.00 UNITS**

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

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<tr>
<th>Code</th>
<th>Hours</th>
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<tr>
<td>25048</td>
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<td>TTH</td>
<td>HM 333</td>
<td>M Davar</td>
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<td>HM 333</td>
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<tr>
<td>25151</td>
<td>0.50</td>
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<td>HM 333</td>
<td>J Kats</td>
</tr>
</tbody>
</table>

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

**CIS-72A**  **INTRO WEB PAGE CREATION**  **1.50 UNITS**

Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CAT-72A)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer, familiarity with the Internet, CIS-95A and concurrent enrollment in CIS-96 or 97.

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</table>

All sections of CAT-93 have an 18 hour laboratory requirement to be arranged.

**CIS-76B**  **INTRO TO DREAMWEAVER**  **3.00 UNITS**

Learn to design and administer industry standard personal and business Web sites using Dreamweaver. (Same as CAT-76B)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with the Internet as well as CIS/CAT-95A and concurrent enrollment in CIS-96 or 97.

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All sections of CIS-93 have an 18 hour laboratory requirement to be arranged.
### DENTAL ASSISTANT

**DEA-10 INTRO DENTAL ASSISTING**  
4.00 UNITS  
An introduction to dental assisting with emphasis on skills and concepts required for chairside dental assisting.  
- **PREREQUISITE:** None.  
- **LIMITATION ON ENROLLMENT:** Enrollment in the Dental Assistant Program.  

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<td>02:45PM</td>
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### DENTAL HYGIENE

**DEH-20B CLINICAL DENTAL HYGIENE #2** 1.00 UNITS  
Allows students to apply clinical skills while performing dental hygiene services on patients with gingivitis and mild to moderate periodontal disease.  
- **PREREQUISITE:** None.  
- **LIMITATION ON ENROLLMENT:** Course is limited to students who have been admitted to RCC's Dental Hygiene program.  

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### DENTAL TECHNOLOGY

**DEN-70 INTRO TO DENTAL TECH** 2.00 UNITS  
Introduction to the field of dental laboratory technology. Successful completion necessary for program admission.  
- **PREREQUISITE:** None.  

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<td>LAB</td>
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</table>

### EARLY CHILDHOOD EDUCATION

**EAR-22 PROGRAMS, CAREER OPPORTUNITIES** 3.00 UNITS  
Theories, analyses, and observations of early childhood programs and career options in early childhood education.  
- **PREREQUISITE:** None.  

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### ECONOMICS

**ECO-7 MACROECONOMICS** 3.00 UNITS  
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)  
- **PREREQUISITE:** None.  
- **ADVISORY:** Qualification for ENG-1A and MAT-52.  

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<td>MTWTH</td>
<td>HM 337</td>
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### EMERGENCY MEDICAL SERVICES

**EMS-50 EMS-BASIC** 6.00 UNITS  
Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.  
- **PREREQUISITE:** None.  
- **COREQUISITE:** EMS-51.  
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.  

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**EMS-51 EMS-BASIC CLINICAL/FIELD** 1.00 UNITS  
Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.  
- **PREREQUISITE:** None.  
- **COREQUISITE:** EMS-50.  
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.  

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<td>25163</td>
<td>LAB</td>
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**EMS-90 ASSESSMENT BASED MANAGEMENT** 4.50 UNITS  
Fourth term course focusing on the paramedics’ assessment skills and development of clinical/field judgments in treating the sick and injured in a pre-hospital setting.  
- **PREREQUISITE:** EMS-80, 81, 82 and 83.  
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program.  

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</table>

If you have a disability requiring accommodation, please go to www.rcc.edu/academicprograms/ems or call (951) 222-8060 at least one week prior to the date of the event in order to assure accommodation.
### ENGLISH

**ENG-1A** ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

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<tr>
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This is a web-enhanced class.

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<td>LIB 120</td>
<td>M Snyder</td>
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**ENG-1B** CRITICAL THINKING/WRITING 4.00 UNITS

Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)

- **PREREQUISITE:** ENG-1A.

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<tr>
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<td>LIB 123</td>
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All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

### ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** Reading 82, or qualifying preparation score.

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All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

### ENG-60A ENGLISH COMPOSITION 4.00 UNITS

This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.

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All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.

### ENG-60B ENGLISH COMPOSITION 4.00 UNITS

This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>25069</td>
<td>06:50AM - 09:50AM</td>
<td>MTWTH</td>
<td>HM 105</td>
<td>A Brown</td>
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<td>06/18/07 - 07/26/07</td>
<td>Last day to add: 06/22/07</td>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>25068</td>
<td>10:00AM - 01:00PM</td>
<td>MTWTH</td>
<td>HM 337</td>
<td>R Carlton</td>
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<td>06/18/07 - 07/26/07</td>
<td>Last day to add: 06/22/07</td>
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<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>25168</td>
<td>06:30PM - 08:45PM</td>
<td>MTWTH</td>
<td>LIB 130</td>
<td>C Papas</td>
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<tr>
<td></td>
<td>06/18/07 - 08/09/07</td>
<td>Last day to add: 06/24/07</td>
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</table>

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.

### ENG-96 WRIT/READ CTR PRACTICUM 0.50 UNITS

Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)

- **COREQUISITE:** Concurrent enrollment in any English, ESL, reading or speech communication course.

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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>25169</td>
<td>06:00PM - 08:09/07</td>
<td>MTWTH</td>
<td>HM 232</td>
<td>C Briggs</td>
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<td>06/18/07 - 08/09/07</td>
<td>Last day to add: 08/09/07</td>
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</table>

### ENG-97 WRIT/READ CTR PRACTICUM 1.00 UNITS

Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)

- **COREQUISITE:** Concurrent enrollment in any English, ESL, reading or speech communication course.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<tbody>
<tr>
<td>25170</td>
<td>06:00PM - 08:09/07</td>
<td>MTWTH</td>
<td>HM 232</td>
<td>C Briggs</td>
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<td>06/18/07 - 08/09/07</td>
<td>Last day to add: 08/09/07</td>
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</table>

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE (NEW ESL STUDENTS MUST TAKE PTESL TEST)

Moreno Valley campus: (Call (951) 571-6492 for an appointment)

May 25 8:30am STU 301
May 30 4:00pm STU 301
June 8 8:30am STU 301
June 13 4:00pm STU 301
June 19 8:30pm STU 301

ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

ENGLISH AS A SECOND LANGUAGE

ESL-71 BASIC READING/VOCAB 4.00 UNITS
A basic reading and vocabulary building class for English as a Second Language students. (Non-degree credit. CR/NC only)
• PREREQUISITE: None. Concurrent enrollment in ESL-51 or 52 strongly recommended.

ESL-90C PREPOSITION REVIEW 1.00 UNITS
Reviews and practices correct use of prepositions in common verb, noun and adjective phrases. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Qualification for ESL-53 or higher strongly recommended.

ESL-90D VERB TENSE REVIEW 1.00 UNITS
Offers an intensive review and integration of verb tense structure for ESL students. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Qualification for ESL-54, 55 or ENG-50 strongly recommended.

ESL-91 BEGIN ORAL COMMUNICATION 3.00 UNITS
A beginning conversation and idioms class for English as a Second Language students. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in ESL-51 or 52 strongly recommended.

ESL-93 ADV ORAL COMMUNICATION 3.00 UNITS
An advanced conversation, idioms and pronunciation class for English as a Second Language students. (Non-degree credit course.)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in ESL-54, 55 or ENG-50.

ESL-96 WRIT/READ CTR PRACTICUM 0.50 UNITS
Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.

GEOGRAPHY

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS
The interacting physical processes of the atmosphere, hydrosphere, lithosphere and biosphere which impact Earth's surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)
• PREREQUISITE: None.

GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS
Practical application of physical geographic principles through the use of geographic tools, including maps, photos and data. (CAN GEG-1L=GEOG-6)
• PREREQUISITE: None.

GUIDANCE

GUI-45 INTRODUCTION TO COLLEGE 1.00 UNITS
Introduction to programs, resources and personal factors that contribute to college success. (CR/NC only)
• PREREQUISITE: None.

GUI-48 COLLEGE SUCCESS STRAT 2.00 UNITS
Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.
• PREREQUISITE: None.
Students who wish to register for Healthcare Technician courses, contact Vivian at (951) 571-6135, option #9 Moreno Valley Campus, HM 113.

Requirements for these classes are:
- Current CPR Card
- Documentation of Immunizations
- DMV Print out (H-6) $5.00 at the DMV
- Processed Submittal of Fingerprint and application to DHS (Certified Nurse Assistant only)
- After clinical clearance: An additional $5.00 fee may be charged for a special Healthcare Technician I.D. card.

HEALTH CARE TECHNICIAN

HET-80 CNA THEORY/PRACTICES 6.00 UNITS
Lectures and clinical laboratory practice in preparation for state nurse assistant certification examination.
• PREREQUISITE: None. Prior to course: requires fingerprinting and submission of application for state certification examination, current CPR certification and immunizations, medical clearance from healthcare provider, uniform and RCC HET I.D. badge.

25180 07:30AM 12:00PM MTWTH HM 334 C Zumdka
LAB 07:00AM 04:00PM WTH HOSP AFVW S Zumdka
06/18/07 08/09/07 Last day to add: 06/25/07
Clinical lab classes will be held at the following location: Air Force Village West 17050 Arnold Drive, Riverside, CA 92518. Note: This is an 8 week class.

25181 07:30AM 12:00PM MTWTH HM 334 C Zumdka
LAB 07:00AM 04:00PM WTH HOSP CCRC S McGhee-Baxa
06/18/07 08/09/07 Last day to add: 06/25/07
Clinical lab classes will be held at the following location: Community Care Rehab Ctr., 4070 Jurupa Ave., Riverside, CA. Note: This is an 8 week class.

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS
• PREREQUISITE: None.

25086 07:30AM 09:50AM MTWTH HM 221 R Kahns
06/18/07 07/26/07 Last day to add: 06/22/07
25085 10:00AM 12:15PM MTWTH HM 221 R Kahns
06/18/07 07/26/07 Last day to add: 06/22/07
25179 06:00PM 09:20PM MW STU 101 S Villasenor
06/18/07 08/08/07 Last day to add: 06/22/07

HISTORY

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
• PREREQUISITE: None. Qualification for ENG-1A recommended.

25273 06:00PM 09:20PM MW LIB 124 K Bowyer
06/18/07 08/08/07 Last day to add: 06/22/07

HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
• PREREQUISITE: None. Qualification for ENG-1A recommended.

25278 07:35AM 09:50AM MTWTH LIB 124 S Meier
06/18/07 07/26/07 Last day to add: 06/22/07
25089 03:00PM 05:15PM MTWTH LIB 124 S Meier
06/18/07 07/26/07 Last day to add: 06/22/07

HIS-7 POL SOC HIST OF US 3.00 UNITS
A history of the United States from 1877 to the present. (CAN HIST 10)
• PREREQUISITE: None. Qualification for ENG-1A recommended.

25090 10:00AM 12:15PM MTWTH HM 105 A Pfeifle
06/18/07 07/26/07 Last day to add: 06/22/07

HUMAN SERVICES

HMS-4 INTRO HUMAN SERVICES 3.00 UNITS
An overview of the types and functions of Human Services agencies and careers in Human Services. Emphasizes the knowledge, skills, abilities and understanding of human needs necessary to prepare for a career in Human Services. (Same as SOC-4)
• PREREQUISITE: None.

25278 06:00PM 09:20PM MW HM 221 Staff
06/18/07 08/09/07 Last day to add: 06/22/07

HMS-16 PUBLIC ASSISTANCE/BENEFITS 1.00 UNITS
Overview of federal, state and local public benefits for persons in need, including availability, eligibility requirements and entitlements. (Same as SOC-16)
• PREREQUISITE: None.

25183 06:30PM 07:35PM TTH HM 334 P Livingston
06/19/07 08/09/07 Last day to add: 06/25/07

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

MATHEMATICS

MAT-10 PRECALCULUS 4.00 UNITS
The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)
- PREREQUISITE: MAT-36 or qualifying placement level.

MAT-11 COLLEGE ALGEBRA 4.00 UNITS
College level algebra.
- PREREQUISITE: MAT-35 or qualifying placement level.

MAT-12 STATISTICS 3.00 UNITS
A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)
- PREREQUISITE: MAT-35 or qualifying placement level.

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS
The algebra preparation for college level mathematics.
- PREREQUISITE: MAT-52 or qualifying placement level.

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS
An introduction to the concepts of algebra.
- PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.

MATHEMATICS COURSES

MAT-10
- PRECALCULUS
- 4.00 UNITS
- The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)
- PREREQUISITE: MAT-36 or qualifying placement level.

MAT-11
- COLLEGE ALGEBRA
- 4.00 UNITS
- College level algebra.
- PREREQUISITE: MAT-35 or qualifying placement level.

MAT-12
- STATISTICS
- 3.00 UNITS
- A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)
- PREREQUISITE: MAT-35 or qualifying placement level.

MAT-35
- INTERMEDIATE ALGEBRA
- 5.00 UNITS
- The algebra preparation for college level mathematics.
- PREREQUISITE: MAT-52 or qualifying placement level.

MAT-52
- ELEMENTARY ALGEBRA
- 4.00 UNITS
- An introduction to the concepts of algebra.
- PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.

