Ready, Set, Math!

*MAT 90 A, B, C, & D allow you to complete Math 63 while moving into Math 64 at your own pace, one unit at a time. Courses specialize in use of technology and individualized instruction. For more information call 951-571-6146.

*MAT 90 ABCD are open entry/exit courses that students may add M-Th. Class will meet 6:50 a.m. to 9:50 a.m. M-Th.

ESL Classes

If you are interested in taking English as a Second Language classes, you must do the following:

1. Fill-out a RCC online application. Students can fill out the online application at Admission and Records, 2nd Floor, Student Services Building or by visiting www.rcc.edu.
2. Take the RCC ESL Placement Test and following the test attend an Orientation/Group Counseling Session. Complete all in one visit by attending a RCC Moreno Valley Campus ESL One-Stop. Contact the Assessment Center at 951-571-6427.
3. Attend one of the following ESL One-Stops to register for classes.

Winter Session Dates*:
Wednesday November 14 - 4 pm in STU 301 (Assessment Center)
Friday November 30 - 8:30 am in STU 301
Wednesday December 5 - 4 pm in STU 301
Friday December 14 - 8:30 am in STU 301
Wednesday January 2, 2008 - 4 pm in STU 107
(1st Floor Student Services Building)
Saturday January 5, 2008 at 8:30 am in STU 107

For more information on RCC English as a Second Language classes, please contact the Assessment Center at 951-571-6492.

* Note: Calendar is subject to change due to unforeseen circumstances.
International Education  Study Abroad Program

Spring Semester - last chance for

OXFORD, ENGLAND

Oxford, England, the “city of dreaming spires,” welcomes Riverside Community College District students this spring. This will be our last Study Abroad Program in Oxford, England. This quality educational program will immerse you in the history and culture of Great Britain, while you earn transferable units studying in this most famous university city. Field study in London and the city of Bath.

Cost of all programs includes roundtrip airfare, transfers, residence, orientation materials, field study, and much more.

For further information on all Study Abroad programs, please telephone Jan Schall, Coordinator, International Education at (951) 222-8340, or Bill Despres at (951) 222-8438.

The Study Abroad Office is located on Lovekin Field, E5 C at Riverside City College, 4800 Magnolia Avenue, Riverside. E-mail jan.schall@rcc.edu or bill.despres@rcc.edu.

DO YOU WANT A JOB IN A FAST-GROWING CAREER FIELD?

A DEGREE OR CERTIFICATE FROM RCC PUTS YOU IN DEMAND!

Choose from more than 100 occupational education programs. Attend classes at a campus near you. Learn the skills that employers want. Secure a rewarding job and a bright future.

• Dental Technology
• Banking and Finance
• Insurance: Casualty and Life
• Manufacturing
• Telecommunications
• Automotive Technology

Call Occupational Education at (951) 222-8131

FREE RCC Student Email is here!

Offered through Microsoft Windows Live, RCC Mail is available to all new and continuing Riverside Community College students.

You will be able to use RCC Mail to keep up to date with important college activities, deadlines and information:

• registration appointments
• payment deadlines
• class cancellations
• new programs and services
• communications to/from professors
• waitlist a class

You can also use RCC Mail as your primary email account to stay in touch with classmates, family, and friends.

For more information about the NEW, FREE student email at Riverside Community College, go to www.rcc.edu.
Welcome to Riverside Community College

If you are considering attending college this year, I encourage you to start with the winter session at Riverside Community College District. Students who enroll in a winter session class are able to complete a degree or certificate requirement, finish a course pre-requisite or learn a new job skill—all in the space of eight weeks.

In order to fully serve our communities, RCCD offers winter classes at all of its campuses and education centers, as well as online through Open Campus. This year, students can choose from hundreds of classes in liberal arts, sciences, business, computer science, healthcare, and other subjects. Enrollment fees are affordable—just $20 a unit, and parking is easy and convenient.

Education support services and student activities are also available during winter session. Our faculty remains committed to providing a challenging learning environment and student services staff work hard to ensure that students have access to counseling, tutoring, and other critical resources.

As you can see, winter session at Riverside Community College District packs a lot of opportunity into a small amount of time. On behalf of the Board of Trustees, faculty and staff, we look forward to welcoming you as a student this winter.

Jim Buysse
Interim Chancellor

Mission Statement

The Riverside Community College District is accessible and comprehensive, committed to providing an affordable post-secondary education, including student services and community services, to a diverse student body. The District provides transfer programs paralleling the first two years of university offerings, pre-professional, career preparation, occupational and technical programs leading to the associate of arts degree, the associate of science degree, and a variety of certificates. In the tradition of general education, the liberal arts and sciences and the occupational and technical programs and courses prepare students for intellectual and cultural awareness, critical and independent thought, and self-reliance. Consistent with its responsibility to assist those who can benefit from post-secondary education, the District provides pre-college, tutorial and supplemental instruction for under-prepared students. Through its three constituent colleges, Moreno Valley, Norco and Riverside City, the District works in a partnership with other educational institutions, business, industry, and community groups to enhance the quality of life and the internal harmony of the communities it serves. The District serves Western Riverside County from three interrelated colleges in the cities of Riverside, Norco and Corona, and Moreno Valley.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect courses that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College website at: www.rcc.edu for a current and comprehensive listing of available classes.
## Calendar for Winter 2008

**January 7 - February 14**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 7</td>
<td>Winter registration appointments - can be found at your RCC email account, on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> or on Phone Reg (951) 779-3100</td>
</tr>
<tr>
<td>Nov 29</td>
<td>Registration begins for Continuing Students who attended Fall 07 - Registration date is based on number of completed RCC units</td>
</tr>
<tr>
<td>Nov 30</td>
<td>High school students – last day application packets are accepted for Winter 08 classes – information and required forms are online at <a href="http://www.rcc.edu">www.rcc.edu</a></td>
</tr>
<tr>
<td>Dec 4</td>
<td>Registration begins for New/Returning students – reg date is based on date of application submission</td>
</tr>
<tr>
<td>Dec 11</td>
<td>Registration begins for students with 100+ units</td>
</tr>
<tr>
<td>Jan 7</td>
<td>Winter Term Begins</td>
</tr>
<tr>
<td>Jan 7</td>
<td>Graduation Applications – First day to apply for an Associate degree or Certificate for Winter 08 or Spring 08</td>
</tr>
<tr>
<td>Jan 15</td>
<td>Graduation Applications – Last day to apply for an Associate Degree or Certificate during the Winter Term. Applications will be accepted again beginning the first day of Spring 08 semester: February 19.</td>
</tr>
<tr>
<td>Jan 21</td>
<td>Legal holiday – classes not in session</td>
</tr>
<tr>
<td>Feb 14</td>
<td>Winter Term Ends</td>
</tr>
<tr>
<td>Feb 25</td>
<td>Grades are available on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> and Phone Reg at (951) 779-3100. If grades are not posted by this date, contact the instructor or the academic department. Grades may be available earlier, but please do not call prior to this date.</td>
</tr>
</tbody>
</table>

### Add, Drop, & Refund Deadlines

Refer to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for add, drop and refund deadlines *(click on Class Name and Title)* or check the Schedule of Classes for add deadlines.

It is the student's responsibility to be aware of deadlines and to add or drop on time.
Did You Know?

You can do all of this on WEBADVISOR

- View transcripts received by RCC
- Order an official transcript or enrollment verification
- Register for classes
- Buy a parking permit
- Pay fees
- Update personal information
- Check your registration date
- Print your schedule and account summary
- Search for open classes
- Print unofficial transcripts

WebAdvisor is easy and simple to use. To access WebAdvisor go to www.rcc.edu

Your user ID is the first letter of your first and last name combined with your seven digit RCC ID.

Example: Jane Smith 1234567 = js1234567. Be sure to enter your user name in lower case.

Your original password is your six digit date of birth. Example: if your birth date is April 02, 1980, your password is 040280.

After logging in you must change your password. Your new password must be 6-9 characters and include both letters and numbers.

Why use WebAdvisor?

- You can access from a computer anywhere
- It’s available 24 hours a day/7 days a week
- You don't have to wait in long lines
- View course descriptions, check out open classes and available seats
- Search for classes by subject, time, date, location or instructor

Need help logging in? Click on Log-In Video and Log-In Help on the WebAdvisor menu. After logging in, be sure to watch the registration video. You may also click on FAQ for additional information.
You may apply for admission to RCC if you:
- Have graduated from high school or
- Have passed the CA High School Proficiency Exam or
- Have passed the GED examination or
- Did not graduate from high school but are 18 years of age or older or
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
- Are an international student who has satisfied specific international student admissions requirements.

High School Students
Policies, procedures and forms are available only on the web at www.rcc.edu. Click on Going to College and then on High School Students.

Deadlines to Submit Documents
   Fall Semester: Mar 1–July 31
   Winter Intersession: Oct 1–Nov 30
   Spring Semester: Oct 1–Jan 15
   Summer Term: Mar 1–May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun. Students who plan to continue attending RCC after exiting high school must submit a new RCC application as a First-Time Student.

International Students
You must apply for admission through the International Student Program located in the Bradshaw Building at the Riverside Campus. More information is available at (951) 222-8160 or online at www.rccd.cc.ca.us/collegeinfo/international/.

Who must submit an application?
New or Returning students must submit an application. Continuing students do not need to reapply.
We begin accepting applications for Summer and Fall on March 1. and applications for Winter and Spring on October 1. Online applications may be available earlier.

Two ways to apply to RCC~

Apply Online – processed in 24 hours
(weekends and holidays excluded)

- www.rcc.edu
1. Click on “Apply online”
2. Print confirmation page and keep for your records. Do not mail to RCC.

Apply in Person – may take up to 1 week to process
1. Complete an application from Admissions.
2. Sign where indicated.
3. Return the completed application to any RCC Admissions Office

A welcome letter will be mailed immediately to all applicants with their Student ID number, RCC email address and further information regarding Assessment and Orientation/Counseling.
2 – Apply for Financial Aid~
How to Apply For Financial Assistance in Four Easy Steps!

1. You must have a current Admissions Application on file with the RCC Admissions Department. You can submit an Admissions Application on-line at www.rcc.edu. Make sure your correct social security number is listed on the application. All students are communicated with via RCC e-mail.


3. After RCC receives your information from the U.S. Department of Education, we will notify you via RCC e-mail requesting additional document(s) necessary to complete your file. Submit your document(s) in a timely manner to whichever campus you plan to attend.

4. Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCC e-mail. Once you receive the e-mail notifying you of your award, you will then be able to go to WebAdvisor to view your awards on-line.

Important Facts...
- Need help with your financial aid application? Stop by the Student Financial Services Counseling/Outreach Office located on the Riverside City Campus behind the Cafeteria. Our friendly, helpful staff is available to assist you!
- Waiver (BOGW), student employment, scholarships, loans and workshops, look under “Need Money for College?” in the Table of Contents or go online at www.rcc.edu/studentfinancialservices for more information.
- Any student who withdraws from all of their classes, or are dropped by all of their instructors, or receives a 0.00 GPA for the Fall, Spring, and/or Summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, SEOG grant, ACG Grant and FFELP Stafford loans.

3 – Mail your Transcripts~

Please provide official transcripts from any college or high school you have attended if you:
- Plan to earn a certificate
- Plan to earn an Associate degree
- Plan to transfer to another college or university
- Need to satisfy prerequisite requirements taken at another college or university
- Are not sure what you plan to do

Transcripts must be no more than 90 days/3 months old and in a sealed envelope from the institution. Students must fill out a Prerequisite Validation form at the Counseling counter in order to have coursework on official transcripts validated for English, math and other prerequisites.