See "Moving Through Math" for more details.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<tr>
<td>MAT-53</td>
<td>PLANE GEOMETRY</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>A course in the study of Euclidian Geometry.</td>
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<td>• PREREQUISITE: MAT-52 or qualifying placement level.</td>
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<td>25104</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>HM 336</td>
<td>A Saadat</td>
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<tr>
<td>25258</td>
<td>06:00PM 09:20PM</td>
<td>MW</td>
<td>HM 104</td>
<td>M Kim</td>
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<td>Last day to add: 06/22/07</td>
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<tr>
<td>MAT-63</td>
<td>ARITHMETIC</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>(Formerly MAT-51.) Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems.</td>
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<tr>
<td></td>
<td>(Non-degree credit course)</td>
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<td>• PREREQUISITE: None.</td>
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<td>25105</td>
<td>10:00AM 12:15PM</td>
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<td>HM 206</td>
<td>M Ballard</td>
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<td>TTH</td>
<td>HM 104</td>
<td>M Kim</td>
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<td>Last day to add: 06/25/07</td>
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<tr>
<td>MAT-64</td>
<td>PRE-ALGEBRA</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>(Formerly MAT-50.) Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course)</td>
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<td>• PREREQUISITE: MAT-63 or 90C.</td>
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<tr>
<td>25107</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>HM 207</td>
<td>J Namekata</td>
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<tr>
<td>25262</td>
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<td>TTH</td>
<td>HM 336</td>
<td>C Yao</td>
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<tr>
<td>MAT-96</td>
<td>MATH CENTER PRACTICUM</td>
<td>0.50 UNITS</td>
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<td>Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• COREQUISITE: Concurrent enrollment in any Math course.</td>
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<tr>
<td>25189</td>
<td>LAB</td>
<td>HM 220</td>
<td>J Namekata</td>
<td></td>
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<td>Last day to add: 08/09/07</td>
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<tr>
<td>MAT-97</td>
<td>MATH CENTER PRACTICUM</td>
<td>1.00 UNITS</td>
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<td>Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)</td>
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<td>• COREQUISITE: Concurrent enrollment in any Math course.</td>
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<tr>
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<td>LAB</td>
<td>HM 220</td>
<td>J Namekata</td>
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<td>WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!</td>
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**MUSIC**

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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>MUS-19</td>
<td>MUSIC APPRECIATION</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.</td>
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<td>• PREREQUISITE: None.</td>
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<td>25195</td>
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<td>Last day to add: 06/25/07</td>
<td></td>
<td>D Foster</td>
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<td>25196</td>
<td>06:00PM 08:09/07</td>
<td>Last day to add: 06/25/07</td>
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<td>D Foster</td>
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<tr>
<td>25197</td>
<td>06:00PM 08:09/07</td>
<td>Last day to add: 06/25/07</td>
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<td>D Foster</td>
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<tr>
<td>25198</td>
<td>06:30PM 09:50PM</td>
<td>TTH</td>
<td>HM 129</td>
<td>A Yankee</td>
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<td>Last day to add: 06/25/07</td>
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**PHILOSOPHY**

<table>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHI-10</td>
<td>INTRO TO PHILOSOPHY</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>Introduction to the major questions of Western philosophy and their answers. (CAN PHIL 2)</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>25109</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>HM 338</td>
<td>N Sinigaglia</td>
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<td>Last day to add: 06/22/07</td>
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<tr>
<td>PHI-11</td>
<td>CRITICAL THINKING</td>
<td>3.00 UNITS</td>
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<tr>
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<td>Introduction to critical thinking as it relates to everyday experience and general knowledge.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>25110</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>HM 338</td>
<td>N Sinigaglia</td>
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<td>Last day to add: 06/22/07</td>
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<tr>
<td>25199</td>
<td>06:00PM 09:20PM</td>
<td>TTH</td>
<td>STU 101</td>
<td>W Knight</td>
</tr>
<tr>
<td></td>
<td>Last day to add: 06/25/07</td>
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**PHYSICAL EDUCATION**

<table>
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<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHP-4</td>
<td>NUTRITION</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>Principles of basic nutrition and their application to health and diseases.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>25257</td>
<td>03:00PM 05:15PM</td>
<td>MTWTH</td>
<td>LB 120</td>
<td>T Brown-Lowry</td>
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<td>Last day to add: 06/22/07</td>
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<tr>
<td>PHP-30</td>
<td>FIRST AID AND CPR</td>
<td>3.00 UNITS</td>
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<tr>
<td></td>
<td>Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $14.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<td>25111</td>
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<td>LB 136</td>
<td>C Hansen</td>
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<tr>
<td>PHP-A40</td>
<td>KARATE, BEGINNING</td>
<td>1.00 UNITS</td>
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<tr>
<td></td>
<td>Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>25112</td>
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<td>10:00AM 12:15PM</td>
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<tr>
<td>PHP-A41</td>
<td>KARATE, INTERMEDIATE</td>
<td>1.00 UNITS</td>
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<td></td>
<td>Reviews basic skills and develops intermediate level skills in karate and self-defense.</td>
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<td>• PREREQUISITE: None.</td>
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<td>• ADVISORY: Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.</td>
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<td>PHP-A46</td>
<td>HATHA YOGA, BEGINNING</td>
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<td>PHP-A64</td>
<td>SOCCER</td>
<td>1.00 UNITS</td>
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<tr>
<td>PHP-A75</td>
<td>WALKING FOR FITNESS</td>
<td>1.00 UNITS</td>
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<tr>
<td>PHP-A81</td>
<td>PHYSICAL FITNESS</td>
<td>1.00 UNITS</td>
<td></td>
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<tr>
<td>PHP-A86</td>
<td>STEP AEROBICS</td>
<td>1.00 UNITS</td>
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</tbody>
</table>

### PHYSICAL SCIENCE

**PSH-1** INTRO PHYSICAL SCI  
3.00 UNITS

Descriptive survey of the physical sciences: astronomy, geology, physics, chemistry as they relate to daily living.  
**PREREQUISITE: None.**

25208  
06:00PM 09:20PM  
MW  
HM 105  
R Wahba  
06/18/07 08/08/07  
Last day to add: 06/22/07

### PHYSICIAN ASSISTANT

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/physicianassistant) or call 571-6166.  

**PHT-8** APPLIED CLINIC SKLS III  
3.00 UNITS

Principles and practice of clinical procedures and skills including universal precautions, asepsis, wound closure (suturing), casting and splinting, basic life support, principles of advanced life support, intravenous access, injections, nasogastric intubation, bladder catheterization, operating room principles, gowns and gloves.  
**PREREQUISITE: Completion of all first semester course including PHT-1 and 4.**  
**LIMITATION ON ENROLLMENT: Acceptance into the Physician Assistant Program.**

25295  
07:00AM 09:40AM  
TTH  
HM 227  
D Middleton  
06/12/07 08/09/07  
Last day to add: 06/18/07

**PHT-9** MEDICAL SCIENCE III  
6.00 UNITS

Principles and practice of clinical medicine. Units include pediatrics, surgery, mental health, orthopedics, emergency medicine, obstetrics and gynecology.  
**PREREQUISITE: PHT-5.**  
**LIMITATION ON ENROLLMENT: Acceptance into the Physician Assistant Program.**

25296  
01:10PM 04:50PM  
MTWTH  
HM 227  
D Middleton  
06/11/07 08/09/07  
Last day to add: 06/17/07

**PHT-10** CLINICAL NUTRITION  
3.00 UNITS

Principles of clinical nutrition related to physiology and pathophysiology of disease states to growth and development, diet assessment and therapy and nutritional counseling recommended for medical problems and life cycle stages.  
**PREREQUISITE: None.**  
**LIMITATION ON ENROLLMENT: Acceptance into the Physician Assistant program.**

25285  
08:00AM 01:50PM  
M  
HM 227  
D Middleton/  
L Taylor  
06/11/07 08/06/07  
Last day to add: 06/15/07

**PHT-11** INTERNAL MEDICINE I  
6.00 UNITS

Under supervision, participate in wide variety of patient care activities including rotation through Intensive and Coronary Care Units and the Emergency Room. Assigned patients for medical history, physical examination, diagnostic testing and patient management.  
**PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.**

25286  
LAB  
HOSP RCRM  
D Middleton/  
M Bratton  
05/14/07 08/09/07  
Last day to add: 06/09/07

**PHT-12** INTERNAL MEDICINE II  
6.00 UNITS

Radiographic procedures, preventive medicine, patient-provider communication, etiology, epidemiology, clinical presentation, diagnosis and treatment of major areas of internal medicine, cardiovascular, pulmonary, infectious diseases, gastrointestinal, renal, genitourinary, hematologic, endocrine/metabolic, neurologic, dermatologic, hematologic, oncologic and behavioral science.  
**PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.**

25287  
LAB  
HOSP RCRM  
D Middleton/  
M Bratton  
05/14/07 08/09/07  
Last day to add: 06/09/07

**PHT-13** SURGERY I  
4.00 UNITS

Under supervision, participate in a wide variety of patient care activities including medical histories, physical examination, diagnostic testing and, within limitations imposed by education and previous experience, patient management and supportive involvement in major and minor surgical procedures.  
**PREREQUISITE: None.**  
**LIMITATION ON ENROLLMENT: Advanced standing in the Physician Assistant program including completion of all first year courses.**

25288  
LAB  
HOSP RCRM  
D Middleton/  
L Perez  
05/14/07 08/09/07  
Last day to add: 06/09/07

**PHT-14** SURGERY II  
6.00 UNITS

Continuation of Surgery Internship and the surgical subspecialties in orthopedics.  
**PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.**

25289  
LAB  
HOSP RCRM  
D Middleton/  
T Thetford  
05/14/07 08/09/07  
Last day to add: 06/09/07

**PHT-15** PEDIATRICS  
6.00 UNITS

Under supervision, participate in a wide variety of patient care activities in the outpatient clinics, the Emergency Room and Pediatric inpatient services. Assigned patients for medical history review, physical examination and diagnostic testing in preparation for a supportive role in the patient's therapeutic management.  
**PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.**

25290  
LAB  
HOSP RCRM  
D Middleton/  
L Taylor  
05/14/07 08/09/07  
Last day to add: 06/09/07
THE WORLD IS YOURS

Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel? RCC will role play a foreign nation at simulations of the United Nations, Chicago in November and New York in March, attended by 3500 students from around the world. Minimal costs.

Attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or phone 222-8881 for more information.

RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

**REA-81—LEVEL 1**: Basic skill level comprehension and vocabulary.

**REA-82—LEVEL 2**: Intermediate level. Skills include critical thinking and vocabulary building.

**REA-83—LEVEL 3**: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

See “Moving Through English” for more details.
<table>
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### Code: REA-83
**Reading, Level III**

- **3.00 UNITS**
- Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course)
  - **PREREQUISITE:** REA-82 or ESL-73 or qualifying preparation score.

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### Code: REA-96
**Read/Write Ctr Practicum**

- **0.50 UNITS**
- Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)
  - **PREREQUISITE:** None.
  - **COREQUISITE:** Concurrent enrollment in any English, ESL, reading or speech communication course.

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### Code: SOC-1
**Intro to Sociology**

- **3.00 UNITS**
- The dynamics of group life and social interaction in society. (CAN SOC 2)
  - **PREREQUISITE:** None.

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### Code: SOC-2
**Intro to Sociology**

- **3.00 UNITS**
- Also see Business Administration

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### Code: RLE-80
**Real Estate Principles**

- **3.00 UNITS**
- Fundamental course covering the basics laws, principles and terminology of California real estate practice.
  - **PREREQUISITE:** None.

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### Code: RLE-81
**Real Estate Practice**

- **3.00 UNITS**
- Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.
  - **PREREQUISITE:** None.

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### Code: RLE-82
**Legal Aspects of Real Estate**

- **3.00 UNITS**
- California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.
  - **PREREQUISITE:** None.

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### Code: SPE-1
**Public Speaking**

- **3.00 UNITS**
- Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)
  - **PREREQUISITE:** None.
  - **ADVISORY:** SPE-51, SPE-52 or qualification for ENG-1A.

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### Code: SPE-9
**Interpersonal Communication**

- **3.00 UNITS**
- Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)
  - **PREREQUISITE:** None.
  - **ADVISORY:** SPE-52 or qualification for ENG-1A.

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### Code: SPA-1
**Spanish 1**

- **5.00 UNITS**
- Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)
  - **PREREQUISITE:** None.

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### Code: SPA-2
**Spanish 2**

- **5.00 UNITS**
- Further development of basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 4)
  - **PREREQUISITE:** SPA-1 or SPA-1B.

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### Language: Spanish

**Do You Need Information on How to Validate Your Prerequisite? Call the Prerequisite Hotline at 222-8808.**

**Spanisht**

### 1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

### 2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

**Senior Citizen Education**

- These classes listed in Open Campus/Community Education schedule. Call 222-8090 for current copy.
RCC classes will be held at Rubidoux Annex, 4250 Opal Street, Riverside, in the morning, afternoon and evening. These classes are open to everyone! A health fee will be charged, but an RCC parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCC student! For more information, call (951) 328-3881.

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</table>
| BUS-20 BUSINESS MATH | 3.00 UNITS | Review of basic math and its application to business, percentages, pricing, depreciation and inventory.  
*PREREQUISITE: None.* | | |
| 15626 | 10:00AM 12:15PM | MTWTH | RXHS T9 | Staff  
06/18/07 07/26/07 | Last day to add: 06/22/07 |
| 25279 | 06:00PM 09:20PM | TTH | RXHS T8 | D Cescolini  
06/19/07 08/09/07 | Last day to add: 06/25/07 |

**COMPUTER APPLICATIONS/OFFICE**

| CAT-1A BUSINESS ETIQUETTE | 1.00 UNITS | Provides students with both the knowledge and the skills required to apply business standards of acceptable behavior and etiquette to project a professional image.  
*PREREQUISITE: None.* |
|---------------------------|------------|----------------------------------------------------|
| 15192 | 06:00PM 09:20PM | W | RXHS T9 | L Pehkonen  
06/20/07 08/07/07 | Last day to add: 06/24/07 |
| 25281 | 10:00AM 12:15PM | MTWTH | RXHS P5 | C Andersen  
06/18/07 07/26/07 | Last day to add: 06/22/07 |
| 25282 | 06:00PM 09:20PM | TTH | RXHS P5 | G Alemu  
06/19/07 08/09/07 | Last day to add: 06/25/07 |

**ENGLISH**

**All sections of English have an 18 hour laboratory requirement to be arranged**

| ENG-1A ENGLISH COMPOSITION | 4.00 UNITS | Teaches college-level critical reading, academic writing, and research skills.  
(CAN ENGL 2)  
*PREREQUISITE: ENG-50 or qualifying preparation score.* |
|---------------------------|------------|---------------------------------------------------------------------|
| 15711 | 10:00AM 01:00PM | MTWTH | RXHS P2 | T Korson  
06/18/07 07/26/07 | Last day to add: 06/22/07 |
| ENG-1B CRITICAL THINKING/WRITING | 4.00 UNITS | Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A.  
(CAN ENGL 4)  
*PREREQUISITE: ENG-1A.* |
|---------------------------|------------|--------------------------------------------------------------------------------|
| 15712 | 01:10PM 04:10PM | MTWTH | RXHS P2 | T Korson  
06/18/07 07/26/07 | Last day to add: 06/22/07 |

**COMPUTER INFORMATION SYSTEMS**

| CIS-93 COMPUTERS FOR BEGINNERS | 3.00 UNITS | This course is an introduction to personal computers for the beginning student. (Same as CAT-93)  
*PREREQUISITE: None.* |
|---------------------------|------------|-----------------------------------------------------------------|
| 25283 | 06:00PM 09:20PM | TTH | RXHS P5 | G Alemu  
06/18/07 08/09/07 | Last day to add: 06/25/07 |
| 25282 | 10:00AM 12:15PM | MTWTH | RXHS P5 | C Andersen  
06/18/07 07/26/07 | Last day to add: 06/22/07 |

| ENG-60A ENGL FUND: SENT TO PARAGRAPH | 4.00 UNITS | This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)  
*PREREQUISITE: ENG-60B or qualifying preparation score.* |
|---------------------------|------------|--------------------------------------------------------------------------------|
| 15714 | 01:10PM 04:10PM | MTWTH | RXHS P3 | J Sell  
06/18/07 07/26/07 | Last day to add: 06/22/07 |
| ENG-60B ENGL FUND: PARAGRAPH TO ESSAY | 4.00 UNITS | This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. CR/NC only)  
*PREREQUISITE: ENG-60A or qualifying preparation score.* |
|---------------------------|------------|--------------------------------------------------------------------------------|
| 15715 | 06:50AM 09:50AM | MTWTH | RXHS P2 | C Carrillo  
06/18/07 07/26/07 | Last day to add: 06/22/07 |
ENGLISH AS A SECOND LANGUAGE

ESL-53 INTERMEDIATE GRAMMAR/WRITING I 4.00 UNITS
An intermediate level ESL course on academic grammar and writing skills.
(Non-degree credit course. CR/NC only)
- PREREQUISITE: ESL-52 or qualifying preparation score.