Mail transcripts to one of the campuses:
- RCC Incoming Transcripts
- Riverside Campus
- 4800 Magnolia Avenue
- Riverside, CA 92506
- RCC Incoming Transcripts
- Moreno Valley Campus
- 16130 Lasselle Street
- Moreno Valley, CA 92551
- RCC Incoming Transcripts
- Norco Campus
- 2001 Third Street
- Norco, CA 92860

You can check the status of incoming transcripts on WebAdvisor at www.rcc.edu
If you are a first time student you need to participate in the Assessment process if you:
- Plan to enroll in 6 or more units per semester
- Plan to earn an Associate degree
- Plan to earn a certificate
- Plan to transfer
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the Assessment process.

Preparing for Assessment
To take an assessment a student must:

1. Complete an Application for Admission. If you apply online at www.rcc.edu, you will be cleared to take RCC’s placement test 24 hours after your application is submitted (not including weekends or holidays.)

2. Take RCC’s Placement Test.
   - Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID.
   - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
   - To ensure a distraction free environment, children are not permitted in the Assessment Center.
   - Food or drink is not permitted in the Assessment Center.

During most months of the year, no appointment is necessary to take the placement test. However seating is limited to available computers and room capacity. It is also advisable to confirm lab hours before driving to the campus.

Information and Assessment hours are posted at:

www.rcc.edu

or by calling one of our assessment labs:

Moreno Valley: (951) 571-6492
Norco: (951) 372-7156
Riverside: (951) 222-8451

What should I do if I am a student with special needs?
If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your campus BEFORE you take the assessment test.

5 – Attend an RCC Orientation and Counseling Session~

Orientation and Counseling
Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to College Success.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Call today to begin your educational journey at RCC…

Riverside City: (951) 222-8440
Moreno Valley: (951) 571-6104
Norco: (951) 372-7101

Have Questions about RCC?
Visit our website at www.rcc.edu. It contains valuable information on:
- Admission Eligibility
- Athletics
- Counseling
- Disabled Student Services Program
- Financial Aid
- Schedule of Classes
- And much, much more!
6 – Set Up Your RCC Mail Account~

**New: RCC Mail - Free Email for All Students**

As a student of Riverside Community College you are now provided with free student email via Windows Live by Microsoft. You can find RCC Mail on the homepage at [www.rcc.edu](http://www.rcc.edu). There's a tutorial online to assist you, if needed. If you do not know your RCC email address, go to the WebAdvisor menu at [www.rcc.edu](http://www.rcc.edu). Click on What's My Email Address? When you log in for the first time with your RCC Mail ID your temporary password will be your 6 digit birthdate. You will be prompted to change your password and set up your account.

RCC Mail will provide registration appointments, payment deadlines, education record changes, class cancellations, new offerings, faculty correspondence, waitlist options and other features. While it's important for you to open RCC Mail often to read important messages, you must do so at least once every 180 days or all messages will be deleted. You can also access RCC Mail directly by going to [www.mail.live.com](http://www.mail.live.com).

If you are having difficulty and can not resolve your problem using the tutorial, visit our Admission offices or call Riverside (951)222-8574 or (951)222-8601, Moreno Valley (951)571-6101 or Norco (951)372-7003 campuses. Help is generally available all day Mon-Thurs and Friday until noon. The Norco office is also open Saturday and Sunday from 9am-1pm.

7 – Check Your Registration Date~

On **November 7** students may go to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) to view their registration date and see if they have any holds that may restrict their registration. Students may also hear their registration date on Phone Reg at (951) 779-3100 after November 7. You may find out your registration appointment approximately 24 hours after your application is processed (weekends and holidays excluded.)

8 – Register for Classes~

Continuing students begin registering on **November 29** and are given priority based on the number of completed units at RCC. New/Returning students begin registering on **December 4** and are given priority based on the date their Admissions Application is received.

**Students with special needs, including students on academic dismissal, must register in person on or after their assigned registration appointment date.**

---

### How to Read the Schedule of Classes

<table>
<thead>
<tr>
<th>Code</th>
<th>COURSE TITLE</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-10</td>
<td>PRECALCULUS</td>
<td>4.00 UNITS</td>
</tr>
</tbody>
</table>

**PREREQUISITE:** MAT-36.

<table>
<thead>
<tr>
<th>Code</th>
<th>Time Class Meets</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>11028</td>
<td>10:20AM 12:40PM</td>
<td>MW</td>
<td>LFSC 204</td>
<td>G Edward</td>
</tr>
<tr>
<td>11016</td>
<td>06:00PM 08:20PM</td>
<td>TTH</td>
<td>PS 108</td>
<td>L Gayle</td>
</tr>
</tbody>
</table>

(The above class, code number 30777, is an 8-week class. Please note the above dates.)

**DATES CLASS MEETS AND LAST DAY TO ADD**

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<tr>
<th>M</th>
<th>Monday</th>
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<th>Tuesday</th>
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<th>Wednesday</th>
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**ARTICULATION INFORMATION**

**INSTRUCTOR**

**Continuing students with 100+ units register on or after December 11.**

Continuing students begin registering on November 29 and are given priority based on the number of completed units at RCC. New/Returning students begin registering on December 4 and are given priority based on the date their Admissions Application is received.

Students with special needs, including students on academic dismissal, must register in person on or after their assigned registration appointment date.
Things to do before you register

- Check WebAdvisor or Phone Reg for your registration appointment date and to view any holds.
- Complete steps 1-5 in Getting Started @ RCC (available in this Schedule of Classes.)
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your Financial Aid is processed.

Things to check for as you make your class selections...

- Is the class still open? Check WebAdvisor for open classes (new sections may be added and classes may re-open if students drop.) If the class is closed, refer to Adding Classes in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and add in person.

Things to know when using WebAdvisor to register...

- To access WebAdvisor go to www.rcc.edu and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCC ID or Social Security number to access your registration. Click on Log-In help on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Print My Class Schedule from WebAdvisor.

Things to know when using Telephone Registration

- To access telephone registration, call (951) 779-3100.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You need the following information in order to access your registration:
  - RCC ID: _______ _______ _______ _______ OR Social Security Number: _______ _______ _______ _______ _______ _______ _______ _______
  - Your 6-digit Pin Code is your date of birth (month, date, year): _______ _______ _______
- Confirm that you are registered on Phone Reg. Print out your schedule on WebAdvisor at www.rcc.edu.

<table>
<thead>
<tr>
<th>SECTION NUMBER</th>
<th>CLASS NAME</th>
<th>UNITS</th>
<th>DAYS</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
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Alternate Class Selections (in case any of your first choice classes are closed)

|                |            |       |      |      |
|                |            |       |      |      |

Remember:

- Pay fees (check Fee Payment deadlines)
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You may be dropped from the classes if payment is not received by the payment deadlines.

- Order and pay for a parking permit, if needed.
  Parking permits will be mailed before the term begins, or 5 days after payment once the term has begun (weekends and holidays excluded.) If needed, you may pick up a temporary permit at any Admissions and Records office or pay at metered parking until your permit arrives in the mail.

- Be sure to check WebAdvisor or Phone Reg or your RCC Mail (email) to see if there have been changes to scheduled classes prior to the first class meeting.
Lo que se debe saber cuando se inscriba…

- Inscríbese a través de WebAdvisor en www.rcc.edu o en Phone Reg (951-779-3100) a menos que esté cursando preparatoria o que tengas un impedimento en su matrícula para inscribirse.
- Debe esperar la fecha asignada para su inscripción. Se puede verificar la fecha asignada a través de WebAdvisor en www.rcc.edu.
- Puede tener acceso a su inscripción usando su identificación de RCC o su número de Seguro Social (si fue incluido en su solicitud de ingreso).

Identificación de RCC: ___ ___ ___ ___ ___ ___ ___ o Número de Seguro Social: ___ ___ - ___ ___ - ___ ___ ___ ___

Su código de 6 dígitos (Pin Code): ___ ___ - ___ ___ - ___ ___

Lo que se debe hacer antes de inscribirse…

- ¡COMPLETE ESTE FORMULARIO!
- Complete los pasos del 1 al 5 en la sección Getting started @ RCC (disponible en el libro de Horario de Clases y en www.rcc.edu).
- Asegúrese que no deba cuotas de inscripción o que no haya ningún impedimento para su inscripción.
- En casos especiales, debido a problemas académicos, o si está participando en programas especiales, hay que verificar los procedimientos específicos para su inscripción en el libro de Horario de Clases (disponible en www.rcc.edu) o con el departamento correspondiente antes de intentar inscribirse. Muchos de estos estudiantes tendrán que inscribirse en persona.

Lo que hay que verificar cuando elija sus clases…

- ¿Está la clase aún disponible? Busca en WebAdvisor en www.rcc.edu una lista de clases disponibles (Clases nuevas podrían ser agregadas y otras podrían estar disponibles de nuevo si algunos estudiantes cancelan sus inscripciones). Si la clase está cerrada, se debe repasar a la sección Adding Classes o escoger otras opciones.
- ¿Ha cumplido con todos los prerrequisitos necesarios para cada clase? Estos están enumerados en el libro de Horario de Clases.
- ¿Ha observado si alguna de sus clases tienen un horario que se sobrepone con otras clases? Debe conseguir una forma llamada Approval for Overlapping Classes autorizada por el profesor, y agregar dichas clases en persona.

<table>
<thead>
<tr>
<th>Número de Sección</th>
<th>Nombre de la Clase</th>
<th>Unidades</th>
<th>Días</th>
<th>Horario</th>
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</tbody>
</table>

Clases Alternas (en caso de que algunas de las clases que haya elegido estén cerradas).

<table>
<thead>
<tr>
<th>Número de Sección</th>
<th>Nombre de la Clase</th>
<th>Unidades</th>
<th>Días</th>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

WebAdvisor siempre está disponible con la excepción cuando esta bajo mantenimiento.
En WebAdvisor imprima My Class Schedule y guárdelo en un lugar seguro.

Recuerde:

- Hay que pagar la cuota de inscripción durante la fecha límite. Si usted piensa solicitar ayuda financiera pero aún no ha sido aprobado al momento de matricularse, Usted será responsable por el costo de inscripción hasta que su solicitud sea aprobada. Es probable que sea dado de baja si su pago no se recibe durante la fecha límite.
- Se puede ordenar y pagar para un permiso de estacionamiento. Los permisos de estacionamiento serán enviados por correo antes del inicio del semestre o cinco días después de recibir el pago (excluyendo fines de semana y días feriados).
- Se recomienda verificar en WebAdvisor o Phone Reg que no hay cambio en su horario de clases antes del inicio del semestre.
It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid.

**Deadline Dates**

Specific add deadlines are included with the class information in this schedule and on WebAdvisor at www.rcc.edu. Refund and drop deadlines can be viewed/printed from WebAdvisor at www.rcc.edu. Click on Class Name and Title.

**Dropping Classes**

Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student's responsibility to drop classes on WebAdvisor, Phone Reg or in person by the deadlines. Failure to drop a class may result in a permanent “F” grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

**Adding Closed Classes**

Make sure to check the deadline to add classes in this class schedule or on WebAdvisor (click on Class Name and Title.)

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor or Phone Reg, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor.

When registering in person, you must have an Add/Drop Card (available in Admissions and Student Services offices) with the instructor's signature or an authorization sticker from the instructor. Fees are due at time of registration.

**Maximum Unit Load**

The maximum number of units a college student may enroll in is 18 for Fall/Spring and 9 for Summer/Winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for Fall/Spring and 5 units for Summer/Winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Dean of Student Services.

**Waitlists**

Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. Please check your schedule regularly online with WebAdvisor and/or your RCC email account to confirm your status *

Waitlisting ends late in the day on the day prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class.

You can manage your waitlist on WebAdvisor by doing the following:

- Log in to WebAdvisor at www.rcc.edu (http://www.rcc.edu/)
- Click on "Register and Drop Classes"
- Then click on "Manage My Waitlist"

On Phone Reg you have the following options:

- When enrolling in a class that is full, you will be given the option to Waitlist by pressing "2"
- You may review your waitlisted classes by pressing "4" from the main menu.

*To activate your RCC email account,

- Go to www.rcc.edu (http://www.rcc.edu/) and click on Students,
- Click the STUDENT EMAIL link on right side of the page.
## Winter 2008 Payment Due Dates

Fees are based on when you register in each class

<table>
<thead>
<tr>
<th>If you register</th>
<th>Fees* are due no later than:</th>
</tr>
</thead>
<tbody>
<tr>
<td>On or before December 18</td>
<td>December 18 or you may be dropped for non-payment</td>
</tr>
<tr>
<td>December 19 to the end of the term</td>
<td>Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.</td>
</tr>
</tbody>
</table>

* Fees must be paid by the end of the business day noted.

All students will be charged for registered classes and may receive a failing grade unless they drop themselves within deadlines. It is the student’s responsibility to verify that all classes have been added or dropped accordingly.

- Be sure that financial aid is processed prior to registration.
- All campuses are open weekdays and the Norco campus is generally open on weekends.
- See the Table of Contents for Residency for Tuition Purposes and AB 540 Non-resident Fee Waiver information.

## What fees will I need to pay?

Any fee may change without notice subject to changes issued by the State of California and/or changes in RCC Board policies.

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$20 per unit</td>
</tr>
<tr>
<td>Nonresident Tuition and enrollment fee</td>
<td>$173 + $20 per unit</td>
</tr>
<tr>
<td>Out-of-Country Nonresident Surcharge**</td>
<td>$19 per unit (Nonrefundable if student drops classes)</td>
</tr>
<tr>
<td>Health Services*</td>
<td>$13</td>
</tr>
<tr>
<td>Student Services – ID Card (optional-see Student Services)</td>
<td>$2</td>
</tr>
<tr>
<td>Parking Permit – Auto (optional)</td>
<td>$0</td>
</tr>
<tr>
<td>Parking Permit – Motorcycle (optional)</td>
<td>$0</td>
</tr>
<tr>
<td><strong>(See Parking at RCC in the Table of Contents.)</strong></td>
<td></td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$15 per unit</td>
</tr>
<tr>
<td>PHP-30 First Aid &amp; CPR Fees</td>
<td>$14.50</td>
</tr>
<tr>
<td>PHP-42 Life Guard &amp; Water Safety Certification</td>
<td>$24</td>
</tr>
<tr>
<td>Diploma Fee (see Graduation for application deadlines)</td>
<td>$5</td>
</tr>
<tr>
<td>Non-sufficient Funds/Stop payment Fee</td>
<td>$20</td>
</tr>
</tbody>
</table>

### Materials Fee

Variable. Some classes require a materials fee (70902(s) of the Education Code.) The charge is noted under the appropriate class. Materials fees must be paid at registration, and are not covered by the BOGW (Board of Governors Waiver.)

* Required fee – (Title V State regulations) supports general and emergency services provided by RCC’s Health Services. Not covered by BOGW waiver. Students who depend on prayer for healing and students attending under an approved apprenticeship program are exempt.

## How do I pay?

1. WebAdvisor or Phone Reg (Visa, Master Card, American Express, Discover Card)
2. Mail or Drop Boxes (Check or Money Order)
   - Norco campus – inside and outside Student Services Building
   - Riverside campus – outside Admissions and Bradshaw buildings
3. RCC Campuses (Cash, Visa, Master Card, American Express, Discover, Check, or Money Order)
   Make check or money order payable to ‘RCC’ and be sure to include your RCC ID.

## Refunds

**When do I need to drop to receive a refund?**

Refund deadlines can be viewed/printed from the WebAdvisor menu at [www.rcc.edu](http://www.rcc.edu). Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card. Students who pay with credit card on PhoneReg will receive their refund by check.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building.

For questions regarding your account and refunds call (951) 222-8604.

**To be sure of a refund, students must drop themselves within refund deadlines.**
10 – Purchase your Textbooks~

When can I get my books?
Books and information on books are available approximately two weeks prior to the start of the term.

To receive a Refund:
Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Methods of payment at the Bookstore:
• Cash
• Master Card *
• Checks *
• American Express *
• VISA *
• Discover *
• Checks will be accepted for payment with the following:

1. Your name and address are imprinted on your check.

2. You show two forms of current ID: A valid California driver’s license or California identification card, or military identification and student identification card or your schedule of classes. Credit cards will be accepted for payment with proof of a cardholder’s participation in the transaction.

• Face-to-face transactions require a signed transaction slip.

• E-mail, Internet, mail or fax request for transaction with credit card number, expiration date and signature.

• Telephone orders will be shipped with shipping address as proof of the transaction.

* Student ID number required

Save Time!
Reserve your books online. www.rcc bkstore.com
Reservations accepted until one week before the start of the session.
You may also request to have your books delivered to your home.

Save Money!
Shop early and look for used texts!

Earn Money!
Return your textbooks during finals week for up to 50% of the original purchase price.

11 – Get Your Student ID Card~
(RCCD College Card)

INTRODUCING
The New
RCCD College Card

It’s your Student ID, lab and library access card, and more...

Enjoy added banking convenience.
Link your card to a FREE Wells Fargo College Checking® account* with:
• No monthly service fee
• Easy access to ATMs on campus, and at over 6,700 Wells Fargo® ATMs
• Purchases at merchants who accept PIN transactions

Get Your RCCD College Card:
At the Admissions and Records Office on all campuses.
Must present photo ID.

Link Your RCCD College Card:
Visit any nearby Wells Fargo or see a banker on campus.

*Eligibility subject to approval. Students must provide proof of enrollment at an accredited institution when the account is opened. The account is available for a maximum of 5 years, after which it will convert to a standard checking account subject to applicable checking fees. Students in school more than 5 years must show proof of enrollment to remain in a Wells Fargo College Checking account. $100 minimum deposit required to open a new checking account.

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Continuing @ RCC~

Continue Taking Classes

All continuing students will be assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new Admissions Application in order to register again. See Apply for Admission to determine if you are a continuing student.

Re-apply for Financial Aid

The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the Winter Session. The priority filing date is March 2nd of each year.

If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the Summer term.

Continue to see a Counselor

Students should meet with a counselor during their first semester to develop a 2-year SEP (student educational plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

Moving on from RCC~

Apply for Certificates and Diplomas

In order to receive an associate degree or certificate, all RCC fees must be paid in full. You must file an application for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available from the counseling department. There is a $5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 12, 2008 must file their degree or certificate applications by April 1, 2008. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2007-08 year during the following four applications periods:

New Deadlines
- Summer – First day of Summer Term through July 1
- Fall – First day of Fall Semester through October 1
- Winter – First day of Winter Term through January 15
- Spring – First day of Spring Semester through April 1

Order Transcripts

Unofficial transcripts are available on WebAdvisor at www.rcc.edu for no fee.

Official transcripts can be ordered on WebAdvisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside campus), or in the Student Service office (Moreno Valley and Norco campuses). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee (available only at the Riverside and Norco campuses) for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCC fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. Ordering transcripts on WebAdvisor will always be faster! For more information visit www.rcc.edu or call the Transcripts office on the Riverside campus at (951) 222-8603.

Transcripts only include RCC coursework.

Transfer to other Institutions

Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college Catalog, Student Handbook, at www.rcc.edu, in this Schedule of Classes, and in the Transfer/Career Center in the Admissions and Counseling building. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Official transcripts must be submitted to your desired institution in order to transfer units.
MISSION STATEMENT

Riverside City College empowers a diverse community of learners toward individual achievement, success and lifelong learning by providing comprehensive services and innovative educational opportunities.

ACCOUNTING - Also see Business Administration

**ACC-1A**  PRINCIPLES OF ACCOUNTING I  3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors. (CAN BUS 2)
- **PREREQUISITE:** None. BUS-20 recommended. Concurrent enrollment in ACC/CIS-96 also recommended. Not open to students with credit for ACC-10B.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40102</td>
<td>03</td>
<td>01/07/08 02/14/08</td>
<td>BE 210</td>
<td>F Stearns</td>
</tr>
<tr>
<td>40103</td>
<td>03</td>
<td>01/07/08 02/14/08</td>
<td>BE 210</td>
<td>F Stearns</td>
</tr>
</tbody>
</table>

This is an online class. Computer with Internet access required. See www.opencampus.com

**ACC-1B**  PRINCIPLES OF ACCOUNTING II  3.00 UNITS
A study of managerial accounting principles and information systems. (CAN BUS 4)
- **PREREQUISITE:** ACC-1A.
- **ADVISORY:** Concurrent enrollment in ACC/CIS-96.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40105</td>
<td>03</td>
<td>01/07/08 02/14/08</td>
<td>BE 210</td>
<td>F Stearns</td>
</tr>
<tr>
<td>40104</td>
<td>03</td>
<td>01/07/08 02/14/08</td>
<td>BE 210</td>
<td>F Stearns</td>
</tr>
</tbody>
</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com

**ACC-96**  PRACTICUM IN COMPUTERS  0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40107</td>
<td>01/07/08 02/14/08</td>
<td>MLK 219</td>
<td>R Pardee</td>
<td></td>
</tr>
</tbody>
</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com

**ACC-97**  PRACTICUM COMPUTERS  1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40108</td>
<td>01/07/08 02/14/08</td>
<td>MLK 219</td>
<td>R Pardee</td>
<td></td>
</tr>
</tbody>
</table>

ADMINISTRATION OF JUSTICE

**ADJ-1**  INTRO ADMIN OF JUSTICE  3.00 UNITS
The history and philosophy of administration of justice in America. (CAN AJ 2)
- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40000</td>
<td>03</td>
<td>01/07/08 02/13/08</td>
<td>QD 121</td>
<td>O Thompson</td>
</tr>
</tbody>
</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com

**ADJ-3**  CONCEPTS OF CRIMINAL LAW  3.00 UNITS
Philosophy of law and constitutional provisions; definitions, classification of crimes. (CAN AJ 4)
- **PREREQUISITE:** None.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>40001</td>
<td>03</td>
<td>01/07/08 02/13/08</td>
<td>QD 121</td>
<td>O Thompson</td>
</tr>
</tbody>
</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIR-50A</td>
<td>5.00</td>
<td>MTWTH</td>
<td>QD 103B</td>
<td>S Swift</td>
</tr>
<tr>
<td>AIR-60</td>
<td>1.00</td>
<td>MTWTH</td>
<td>QD 201</td>
<td>J Griffing</td>
</tr>
<tr>
<td>AMERICAN SIGN LANGUAGE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AML-1</td>
<td>4.00</td>
<td>MTWTH</td>
<td>QD 127</td>
<td>J Mowrey</td>
</tr>
<tr>
<td>ANATOMY &amp; PHYSIOLOGY I</td>
<td>4.00</td>
<td>MTWTH</td>
<td>QD 227</td>
<td>M Kurs</td>
</tr>
<tr>
<td>ART-1</td>
<td>3.00</td>
<td>TWTH</td>
<td>DL 108</td>
<td>J Leung</td>
</tr>
<tr>
<td>ART-2</td>
<td>3.00</td>
<td>TWTH</td>
<td>DL 108</td>
<td>N Farrand</td>
</tr>
<tr>
<td>ART-6</td>
<td>3.00</td>
<td>TWTH</td>
<td>DL 108</td>
<td>R Jew</td>
</tr>
<tr>
<td>ART-15</td>
<td>3.00</td>
<td>TWTH</td>
<td>AR 201</td>
<td>J Ramirez</td>
</tr>
<tr>
<td>ART-22</td>
<td>3.00</td>
<td>TWTH</td>
<td>AR 201</td>
<td>C Sweeney</td>
</tr>
</tbody>
</table>

**AIR CONDITIONING**

- **AIR-50A**
  - 06:00PM - 09:45PM
  - MTWTH
  - TCHA 103B
  - S Swift
  - Last day to add: 02/14/08
  - This is an online class. Computer with Internet access required.