ESL-91 BEGIN ORAL COMMUNICATION 3.00 UNITS
A beginning conversation and idioms class for English as a Second Language students. (Non-degree credit course. CR/NC only)
- PREREQUISITE: None.
- ADVISORY: Concurrent enrollment in ESL-51 or 52 strongly recommended.

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS
- PREREQUISITE: None.

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)
- PREREQUISITE: None.

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.
- PREREQUISITE: None.

READING

REA-81 READING, LEVEL 1 3.50 UNITS
Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course)
- PREREQUISITE: None.

REAL ESTATE

RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS
Fundamental course covering the basic laws, principles and terminology of California real estate practice.
- PREREQUISITE: None.

SPEECH COMMUNICATION

SPE-1 PUBLIC SPEAKING 3.00 UNITS
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)
- PREREQUISITE: None.
- ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.

SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS
Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)
- PREREQUISITE: None.
- ADVISORY: SPE-52 or qualification for ENG-1A.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Welcome to Riverside Community College District's unique and vital training system located at Ben Clark Training Center. In association with local, state and federal agencies, Riverside Community College offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Much of the training occurs at the Ben Clark Public Safety Training Center located adjacent to March Air Force Reserve Base. Riverside Community College at the Ben Clark Center is recognized nationally for its innovative interagency program that emphasizes state of the art training for law enforcement, firefighting, and personnel to function as a team.

Several major public agencies participate in the public safety training, including the Riverside County Sheriff's Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, the Riverside Community College District is able to offer the following intensive programs in Law Enforcement and Fire Technology:

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>ADJ-A6A</td>
<td>INTERVIEW/INTERROGATION</td>
<td>0.25 UNITS</td>
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<tr>
<td>ADJ-A6B</td>
<td>ADV INTERVIEW/INTERROGATION</td>
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**Law Enforcement**

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<th>Hours</th>
<th>Days</th>
<th>Room</th>
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<tr>
<td>Peace Officer Training</td>
<td>Probation Officer Training</td>
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<tr>
<td>Correctional Officer Training</td>
<td>Dispatcher Training</td>
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**Fire Technology**

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<tbody>
<tr>
<td>Basic Firefighter Academy</td>
<td>Truck Academy</td>
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<tr>
<td>Technical Rescue</td>
<td>Driver Operator</td>
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<tr>
<td>Hazardous Materials</td>
<td>Dispatcher Training</td>
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<tr>
<td>Company &amp; Chief Officer Training</td>
<td>Wildland Firefighting</td>
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To insure open enrollment, class availability and scheduling flexibility while meeting the training needs of Law Enforcement, Fire Technology, and other public safety agencies, classes are scheduled on an as-needed basis. Please note that many of the classes listed have a prerequisite requirement.

Technical and Advanced Officer Training (951) 486-2797
Corrections Training (951) 486-2877
Dispatch Training Courses (951) 486-2797
Basic Peace Officer Training Academy (951) 571-6316
Fire Technology (951) 571-6318

**Fast Track (951) 571-6324**

The Fast Track Program provides sworn and correctional deputies, fire service personnel, and all students an opportunity to complete the prescribed general education requirements for those interested in obtaining an associate of science degree in Law Enforcement or Fire Technology within one year.

Scheduling of courses is especially attractive for public safety personnel allowing better accessibility to college educational programming and course availability. All classes are offered at the Ben Clark Public Safety Training Center located at 3423 Davis Avenue, Riverside, CA.

Ultimately, the program of study provides students an opportunity to enhance and apply intellectual skills toward greater professional performance while fostering advancement opportunities in leadership position.

All questions pertaining to the course listings can be answered by calling the phone number listed in each course description in the schedule of classes or by calling the Ben Clark Training Center Office at the numbers below. For additional information regarding registration for Riverside County Sheriff’s Department courses, Riverside County Fire Department courses, or Riverside County Training Officer’s Association courses, visit the Riverside Community College website at [www.rcc.edu](http://www.rcc.edu) for specific registration details.

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<td>0.25 UNITS</td>
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<tr>
<td>ADJ-A13A</td>
<td>DRUG USE RECOGNITION</td>
<td>1.00 UNITS</td>
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Advanced officers training to assist the student in recognizing and processing individuals under the influence of a controlled substance. For information regarding enrollment procedures, call 486-2797.

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**ADJ-A37A**  LATENT FINGERPRINT RETRIEVAL  **0.50 UNITS**
Provides law enforcement personnel with the knowledge and techniques necessary for the identification and retrieval of fingerprints. For information regarding enrollment procedures, call 486-2797.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**ADJ-A46A**  BACKGROUND INVESTIGATION  **2.00 UNITS**
Provides knowledge necessary to conduct background investigations for law enforcement agencies.
- **PREREQUISITE:** ADJ-B1B.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

**ADJ-A48A**  BASIC INVESTIGATOR’S COURSE  **2.00 UNITS**
This course will teach students basic information necessary for a new investigator to conduct follow-up criminal investigations.
- **PREREQUISITE:** ADJ-B1B.

**ADJ-A56A**  ELD ABUSE/RACE PROF 1ST RESP  **0.25 UNITS**
Provides student with information for investigating elder abuse cases and deals with ways to avoid racial profiling.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be a current sworn peace officer.

**ADJ-B1A**  PHYS CONDITION FOR BASIC ACAD  **1.00 UNITS**
Prepares applicants with a physical fitness program prior to entrance to the Basic Peace Officer Academy in addition to familiarizing students with career opportunities available in law enforcement.
- **PREREQUISITE:** None.

**ADJ-B1B**  BASIC PEACE OFFICER ACADEMY  **18.00 UNITS**
Intensive basic instruction designed to meet the minimum requirements of a peace officer as established by State Law. For information regarding enrollment procedures, call 571-6316.
- **PREREQUISITE:** Completion of the POST reading and writing skills examination. Completion of POST physical fitness assessment. Possession of a valid California driver’s license. Successful completion of a medical examination. Fingerprint clearance through the California State Department of Justice.

**ADJ-C3B**  ADV CORREC-PERISH SKILLS TRNG  **0.25 UNITS**
The student will be able to identify the appropriate force options to use and engage an uncooperative inmate with poise, control and confidence. For information regarding enrollment procedures, call 486-2877.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-C3C**  ADV CORRECTIONS TRAINING  **0.50 UNITS**
This one-day, twelve-hour course consists of classroom instruction designed to improve employees’ career, professionalism and work performance. For information regarding enrollment procedures, call 486-2877.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-C13A**  STUN-TECH R.E.A.C.T. BELT TRNG  **0.25 UNITS**
Designed to give officers the proper utilization of the Stun-Tech R.E.A.C.T. Belt. For information regarding enrollment procedures, call 486-2797.
- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

**ADJ-D1C**  COMMUNICATIONS TRNG OFCR  **2.00 UNITS**
Provides communications trainers with the skills, knowledge, roles and responsibilities in the training of new dispatchers. For information regarding enrollment procedures, call 486-2797.
- **PREREQUISITE:** ADJ-D1A.

**ADJ-P2A**  JUV COUNSELOR BASIC TRNG  **4.00 UNITS**
Responsibilities of the juvenile institutions counselor. Required during first year of employment. For information regarding enrollment procedures, call 571-6321.
- **PREREQUISITE:** None.
BEN CLARK TRAINING CENTER

**Code**  **Hours**  **Days**  **Room**  **Instructor**

**ADJ-P4A  ARREST, SEARCH, SEIZURE  1.50 UNITS**

Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.

- **PREREQUISITE:** None.

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**ADJ-R1B  LEVEL II RESERVE  11.00 UNITS**

Designed for individuals who desire to be qualified as Level II police reserve officer. This Level II Reserve Certification satisfies the Peace Officer Standards and Training (POST) requirements. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** ADJ-R1A2.

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Class will meet on alternating Saturdays.

**ADJ-R1C  LEVEL I RESERVE OFFICER  12.00 UNITS**

Intensive basic instruction designed to meet the minimum requirements of a peace officer, or Level I police reserve officer. Registration occurs on the first day of class at 3423 Davis Ave. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** ADJ-R1B.
- **LIMITATION ON ENROLLMENT:** Completion of the POST reading and writing skills exam. Completion of POST physical fitness assessment. Possession of a valid California driver’s license. Successful completion of a medical exam. Fingerprint clearance from the California State Department of Justice.

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<td>Last day to add: 10/27/07</td>
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Class will meet on alternating Saturdays and some Sundays.

**ADJ-T1A  TRAF COLLISION INVEST: BASIC  1.50 UNITS**

A course devoted to the basics of skidmark investigation and analysis. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.

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<td>Last day to add: 07/27/07</td>
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**ADJ-T1B  TRAFF INVESTIGATION: INTERMED  1.50 UNITS**

Fundamentals of skidmark analysis and documentation; helps develop advanced skills in accident investigation. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** ADJ-R1B, C1D and T1A.

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**ADJ-T1D  TRAFFIC COLLISION RECONSTRUCT  4.00 UNITS**

Provides the skills necessary to investigate traffic collision reconstruction events. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be sworn peace officer.

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**FIRE TECHNOLOGY**

**FIT-1  FIRE PROTECTION ORG  3.00 UNITS**

Provides participants with an introduction and overview of public and private fire protection services.

- **PREREQUISITE:** None.

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<td>Last day to add: 06/20/07</td>
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**FIT-E2A  FIRST RESPONDER MEDICAL  2.00 UNITS**

Prepares fire service personnel to render pre-hospital care at the scene of an emergency. For enrollment information please call 571-6315.

- **PREREQUISITE:** None.

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**FIT-E3D  EMT CONTINUING EDUCATION  1.00 UNITS**

Designed as continuing education for the Emergency Medical Technician. For enrollment information please call 486-2897.

- **PREREQUISITE:** FIT-E3C.

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Online, Hybrid and Web-Enhanced Courses

What are online, hybrid and Web-enhanced courses?

- **Online** courses are taken exclusively over the Internet—there are no on-campus meetings required.

- **Hybrid** courses meet both on-campus and online—think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this schedule of classes. Since the on-campus portion of hybrid classes could take place on any of our three campuses (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you’d like to take a hybrid course on the Norco campus, you’d look under the Norco campus section of this schedule.

- **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course Web sites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course Web site is an extra value!

Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.opencampus.com, click on "Help", then click "Requirements Help" (near the top left, under "Help Links").

- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

- You should be self-disciplined and have strong study skills. It's easier to fall behind in an online class.

- Lastly, you shouldn't believe the myth that online or hybrid courses are "easier" than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. Set aside a few minutes and take the Open Campus Distance Learning quiz below to help you decide.

What's an online course like?

Sample an online course—go to www.opencampus.com and click on "Help". Under "Quick Links", click on "Sample Class". Use the information provided to log-in.


This Web site provides:

- computer settings and requirements
- information about registration
- login information
- student and faculty help files
- course syllabi and textbook information
- the Online Course Sample Class

If you've visited our Web site and still have questions, please call the Open Campus Help Line at (951) 222-8748.

Are open campus distance learning courses for me?

1. Holding weekly class meetings face-to-face is:
   a. Not particularly necessary for me.
   b. Somewhat important to me.
   c. Very important to me.

2. I would classify myself as someone who:
   a. Often gets things done ahead of time.
   b. Needs reminding to get things done on time.
   c. Puts things off until the last minute or doesn’t complete them.

3. When an instructor hands out directions for assignments, I prefer:
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.

4. Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:
   a. More than enough time for an on-campus course.
   b. The same as for a class on-campus.
   c. Less than for a class on-campus.

5. As a reader, I would classify myself as:
   a. Good - I have no problem understanding textbook material.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.

6. Commuting to campus on a regular weekly schedule is:
   a. Extremely difficult for me - I have commitments.
   b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
   c. Easy for me.

7. When I need help understanding the subject:
   a. I am comfortable approaching the instructor.
   b. I am uncomfortable approaching the instructor, but I do it anyway.
   c. I never approach an instructor to admit I don’t understand something.

SCORING: Are Distance Learning courses for you? Score your responses: 3 points for each “a”, 2 points for each “b”, and 1 point for each “c”. 14 or over—Distance Learning courses are a real possibility for you. Between 8 and 13—Distance Learning courses may work for you, but you may need to make adjustments in your schedule and study habits to succeed. 7 or less—Distance Learning courses may not currently be the best alternative for you; talk with your counselor.
Online Courses

Online course Limitation on Enrollment:
Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful (grade of “C” or better) completion of an online class.
   - If you successfully completed an online course at Riverside Community College prior to Spring, 2007, your record has already been cleared and you may register immediately. (If you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu.)
   - If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222 - 8808 for directions about how to provide documentation to clear this limitation on enrollment. (Since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below.
   OR

2. Go to http://opencampus.com/ and complete the “Online Skills Workshop”.
   The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an email, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors. (CAN BUS 2)
- PREREQUISITE: None. BUS-20 recommended. Concurrent enrollment in ACC/CIS-96 also recommended. Not open to students with credit for ACC-10B.
  15164  F Stearns 06/18/07 07/26/07
  15165  F Stearns 06/18/07 07/26/07
  35105  P Worsham 06/18/07 07/26/07

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS
A study of managerial accounting principles and information systems. (CAN BUS 4)
- PREREQUISITE: ACC-1A.
- ADVISORY: Concurrent enrollment in ACC/CIS-96.
  15167  F Stearns 06/18/07 07/26/07
  35106  P Worsham 06/18/07 07/26/07

ACC-38 MANAGERIAL ACCOUNTING 3.00 UNITS
Conceptual and technical analysis of accounting information used by managers. Course for non-accounting majors.
- PREREQUISITE: ACC-1A or ACC-10B.
  35013  P Worsham 06/18/07 08/12/07

ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (CAN ANTH 2)
- PREREQUISITE: None.
  15665  S Mazur-Stommen 06/18/07 07/26/07

ANT-2 CULTURAL ANTHRO 3.00 UNITS
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures. (CAN ANTH 4)
- PREREQUISITE: None.
  35024  A Gray 06/18/07 08/12/07
  15664  T Tombs 06/18/07 07/26/07

ARCHITECTURE

ARE-36 HIST ARCH RENAISSANCE-MODERN 3.00 UNITS
Purposes and types of buildings from Renaissance to present day. Emphasis on processes and sources of design.
- PREREQUISITE: None.
  35704  J Jorgensen 06/18/07 08/09/07

ART

ART-6 ART APPRECIATION 3.00 UNITS
An introductory course for the non-art major. An overview of the creative process and various art forms.
- PREREQUISITE: None.
- ADVISORY: Qualification for ENG-1A.
  35003  K Skiba 06/18/07 07/26/07
  35004  K Skiba 06/18/07 07/26/07

BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.
- PREREQUISITE: None.
  35026  R Carrigan 06/18/07 07/26/07
  25145  J Duran 06/18/07 08/09/07
  15186  R Pardee 06/18/07 07/26/07
  15722  Staff 06/18/07 07/26/07

BUS-18A BUSINESS LAW I 3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment. (CAN BUS 8)
- PREREQUISITE: None.
  15188  L Judon 06/18/07 07/26/07
  35028  R Wickers 06/18/07 08/12/07
BUS-18B  BUSINESS LAW II  3.00 UNITS
Commercial paper, business organizations, government regulations, protection of property rights and international law.
• PREREQUISITE: None.
15189  L Judon  06/18/07 07/26/07

BUS-20  BUSINESS MATH  3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
• PREREQUISITE: None.
35030  R Beck  06/18/07 08/12/07
35190  R Pardue  06/18/07 08/09/07
25146  D Webster  06/18/07 08/09/07

BUS-22  MGMT COMMUNICATIONS  3.00 UNITS
Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.
• PREREQUISITE: None.
• ADVISORY: CAT-30.
15018  C Ishihara 06/18/07 08/09/07

BuS-INeSeSS  3.00 UNIts
• PREREQUISITE: None.
35030  R Beck  06/18/07 08/12/07
35190  R Pardue  06/18/07 08/09/07
25146  D Webster  06/18/07 08/09/07

BuS-INeSeSS  MATH  3.00 UNIts
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
• PREREQUISITE: None.
• ADVISORY: CAT-30.
15189  L Judon  06/18/07 07/26/07

BuS-INeSeSS  ENTRePreNeuRSHIP  3.00 UNIts
Surveys the nature and extent of business. Includes organizations and opportunities in business.
• PREREQUISITE: None.
15191  D Wilcoxson 06/18/07 07/26/07

COMPUTER INFORMATION SYSTEMS
CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
Introduction to computer concepts, theory and computer applications.
Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended.