- **AIR-60**
  - 06:00PM - 09:00PM
  - MTWTH
  - QD 227
  - M Kurs
  - Last day to add: 02/14/08

**ANTHROPOLOGY**

- **ANT-2**
  - 09:00AM - 12:00PM
  - TWTH
  - QD 201
  - J Griffing
  - Last day to add: 02/14/08
  - This is an online class. Computer with Internet access required.

**ART**

- **ART-1**
  - 06:00PM - 09:00PM
  - TWTH
  - QD 103
  - S Cotton
  - Last day to add: 02/14/08

- **ART-22**
  - 09:00AM - 12:00PM
  - TWTH
  - AR 201
  - J Ramirez
  - Last day to add: 02/14/08

**ANATOMY & PHYSIOLOGY I**

- **AMY-2A**
  - 06:00AM - 09:30AM
  - MTWTH
  - LFSC 103
  - J Rosario
  - Last day to add: 02/14/08

**ARCHITECTURE** - See Norco Campus

**ARCHITECTURE - See Norco Campus**

**ARCHITECTURE** - See Norco Campus

**ARCHITECTURE** - See Norco Campus

**ART**

- **ART-1**
  - 06:00AM - 09:00PM
  - TWTH
  - QD 127
  - J Mowrey
  - Last day to add: 02/14/08

- **ART-2**
  - 06:00AM - 09:00PM
  - TWTH
  - QD 227
  - M Kurs
  - Last day to add: 02/14/08

- **ART-6**
  - 06:00AM - 09:00PM
  - TWTH
  - QD 216
  - N Green-Hodges
  - Last day to add: 02/14/08

- **ART-15**
  - 06:00AM - 09:00PM
  - TWTH
  - QD 201
  - M Cryder
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - QD 201
  - S Fontana
  - Last day to add: 02/14/08

- **ART-17**
  - 06:00AM - 09:00PM
  - TWTH
  - QD 216
  - N Green-Hodges
  - Last day to add: 02/14/08

**ART**

- **ART-1**
  - 06:00AM - 09:00PM
  - TWTH
  - LFSC 103
  - J Rosario
  - Last day to add: 02/14/08

- **ART-2**
  - 06:00AM - 09:00PM
  - TWTH
  - LFSC 103
  - J Rosario
  - Last day to add: 02/14/08

- **ART-6**
  - 06:00AM - 09:00PM
  - TWTH
  - LFSC 103
  - M Cryder
  - Last day to add: 02/14/08

- **ART-15**
  - 06:00AM - 09:00PM
  - TWTH
  - LFSC 103
  - M Cryder
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - LFSC 103
  - M Cryder
  - Last day to add: 02/14/08

**ANTHROPOLOGY**

- **ANT-1**
  - 06:00AM - 09:45PM
  - MTWTH
  - LFSC 103
  - J Rosario
  - Last day to add: 02/14/08

- **ANT-2**
  - 09:00AM - 03:00PM
  - TWTH
  - AR 201
  - B Hall
  - Last day to add: 02/14/08

- **ART-17**
  - 06:00AM - 09:00PM
  - TWTH
  - LFSC 103
  - J Rosario
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - LFSC 103
  - J Rosario
  - Last day to add: 02/14/08

- **ART-17**
  - 06:00AM - 09:00PM
  - TWTH
  - AR 201
  - B Hall
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - AR 201
  - J Ramirez
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - AR 201
  - C Sweeney
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - AR 201
  - C Sweeney
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - AR 201
  - C Sweeney
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - AR 201
  - C Sweeney
  - Last day to add: 02/14/08

- **ART-22**
  - 06:00AM - 09:00PM
  - TWTH
  - AR 201
  - C Sweeney
  - Last day to add: 02/14/08
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<td>3.00 UNITS</td>
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CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY)

CHE-1A  GENERAL CHEMISTRY I  5.00 UNITS
Simple chemical systems-gas laws, weight relations, thermodynamics, atomic structure and bonding. (CAN CHEM 2)

• PREREQUISITE: CHE-2A or CHE-3 and MAT-35.

40161      07:35AM 09:50AM  MTWTH  PS 203 Staff
01/07/08 02/14/08  Last day to add: 02/14/08

CHE-2A  INTRO CHEMISTRY I  4.00 UNITS
Introductory chemical concepts with health and environmental applications-fulfills the needs of non-science majors. (CAN CHEM 6)

• PREREQUISITE: MAT-52.

40163      10:00AM 12:15PM  MTWTH  PS 203 J Junker
01/07/08 02/14/08  Last day to add: 01/11/08

Note: concurrent lab enrollment required - Select from labs listed below.

40164      07:35AM 09:50AM  MTWTH  PS 207 T Muleta
01/07/08 02/14/08  Last day to add: 01/11/08

40165      12:15PM 02:30PM  MTWTH  PS 207 J Junker
01/07/08 02/14/08  Last day to add: 01/11/08

CHE-2B  INTRO CHEMISTRY II  4.00 UNITS
Introduction to organic and biochemistry-meets requirements for nursing, allied health, and physical education programs.

• PREREQUISITE: CHE-2A.

40531      10:00AM 12:15PM  MTWTH  PS 202 B Grey
07:35AM 09:50AM  MTWTH  PS 206 B Grey
01/07/08 02/14/08  Last day to add: 01/11/08

CHE-12A  ORGANIC CHEMISTRY I  5.00 UNITS
Structure and reactivity of the compounds of carbon for pre-professional programs and science majors.

• PREREQUISITE: CHE-1B.

40160      07:35AM 09:50AM  MTWTH  PS 202 D Bernier
10:00AM 02:30PM  MTWTH  PS 206 D Bernier
01/07/08 02/14/08  Last day to add: 01/11/08

COMPUTER APPLICATIONS/OFFICE

CAT-1A  BUSINESS ETIQUETTE  1.00 UNITS
Provides students with both the knowledge and the skills required to apply business standards of acceptable behavior and etiquette to project a professional image.

• PREREQUISITE: None.

40454      06:00PM 09:23PM  TH  BE 108 L Pehkonen
01/08/08 02/14/08  Last day to add: 01/14/08

This is a web enhanced class.

CAT-30A  BUSINESS ENGLISH 30A  1.00 UNITS
Develops grammar, punctuation, spelling, vocabulary, and business communication skills.

• PREREQUISITE: None.

40455      S Torre
01/07/08 02/14/08  Last day to add: 01/12/08

This is an online class. Computer with Internet access required. See www.opencampus.com

CAT-30ABC are web-enhanced courses that students may add any Monday or Wednesday. Students can attend during any of the following times: 9:30am-11:45am or 1:15pm-3:30pm. For more information call 222-8648.

CAT-30B  BUSINESS ENGLISH 30B  1.00 UNITS
Develops intermediate-level skill in grammar, punctuation, spelling, vocabulary and business communications.

• PREREQUISITE: CAT-30A.

40456      L Ramalingam
01/07/08 02/14/08  Last day to add: 02/05/08

CAT-30C  BUSINESS ENGLISH 30C  1.00 UNITS
Develops business-level grammar, punctuation, spelling, vocabulary and business communication skills.

• PREREQUISITE: CAT-30B.

40457      L Ramalingam
01/07/08 02/14/08  Last day to add: 02/05/08

CAT-34A  INTRO MS WORD FOR WINDOWS  1.50 UNITS
Use of Microsoft Word for Windows word processing for business-related applications. (Same as CIS-34A)

• PREREQUISITE: None.

40458      06:00PM 09:23PM  T  BE 210 S Cortez
01/08/08 02/12/08  Last day to add: 01/12/08

This is a web enhanced class.

CAT-39  LEGAL SOLUTIONS SOFTWARE  1.50 UNITS
Prepare, manage and edit computerized Judicial Council forms using computer.

• PREREQUISITE: None.

40459      K Feller
01/07/08 02/14/08  Last day to add: 01/12/08

This is an online class. Computer with Internet access required. See www.opencampus.com
CAT-53 KEYBOARD/TYPING FUNDAMENTALS 1.00 UNITS
Develops basic alpha/numeric keyboarding/touch typewriting skills on an electronic keyboard for the non-typist.
• PREREQUISITE: None.

CAT-54A INTO TO FLASH 3.00 UNITS
Preparing student to learn Flash, one of the most powerful animation and interactivity tools for the web and training mediums. (Same as CIS-54A)
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer and familiarity with the Internet recommended. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.

CAT-55 APPLIED ACCOUNTING/BOOKKEEPING 3.00 UNITS
An introduction to basic bookkeeping and accounting principles for students who are non-accounting majors. Emphasis is on recording transactions, preparing financial statements and completing the accounting cycle. (Same as ACC-55)
• PREREQUISITE: None.

CAT-72A INTRO WEB PAGE CREATION 1.50 UNITS
Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer, familiarity with the Internet, CIS-95A and concurrent enrollment in CIS-96 or 97.

CAT-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CAT-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.

CAT-96 PRACTICUM IN COMPUTERS 0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)
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<tr>
<th>Code</th>
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<tr>
<td><strong>COMPUTER LAB HOURS: RIVERSIDE CAMPUS (MLK 219)</strong></td>
<td>Monday through Thursday: 7:00am-9:00pm</td>
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<td><strong>COMPUTER INFORMATION SYSTEMS</strong></td>
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Most Computer Information Systems sections have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

### CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97 recommended.

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This is an online class. Computer with Internet access required. See www.opencampus.com

### CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system.

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CIS-96 or 97.

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This is a hybrid class. Computer with Internet access required. See www.opencampus.com

### CIS-3A INTRO MS WORD FOR WINDOWS 1.50 UNITS
Use of Microsoft Word for Windows word processing for business-related applications. (Same as CAT-34A)

- **PREREQUISITE:** None.

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This is a hybrid class. Computer with Internet access required. See www.opencampus.com

### CIS-5 PROGRAM LOGIC USING C++ 3.00 UNITS
Introduction to computer programming using C++. (CAN CSCI 6)

- **PREREQUISITE:** None. CIS-1A and concurrent enrollment in CIS-96 or 97 recommended.

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This is an online class. Computer with Internet access required. See www.opencampus.com

### CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.

- **PREREQUISITE:** None.

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This is an online class. Computer with Internet access required. See www.opencampus.com

### CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS
Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CAT-72A)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer, familiarity with the Internet, CIS-95A and concurrent enrollment in CIS-96 or 97.

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This is a web enhanced class.

### CIS-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in CAT-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.

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This is an online class. Computer with Internet access required. See www.opencampus.com

### CIS-93 COMPUTERS FOR BEGINNERS 3.00 UNITS
This course is an introduction to personal computers for the beginning student. (Same as CAT-93)

- **PREREQUISITE:** None.

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This is a web enhanced class.

### CIS-96 PRACTICUM IN COMPUTERS 0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)

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### CIS-96A COMPUTER PRACTICUM 0.25 UNITS
Additional practice for student with operational skills on the computer (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 13.5 hours. Students may be charged for paper usage.)

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### CIS-97 PRACTICUM COMPUTERS 1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)

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CULINARY ARTS

Classes are held at the Culinary Academy, 1155 Spruce St., Riverside.

CUL-23 ADVANCED CAKE DECORATING 2.00 UNITS
Study of advanced professional baking and decorative work used by professional pastry chefs. To cover the cost of baking materials and supplies, a non-refundable lab fee of $65.00 will be collected on the first day of class.
• PREREQUISITE: CUL-22.
40186 05:00PM 09:30PM MW CULN ACAD M Williams 01/07/08 02/14/08 Last day to add: 01/11/08

CUL-36 INTRO CULINARY ARTS 8.00 UNITS
Introduction to the hospitality industry and culinary arts. Hands on food preparation, breakfast cookery, food handling, sanitation, and operation of restaurant service area. Students required to purchase knife set and uniforms. Sanitation techniques and production standards are applied.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.
40187 08:00AM 12:00PM M CULN ACAD E Hartop 01/07/08 02/14/08 Last day to add: 01/11/08

CUL-37 INTERMEDIATE CULINARY ARTS 8.00 UNITS
Intermediate level of food preparation utilizing all dry and moist methods of cooking; planning, preparation and service of catered events, baking production, garde manger, and garnishes. Sanitation techniques and production standards are applied.
• PREREQUISITE: CUL-36.
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.
40188 08:00AM 12:00PM M CULN ACAD D Avalos 01/07/08 02/14/08 Last day to add: 01/11/08

CUL-38 ADVANCED CULINARY ARTS 8.00 UNITS
Advanced principles of classical, modern and international food preparation and cooking. Focus is on delivering a consistent quality standard-based restaurant experience to the public by preparing complete menu items for service in dining room.
• PREREQUISITE: CUL-37.
• LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.
40189 08:00AM 12:00PM M CULN ACAD R Baradaran 01/07/08 02/14/08 Last day to add: 01/11/08

DANCE

DAN-6 DANCE APPRECIATION 3.00 UNITS
A non-technical course leading to the appreciation and understanding of dance as communication, entertainment and art.
• PREREQUISITE: None.
40528 09:00AM 12:00PM TWTH PLTS 101 Staff 01/07/08 02/14/08 Last day to add: 01/11/08

DAN-8 CHOREOGRAPHY II 2.00 UNITS
The study of elements of choreographic style on an intermediate level.
• PREREQUISITE: DAN-7.
40190 12:30PM 03:30PM MTWTH HG 102 M Haines 01/07/08 02/14/08 Last day to add: 01/11/08

DAN-9 CHOREOGRAPHY III 2.00 UNITS
The advanced study of dance composition and improvisation.
• PREREQUISITE: DAN-8.
40191 12:30PM 03:30PM MTWTH HG 102 M Haines 01/07/08 02/14/08 Last day to add: 01/11/08

DAN-D11 REHEARSAL AND PERFORMANCE 2.00 UNITS
Develop and rehearse material for lecture-demonstrations, master classes and mini concerts.
• PREREQUISITE: None.
• ADVISORY: DAN-D22, D33 or D38 or equivalent dance experience.
• LIMITATION ON ENROLLMENT: Audition on or before the first class meeting.
40192 03:00PM 05:15PM MTWTH PLTS 102 M Haines 01/07/08 02/14/08 Last day to add: 01/17/08

DAN-D12 DANCE TOURING ENSEMBLE 2.00 UNITS
School performances of a repertory of various dance genres and choreographic styles for the RCC Dance Touring Ensemble season.
• PREREQUISITE: DAN-D11.
40527 07:45AM 12:15PM MW HG 102 R Chenoweth/ D Donovan 01/07/08 02/14/08 Last day to add: 01/16/08

DAN-D21 BALLET, BEGINNING 1.00 UNITS
Introduces the fundamentals of ballet skills and vocabulary through basic technique and styles.
• PREREQUISITE: None.
40193 05:30PM 10:00PM MW HG 102 S Carreras 01/07/08 02/13/08 Last day to add: 01/11/08

DAN-D22 BALLET, INTERMEDIATE 1.00 UNITS
Develops intermediate level ballet skills and vocabulary while increasing the sophistication of the dancers’ work.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Audition on or before the first day of class meeting.
40526 05:30PM 10:00PM TTH HG 102 S Carreras 01/08/08 02/14/08 Last day to add: 01/12/08

DAN-D47 PILATES, BEGINNING 1.00 UNITS
Applies techniques developed by Joseph H. Pilates in mat work and exercises on the universal reformer at the beginning level.
• PREREQUISITE: None.
40200 07:35AM 09:50AM MTWTH PLTS 102 S LeSueur 01/07/08 02/14/08 Last day to add: 01/11/08

40199 10:00AM 12:15PM MTWTH PLTS 102 Staff 01/07/08 02/14/08 Last day to add: 01/11/08
40201 05:30PM 10:00PM MW PLTS 102 K Lamoureux 01/07/08 02/13/08 Last day to add: 01/11/08
40198 05:30PM 10:00PM TTH PLTS 102 A Chavez 01/08/08 02/14/08 Last day to add: 01/12/08
DENTAL TECHNOLOGY - See Moreno Valley Campus

DRAFTING - See Architecture and Engineering (Norco Campus)

EARLY CHILDHOOD EDUCATION

EAR-20  CHILD DEVELOPMENT  3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)
PREREQUISITE: None.
40202  07:35AM 09:50AM MTWTH ECER 9  F Brighurst
01/07/08 02/14/08  Last day to add: 01/11/08
40554  06:00PM 10:30PM MW ECER 9  D Whitaker
01/07/08 02/14/08  Last day to add: 01/11/08

EAR-26  CHILD HEALTH  3.00 UNITS
A study of health, safety and nutrition factors of importance to the teacher, child and family of the young child.
PREREQUISITE: EAR-20.

EAR-39  MENTOR SEMINAR  0.50 UNITS
Early childhood mentors attend monthly seminars to explore issues related to their role as supervisors.
PREREQUISITE: None.

EAR-42  HOME SCHOOL AND COMM REL  3.00 UNITS
Techniques for communication and interaction within the family, school and community for parents and teachers.
PREREQUISITE: None.

EDUCATION

EDU-1  TEACHING IN THE MULTICULTURAL CLASSROOM  3.00 UNITS
Introduces teaching as a profession through five areas related to the practice of teaching: motivation, planning, strategies, management and professionalism.
PREREQUISITE: None.
40572  10:00AM 12:15PM MTWTH BE 210  Staff
01/07/08 02/14/08  Last day to add: 01/11/08

ELECTRONICS - See Norco Campus

ENGLISH  COMPOSITION COURSES

ENGLISH 1A. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:
A grade of C or better in ENG-1A.

ENGLISH 50. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:
There is no prerequisite; the course is open to all students.
It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.
See “Moving through English” for more details.

ENGLISH 1A  ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
(CAN ENGL 2)
PREREQUISITE: ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.
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**ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS**

Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)

- **PREREQUISITE:** ENG-1A.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

**ENG-50 BASIC ENGLISH COMP 4.00 UNITS**

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** Reading 82, or qualifying preparation score.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

**ENG-60A ENGLISH FUND: SENT TO PARAGRAPH 4.00 UNITS**

This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.

**ENG-601-4 are courses that students may add any Tuesday or Thursday. Students attend class Tuesday and Thursday during any of the following times: 08:00-10:00am or 1:00-3:00pm or 3:00-5:00pm. For more information call 222-8648.**

**ENG-60A1 SENTENCE STRUCTURE, SPELLING 1.00 UNITS**

The first of a four-part course designed for those who need concentrated attention in basic English grammar and writing. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **ADVISORY:** Recommended for students not qualified for ENG-50.

All sections of ENG-60A1-4 are courses that students may add any Tuesday or Thursday. Students attend class Tuesday and Thursday during any of the following times: 08:00-10:00am or 1:00-3:00pm or 3:00-5:00pm. For more information call 222-8648.

**ENG-60A2 BASIC GRAMMAR AND USAGE 1.00 UNITS**

The second of a four-part course designed for those who need concentrated work in basic written English. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **ADVISORY:** Recommended for students not qualified for ENG-50.

All sections of ENG-60A2 have an 18 hour laboratory requirement to be arranged.

**ENG-60A3 BASIC PUNCTUATION 1.00 UNITS**

The third of a four-part course designed for those who need concentrated work in basic written English. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **ADVISORY:** Recommended for students not qualified for ENG-50.

All sections of ENG-60A3 have an 18 hour laboratory requirement to be arranged.

**ENG-60A4 PARAGRAPH CONSTRUCTION 1.00 UNITS**

The fourth of a four-part course designed for those who need concentrated attention in basic English grammar and writing. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.
- **ADVISORY:** Recommended for students not qualified for ENG-50.

All sections of ENG-60A4 have an 18 hour laboratory requirement to be arranged.

**ENG-60B ENGLISH FUND: PARAGRAPH TO ESSAY 4.00 UNITS**

This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged.

**ENG-60A1-4 are courses that students may add any Tuesday or Thursday. Students attend class Tuesday and Thursday during any of the following times: 08:00-10:00am or 1:00-3:00pm or 3:00-5:00pm. For more information call 222-8648.**
Moving through English

ESL
- ESL-51
  - ESL-71 Reading
  - ESL-91 Beginning Oral Communication
- ESL-52
  - ESL-72 Reading
  - ESL-92 Intermediate Oral Communication
- ESL-53
  - ESL-73 Reading
  - ESL-93 Advanced Oral Communication
- ESL-54*
  - ESL-74 Reading
- ESL-55*
  - ESL-71 Reading

Shaded areas indicate possible course placements

* Indicates UC/CSU transferable course
** Associate Degree applicable only

English Composition
- ENG-60A
- ENG-60B
- ENG-57
- ENG-1A
- ENG-1B

ESL (51–55) and English composition (60A, 60B, 50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

### ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

<table>
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<td>ENG-96</td>
<td>WRIT/READ CTR PRACTICUM</td>
<td>0.50 UNITS</td>
<td>WRIT/READ CTR PRACTICUM</td>
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- WRIT/READ CTR PRACTICUM 0.50 UNITS
  - Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only)
    - COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.
- WRIT/READ CTR PRACTICUM 1.00 UNITS
  - Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only)
    - COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.

### ENGLISH AS A SECOND LANGUAGE

#### ESL-52 LOW-INTERMED WRITING/GRAMMAR 4.00 UNITS
- A low-intermediate ESL course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. CR/NC only)
  - PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-51.
- ESL-53 INTERMED WRITING/GRAMMAR 4.00 UNITS
  - A low-intermediate English as a Second Language course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. CR/NC only)
    - PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-51.
- ESL-54 HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS
  - A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development.
    - PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.
- ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS
  - An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development.
    - PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.
- ESL-90A IMPROVING NOTE TAKING SKILLS 1.00 UNITS
  - Provides practice in academic note taking. (Non-degree credit course. CR/NC only)
    - PREREQUISITE: None.
    - ADVISORY: Qualification for enrollment in ESL-53 or higher.

#### ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

- New ESL students must take PTESL Test

<table>
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### WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
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<td>ESL-90C</td>
<td>PREPOSITION REVIEW</td>
<td>1.00 UNITS</td>
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<td>Reviews and practices correct use of prepositions in common verb, noun and adjective phrases. (Non-degree credit course. CR/NC only)</td>
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<td>ESL-90D</td>
<td>VERB TENSE REVIEW</td>
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<td>An intensive review and integration of verb tense structures. (Non-degree credit course. CR/NC only)</td>
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<td>ESL-90G</td>
<td>ARTICLES: A, AN, THE</td>
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<td>Reviews the use of definite and indefinite articles. (Non-degree credit course. CR/NC only)</td>
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<td>Last day to add: 01/11/08</td>
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<td>ESL-95</td>
<td>PRONUNCIATION, ACCENT REDUCT</td>
<td>3.00 UNITS</td>
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<td>Provides instruction and intensive practice in pronunciation and accent reduction. (Non-degree credit course. CR/NC only)</td>
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**FRENCH**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

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<td>FRE-1</td>
<td>FRENCH 1</td>
<td>5.00 UNITS</td>
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<td>Develops basic skills in understanding, reading, communicating and writing in French. (CAN FREN 2)</td>
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</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com

**GEOGRAPHY**

**GEG-1**  PHYSICAL GEOGRAPHY  3.00 UNITS

The interacting physical processes of air, water, land, and life which impact Earth’s surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)

• PREREQUISITE: None.

40222   07:35AM 09:50AM | MTWTH | BE 106 | L Dean |
|         | 01/07/08 02/14/08 | Last day to add: 01/11/08 |

**GEOLOGY**

**GEO-1**  PHYSICAL GEOLOGY  3.00 UNITS

Examines the composition and structure of the earth and processes that shape its surface such as earthquakes, volcanoes, running water, glaciers and plate tectonics. (GEO-1 and 1L, same as CAN GEOL 2)

• PREREQUISITE: None.