All sections of CIS-1A have an 18 hour laboratory requirement to be arranged.

15206  S Bhatia  06/18/07 07/26/07
35039  C Brotherston  06/18/07 08/12/07
35111  J Coverdale  06/18/07 07/26/07
15207  J Cregg  06/18/07 07/26/07

CIS-2  FNDMNTLS SYSTEM ANALYSIS  3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system.
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97.
15210  S Bhatia 06/18/07 07/26/07

CIS-12  PHP DYNAMIC WEB SITE PROGRAM  3.00 UNITS
Introduction to dynamic Web site programming using PHP, featuring database-driven applications such as user registration, content management, and e-commerce.
• PREREQUISITE: None.
• ADVISORY: Programming fundamentals such as in CIS-5 or CIS-14A, and familiarity with HTML such as in CIS/CAT-72A or CIS-14A. Concurrent enrollment in CIS-96 or 97.

CIS-62  MS ACCeSS DBMS: COMPReHeNSIve  3.00 UNIts
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
• PREREQUISITE: None.

CIS-65  INTRO TO MS POWERPOINT  1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CIS-65.)
• PREREQUISITE: None.
35731  P Dunn 06/18/07 08/09/07

CIS-98A  INTRO TO EXCEL  1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97.
15216  K Feller  06/18/07 08/09/07
35045  L Holmes  06/18/07 08/12/07

CAT-31  BUSINESS COMMUNICATIONS  3.00 UNITS
Provides training and skill building in written communications.
• PREREQUISITE: None.
• ADVISORY: CAT-30 or concurrent enrollment.
15025  S Torre  06/18/07 08/09/07

CAT-50  KEYBOARD/DOC PROCESSING  3.00 UNITS
Touch typing, keyboard mastery and document formatting on computers for basic business applications.
• PREREQUISITE: None.
15195  S Torre  06/18/07 07/26/07

CAT-65  INTRO TO MS POWERPOINT  1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65.)
• PREREQUISITE: None.
35731  P Dunn 06/18/07 08/09/07

CAT-80  WORD FOR WINDOWS  3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CAT-96 or 97 recommended.
• CONCURRENT: CAT-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.
15620  J Lehr 06/18/07 08/09/07

CAT-98A  INTRO TO EXCEL  1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CAT/CAT-96 or 97.
15216  K Feller  06/18/07 08/09/07
35045  L Holmes  06/18/07 08/12/07

COMPUTER APPLICATIONS/OFFICE

CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
Introduction to computer concepts, theory and computer applications.
Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended.

CIS-62  MS ACCeSS DBMS: COMPReHeNSIve  3.00 UNIts
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
• PREREQUISITE: None.

CIS-65  INTRO TO MS POWERPOINT  1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65.)
• PREREQUISITE: None.
35731  P Dunn 06/18/07 08/09/07

CIS-98A  INTRO TO EXCEL  1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97.
15216  K Feller  06/18/07 08/09/07
35045  L Holmes  06/18/07 08/12/07
EARLY CHILDHOOD EDUCATION
EAR-53 APPROACHES TO DISCIPLINE 1.00 UNITS
Theoretical and practical guidance and discipline techniques that influence and shape behavior.
• PREREQUISITE: None.
15624 D Cazares 06/18/07 08/09/07

ECONOMICS
ECO-7 MACROECONOMICS 3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)
• PREREQUISITE: None.
15231 A Casolari 06/18/07 07/26/07

ENGLISH
ENG-1A ENGLISH COMPOSITION 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
(CAN ENGL 2)
• PREREQUISITE: ENG-50 or qualifying preparation score.
15694 K Nelson 06/18/07 07/26/07
15695 K Nelson 06/18/07 07/26/07

GUIDANCE
GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS
Designed for students who are undecided about a career and/or major.
Evaluates values, interests, abilities and personality; includes goal setting, career research and job preparation. Lab fees required for this course.
• PREREQUISITE: None.
15074 E Brown 06/18/07 08/09/07
15075 E Brown 06/18/07 08/09/07

HISTORY
HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
• PREREQUISITE: None. Qualification for ENG-1A recommended.
15273 A Parker 06/18/07 07/26/07
15691 A Parker 06/18/07 07/26/07

HUMANITIES
HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
• PREREQUISITE: None. Qualification for ENG-1A strongly recommended.
15280 R Mahon 06/18/07 07/26/07
15281 R Mahon 06/18/07 07/26/07
15692 R Mahon 06/18/07 07/26/07
25091 C Rocco 06/18/07 07/26/07
25092 C Rocco 06/18/07 07/26/07
25094 C Rocco 06/18/07 07/26/07

MANAGEMENT
MAG-44 PRINCIPLES OF MANAGEMENT 3.00 UNITS
An overview of the concepts, processes and techniques of organizational management.
• PREREQUISITE: None.
25184 D Webster 06/18/07 08/09/07

MAG-51 ELEMENTS OF SUPERVISION 3.00 UNITS
Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.
• PREREQUISITE: None.
15708 R Pardee 06/18/07 07/26/07

MARKETING
MKT-20 PRINC OF MARKETING 3.00 UNITS
Examines the role of marketing along with an analysis of both profit and nonprofit organization's product, price, distribution and promotion.
• PREREQUISITE: None.
• ADVISORY: BUS-10.
25193 J Duran 06/18/07 08/09/07
35718 A Riker 06/18/07 08/09/07

MKT-41 TECHNIQUES OF SELLING 3.00 UNITS
Studies sales communication, behavioral, ethical and philosophical factors as applied to the selling function. This course may be offered in a Distance Education format. See us section for details.
• PREREQUISITE: None.
25265 L Jackson 06/18/07 08/09/07

MKT-42 RETAIL MANAGEMENT 3.00 UNITS
Survey of retail management, philosophies, strategies, concepts and objectives.
• PREREQUISITE: None.
25194 J Duran 06/18/07 08/09/07

MATHEMATICS
MAT-11 COLLEGE ALGEBRA 4.00 UNITS
College level algebra.
• PREREQUISITE: MAT-35 or qualifying placement level.
15088 G Hunt 06/18/07 08/09/07

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS
The algebra preparation for college level mathematics.
• PREREQUISITE: MAT-52 or qualifying placement level.
15089 G Hunt 06/18/07 08/09/07
35701 B Johnson 06/18/07 08/12/07
25259 K Saxon 06/18/07 08/09/07

MAT-36 TRIGONOMETRY 4.00 UNITS
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)
• PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.
35076 J Driver 06/18/07 08/12/07

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS
An introduction to the concepts of algebra.
• PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.
15090 S Mills 06/18/07 08/09/07
35079 R Prior 06/18/07 08/12/07
35080 R Prior 06/18/07 08/12/07

MAT-63 ARITHMETIC 3.00 UNITS
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)
• PREREQUISITE: None.
35083 E Chung 06/18/07 08/12/07
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-64</td>
<td>PRE-ALGEBRA</td>
<td>3.00</td>
<td>Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course)</td>
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<td>• PREREQUISITE: MAT-63 or 90C.</td>
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<tr>
<td>35085</td>
<td>E Chung</td>
<td>06/18/07 08/12/07</td>
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<tr>
<td>MUS-19</td>
<td>MUSIC APPRECIATION</td>
<td>3.00</td>
<td>Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>15325</td>
<td>P Curtis</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>25195</td>
<td>D Foster</td>
<td>06/18/07 08/09/07</td>
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<td>25196</td>
<td>D Foster</td>
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<td>25197</td>
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<tr>
<td>15094</td>
<td>D Humble</td>
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<td>15323</td>
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<tr>
<td>15324</td>
<td>D Humble</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>MUS-25</td>
<td>JAZZ APPRECIATION</td>
<td>3.00</td>
<td>A comprehensive study of jazz from its origins to the present day.</td>
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<td>• PREREQUISITE: None.</td>
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<td>15661</td>
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<td>06/18/07 07/26/07</td>
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<td>15327</td>
<td>C Richard</td>
<td>06/18/07 07/26/07</td>
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<td>15328</td>
<td>C Richard</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>15658</td>
<td>C Richard</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>MUS-26</td>
<td>FILM MUSIC APPRECIATION</td>
<td>3.00</td>
<td>A study of film music in the United States from 1927 to the present day.</td>
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<td>• PREREQUISITE: None.</td>
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<td>15329</td>
<td>K Mayse</td>
<td>06/18/07 07/26/07</td>
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<td>15330</td>
<td>K Mayse</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>15660</td>
<td>P Curtis</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>MUS-89</td>
<td>MUSICS MULTICULTURAL AMERICA</td>
<td>3.00</td>
<td>A comparative and integrative study of the multicultural musical styles of the United States.</td>
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<td>• PREREQUISITE: None.</td>
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<td>15660</td>
<td>P Curtis</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>PARALEGAL STUDIES</td>
<td></td>
<td>3.00</td>
<td>An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.</td>
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<td>• PREREQUISITE: None.</td>
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<td>15341</td>
<td>L Judon</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>PHI-10</td>
<td>INTRO TO PHILOSOPHY</td>
<td>3.00</td>
<td>Introduction to the major questions of Western philosophy and their answers.</td>
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<td>35088</td>
<td>Staff</td>
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<tr>
<td>PHI-11</td>
<td>CRITICAL THINKING</td>
<td>3.00</td>
<td>Introduction to critical thinking as it relates to everyday experience and general knowledge.</td>
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<td>• PREREQUISITE: None.</td>
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<td>15346</td>
<td>C Gobatie</td>
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<tr>
<td>15347</td>
<td>C Gobatie</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>PHYSICAL EDUCATION</td>
<td></td>
<td>3.00</td>
<td>Principles of basic nutrition and their application to health and diseases.</td>
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<td>• PREREQUISITE: None.</td>
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<td>15727</td>
<td>D Almquist</td>
<td>06/18/07 08/09/07</td>
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<tr>
<td>15360</td>
<td>J Elton</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>15358</td>
<td>C Lowden</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>PHP-36</td>
<td>WELLNESS: LIFESTYLE CHOICES</td>
<td>3.00</td>
<td>Studies the various dimensions of health as they relate to living a positive, healthy life.</td>
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<td>• PREREQUISITE: None.</td>
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<td>15356</td>
<td>C Lowden</td>
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<tr>
<td>15357</td>
<td>S Sigloch</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>POLITICAL SCIENCE</td>
<td></td>
<td>3.00</td>
<td>The principles, institutions, policies and critical issues in American politics.</td>
</tr>
<tr>
<td>POL-1</td>
<td>AMERICAN POLITICS</td>
<td>3.00</td>
<td>(CAN GOVT 2)</td>
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<td>25122</td>
<td>F Biancardi</td>
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<tr>
<td>15411</td>
<td>D Haghighat</td>
<td>06/18/07 07/26/07</td>
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</tr>
<tr>
<td>35093</td>
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<td>06/18/07 08/12/07</td>
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<tr>
<td>35094</td>
<td>D Makin</td>
<td>06/18/07 08/12/07</td>
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<tr>
<td>35712</td>
<td>D Makin</td>
<td>06/18/07 08/12/07</td>
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<tr>
<td>15412</td>
<td>Staff</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>PSYCHOLOGY</td>
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<td></td>
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<tr>
<td>PSY-1</td>
<td>GENERAL PSYCH</td>
<td>3.00</td>
<td>Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)</td>
</tr>
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<td></td>
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<td></td>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>15417</td>
<td>R Ruiz</td>
<td>06/18/07 07/26/07</td>
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</tr>
<tr>
<td>15418</td>
<td>R Ruiz</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>15419</td>
<td>R Ruiz</td>
<td>06/18/07 07/26/07</td>
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</tr>
<tr>
<td>PSY-9</td>
<td>DEVELOPMENTAL PSYCH</td>
<td>3.00</td>
<td>A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.</td>
</tr>
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<td></td>
<td></td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>15424</td>
<td>P Matsos</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>15425</td>
<td>P Matsos</td>
<td>06/18/07 07/26/07</td>
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<td>15426</td>
<td>P Matsos</td>
<td>06/18/07 07/26/07</td>
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<tr>
<td>READING</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>REA-83</td>
<td>READING, LEVEL III</td>
<td>3.00</td>
<td>Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.</td>
</tr>
<tr>
<td>15431</td>
<td>T Brown</td>
<td>06/18/07 07/26/07</td>
<td></td>
</tr>
<tr>
<td>15677</td>
<td>T Brown</td>
<td>06/18/07 07/26/07</td>
<td></td>
</tr>
</tbody>
</table>
REAL ESTATE
RLE-81  REAL ESTATE PRACTICE  3.00 UNITS
Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.
• PREREQUISITE: None.
35714  T Wagner 06/18/07 08/09/07
RLE-82  LEGL ASPECT RL ESTAT  3.00 UNITS
California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.
• PREREQUISITE: None.
35716  T Wagner 06/18/07 08/12/07
RLE-83  REAL ESTATE FINANCE  3.00 UNITS
Analysis of real estate finance in residential, apartment, commercial and special purpose properties.
• PREREQUISITE: None.
35099  Staff 06/18/07 08/12/07
SOCIOLOGY
SOC-1  INTRO TO SOCIOLOGY  3.00 UNITS
The dynamics of group life and social interaction in society. (CAN SOC 2)
• PREREQUISITE: None.
15439  R Davin 06/18/07 07/26/07
15440  R Davin 06/18/07 07/26/07
15441  R Davin 06/18/07 07/26/07
15434  J Schall 06/18/07 07/26/07
15435  J Schall 06/18/07 07/26/07
15438  J Schall 06/18/07 07/26/07
SOC-2  AMER SOCIAL PROB  3.00 UNITS
Identification and analysis of major contemporary social problems. (CAN SOC 4)
• PREREQUISITE: None.
15146  D Baker 06/18/07 07/26/07
SOC-10  RACE/ETHNIC RELATIONS  3.00 UNITS
An introduction to the theories, dynamics, history and present status of intergroup conflict in the United States.
• PREREQUISITE: None.
15145  D Baker 06/18/07 07/26/07
SOC-12  MARRIAGE FAMILY REL  3.00 UNITS
Contemporary patterns in marriage and family relations. (CAN FCS 12).
• PREREQUISITE: None.
15443  J Brown 06/18/07 07/26/07
15444  J Brown 06/18/07 07/26/07
15701  J Brown 06/18/07 08/09/07
SOC-20  CRIMINOLOGY  3.00 UNITS
A sociological analysis of crime, criminal law and criminality.
• PREREQUISITE: None.
15147  D Baker 06/18/07 07/26/07
SPANISH
SPA-12  LAT AMER CULTURE, CIVILIZATION  3.00 UNITS
Introductory survey of Latin American culture and civilization. Class conducted in English.
• PREREQUISITE: None.
15650  D Campbell 06/18/07 07/26/07
SPA-51  INTRO LISTENING COMP I  2.00 UNITS
Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.
• PREREQUISITE: None.
15649  K Kelly 06/18/07 07/26/07
TELECOMMUNICATIONS
TEL-68  STORY DEVELOPMENT PROCESS  3.00 UNITS
An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.
• PREREQUISITE: None.
15157  M Skerbelis/R Edwards Bloom 06/18/07 08/09/07
TEL-69  SCRIPT SUPERVISING-FIILM, TELEV  3.00 UNITS
Introduction to the theory and practice of script supervising for film and television production.
• PREREQUISITE: None.
15158  K Eaton 06/18/07 08/09/07
THEATER ARTS
THE-3  INTRO TO THE THEATER  3.00 UNITS
A survey of theatrical styles and forms intended for the general college student. (CAN DRAM 18)
• PREREQUISITE: None.
15684  M Gourley 06/18/07 07/26/07
15685  M Gourley 06/18/07 07/26/07
15460  D Nelson 06/18/07 07/26/07
15461  D Nelson 06/18/07 07/26/07
15743  D Nelson 06/18/07 07/26/07
Telewebcourses