40224   07:35AM 09:50AM | MTWTH | PS 106 | W Phelps |
|         | 01/07/08 02/14/08 | Last day to add: 01/11/08 |

**GEO-1L**  PHYSICAL GEOLOGY LAB  1.00 UNITS

Laboratory course is designed to acquaint students with map reading, earthquake analysis and with the properties and identification of minerals and rocks.

• PREREQUISITE: Concurrent or previous enrollment in GEO-1 or 1A.

40225   10:00AM 12:15PM | MTWTH | PS 104 | W Phelps |
|         | 01/07/08 02/14/08 | Last day to add: 01/11/08 |

**GRAPHICS TECHNOLOGY**

**GRT-71**  ADOBE PHOTOSHOP FOR PUBL  3.00 UNITS

A comprehensive course in digital manipulation and techniques using Adobe Photoshop.

• PREREQUISITE: None.

40484   08:00AM 11:45AM | MTWTH | TCHB 122 | E Hewitt |
|         | 01/07/08 02/14/08 | Last day to add: 01/11/08 |

**GUIDANCE**

**GUI-45**  INTRODUCTION TO COLLEGE  1.00 UNITS

Introduction to programs, resources and personal factors that contribute to college success. (CR/NC only)

• PREREQUISITE: None.

40229   07:45AM 10:45AM | MTWTHF | LVKN D6 | R McDonald |
|         | 02/07/08 02/14/08 | Last day to add: 02/07/08 |

This class is designed for the Gateway to College Program.

40228   07:45AM 10:45AM | MTWTHF | LVKN F8 | I Smith |
|         | 01/07/08 02/14/08 | Last day to add: 01/11/08 |

This class is designed for the Gateway to College Program.

40230   12:00PM 03:00PM | MTWTHF | LVKN D6 | V Smith |
|         | 01/07/08 02/14/08 | Last day to add: 01/12/08 |

This class is designed for the Gateway Program.

40589   12:00PM 03:00PM | MTWTHF | LVKN F8 | K Dewitt |
|         | 02/07/08 02/14/08 | Last day do add: 02/08/08 |

This class is designed for the Gateway to College Program.

40590   01:00PM 04:00PM | W | TCHA 127 | Staff |
|         | 01/07/08 02/14/08 | Last day to add: 01/13/05 |

This is a web-enhanced course designed for the CALWORKS program. For more information call 951-222-8648.

40576   04:00PM 07:00PM | W | BOND 102 | Staff |
|         | 01/07/08 02/14/08 | Last day to add: 01/11/08 |

This class is designed for the Dubois College Prep program at Bobby Bonds Park.

40227   01/07/08 02/14/08 | HS CLAS | Staff |
|         | Last day to add: 01/12/08 |

This class will be held at a local high school. Date and times TBA. For more information call Isabel Alanis at 222-8451.
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**HEALTHCARE TECHNICIAN - See Moreno Valley Campus**

**HISTORY**

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**HUMANITIES**

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### INTERPRETNG – See Community Interpretation in Spanish (Moreno Valley campus)

### ITALIAN

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**ITA-1**  
**ITALIAN 1**  
**5.00 UNITS**  
Develops basic skills in understanding, reading, communicating and writing in Italian.  
**PREREQUISITE: None.**  
**MAT-53**  
**Geometry**  
**Prereq: MAT-52**  

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**Plus 18 hours laboratory by arrangement.**

### JAPANESE

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**JPN-11**  
**CULTURE AND CIVILIZATION**  
**3.00 UNITS**  
Introductory survey of Japanese culture and civilization. Class conducted in English.  
**PREREQUISITE: None.**  

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### LOGISTICS - See Norco Campus (Business Administration)

### MANAGEMENT

**MAG-70**  
**INTRO ORGANIZATION DEVELOPMENT**  
**3.00 UNITS**  
Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)  
**PREREQUISITE: None.**  
**ADVISORY: MAG-44.**  

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This is an online class. Computer with Internet access required. See www.opencampus.com

### MARKETING

**MKT-20**  
**PRINC OF MARKETING**  
**3.00 UNITS**  
Examines the role of marketing along with an analysis of both profit and non-profit organization’s product, price, distribution and promotion.  
**PREREQUISITE: None.**  
**ADVISORY: BUS-10.**  

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This is a hybrid class. Computer with Internet access required. See www.opencampus.com

### WARNING!

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

  OR

- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

  See “Moving Through Math” for more details.

### MATHEMATICS

**MAT-10**  
**PRECALCULUS**  
**4.00 UNITS**  
The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)  
**PREREQUISITE: MAT-36 or qualifying placement level.**  

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**Code  Hours  Days    Room   Instructor**

**MAT-51** COLLEGE ALGEBRA 4.00 UNITS
College level algebra.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

**MAT-52** ELEMENTARY ALGEBRA 4.00 UNITS
An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

**MAT-53** COLLEGE GEOMETRY 3.00 UNITS
A course in the study of Euclidean Geometry.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

**MAT-54** PRE-ALGEBRA 3.00 UNITS
Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course)

- **PREREQUISITE:** MAT-63 or 90C.

**MAT-55** ARITHMETIC & PRE-ALGEBRA 5.00 UNITS
Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers and decimals, to include applications to real world problems. (Non-degree credit course)

- **PREREQUISITE:** None.

**MAT-56** MATH & FUN 5.00 UNITS
A fun and interesting course for beginning students to learn mathematics in an enjoyable environment.

- **PREREQUISITE:** None.

**MAT-57** MATH & PHILOSOPHY 5.00 UNITS
A course designed to introduce students to the art of mathematics and its relationship to the philosophy of truth and beauty.

- **PREREQUISITE:** None.

**MAT-58** MATH & PSYCHOLOGY 5.00 UNITS
A course designed to introduce students to the art of mathematics and its relationship to the psychology of truth and beauty.

- **PREREQUISITE:** None.

**MAT-59** MATH & RELIGION 5.00 UNITS
A course designed to introduce students to the art of mathematics and its relationship to the religion of truth and beauty.

- **PREREQUISITE:** None.
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**MAT-90A**  WHOLE NUMBERS, INTRO FRACTIONS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit)
- **PREREQUISITE:** None.

**MAT-90B**  FRACTIONS, INTRO DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit)
- **PREREQUISITE:** MAT-90A.

**MAT-90C**  DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit)
- **PREREQUISITE:** MAT-90B.

**MAT-90E**  REAL NUMBERS, INTRO ALGEBRA  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving real numbers, proportions and percents. (Non-degree credit)
- **PREREQUISITE:** MAT-90D.

**MAT-90F**  ALGEBRAIC EXPRESSIONS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving algebraic expressions. (Non-degree credit)
- **PREREQUISITE:** MAT-90E.

**MAT-96**  MATH CENTER PRACTICUM  0.50 UNITS
Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any Math course.

**MAT-97**  MATH CENTER PRACTICUM  1.00 UNITS
Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)
- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in any Math course.

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**MUS-8A**  INTRO MIDI, DIGITAL AUDIO  3.00 UNITS
An introduction to MIDI and Digital Audio and its applications. Includes the MIDI interface, sequencing and notation, and sampling used to produce musical projects.
- **PREREQUISITE:** None.

**MUS-19**  MUSIC APPRECIATION  3.00 UNITS
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
- **PREREQUISITE:** None.

**MUS-25**  JAZZ APPRECIATION  3.00 UNITS
A comprehensive study of jazz from its origins to the present day.
- **PREREQUISITE:** None.

**MUS-26**  FILM MUSIC APPRECIATION  3.00 UNITS
A study of film music in the United States from 1927 to the present day.
- **PREREQUISITE:** None.

**MUS-65**  BASIC MUSICIANSHIP  2.00 UNITS
A basic course in learning to read music.
- **PREREQUISITE:** None.
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### NURSING

**NURSING LVN**

**NVN-50 INTRO VOC NURSING FOUN** 2.00 UNITS
Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the licensed vocational nurse.
- **PREREQUISITE**: None.
  - 40305 01:00PM 04:00PM MT LFSC 201 P Rowe
  - Last day to add: 01/11/08

**NVN-61 INTERMED VOCATIONAL NURSING** 6.00 UNITS
Applies the nursing process to the care of mothers, infants, children and adolescents with age-related health problems.
- **PREREQUISITE**: NPN-52 and 60.
  - 40306 08:00AM 12:00PM M LFSC 208 D Indermuehle
  - 08:00AM 11:00AM T LFSC 208 P Rowe
  - 01:00PM 04:30PM T LFSC 208
  - Last day to add: 01/12/08

**NURSING/CONTINUING ED**

**NXN-81 INTRO CRITICAL CARE NURSING** 5.00 UNITS
A critical care course designed to prepare the Registered Nurse to become a specialist in the care of patients requiring intensive and highly technical supportive care.
- **PREREQUISITE**: None.
- **LIMITATION ON ENROLLMENT**: Completion of a Registered Nursing Program.
  - 40313 08:00AM 03:30PM MTW THF LFSC 208 P Tutor/T VanThul
  - Last day to add: 01/13/08

**NXN-105 PREPARE FOR SUCCESS-NRS SCHOOL** 1.50 UNITS
Provides an introduction to and facilitates success in the RCCD nursing programs.
- **PREREQUISITE**: None.
  - 40585 08:00AM 12:30PM T BE 124 P Tutor
  - Last day to add: 01/05/08

### OCEANOGRAPHY

**OCE-1 INTRO OCEANOGRAPHY** 3.00 UNITS
The composition, structure and movements of the world ocean including change through time and various life habitats. This course may be offered in a Distance Education format. See Open Campus section for details.
- **PREREQUISITE**: None. A course in geology is recommended.
  - 40535 12:30PM 02:45PM MTW TH PS 106 W Phelps
  - Last day to add: 01/11/08

### PARALEGAL STUDIES

**PAL-10 INTRO PARALEGAL STUDIES** 3.00 UNITS
An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.
- **PREREQUISITE**: None.
  - 40314 08:00AM 02/14/08 L Judon
  - Last day to add: 01/05/08

This is an online class. Computer with Internet access required. See www.opencampus.com
PHOTOGRAPHY

PHO-8 INTRO TO PHOTOGRAPHY  3.00 UNITS
Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit. Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies. (CAN ART 18)
• PREREQUISITE: None.
40451  10:00AM 11:10AM  MTWTH LVKN G2  M Farris
11:10AM 02:30PM  MTWTH LVKN G1  S Austin
01/07/08 02/14/08  Last day to add: 01/11/08

PHO-20 INTRO DIGITAL STILL PHOTO  3.00 UNITS
Digital imaging processes. Explores digital image creation, retrieval, manipulation, printing and storage.
• PREREQUISITE: None.
40450  08:00AM 12:30PM  MTWTH TCHB 123  S Walag
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PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY  3.00 UNITS
Introduction to the major questions of Western philosophy and their answers.
(CAN PHIL 2)
• PREREQUISITE: None.
40317  C Gobatie
01/07/08 02/14/08  Last day to add: 01/11/08

PHI-11 CRITICAL THINKING  3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
• PREREQUISITE: None.
40318  C Gobatie
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PHI-12 ETHICS: CONTEMP MORA L ISSUES  3.00 UNITS
An examination of contemporary moral problems in light of ethical theory. (CAN PHIL 4)
• PREREQUISITE: None.
40474  05:30PM 10:00PM  MW  QD 208  J Ardis
01/07/08 02/13/08  Last day to add: 01/11/08

PHYSICAL EDUCATION

PHP-4 NUTRITION  3.00 UNITS
Principles of basic nutrition and their application to health and diseases.
• PREREQUISITE: None.
40330  C Lowden
01/07/08 02/14/08  Last day to add: 01/12/08

PHP-30 FIRST AID AND CPR  3.00 UNITS
Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $14.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.
• PREREQUISITE: None.
40567  07:35AM 09:50AM  MTWTH HG 108  W Elton
01/07/08 02/14/08  Last day to add: 01/11/08

PHP-35 FITNESS AND WELLNESS  3.00 UNITS
Prepares students to take control of their personal health, physical fitness and overall wellness.
• PREREQUISITE: None.
40326  10:00AM 01:00PM  MTWTH WG 102  S Sigloch
01/07/08 02/14/08  Last day to add: 01/11/08

PHP-44 YOGA INSTRUCTOR TRAINING  3.00 UNITS
Provides basic understanding of the science of yoga postures and breath and the instructional techniques needed to become a hatha yoga instructor.
• PREREQUISITE: None.
• ADVISORY: Two units of PHP-A47.
40564  06:00PM 09:45PM  MTWTH PLTS 101  M Wilson/C Hall
01/07/08 02/14/08  Last day to add: 01/11/08

PHP-A11 TENNIS, BEGINNING  1.00 UNITS
Develops basic skills of forehand, backhand, serve, volley strokes and strategies for doubles and singles in tennis.
• PREREQUISITE: None.
40334  10:00AM 12:15PM  MTWTH WG TENN  A Brown
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**PHP-A12 TENNIS, INTERMEDIATE 1.00 UNITS**
- Reviews basic tennis strokes, introduces more advanced strokes and develops intermediate skills.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Course is designed for students with proficient skills in basic strokes of forehand, backhand and serve for those who have completed PHP-All.

**PHP-A13 TENNIS, ADVANCED 1.00 UNITS**
- Emphasizes advanced tennis skills, strategy and competition.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Course is designed for students with proficient skills in forehand and backhand, volley, serve, lob, overhead and advanced shots for those who have completed PHP-A12.

**PHP-A30 SWIMMING, ADVANCED 1.00 UNITS**
- Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.
  - **PREREQUISITE:** None.
  - **ADVISORY:** It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.

**PHP-A33 TRACK/FIELD-RUNNING EVENTS 1.00 UNITS**
- Uses beginning and advanced techniques of training for sprints, middle distance, distance and hurdle events.
  - **PREREQUISITE:** None.

**PHP-A34 T/F-FIELD EVENT TECHNIQ 1.00 UNITS**
- Uses beginning and advanced techniques of training for field events.
  - **PREREQUISITE:** None.

**PHP-A40 KARATE, BEGINNING 1.00 UNITS**
- Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.
  - **PREREQUISITE:** None.

**PHP-A41 KARATE, INTERMEDIATE 1.00 UNITS**
- Reviews basic skills and develops intermediate level skills in karate and self-defense.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic karate katas for those who have completed PHP-A40.

**PHP-A46 HATHA YOGA, BEGINNING 1.00 UNITS**
- Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.
  - **PREREQUISITE:** None.

**PHP-A47 HATHA YOGA, INTERMEDIATE 1.00 UNITS**
- Develops physical and mental wellness by intermediate level exercises for breathing, concentration, flexibility, strength and relaxation.
  - **PREREQUISITE:** None.
  - **ADVISORY:** PHP-A46.

**PHP-A50 BASEBALL, DEFENSIVE 1.00 UNITS**
- Develops defensive baseball skills which may enable students to play varsity baseball.
  - **PREREQUISITE:** None.

**PHP-A51 BASEBALL, OFFENSIVE 1.00 UNITS**
- Develops offensive baseball skills which may enable students to play varsity baseball.
  - **PREREQUISITE:** None.

**PHP-A54 FAST PITCH SOFTBALL 1.00 UNITS**
- Provides advanced skills and strategy to prepare students for intercollegiate competition in fastpitch.
  - **PREREQUISITE:** None.

**PHP-A55 BASKETBALL 1.00 UNITS**
- Provides instruction in walking technique and fitness, nutrition, and weight loss as it relates to a walking program.
  - **PREREQUISITE:** None.

**PHP-A56 SOCCER 1.00 UNITS**
- Introduces rules, basic skills, offensive and defensive strategies and competition in soccer.
  - **PREREQUISITE:** None.

**PHP-A61 VOLLEYBALL, INTERMEDIATE 1.00 UNITS**
- Reviews basic volleyball skills and begins work on more advanced skills and playing strategies.
  - **PREREQUISITE:** None. Course is designed for students with proficient skills in passing, setting, hitting, serving and the knowledge of basic volleyball rules or for those who have completed PHP-A67.

**PHP-A62 HATHA YOGA, ADVANCED 1.00 UNITS**
- Provides advanced instruction in walking technique and fitness, nutrition, and weight loss as it relates to a walking program.
  - **PREREQUISITE:** None.
THE WORLD IS YOURS
Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel?
RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4000 students from around the world. Minimal costs.

Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

POLITICAL SCIENCE
POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics. (CAN GOVT 2)

- PREREQUISITE: None.
- ADVISORY: Qualification for ENG-1A.

40380 TBA QD 215 Staff
01/07/08 02/14/08 Last day to add: 02/05/08
This is an online class. Computer with Internet access required. See www.openampus.com

40381 TBA QD 215 Staff
01/07/08 02/14/08 Last day to add: 02/05/08
This is an online class. Computer with Internet access required. See www.openampus.com

40382 TBA QD 215 Staff
01/07/08 02/14/08 Last day to add: 02/05/08
This is an online class. Computer with Internet access required. See www.openampus.com

40383 TBA QD 215 Staff
01/07/08 02/14/08 Last day to add: 02/05/08
This is an online class. Computer with Internet access required. See www.openampus.com
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**PSYCHOLOGY**

**PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS**
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

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**PSY-35 ABNORMAL PSYCHOLOGY 3.00 UNITS**
A survey of the nature, causes and treatment of psychological disorder.

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**RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES**
Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

**READING 81—LEVEL 1:** Basic skill level comprehension and vocabulary.

**READING 82—LEVEL 2:** Intermediate level. Skills include critical thinking and vocabulary building.

**READING 83—LEVEL 3:** Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary. See “Moving Through English” for more details.

**RECOMMENDED SEQUENCE OF COURSES**

- REA-81
- REA-82
- REA-83

* Indicates UC/CSU transferable course

**Moving through Reading**

- REA-81
- REA-82
- REA-83

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course)

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**REA-82 READING, LEVEL II 3.50 UNITS**
Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course)

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<td>Staff</td>
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</table>
Students attend two class meetings of REA-87 per week chosen from the following: Monday, Tuesday or Wednesday 5-6:30pm. For more information, call 222-8648.

Students attend two class meetings of REA-95 per week chosen from the following: Monday, Tuesday or Wednesday 6:30-7pm. For more information, call 222-8648.

This class meets at Rubidoux Annex, 4250 Opal Street, Riverside.

For more information, call 222-8648.
### ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

### SPANISH

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

All sections of SPA-1, 1H, 2, 2H, 3, 3N and 4 have an 18 hour laboratory requirement to be arranged.

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<th>Instructor</th>
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#### SPA-1 SPANISH 1 5.00 UNITS
Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)

- **PREREQUISITE:** None.
  - 40430 09:00AM 12:45PM TTH MLK 113 E Kobzeva 01/07/08 02/14/08 Last day to add: 01/12/08
  
  This is a hybrid class. Computer with Internet access required. See www.opencampus.com

- 40090 10:00AM 01:45PM MW QD 228 G Yount 01/07/08 02/14/08 Last day to add: 01/11/08

#### SPA-2 SPANISH 2 5.00 UNITS
Further development of basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 4)

- **PREREQUISITE:** SPA-1 or SPA-1B.
  - 40433 10:00AM 01:45PM MW MLK 113 E Kobzeva 01/07/08 02/14/08 Last day to add: 01/11/08
  
  This is a hybrid class. Computer with Internet access required. See www.opencampus.com

#### SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS
Introductory survey of Latin American culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.
  - 40547 01/07/08 02/14/08 Last day to add: 01/12/08
  
  This is an online class. Computer with Internet access required. See www.opencampus.com

### SPEECH COMMUNICATION

#### SPE-1 PUBLIC SPEAKING 3.00 UNITS
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)

- **PREREQUISITE:** None.
  - ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.
  - 40091 07:35AM 09:50AM MTWTH QD 24 J Page 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40439 07:35AM 09:50AM MTWTH QD 128 D Mann 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40093 10:00AM 12:15PM MTWTH QD 106 J Page 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40095 10:00AM 12:15PM MTWTH QD 102 M Wiggs 01/07/08 02/14/8 Last day to add: 01/11/08
  - 40438 10:00AM 12:15PM MTWTH QD 111 M Sung 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40094 10:00AM 12:15PM MTWTH QD 24 J DeSantis 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40092 01:10PM 03:25PM MTWTH QD 118 M Parsley 01/07/08 02/14/08 Last day to add: 01/12/08

#### SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS
Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)

- **PREREQUISITE:** None.
  - ADVISORY: SPE-52 or qualification for ENG-1A.
  - 40098 07:35AM 09:50AM MTWTH QD 118 M Wiggs 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40096 10:00AM 12:15PM MTWTH QD 205 J DeSantis 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40099 10:00AM 12:15PM MTWTH QD 118 M Sung 01/07/08 02/14/08 Last day to add: 01/11/08
  - 40097 06:00PM 09:00PM TWTH QD 128 W Norris 01/08/08 02/14/08 Last day to add: 01/12/08
### THE TELECOMMUNICATIONS

**TEL-41  INTRO TO TELECOM  3.00 UNITS**

A survey of electronic media including the history and development of mass media from its beginning in early radio and television to the current period of dynamic change in the telecommunications industry.

- **PREREQUISITE:** None.

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This is a Hybrid class. Computer with Internet access required. See www.opencampus.com. This class will meet at the Ben Clark Training Center, 3423 Davis Ave., Riverside. For further information, call (951) 571-6324.

### THE THEATER ARTS

**THE-3  INTRO TO THE THEATER  3.00 UNITS**

A survey of theatrical styles and forms intended for the general college student. (CAN DRAM 18)

- **PREREQUISITE:** None.

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<tr>
<th>Code</th>
<th>Hours</th>
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<td>MTWTH</td>
<td>TCHA 108</td>
<td>J Julian</td>
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<tr>
<td>40445</td>
<td>10:00AM - 12:15PM</td>
<td>MTWTH</td>
<td>TCHA 108</td>
<td>J Julian</td>
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</table>

This is an online class. Computer with Internet access required. See www.opencampus.com.

**THE-42A  THEATRE TOUR: SPEC STUDIES A  1.00 UNITS**

Study of theatrical genres through attendance at live performances of professional theater.

- **PREREQUISITE:** None.

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<tr>
<td>40447</td>
<td>12/27/07 - 01/01/08</td>
<td>Last day to add: 12/26/07</td>
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<td>D Nelson</td>
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</table>

The study of genres in theatre organized around available works through at least two live performances of professional theatre and musicals. Trip to New York City 12/27/07-1/1/08.

**THE-42B  THEATRE TOUR: SPEC STUDIES B  2.00 UNITS**

Study of theatrical genres through attendance at live performances of professional theater.

- **PREREQUISITE:** None.

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<th>Instructor</th>
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</table>

The study of genres in theatre organized around available works through at least two live performances of professional theatre and musicals. Trip to New York City 12/27/07-1/1/08.

### RCC Theatre Department's New York City Theatre Tour 12/27/07 - 1/1/08

See top Broadway shows, stay in Times Square, NYC bus and walking tours, workshops and seminars! Email jodi.julian@rcc.edu for more information. Reservations due early in September so email early!

**Theatre 42A - Winter Intersession**

**WARNING!** REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
### Norco Campus

#### Mission Statement

**Today's Students, Tomorrow's Leaders**

Norco College, located in western Riverside County, provides a range of high quality educational programs, services, and learning environments that meet the needs of a diverse community. We equip our students with the academic and technological skills to attain their goals in higher, occupational, and continuing education, workforce development, and personal enrichment while they achieve established learning outcomes. Norco College fosters the development of technological programs to meet the needs of the growing business community. As a continuing process, we listen to our community and respond to its needs while engaging in self-examination and ongoing dialogue, planning, and improvement.