Television for Your Head... A telewebcourse is a college credit course that allows you to complete much of your study at home by viewing televised or videotaped lectures instead of attending lectures on campus. Telewebcourses have been specially designed to provide students with educational opportunities that are flexible enough to fit even the busiest schedule. The televised lectures represent one component of an integrated instructional package that includes a textbook, study guide, course syllabus, required on-campus seminars and required online material accessed via the Internet.

Flexibility for Your Schedule. Telewebcourses enable you to watch course-related programs at home on local television channels or via the Internet. You may also view the course-related programs at your convenience in the Norco, Moreno Valley and Riverside Campus Libraries.

An Instructor Who Cares. An RCC faculty member is assigned to serve as instructor for each telewebcourse. Your instructor will have many of the same responsibilities as any classroom instructor – preparing and grading assignments, answering your questions, administering your exams, and conducting the on-campus seminars. The instructor will also be available to answer your questions by phone or in person during designated hours. Check your course syllabus for your instructor’s telephone number and office hours.

Is a telewebcourse for you? To help you decide, take our Open Campus Distance Learning quiz to find out if you have what it takes to succeed in a telewebcourse. If you score well on the quiz, you may also want to consider taking an Open Campus Online course. See the Open Campus Online section for details.

Motivation + Determination = Success. Register Now and Give Yourself Some Credit. You may register for a telewebcourse in the same manner as any on-campus course. (Please see the center of this schedule for an Application for Admission.) For your convenience, you may purchase your textbooks in the bookstore or order by email - www.textbook.com.

Questions? Most of your questions will be answered on the Open Campus website, www.opencampus.com (update your browser settings.) Telecast schedule and on-campus room assignment information available on the TELEWEBCOURSE HOTLINE at (951) 222-8978, after June 11, 2007.

Telecourse Programming begins the week of 6/18/07.

PLEASE NOTE: On Charter Communications, you need a digital cable box to receive Channel 94 (in Riverside/Norco.) Call Charter Customer Service at 359-8989 to order a digital cable box.

Telecast Choices:
KRCC Channel 94 (Charter Comm in Riverside-Norco only)
KRCC Channel 17 (Time Warner Cable - Moreno Valley)

Final telecast times will be available after June 11, 2007 on the Open Campus website - www.opencampus.com; or the Telewebcourse Student Hotline (951) 222-8978.

On-campus Sessions: Important Note: Students who miss the first on-campus session may be automatically dropped from the course. No adds will be accepted after the first on-campus session.

NEW! Telewebcourse Series can also be viewed by computer via streaming video from the Open Campus server. Go to www.opencampus.com and click on "Telewebcourses" for more information.

PSYCHOLOGY 1
"Inside Out"
General Psychology (3 units)
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

Telecast Choices:
See Telewebcourses information.

On-campus Sessions:
Code 25123: Mondays, 6-9pm
6/18*, 6/25, 7/2, 7/9, 7/16; Moreno Valley campus, HM 338
Instructor: Travis Gibbs, (951) 571-6150

* Please note the 6/18 session is online only beginning at 6pm. Go to www.opencampus.com for telewebcourse log-in instructions.
# Short Term Classes

**Moreno Valley**

**GUIDANCE**

**GUI-45** INTRODUCTION TO COLLEGE  1.00 UNITS

Introduction to programs, resources and personal factors that contribute to college success. (CR/NC only)

- **PREREQUISITE**: None.
- **25078** 08:00AM 10:15AM  MTWTH  STU 107  J Tetley 06/18/07 06/28/07 Last day to add: 06/18/07

This section is intended for Middle College High School Program.
- **25081** 08:00AM 10:15AM  MTWTH  STU 107  Staff 07/16/07 07/26/07 Last day to add: 07/16/07

This section is intended for Middle College High School Program.
- **25097** 10:30AM 12:45PM  MTWTH  STU 107  J Tetley 06/18/07 06/28/07 Last day to add: 06/18/07

This section is intended for Middle College High School Program.
- **25804** 08:00AM 10:15AM  MTWTH  LIB 120  J Tetley 07/20/07 08/23/07 Last day to add: 08/01/07

This section is intended for Middle College High School Program.

**GUI-48** COLLEGE SUCCESS STRAT  2.00 UNITS

Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.

- **PREREQUISITE**: None.
- **25083** 08:00AM 10:15AM  MTWTH  LIB 120  J Tetley 07/30/07 08/23/07 Last day to add: 08/01/07

This section is intended for Middle College High School Program.
- **25084** 10:30AM 12:45PM  MTWTH  LIB 120  J Tetley 07/30/07 08/23/07 Last day to add: 08/01/07

This section is intended for Middle College High School Program.

**PSYCHOLOGY**

**PSY-1** GENERAL PSYCH  3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)

- **PREREQUISITE**: None.
- **25123** TELW 06/18/07 07/16/07 Last day to add: 06/18/07

This is a teleweb class. Computer with Internet access required. See www.opencampus.com and Open Campus section.

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**Norco**

**MATHEMATICS**

**MAT-98** ACADEMIC EXCELLENCE SEMINAR  0.50 UNITS

Interactive seminar to augment students' learning skills and experience in mathematics.

- **PREREQUISITE**: None.
- **COURSE REQUIREMENT**: Concurrent enrollment in First-Year Experience Program.
- **35154** LAB 07:35AM 09:50AM  MTWTH  ST 107  D Dominguez 06/18/07 07/05/07 Last day to add: 06/19/07

This is a 3-week Title V class. Please see a counselor for more information.
- **35155** LAB 07:35AM 09:50AM  MTWTH  ST 107  D Dominguez 07/09/07 07/26/07 Last day to add: 07/10/07

This is a 3-week Title V class. Please see a counselor for more information.

**Riverside**

**COMPUTER INFORMATION SYSTEMS**

**CIS-26C** CISCO NETWORKING ACADEMY 1C  4.00 UNITS

Cisco Networking Academy: Protocols, LAN segmentation, understanding segmentation with routers, benefits of fast Ethernet, spanning tree protocol, and benefits of virtual LANs.

- **PREREQUISITE**: CIS-26B.
- **15637** LAB 05:00PM 09:23PM  MW  MLK 226  Staff 06/18/07 07/11/07 Last day to add: 06/19/07

This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

**CIS-26D** CISCO NETWORKING ACADEMY 1D  4.00 UNITS

Cisco Networking Academy: WAN services, Frame Relay, understanding encapsulate WAS data on CISCO routers, benefits of fast ISDN, PPP, and benefits of WAN devices.

- **PREREQUISITE**: CIS-26C.
- **15638** LAB 05:00PM 09:23PM  MW  MLK 226  Staff 07/16/07 08/08/07 Last day to add: 07/17/07

This is a hybrid class. Computer with Internet access required. See www.opencampus.com.

**DANCE**

**DAN-D46** BODY CONTROL MAT WORK  0.50 UNITS

Non-impact stretching and strengthening mat exercises developed by Joseph H. Pilates.

- **PREREQUISITE**: None.
- **15219** LAB 07:35AM 09:50AM  MTWTH  PLTS 102  J Dierdorff 06/18/07 07/05/07 Last day to add: 06/19/07

- **15220** LAB 10:00AM 12:15PM  MTWTH  PLTS 102  J Dierdorff 06/18/07 07/05/07 Last day to add: 06/19/07
<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
<th>Units</th>
<th>Instructor</th>
<th>Days</th>
<th>Room</th>
<th>Time</th>
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<tbody>
<tr>
<td>DAN-D61</td>
<td>SUMMER BALLET INTENSIVE 0.50 UNITS</td>
<td></td>
<td>D Donovan</td>
<td>MTWTH HG 102</td>
<td></td>
<td>10:00AM - 12:15PM</td>
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<tr>
<td></td>
<td>Concentrated focus on a particular ballet technique or style.</td>
<td></td>
<td></td>
<td>06/18/07 - 07/05/07</td>
<td>Last day to add: 06/19/07</td>
<td></td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>DAN-D62</td>
<td>SUMMER JAZZ INTENSIVE 0.50 UNITS</td>
<td></td>
<td>D Donovan</td>
<td>MTWTH HG 102</td>
<td></td>
<td>12:35PM - 02:50PM</td>
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<tr>
<td></td>
<td>Concentrated focus on a particular jazz style.</td>
<td></td>
<td></td>
<td>06/18/07 - 07/05/07</td>
<td>Last day to add: 06/19/07</td>
<td></td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>DAN-D66</td>
<td>SUMMER SOCIAL DANCE INTENSIVE 0.50 UNITS</td>
<td></td>
<td>Staff</td>
<td>TTH HG 102</td>
<td></td>
<td>06:00PM - 09:20PM</td>
</tr>
<tr>
<td></td>
<td>Designed to provide students with concentrated focus on a particular social dance style from a visiting guest artist or dance faculty. Social dance style to be studied will be ........</td>
<td></td>
<td></td>
<td>06/19/07 - 07/12/07</td>
<td>Last day to add: 06/20/07</td>
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<td></td>
<td>• PREREQUISITE: None.</td>
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<tr>
<td></td>
<td>Tango style will be studied.</td>
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</tr>
<tr>
<td>GUIDANCE</td>
<td>CAREER EXPLOR/LIFE PLANNING 3.00 UNITS</td>
<td></td>
<td>V Smith</td>
<td>TCHA 103A</td>
<td></td>
<td>07:45AM - 10:36AM</td>
</tr>
<tr>
<td></td>
<td>Designed for students who are undecided about a career and/or major. Evaluates values, interests, abilities and personality; includes goal setting, career research and job preparation. Lab fees required for this course.</td>
<td></td>
<td></td>
<td>06/11/07 - 07/12/07</td>
<td>Last day to add: 06/13/07</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>MUSIC</td>
<td>SUM MARCHING BAND CLINIC 1.00 UNITS</td>
<td></td>
<td>G Locke</td>
<td>MTWTH HG 101</td>
<td></td>
<td>06:00PM - 10:00PM</td>
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<tr>
<td></td>
<td>Developmental program in fundamental marching band techniques.</td>
<td></td>
<td></td>
<td>08/20/07 - 08/30/07</td>
<td>Last day to add: 08/22/07</td>
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<tr>
<td></td>
<td>• PREREQUISITE: None.</td>
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<td></td>
<td>• LIMITATION ON ENROLLMENT: Basic instrumental skills on band instrument.</td>
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</tbody>
</table>

**WARNING!**
Registration will be blocked if you have not met the prerequisite!
Moving through English

ESL
- ESL-51
- ESL-52
- ESL-53
- ESL-54*
- ESL-55*

Shaded areas indicate possible course placements

* Indicates UC/CSU transferable course
** Associate Degree applicable only

Moving through Math

MAT-65 Arithmetic & Pre-Algebra No Prerequisite
MAT-64 Pre-Algebra Prereq: MAT-63
MAT-52** Elem. Algebra Prereq: MAT-64
MAT-53** Geometry Prereq: MAT-52
MAT-35** Intermediate Algebra Prereq: MAT-52
MAT-36*** Trigonometry Prereq: MAT-35 & 53
MAT-10* Pre-calculus Prereq: MAT-36
MAT-1A* Calculus I Prereq: MAT-10
MAT-1B* Calculus 2 Prereq: MAT-1A
MAT-1C* Calculus 3 Prereq: MAT-1B
MAT-2* Diff. Equations Prereq: MAT-1B
MAT-3* Linear Algebra Prereq: MAT-1B
MAT-63 Arithmetic No Prerequisite
MAT-36*** Trigonometry Prereq: MAT-35 & 53
MAT-10* Pre-calculus Prereq: MAT-36
MAT-1A* Calculus I Prereq: MAT-10
MAT-1B* Calculus 2 Prereq: MAT-1A
MAT-1C* Calculus 3 Prereq: MAT-1B
MAT-2* Diff. Equations Prereq: MAT-1B
MAT-3* Linear Algebra Prereq: MAT-1B
MAT-64 Pre-Algebra Prereq: MAT-63
MAT-52** Elem. Algebra Prereq: MAT-64
MAT-53** Geometry Prereq: MAT-52
MAT-35** Intermediate Algebra Prereq: MAT-52
MAT-36*** Trigonometry Prereq: MAT-35 & 53
MAT-10* Pre-calculus Prereq: MAT-36
MAT-1A* Calculus I Prereq: MAT-10
MAT-1B* Calculus 2 Prereq: MAT-1A
MAT-1C* Calculus 3 Prereq: MAT-1B
MAT-2* Diff. Equations Prereq: MAT-1B
MAT-3* Linear Algebra Prereq: MAT-1B

RCC District Libraries

Library Fees

Overdue Fines:
- General Collection - overdue fines will be levied at 20¢ per day per item.
- Hourly Reserves - overdue fines will be levied at $1.00 per hour per item.

Replacement Bills:
- If materials are not returned, they are declared “lost.” A bill will be issued for each lost item which will include: 1) the actual replacement cost of the item or $25.00 for out of print materials; 2) a processing fee of $10.00; and 3) any overdue fines (the maximum overdue fine is $20.00.)

Refunds:
- If the item is returned after the bill is issued (within one year) the replacement cost and processing fee will be waived or refunded; however, the overdue fines will still be charged.

Library Card Fees:
- All currently registered students and currently employed faculty and staff receive a free library card. If this card is lost or stolen, a fee of $1.00 will be charged for a replacement card.
- Community members may purchase a library card for $5.00 per session upon proof of District residence and age of 16 years or older (California Driver’s License, California Identification Card or Military Identification Card.)

Special hours will be posted at each campus for exam days, holidays and weekends. Reference librarians are available to assist with reference questions, library orientations and collection development. Library schedules for the three campuses are as follows:

Community members may purchase a library card for $5.00 per session upon proof of District residence and age of 16 years or older (California Driver’s License, California Identification Card or Military Identification Card.)
Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District’s intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the College Health Service at each campus.

Assistance and Referral

Students can seek help through the College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at 222-8150.

Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

I. Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District, unless a tobacco use area has been designated.

Off-campus Services

For off-campus services call:
Riverside County Substance Abuse Program............. 955-2105
24-hr Detox Line ................................................. 955-2100
After hours (5pm) number.............................. 1-800-499-3008

For toll-free information call:
Local Al-Anon .................................................. 824-1516
Alcoholics Anonymous ..................................... (951) 687-7090
Assisted Recovery ............................................. 1-800-527-5344
Cocaine Anonymous ........................................ (951) 359-3895
Cocaine Hotline ................................................ 1-800-662-HELP
National Council on Alcoholism ..................... 1-800-662-HELP

Medical Emergencies

Dial 911 for life threatening or serious conditions.

Health Services available for enrolled Students:
- First Aid/Emergency Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Immunizations at low-cost student rate
  (Measles, Tetanus, Hep. B and TB testing)
- Laboratory testing (low-cost urinalysis and pregnancy)
- Community referrals
- Free vision and hearing screening
- Weight loss counseling
- Smoking Cessation program
- Substance abuse counseling
- Limited over the counter medication
- Peer Health Program

For more information call:
Riverside (951) 222-8151
Moreno Valley (951) 571-6103
Norco (951) 372-7046
Programa de inglés como segundo idioma (ESL) de Riverside Community College (RCC)

Clases de inglés como segundo idioma son para personas que tienen conocimiento del inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCC. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
- Ha cumplido 18 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o
- Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCC?
Sí, se requiere que los estudiantes tomen el examen PTESL para personas con inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

¿En qué clase debo matricularme?
Utilizando los resultados del examen PTESL, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCC?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de inglés. Se puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (schedule of classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíela a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.
2. Tome el examen PTESL y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejero al 222-8440 para hacer cita.
3. Se puede matricular llamando a Tiger Talk el sistema telefónico. Rellene la forma Tiger Talk al centro de Horario de Clases para facilitar su proceso de matrícula telefónica.

¿Cuánto cuesta asistir al colegio?
Vea la página, ¿Cuánto cuesta asistir a RCC?

¿Hay asistencia financiera?
Sí usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matriculación. Para mayor información por favor llame al 222-8712.

¿Ofrece RCC clases en español?
Desafortunadamente, no se ofrecen clases en español. Las únicas clases que ofrecemos en español son para estudiantes que quieren aprender a hablar español.

¿Ofrece RCC cuidado de niños?
El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años. Los campus de Moreno Valley y Norco tienen centros que ofrecen cuidado de niños de de 2 a 5 años. Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información y precios por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud o la forma Tiger Talk, por favor llame al 222-8107 o al 222-8744.

AB540

Desde el 1° de enero de 2002, la ley AB540 de California permite que los estudiantes inmigrantes paguen la matrícula del estado sin importar su estatus de residencia. Bajo esta nueva ley, los estudiantes inmigrantes que satisfacen las provisiones de la ley serán permitidos pagar la misma cuota que se requiere de California para inscribirse a los "Community Colleges" y las universidades públicas del estado.

Para calificar, un estudiante debe presentar los siguientes requisitos:

1. Asistencia de tres años o más en una secundaria (high school) en California.
2. Haberse graduado de una escuela preparatoria en California o recibido el equivalente GED;
3. Someter una declaración con el "Community College" o universidad estatal (NO CON EL DEPARTAMENTO DE INMIGACION) declarando que el estudiante aplicará para legalizar su estatus inmigratorio en cuanto sea posible.

Estudiantes No-Immigrantes
Los estudiantes no-immigrantes (visa serie F, o serie B de visitante), no son elegibles para la exención de costo estatal bajo la AB 540.

Asistencia Financiera
La AB540 NO PROVEE asistencia financiera a estudiantes inmigrantes. Estudiantes en busca de asistencia financiera deben acudir a la oficina de su consejero escolar para solicitar información sobre becas u otros tipos de préstamos que no piden el requisito de residencia legal o la ciudadanía.

Residencia Legal
Aunque sean elegibles para el costo de matriculación bajo la AB540, bajo la AB540, la nueva ley NO ESTABLECE la residencia legal para estudiantes inmigrantes en el estado de California.
¿Cuánto cuesta asistir a Riverside Community College?

El Colegio Comunitario de Riverside (RCC) cobra por unidad y no por clase. Cada unidad cuesta veinte dólares ($20) para residentes de California. Residentes de otro estado pagan ciento setenta cinco dólares ($160) por cada unidad, más diecinueve dólares ($19) si no es ciudadano. Todos los cargos pueden cambiar debido a acción legislativa del estado o a cambios de póliza del Consejo de RCC. La mayoría de las clases de inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud
El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranza de salud o no. El costo es catorce dólares ($14) por cada semestre de otoño y primavera y once dólares ($11) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governor’s Waiver (BOGW), se les pagan estas cuotas.

Servicios Estudiantiles
La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College es para usted!

Riverside Community College (RCC) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES
Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCC ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para mayor información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)-EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.
**AB540 Non-Resident Fee Waiver**

A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the Out of State Tuition fee and will pay the $20 per unit enrollment fee. The qualifications for the waiver are stated below.

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying nonresident tuition at Riverside Community College.

1. High school attendance in California for three or more years.

2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California.

3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants (for example, those who hold F (student) visas, B (visitor) visas, etc.) are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the “Residence Classification for Tuition Purposes” section above. Students without lawful immigration status are not eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records office.

**Americans with Disabilities Act**

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

**Attendance Policy**

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

**Auditing**

RCC offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.

2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.

3. Permission to audit a class is done at the discretion of the instructor and with the instructor’s signature.

4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.

5. With the instructor’s signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.

6. With the instructor’s signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.

7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor’s discretion is strongly recommended.

8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one unit courses). The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all campuses. Fees are due when the form is submitted. For more information, please contact the Student Services offices at Moreno Valley (951) 571-6101, or Norco (951) 372-7003, or the Admissions and Records office at Riverside (951) 222-8600.

**Academic Honesty**

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another’s words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the “Standards of Student Conduct”, listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

**Academic Renewal**

Academic renewal permits previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. Petitions and information are available in the Admissions offices of the Riverside, Moreno Valley and Norco campuses.
California Articulation Number System
A comprehensive system for equating courses in the California colleges is being developed. It is called the California Articulation Number System. This system identifies some of the transferable, lower division courses commonly taught within each academic discipline on college campuses. You will notice (CAN) notations next to particular course descriptions throughout the schedule. These CAN numbers are a part of the California Articulation Number system. This system assures students that CAN courses on one participating campus will be accepted “in lieu of” the comparable CAN course on another participating campus. Example: CAN ECON 2 on one campus will be acceptable for CAN ECON 2 on another participating campus. Check with the Counseling office for the master course list which identifies participating campuses and courses.

Change of Information
On the Change of Information link on WebAdvisor, students can update their address, phone number, email address, privacy, educational goal, major and home campus. Students can also submit a yellow Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), or admit status. It is suggested, but not required, that students speak to a counselor before changing their major or educational goal, or for Assessment and Orientation/Counseling questions.

Class Cancellation
The College reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling
Counseling appointments are available at all three campuses. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:
- City campus – (951) 222-8440
- Moreno Valley campus – (951) 571-6104
- Norco campus – (951) 372-7101.

Credit By Exam
Forms are available in Admissions. There is a separate form for Foreign Language classes.

Credit/No Credit
If a class is offered with a credit/no credit option, students may elect to take the class on that basis; this option is available the first 30% of the course (see “Deadlines” for deadlines to elect credit/no credit.) Credit (CR) is equivalent to passing a class with a “C” or better. Requests for credit/no credit must be submitted to the Admissions and Records office at the City campus or to one of the Student Services offices at the Moreno Valley or Norco campus. Check the RCC catalog for classes that are offered credit/no credit.

Deadlines
Add deadlines are listed with each class in this Schedule of Classes and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor at www.rcc.edu. Click on Class Name and Title.

Enrollment Verifications
Enrollment verifications are available on WebAdvisor at www.rcc.edu. Students may be obtained at the Transcript office at the City campus (951) 222-8603; from the Student Services office at the Moreno Valley campus (951) 571-6101; or the Norco campus (951) 372-7003. Students receive two free verifications.

After that there is a $2.00 fee for each enrollment verification requested. Requests for enrollment verification will be accepted at each campus prior to the add deadline, and will be processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the $2.00 enrollment verification fee, if required, before the verification request can be processed.

Grades
Grades are available on WebAdvisor at www.rcc.edu. Students must file an Extenuating Circumstances Petition (ECP) with the Admissions and Records office at one of the three campuses.

Honors Program
The requirements for the Honors Program include:
- A 3.2 GPA in at least 9 units of transferable coursework
- A 3.25 GPA for incoming high school students (provide a transcript)
- Verification of eligibility for or completion of English 1A (we’ll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you'd like more information, please contact the program coordinator:
- Moreno Valley Campus Honors Coordinator: Chris Rocco, 571-6244, christopher.rocco@rcc.edu
- Norco Campus Honors Coordinator: Mark Lewis, 372-7034, mark.lewis@rcc.edu
- District-wide and Riverside City Campus Honors Coordinator: Kathleen Sell, 222-8681, kathleen.sell@rcc.edu

Identification
No student information will be given or changes made to a student's records (other than filing an application) without photo identification. Changes cannot be made for another person.
**Limitations on Enrollment**

RCC offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

Prerequisite - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prior knowledge may be a skill (type 40 wpm, an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or CR). Completion of the prerequisite is required prior to enrolling in the class. **Successful completion of a prerequisite requires a grade of C or better or CR (Credit). D, F, NC (No Credit) or I grades are not acceptable.** Instructions for validating prerequisites taken at another college follow.

Corequisite - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course. (Example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A.)

All course prerequisites and corequisites will be enforced. This means that a student's registration will be blocked if he/she does not have the required prerequisites and corequisites. Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLSS and/or MDTP test(s) and wish to enroll in math, reading or English class based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

Verifying Prerequisites/Corequisites - It is the student's responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within this Schedule of Classes and the current RCC Catalog. When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCC Admissions and Records. The student must also complete a Prerequisite Validation Request form, available in the counseling department at any RCC campus, requesting a review of the prerequisites on that transcript before attempting to register for classes.

It is imperative that students who have met prerequisites at other schools begin the evaluation process immediately so that it will be complete prior to the beginning of registration.

Students will not be able to register for courses for which prerequisites have not been met.

**Prerequisite/Corequisite Challenge Procedure** - There is a procedure in place for challenging a prerequisite course. Students wishing to utilize the challenge procedure must contact the Counseling office and complete the required “Matriculation Appeals Petition.” Supporting documentation must be provided at the time the appeal is submitted. Prerequisites and/or corequisites may be challenged based on one of the following criteria:

1. The prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. The prerequisite is discriminatory or is being applied in a discriminatory manner.

Students challenging a prerequisite based on unofficial documentation may submit a Matriculation Appeals Petition one time only. Students are required to submit official transcripts from all previous colleges after that time.

**Advisory** - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student’s success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.

**Military Credit**

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOS’s, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit.) CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at the Riverside campus after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCC only and is not posted to your RCC transcript.

**Non-Degree Applicable Courses**

The following are non-degree credit courses and do not count toward the AA Degree: ART-95-99; CAT-30ABC, 99ABCD; ENG-60AB, 60A1-60A4, 90ABC; ESL-51, 51AB, 52, 53, 71, 72, 90A-K, 91, 92, 95; GUI-85AB, 95; MAT-62ABC, 63, 64, 98; REA-66, 81, 82, 83, 87, 95; and all computer practicums numbered 96, 97)
Notification of Rights under FERPA for Post-secondary Institutions

Riverside Community College adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the college applies the provisions of FERPA in a strict manner, the law allows the college to release student directory information. RCC, based on FERPA regulations, designates as directory information the following: student’s name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports. weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCC may go to the Student Services office at the Moreno Valley or Norco campus or to the Admissions and Records office at the City campus and request to have directory information withheld.

The student’s prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclosure education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa/ for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The Right to inspect and review the student’s education records within 45 days of the day RCC receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to the Admissions and Records, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

Overlapping Classes

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. Forms are available in Admissions.

Probation and Dismissal Students

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures.

Repeat Policy

Students may repeat a course if they have received one substandard grade (D, F or N/C) or until they have attempted the course four times (including "Ws").

1. When course repetition occurs, the permanent academic record will be annotated in such a manner that all work remains legible ensuring a true and complete academic history.

2. When a course is repeated, the highest grade will be used in the computation of Riverside Community College grade point average.

3. Courses repeated to raise a grade must be counted in the study list total. Additional credit units are not allowed if units were earned in the previous attempt.

4. Upon transferring, the policy of the transfer institution will be applied to all repeated coursework.

5. This policy applies only to coursework initially taken at RCC and subsequently repeated at RCC.

Petitions for Course Repetition are available in the Admissions or Dean of Instruction’s office. Petitions can be submitted for courses that are mandated for training requirements as a condition of continued paid or volunteer employment, courses that were taken more than five years ago, courses that have had substantial curriculum changes and documented extenuating circumstances.

Repeatable activity and performance classes may be taken up to a total of four times and are identified in this catalog. For these repeatable courses, all grades and units will be used in the computation of the grade point average and earned units.
**Residency for Tuition Purposes**

You are considered a California resident for tuition purposes if:

1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend.) The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.

2. You verify an intent to make California your permanent place of residence.

Students who do not meet these requirements will be classified as nonresidents and will be required to pay nonresident fees. Nonresident students pay both the $20 per unit enrollment fee and the $160 per unit nonresident tuition. International students also pay the (non-refundable) $19 per unit surcharge.

RCC exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Dependents of certain veterans are exempt from paying enrollment fees.

- Any dependent eligible to receive assistance under Article 2 of chapter 4 of division 4 of the Military and Veterans Code
- Any child of any veteran of the US military who has a service-connected disability, has been killed in service, or has died of a service-connected disability, where the Dept of Veterans Affairs determines the child eligible.
- Any dependent, or surviving spouse who has not remarried, of any member of the CA National Guard who, in the line of duty, and while in the active service of the state, was killed, died of a disability resulting from an event while in active service of the state, or is permanently disabled as a result of an event that occurred while in the active service of the state.
- Any undergraduate student who is a recipient of a Congressional Medal of Honor and who is under 27 years old, provided his/her income, including parental support, does not exceed the national poverty level and the parental recipient of the Medal of Honor was a CA resident at the time of his or her death.

Students who feel they are eligible for a fee exemption should contact the Dept of Veterans Affairs for more information.

**Student Right-to-Know Disclosure Statement**

In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District and Riverside Community College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2001, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at Riverside Community College, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 31.3% attained a certificate, degree or became “transfer-prepared” during a three-year period (Fall, 2000 to Spring 2003.) Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 17.6% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (Spring 2001 to Spring 2003.)

More information about Student Right-to-Know Rates and how they should be interpreted can be found at the California community Colleges “Student Right-to-Know Information Clearinghouse Website” located at [http://srtk.cccco.edu/index.asp](http://srtk.cccco.edu/index.asp)

**Transfer Courses**

You may obtain a list of RCC classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in the college catalog.

**Units for Full Time Status**

For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

**Veterans**

Veterans must submit an RCC application and complete any required assessment testing and/or counselor orientation (if applicable).

Before enrollment can be certified, all prior credit must be evaluated. All transcripts need to be sent to RCC; they must be official, sealed and less than 90 days old. Veteran’s assistance is available in the Cesar Chavez Admissions and Counseling building, located on the Riverside campus.

All of the above must be completed before the Student Educational Plan (SEP) can be started for the VA qualifying program of study. After a counselor completes the SEP, and the student is enrolled in approved classes, the Veteran’s Statement of Responsibility (Blue Sheet) is submitted to the RCC Veterans’ Services office. Please allow at least three weeks processing time during peak semester times. The VA then takes approximately one week to process the request.

Please contact the RCC Veterans’ office at (951) 222-8602 or 8607 or veterans@rcc.edu for more information. Call 1-888-GiBILL1 for questions regarding pay, your Certificate of Eligibility, or your benefits.

**Workforce Preparation**

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, Secrets of Success (SOS) workshops, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-D), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students on the Riverside campus only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Tech A, Room 131.
Discounts, Benefits and Services Provided through your Student Service Fee~

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

**Student Savings:**
- Photo ID
- Free Admission to Live Entertainment
- Eligible to Participate in Student Government
- Bookstore Discounts
- Free Admission to Campus Music Concerts
- Free Admission to Recognition Banquets (if being honored)
- Discounts at Local Merchants
- Free Barbecues and Food Giveaways
- Representation by ASRCCD Membership
- Free Admission to World Renown Speakers
- Free Admission to Athletic Events
- Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions

Discount Tickets to Knott’s Berry Farm, Universal Studios, Magic Mountain and Sea World
Discount tickets to Cinema Star

**Services:**
- Club/Organization Membership
- Dance Theatre and Touring Company
- Student Government
- Cosmetology Completion Ceremonies
- Student Scholarships from ASRCCD
- Nursing Program Pinning Ceremonies
- Organizational Conferences Funded by ASRCCD
- Instrumental/Vocal Music Performance Groups
- Marching Band
- Membership in Multicultural Advisory Council
- Student Emergency Academic Loans from ASRCCD
- Athletic Teams
- Field Trips–Use of College Vans

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained on the Riverside City Campus in the Student Activities office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions office when Student Activities office is closed. At the Moreno Valley Campus fee waivers are distributed from the Admissions Office, the Student Activities office hours are 8am-5pm Monday - Thursday, and 8am-4pm Friday. At the Norco Campus the waivers are available in the Financial Aid office.
Need Money for College?~

The Riverside Community College District offers a variety of financial assistance programs for eligible students consisting of the following:

Grants - Financial assistance that is based on financial need and does not require repayment. Grants consist of the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Cal-Grant and, new for the 2006/2007 academic year, the Academic Competitiveness Grant (ACG). The ACG’s are for students who are enrolled full-time in their first and second academic years and graduated from a rigorous high school program of study for either 2005 or 2006, respectively. Completing the FAFSA on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) is the basis of all the grants and loans listed below. The Cal-Grant application and FAFSA must be postmarked by March 2nd of each year in order to apply for the Cal Grant Program. So remember, apply early!

Board of Governors Fee Waiver (BOGW) - The Board of Governors Fee Waiver is a state program which waives enrollment fees and reduces parking fees to $20 for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and list RCC as a school choice using our Title IV code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives information from the Department of Education after the FAFSA is completed. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees.

Student Employment - The Student Employment Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA.

The program offers two types of employment through Student Financial Services: District and Federal Work Study (FWS).
- District Employment - These positions are available on each campus and do not require completion of the Free Application for Federal Student Aid (FAFSA). Earnings are paid from a department's budget.
- Federal Work Study (FWS) - FWS is one of several federal grants offered through financial aid. These positions are on and off campus throughout the district. In order to be considered for FWS, students must apply for and be eligible to receive Federal Financial Aid. Jobs are available on-campus as well as in the America Reads, America Counts, Community Service, and Literacy programs. Most positions through these programs are off-campus and funding is limited. Students are awarded based on need and funding.

Positions may be viewed at [www.MonsterTrak.com](http://www.MonsterTrak.com) making them available 24 hours a day, seven days a week. The school password to view available positions using this site is "RCC". Salary ranges vary based on the job. You must have a valid social security card with the same name in which you register for classes, along with completing additional documentation before beginning employment. If you are interested in a Federal Work-Study or District position, please refer to our website at [www.rcc.edu](http://www.rcc.edu) for more information.

Scholarships - The RCC scholarship brochure for continuing and transferring students will be available during the fall semester with an application deadline in December. A list of scholarships available from outside sources and free internet scholarship search sites is published throughout the year and is available at the Student Financial Services web site at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) and in the Student Financial Services office at all three campuses. Scholarship brochures for high school seniors who plan to attend RCC are available during the early spring semester.

Loans - Riverside Community College District strives to help students reach their educational goal with the least amount of student loan debt possible.

The Riverside Community College District participates in the Federal Family Education Loan (FFEL) Program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student’s education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and Satisfactory Academic Progress.

CCAMPIS/SHINE - Child Care Assistance Program - Scholarships available for tuition reduction for “Riverside City Campus” Children’s Program for children ages 6 weeks through 5 years. Call Early Childhood Studies Department at (951) 222-8430 for criteria and application.

Student Financial Services Counseling/Outreach - If you would like assistance with any of these programs, apply for financial assistance, search for scholarships over the internet, or meet with our Student Financial Services Counselors, please visit our office located on the Riverside City Campus behind the Bradshaw Student Center.

Financial Aid Application Workshops - Workshops are available to assist you with the FAFSA application. Please refer to our web site at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices/) for workshops dates, times, and locations.

For more information, please refer to the Consumer Guide available in our office or the Student Financial Services web site at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices/).
Listed below are some of the most frequently asked questions by students regarding the parking rules on campus. If your specific questions are not addressed, call 222-8521 or stop by the Safety & Police Parking Office located in Lot J. We are here to help you understand the rules you will have to follow should you choose to bring a motorized vehicle to campus.

Q: After I order and pay for my parking permit, when will I receive it?
A: Parking permits will be mailed within 5 days after payment (weekends and holidays excepted.) If needed, you may pick up a temporary permit at any Admissions office or pay at metered parking until your permit arrives in the mail.

Q: What are the hour permits are required?
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCC ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK.

Q: If I paid for a parking permit, I can park wherever I want, right?
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?
A: NO!! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?
A: Each campus has a “Pay-By-Day” lot. These lots are useful to students that are only taking one or two classes a week.

Q: I ride a motorcycle. Do I have to purchase a parking permit?
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: Can I park in the short-term metered area on campus with my parking permit?
A: Only if you pay the required meter fee. YOUR PARKING PERMIT IS NOT VALID IN THIS AREA. There are no enforcement grace periods in the short term metered parking areas. These areas are constantly enforced during all semesters.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?
A: NO. If you forget your permit, stop by or call the Safety & Police Parking Office on the Riverside campus (951) 222-8171, Student Services at the Norco campus (951) 372-7088, or Safety & Police at the Moreno Valley Campus (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: I have a disabled placard. Do I have to purchase a parking permit?
A: YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?
A: No. Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution.

Q: I got a parking citation, now what do I do?
A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. You have twenty-one (21) calendar days from the date the citation was issued to do so. The appeal process is in accordance with California law.

Q: What happens if a citation is not paid?
A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation is increased $8.00. Further failure to adjudicate the citation will ultimately result in a Department of Motor Vehicles tax lien to be placed on the registered owner of the vehicle in violation.

Q: Why is parking such a challenge?
A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. The Riverside City Campus has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15th Street. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside Campus first. REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.

College Safety & Police offer a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include campus patrol and investigations, vehicle lockout service and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Call 222-8171 to reach the Campus Police Dispatcher; this number will work for all three campuses. You can also dial ‘81 on the Riverside campus from any pay phone. On the Norco campus, contact Student Services, and at the Moreno Valley campus, use the button on the pay phone for Campus Police.

If you need emergency assistance, you can contact Safety & Police anytime by dialing 911 or (9-911) from any phone on campus. At the Moreno Valley and Norco campuses, tell the Sheriff’s office to connect you to Riverside Community College Safety & Police.
Matriculation

The matriculation program at Riverside Community College is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete Assessment, Freshman Orientation and Counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCC uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the assessment centers at any campus. RCC’s placement process for math, English and reading courses is now computerized and in most cases no appointment is necessary. Call to confirm hours of service. Assessment phone numbers: Moreno Valley (951) 571-6492; Norco (951) 372-7176; Riverside (951) 222-8451.

Orientation/Counseling Sessions

All first time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling department on any campus to schedule a freshman orientation/counseling session. New students should also register for Guidance 45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCC before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCC. (Special support programs may have additional requirements.)

Follow-up

Counselors and teachers will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisites for courses will be enforced according to District policy. Students have the right to challenge prerequisites on the following grounds:
1. A prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. The prerequisite is discriminatory or being applied in a discriminatory manner.

The Matriculation Appeals Petition form to challenge prerequisites is available in the Counseling Center on all three campuses.

It is the student’s responsibility to a) complete placement testing and orientation prior to registering for classes, b) express a broad educational intent upon admission and c) declare a specific educational goal by the time 15 semester units are completed. The student is also responsible for participating in counseling, attending class, completing assignments and maintaining progress toward that educational goal. If you have questions regarding the matriculation process, please contact the Matriculation office at (951) 222-8442.

Registration Checklist -- New, Returning Students

**STEPS TO REGISTER**

<table>
<thead>
<tr>
<th>APPLICATION</th>
<th>Admissions 222-8600</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASSESSMENT</td>
<td>222-8451 (RV) 571-6492 (MOV) 372-7101 (NOR)</td>
<td>NO</td>
</tr>
<tr>
<td>ORIENTATION/COUNSELING</td>
<td>(New students enroll in GUI-45) 222-8440 (RV) 571-6104 (MOV) 372-7101 (NOR)</td>
<td>YES</td>
</tr>
<tr>
<td>REGISTRATION</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

| EXEMPTION CRITERIA |

All students are welcome to participate in any of these services even if an exemption has been granted.

1. AA/AS or higher
2. Taking 5 units or less and a goal of:
   - Advancement in current career
   - Maintaining certificate/license
   - Educational development

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2. Taking 5 units or less and a goal of:
   - Advancement in current career
   - Maintaining certificate/license
   - Educational development

1. Prerequisite class has not been met.
2. Alternate classes are not available.
Nondiscrimination

The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices which provide for the District and its employees and students to be in compliance with all the applicable laws relating to prohibition of discrimination on the basis of gender, age, race, color, national origin, religion, disability or sexual orientation.

Prohibition of Sexual Harassment

The sexual harassment of students or staff is prohibited by federal and state law and Board of Trustees’ policy. Such behavior includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature made by someone in the work or educational setting, when (1) submission to, or rejection of, the conduct is explicitly or implicitly made a condition of academic status or programs, employment, or participation in other district activities, (2) submission to, or rejection of, such conduct by an individual is used as a basis for making academic or personnel decisions affecting that individual’s educational or employment relationship with the District, (3) the conduct has the purpose or effect of having a negative impact upon an individual’s academic or work performance, or of creating an intimidating, hostile, or offensive educational or work environment, or (4) explicit or implicit coercive sexual behavior is used to control, influence or affect the educational advancement, availability of financial aid, access to campus resources, programs, activities, benefits, services or educational environment of a student; or the career, salary or working environment of an employee.

Complaint Procedures

A condensed version of the District Complaint Procedure can be found in the next pages.
This is a summary of your right to file an informal or formal complaint of discrimination or sexual harassment. This is only a summary. Please see Board Policies 3100/4100/6100 and 3110/4110/6110 and their corresponding regulations and addendum for the complete District policy and procedure.

**INFORMAL/FORMAL COMPLAINT PROCEDURE:**
- You have the right to request that the charges be resolved informally, at which time the District will undertake efforts to informally resolve the charges;
- You do not need to participate in informal resolution;
- You have the right to file a formal complaint, even if you have previously requested informal resolution (see below for the procedure for doing so);
- You will not be required to confront or work out problems with the person accused of unlawful discrimination;
- You may file a non-employment-based complaint with the U.S. Department of Education Office for Civil Rights (OCR) where such a complaint is within that agency’s jurisdiction.
- If your complaint is employment-related, you may file a complaint with the U.S. Equal Employment Opportunity Commission (EEOC) and/or the California Department of Fair Employment and Housing (DFEH) where such a complaint is within that agency’s jurisdiction.
- Retaliation is unlawful. If you feel you are being retaliated against as a result of filing a complaint, please contact the RCCD Diversity and Human Resources Department immediately.

**PURPOSE OF THE INFORMAL RESOLUTION PROCESS**
The purpose of the informal resolution process is to allow an individual who believes she/he has been unlawfully discriminated against to resolve the issue through a mediation process rather than the formal complaint process. Typically, the informal process will be invoked when there is a simple misunderstanding or you do not wish to file a formal complaint. Resolution of an informal complaint may require nothing more than a clarification of the misunderstanding or an apology from the alleged offender and an assurance that the offending behavior will cease. You will be notified of the outcome of the investigation in the informal process, and will also be notified of the resolution proposed by the District.

If you pursue the informal process, you should note the following important points:
- You will need to sign a document which indicates that you have selected the informal resolution process.
- The District will complete its investigation within the time period required by Board Policy unless you voluntarily rescind your complaint prior to completion.
- Selecting the informal resolution process does not prevent you from later deciding to file a formal complaint (subject to all of the rules for filing a formal complaint). You can do this while the informal process is still underway, or if the informal process has been completed and you are not satisfied with the outcome or the District’s proposed resolution, provided that the time period for filing a formal complaint has not passed.

**HOW TO FILE A FORMAL COMPLAINT:**
- The complaint must be filed on a form prescribed by the State Chancellor’s Office. That form is available on the District Web site, from the Diversity and Human Resources Office, or on the State Chancellor’s Web page at www.cccco.edu. It is also included as page 20 of the District Complaint Procedure.
- The complaint must allege unlawful discrimination prohibited under Title 5, Section 59300.
- The complaint must be filed by one who alleges that she/he has personally suffered unlawful discrimination or by one who has learned of such unlawful discrimination in her/his official capacity as a faculty member or administrator.
- In any complaint not involving employment, the complaint must be filed within one year of the date of the alleged unlawful discrimination or within one year of the date on which you knew or should have known of the facts underlying the specific incident or incidents of alleged unlawful discrimination.
- In any complaint alleging discrimination in employment, the complaint shall be filed within 180 days of the date the alleged unlawful discrimination occurred, except that this period will be extended by no more than 90 days following the expiration of that 180 days if you first obtained knowledge of the facts of the alleged violation after the expiration of 180 days.
- You can file a complaint with the:
  - Vice Chancellor, Diversity and Human Resources
  - Riverside Community College District
  - 3845 Market Street
  - Riverside, CA 92501
  - (951) 222-8589
- or with the:
  - Legal Affairs Division
  - Office of the Chancellor
  - California Community Colleges
  - 1102 Q Street
  - Sacramento, CA 95814

Available in alternate formats.
WHAT HAPPENS WHEN A FORMAL COMPLAINT IS FILED?
The District will then conduct an investigation. Within 60 days of receiving an unlawful discrimination complaint filed under Title 5, Sections 59300 et seq., the District will complete the investigation and forward a copy of the investigative report, or a summary, to you along with a notice of your right to appeal to the District Chancellor, the District Board of Trustees, and the State Chancellor’s Office.

COMPLAINANT’S APPEAL RIGHTS
You, as the complainant, have appeal rights that you may exercise if you are not satisfied with the results of the District’s investigation. At the time the investigative report and/or summary is mailed to you, the responsible District officer or her/his designee will notify you of your appeal rights as follows:

If you do not appeal the results of the investigative report to the District Chancellor within 10 calendar days from the date of the report, you will be notified that the decision outlined in the report shall be deemed the District’s Administrative Determination. If appealed to the District Chancellor, the District Chancellor shall render a decision on the appeal no later than twenty calendar days after the date of the appeal. In either case, you will be informed of your first and second level appeal rights, as follows.

ALL APPEALS MUST BE IN WRITING
(e-mail is not a satisfactory method).

Second Level of Appeal: You have the right to file an appeal with the California Community College Chancellor’s Office in any case not involving employment-related discrimination within 30 calendar days from the date that the District’s Board of Trustees issues the final District decision or permits the Administrative Determination to become final by taking no action within 45 calendar days. The appeal must be accompanied by a copy of the decision of the District Board of Trustees or evidence showing the date on which Complainant filed an appeal with the District Board of Trustees within 45 calendar days from that date.

In any case involving employment-related discrimination, you have the right to file an appeal with the Department of Fair Employment and Housing or the U.S. Equal Employment Opportunity Commission.

CONTACT INFORMATION
Riverside Community College District
Vice Chancellor, Diversity and Human Resources
3845 Market Street
Riverside, CA 92501-3244
(951) 222-8589
www.rcc.edu

Department of Fair Employment and Housing (DFEH)
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

U.S. Department of Education, Office for Civil Rights (OCR)
50 Beale St., Suite 9100
San Francisco, CA 94105
(415) 556-4275
www.ed.gov

State Chancellor’s Office California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95814-6511
(916) 445-4826
www.cccco.edu
Este es un resumen del derecho que usted tiene a presentar una queja formal de discriminación o de acoso sexual. Este es sólo un resumen. Por favor vea las Póliizas de la Junta Directiva Escolar 3100/4100/6100 y 3110/4110/6110, las regulaciones correspondientes a ellas y el apéndice para el procedimiento completo de la póliza del Distrito.

PROCEDIMIENTO PARA UNA QUEJA FORMAL/INFORMAL:

- Usted tiene derecho a solicitar que los cargos sean resueltos informalmente, durante este tiempo el Distrito se encargará de hacer lo necesario para solucionar los cargos informalmente;
- Usted no necesita participar en una resolución informal;
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (observe en la parte posterior el procedimiento a seguir en este caso);
- A usted no se le pedirá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita;
- Usted puede presentar una queja basada en rehuso de –empleo– en la Oficina del Departamento de Educación de Estados Unidos por Derechos Civiles (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja es relacionada a empleo, usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) y/o el Departamento de Igualdad en el Empleo y la Vivienda (DFEH, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Estan prohibidas las represalias. Si usted siente que están usando represalias en su contra como resultado de haber presentado una queja, por favor pongase en contacto con el Departamento de Diversidad y Recursos Humanos de RCCD.

EL PROPÓSITO DE LA RESOLUCIÓN INFORMAL

El propósito del proceso en una resolución informal es permitir que un individuo el cual cree que ella/el ha sido ilegítimamente discriminado en contra, pueda resolver la solicitud por medio de un proceso de mediación en lugar de un proceso de queja formal. Tipicamente, el proceso informal será invocado cuando haya un simple malentendido, o usted no desee presentar una queja formal. La resolución de una queja informal puede que no requiera más que una aclaración del malentendido o una disculpa por parte del supuesto ofensor y una declaración de que el comportamiento ofensivo cesará. Usted será notificado acerca del resultado de la investigación del proceso informal, y también será notificado de la resolución propuesta por el Distrito.

Si usted da seguimiento al proceso informal, deberá tomar en cuenta los siguientes puntos importantes:

- Usted necesitará firmar un documento el cual indique que usted ha elegido el proceso de la resolución informal.
- El Distrito completará su investigación en el período de tiempo requerido por la póliza de la Junta Directiva Escolar, a menos que usted voluntariamente rescinda su queja antes de ser terminada la investigación.

- Al seleccionar el proceso de resolución informal, no le previene a usted el poder tomar la decisión después de presentar una queja formal (sujeto a todas las reglas al presentar una queja formal). Usted puede hacer esto mientras el proceso informal está en curso, o si el proceso informal ha sido completado y usted no está satisfecho con el resultado o la propuesta resolución hecha por el Distrito, siempre y cuando que el período de tiempo para presentar una queja formal no haya terminado.

COMO PRESENTAR UNA QUEJA FORMAL

- La queja debe declarar discriminación ilícita bajo el Título 5, sección 59300.
- La queja debe ser presentada por la persona que declara que ella/ él ha sufrido personalmente discriminación ilícita o por aquella persona que se ha enterado de tal discriminación ilícita en su función oficial como miembro de la facultad o administrador.
- En cualquier queja que no involucre un empleo, la queja deberá ser presentada en el espacio de un año a partir de la fecha de la presunta discriminación ilícita o en el espacio de un año a partir de la fecha en la cual usted se enteró o debió haberse enterado de los hechos que fundamentan el incidente específico o los incidentes de la presunta discriminación ilícita.
- En situaciones en que la queja afirme discriminación en el empleo, la queja deberá ser presentada en el espacio de 180 días a partir de la fecha en que la presunta discriminación ilícita ocurrió, con la excepción de que este período será extendido por no más de 90 días seguido a la fecha de expiración de los 180 días, si usted se enteró o tuvo conocimiento de los hechos de la supuesta discriminación después de la fecha de expiración de los 180 días.
- Usted puede presentar una queja con el:

Vice Chancellor, Diversity and Human Resources
Riverside Community College District
3845 Market Street
Riverside, CA 92501
(951) 222-8589

o con:

Legal Affairs Division
Office of the Chancellor
California Community Colleges
1102 Q Street
Sacramento, CA 92814
Procedimiento Para Presentar Una Queja Por Discriminación/Acoso Sexual (cont.)

¿QUE SUCEDE CUANDO UNA QUEJA FORMAL ES PRESENTADA?
El Distrito entonces conducirá una investigación. A partir de 60 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y enviará una copia del reporte investigativo, o un resumen a usted, junto con la notificación de su derecho a apelar la decisión ante el Rector del Distrito, la Junta Directiva Escolar del Distrito, y la oficina del Rector del Estado.

DERECHOS DE APELACION DE LA PERSONA AFECTADA
Usted, como persona afectada, tiene derechos que puede ejercer para apelar si usted no está satisfecho con los resultados de la investigación del Distrito. En el momento en que el resumen investigativo y/o el resumen le sea enviado a usted por correo, el oficial responsable del Distrito y o su designado/a le notificará a usted acerca de los derechos que tiene para solicitar una apelación de la siguiente manera:

Si usted no apela los resultados del reporte investigativo al Rector del Distrito en el espacio de 10 días del calendario a partir de la fecha del reporte, usted será notificado que la decisión descrita en el reporte deberá ser considerada la Determinación Administrativa del Distrito. Si hay una apelación hecha al Rector del Distrito, el Rector del Distrito deberá rendir una decisión en la apelación en más tardar de 20 días del calendario después de la fecha de apelación. En cualquier caso, usted deberá ser informado de su primer y segundo derecho de apelación en la siguiente manera.

TODAS LAS APELACIONES DEBERAN SER HECHAS POR ESCRITO
(el correo electrónico no es un método satisfactorio).

Segundo Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días del calendario a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictaminen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción en el espacio de 45 días del calendario. La apelación debe ser acompañada de una copia de la decisión de los Miembros de la Junta Directiva Escolar del Distrito o evidencia mostrando la fecha en que el afectado solicitó una apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días del calendario a partir de esa fecha.

En cualquier caso que involucre discriminación involucrada con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de Estados Unidos de Oportunidad de Igualdad en el empleo.

INFORMACION A CONTACTAR
Riverside Community College District
Vice Chancellor, Diversity and Human Resources
3845 Market Street
Riverside, CA 92501-3244
(951) 222-8589
www.rcc.edu

Department of Fair Employment and Housing (DFEH)
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

U.S. Department of Education, Office for Civil Rights (OCR)
50 Beale St., Suite 9100
San Francisco, CA 94105
(415) 556-4275
www.ed.gov

State Chancellor’s Office California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 92814-6511
(916) 445-4826
www.cccco.edu
UPPER CAMPUS
1. Digital Library & Learning Resource Center (DL)	Business Services
   Auditorium	Cafeteria
   Chancellor	Cashier
   Instructional Media Center	Citrus Room
   Tutorial Services	Extended Opportunities
2. Administration (O.W. Noble) (AD)	Program & Services (E.O.P.S.)
   Section A	Hall of Fame
   Board Room	Health Services
   Disabled Services	Heritage Room
   Learning Disabilities Center	International Students
   Viewpoints	Matriculation
   Section B	Staff Dining Room
   Academic Affairs	Student Activities
   Grants & Contracts	Student Accounts
   Mailroom
   President’s Office
   Title V
3. Quadrangle (Arthur G. Paul) (QD)	ASRCC Student Government
   Under Construction
4. Business Education (Alan A. Pauw) (BE)	Student Financial Services
   Counseling/Outreach
5. Music (MU)	Student Financial Services
   5A. Music Annex
   5B. Music Hall (Richard M. Stover) (STVR)
   7. Landis Performing Arts Center (LN)	Admissions & Counseling
   Art Gallery	(Óscar E. Chávez)
   8A. Academic Labs
   7A. Landis Annex
   8. Teaching/Learning Center (MLK)	Admissions & Records
   (Martin Luther King, Jr.)
   9. Academic Labs	Counseling
   Faculty Innovation Center	Transfer/Career
   Open Campus	Transcripts
   9A. Assessment Center/Journalism (ASB)	Veteran’s
   11. Physical Sciences (PS)	Outreach
   11A. Physical Sciences Annex
   12. Life Sciences (LFS) 13A. ASRCC Student Government
   13. Student Center (Ralph H. Bradshaw)	13B. Student Financial Services
   Aguilar Patio	Counseling/Outreach
   Bookstore

LOWER CAMPUS
16. Sports Complex (Samuel C. Evans)	Financial Aid
   Baseball Field	Information Services
   Pony League Field	Admissions & Counseling
   (Nate DeFrancisco)	(Óscar E. Chávez)
   Softball Field (Ab Brown)
17. Early Childhood Studies (ECER)	Admissions & Records
18. Ceramics (CS)	Counseling
19. Art (AR)	Transfer/Career
20. Gymnasium (Arthur N. Wheelock) (WG)	Transcripts
   Coaches’ Offices	Veteran’s
   Fitness Room
   Locker Room	Outreach
   Weight Room
23. North Hall
24. College House
25. Pool (Cutter)
26. College Safety & Police
27. College Safety & Police Annex
28. Physical Education
29. Technology B (TCHB)
30. Automotive Technology (AT)
31. Lovekin Complex (LVKN)
32. Gymnasium (Catherine S. Huntley) (HG)
33. Pilates Studio (Eleanor H. Crabtree) (PLTS)
34. Warehouse
35. Maintenance & Operations
36. Cosmetology (COSM)
37. Alumni House - 3564 Ramona Drive
   Foundation
   Public Affairs/Institutional
   Advancement
RCCSO - 3845 Market Street
   Administrative Support Center
   Diversity and Human Resources
   Facilities & Planning
   Internal Auditor
   Occupational Education
   Riverside School for the Arts
   School of Education
38. Student parking at All Saints Episcopal
   Church - $1.00 per day
39. Student parking at Calvary Presbyterian
   Church - $2.00 per day
40. Student permit parking at Evan’s Field

Restrooms
Handicap Restrooms
Telephones
Elevators
Handicap Parking
RTA Bus Lines
Bike Racks
Smoking Area
Pay Parking