#### Accounting - Also See Business Administration

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<th>Code</th>
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<td>P Worsham</td>
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<td>A Smith</td>
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<tr>
<td>ACC-96</td>
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<td>UNITS</td>
<td>PRACTICUM IN COMPUTERS</td>
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#### Administration of Justice

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<td>J Soltz</td>
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<tr>
<td>ADJ-6</td>
<td>3.00</td>
<td>UNITS</td>
<td>PATROL PROCEDURES</td>
<td>J Soltz</td>
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<td>AML-1</td>
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<td>AMERICAN SIGN LANGUAGE</td>
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<td>Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of Deaf people.</td>
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<td>• PREREQUISITE: None.</td>
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<td>30010</td>
<td>L/LAB</td>
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<td>ATEC 204</td>
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<td>AMY-2A</td>
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<tr>
<td>ANATOMY &amp; PHYSIOLOGY</td>
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<tr>
<td>An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear. (CAN BIOL SEQ B)</td>
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<td>SURVEY HUMAN ANAT/PHYSIO</td>
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<tr>
<td>A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>ANT-1</td>
<td>3.00</td>
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<tr>
<td>ANTHROPOLOGY</td>
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<tr>
<td>Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (CAN ANTH 2)</td>
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<td>• PREREQUISITE: None.</td>
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<td>ANT-2</td>
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<tr>
<td>CULTURAL ANTHRO</td>
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<tr>
<td>An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures. (CAN ANTH 4)</td>
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<td>ARE-36</td>
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<tr>
<td>ARCHITECTURE</td>
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<tr>
<td>Purposes and types of buildings from Renaissance to present day. Emphasis on processes and sources of design.</td>
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<td>• PREREQUISITE: None.</td>
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<td>ART-6</td>
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<tr>
<td>ART APPRECIATION</td>
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<tr>
<td>An introductory course for the non-art major. An overview of the creative process and various art forms.</td>
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<td>• PREREQUISITE: None.</td>
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<td>K Skiba</td>
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<td>ART-8</td>
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<tr>
<td>BUSINESS LAW I</td>
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<tr>
<td>Legal and ethical environment of business torts, contracts, sales and principles of employment. (CAN BUS 8)</td>
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<td>• PREREQUISITE: None.</td>
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<td>CHE-2A</td>
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<td>COMMUNITY INTRPRETATION</td>
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<tr>
<td>COMPUTER APPLICATIONS/OFFICE</td>
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**CHEMISTRY**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**CHE-2A  INTRO CHEMISTRY I  4.00 UNITS**

Introductory chemical concepts with health and environmental applications—fulfills the needs of non-science majors. (CAN CHEM 6)

- **PREREQUISITE: MAT-52.**

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**COMMUNITY INTRPRETATION - See Moreno Valley Campus**

**COMPUTER APPLICATIONS/OFFICE**

Most Computer Applications/Office sections have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

**CAT-31  BUSINESS COMMUNICATIONS  3.00 UNITS**

Provides training and skill building in written communications.

- **PREREQUISITE: None.**
- **ADVISORY: CAT-30 or concurrent enrollment.**

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**CAT-72A  INTRO TO EXCEL  1.50 UNITS**

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- **PREREQUISITE: None.**
- **ADVISORY: Concurrent enrollment in CIS/CAT-96 or 97.**

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<td>30273</td>
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**WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**
COMPUTER INFORMATION SYSTEMS

Most Computer Applications/Office sections have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended.
30044  C Brotherton
  01/07/08 02/14/08  Last day to add: 01/12/08
  This is an online class. Computer with Internet access required. See www.opencampus.com
30045  J Coverdale
  01/07/08 02/14/08  Last day to add: 01/12/08
  This is an online class. Computer with Internet access required. See www.opencampus.com
30046  J Perhamus
  01/07/08 02/14/08  Last day to add: 01/12/08
  This is an online class. Computer with Internet access required. See www.opencampus.com
30043  V Browne
  01/07/08 02/14/08  Last day to add: 01/12/08
  This is a hybrid class. Computer with Internet access required. See www.opencampus.com

CIS-1B  ADV CONCEPTS IN CIS  3.00 UNITS
Advanced computer concepts, theory and applications. Advanced word processing, spreadsheets, presentation graphics. The Internet and database skills are covered through lecture, discussion and hands-on computer assignments.
  • PREREQUISITE: CIS-1A.
  • ADVISORY: Concurrent enrollment in CIS-96 or CIS-97.
30048  C Brotherton
  01/07/08 02/14/08  Last day to add: 01/12/08
  This is an online class. Computer with Internet access required. See www.opencampus.com

CIS-65  INTRO TO MS POWERPOINT  1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65.)
  • PREREQUISITE: None.
30050  P Dunn
  01/07/08 02/14/08  Last day to add: 01/12/08
  This is an online class. Computer with Internet access required. See www.opencampus.com

CIS-72A  INTRO WEB PAGE CREATION  1.50 UNITS
Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CAT-72A)
  • PREREQUISITE: None.
  • ADVISORY: Competency in the use of a computer, familiarity with the Internet, CIS-95A and concurrent enrollment in CIS-96 or 97.
30051  W Manges
  12:30PM 05:54PM  01/07/08 02/09/08  Last day to add: 01/12/08
  This is a web-enhanced class.

CIS-78A  INTRO ADOBE PHOTOSHOP  3.00 UNITS
Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)
  • PREREQUISITE: None.
  • ADVISORY: Concurrent enrollment in CAT/CIS-96 or 97.
30232  G Marquez
  08:00AM 10:15AM  MTWTH  ATEC 209  01/07/08 02/14/08  Last day to add: 01/11/08
  This is a web-enhanced class.

CIS-96  PRACTICUM IN COMPUTERS  0.50 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course, CR/NC only)
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 27 hours. Students may be charged for paper usage.)
30054  J Perhamus
  01/07/08 02/14/08  Last day to add: 02/14/08

CIS-96A  COMPUTER PRACTICUM  0.25 UNITS
Additional practice for student with operational skills on the computer. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 13.5 hours. Students may be charged for paper usage.)
30055  J Perhamus
  01/07/08 02/14/08  Last day to add: 02/14/08

CIS-97  PRACTICUM COMPUTERS  1.00 UNITS
Additional practice for students with operational skills on the computer. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum RCC course. (Note: Open entry/open exit enrollment is based on space availability. The following sections have a total laboratory requirement of 54 hours. Students may be charged for paper usage.)
30056  J Perhamus
  01/07/08 02/14/08  Last day to add: 02/14/08

CIS-98A  INTRO TO EXCEL  1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
• PREREQUISITE: None.
30235  P Dunn
  01/07/08 02/14/08  Last day to add: 01/12/08
  This is an online class. Computer with Internet access required. See www.opencampus.com

CIS-124  CURRENT TECHNIQUES-GAME ART  3.00 UNITS
Introduction to the fundamental techniques, concepts, and vocabulary of advanced sculpting for Game Art, Animation, Concept Art, and Digital Illustration.
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-78A, 96 or 97.
30238  G Marquez
  10:30AM 02:15PM  MTWTH  ATEC 209  01/07/08 02/14/08  Last day to add: 01/12/08
  This is web-enhanced class.

CONSTRUCTION TECHNOLOGY - Also see Riverside Campus

CON-62  BLUEPRINT READING  3.00 UNITS
Overview of the basic concepts of reading construction blueprints.
• PREREQUISITE: None.
30059  R Skaggs
  06:30PM 09:30PM  TWTH  WEQ W4  01/08/08 02/14/08  Last day to add: 01/12/08

DENTISTRY/DENTAL TECHNOLOGY See Moreno Valley Campus

DRAFTING - See Architecture & Engineering
**EARLY CHILDHOOD EDUCATION**

**EAR-20 **CHILD DEVELOPMENT  3.00 UNITS
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)

- **PREREQUISITE:** None.

30216  06:00PM 10:30PM  TTH  ECEN 115  K Dewitt
01/08/08 02/14/08  Last day to add: 01/12/08

**EAR-22 **PROGRAMS, CAREER OPPORTUNITIES  3.00 UNITS
Theories, analyses, and observations of early childhood programs and career options in early childhood education.

- **PREREQUISITE:** None.

30216  06:00PM 10:30PM  TTH  ECEN 115  K Johnston
01/08/08 02/13/08  Last day to add: 01/11/08

**EAR-28 **PRINCIPLES/PRACTICES  3.00 UNITS
The effects of the different principles and practices used to educate young children.

- **PREREQUISITE:** None.

30217  10:00AM 12:15PM  MTWTH  ECEN 115  S Burnett
01/07/08 02/14/08  Last day to add: 01/11/08

**ECONOMICS**

**ECO-7 **MACROECONOMICS  3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

30064  10:00AM 12:15PM  MTWTH  WEQ W5  P Boelman
01/07/08 02/14/08  Last day to add: 01/11/08

**ENG-1B **CRITICAL THINKING/Writing  4.00 UNITS
Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)

- **PREREQUISITE:** ENG-1A.

30073  06:00AM 09:50AM  MTWTH  LIBR 108  D Samson
01/07/08 02/14/08  Last day to add: 01/11/08

30075  10:00AM 01:00PM  MW  LIBR 108  L Nelson
01/07/08 02/14/08  Last day to add: 01/11/08

This is a hybrid class. Computer with Internet access required. See www.opencampus.com

30076  10:00AM 01:00PM  TTH  LIBR 108  L Nelson
01/07/08 02/14/08  Last day to add: 01/12/08

This is a hybrid class. Computer with Internet access required. See www.opencampus.com

30074  05:30PM 09:30PM  TWTH  LIBR 109  T Deus
01/07/08 02/14/08  Last day to add: 01/12/08

**ENG-50 **BASIC ENGLISH COMP  4.00 UNITS
Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** Reading 80, or qualifying preparation score.

30080  06:00AM 09:50AM  MTWTH  LIBR 109  W Gartley
01/07/08 02/14/08  Last day to add: 01/11/08

30082  08:30AM 03:42PM  SSU  LIBR 109  M Nadelson
01/07/08 02/09/08  Last day to add: 01/12/08

30078  10:00AM 01:00PM  MTWTH  LIBR 109  D Samson
01/07/08 02/14/08  Last day to add: 01/11/08

30077  01:10PM 04:10PM  MTWTH  LIBR 109  D Perez
01/07/08 02/14/08  Last day to add: 01/11/08

30081  01:10PM 04:10PM  MTWTH  LIBR 110  M Nadelson
01/07/08 02/14/08  Last day to add: 01/11/08

30079  05:30PM 09:30PM  TWTH  LIBR 108  K Barber
01/07/08 02/14/08  Last day to add: 01/12/08

**ENG-60A **ENGLISH FUND: SENT TO PARAGRAPH  4.00 UNITS
This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)

- **PREREQUISITE:** None.

30083  06:00AM 09:50AM  MTWTH  LIBR 110  C Frank
01/07/08 02/14/08  Last day to add: 01/11/08

30086  10:00AM 01:00PM  MTWTH  LIBR 110  C Frank
01/07/08 02/14/08  Last day to add: 01/11/08

30085  01:10PM 04:10PM  MTWTH  LIBR 121  D Schwanke
01/07/08 02/14/08  Last day to add: 01/11/08

30084  05:30PM 09:30PM  TWTH  LIBR 110  H Gonzalez
01/07/08 02/14/08  Last day to add: 01/12/08

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**PLACEMENT GUIDELINES:**

**ENGLISH COMPOSITION COURSES**

**ENGLISH 1A** One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

**ENGLISH 1B**
A grade of C or better in ENG-1A.

**ENGLISH 50** One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A**
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.

---

**ENGLISH**

**ENG-1A **ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

30070  LIBR 113  S Tschetter
01/07/08 02/14/08  Last day to add: 01/12/08

This is an online class. Computer with Internet access required. See www.opencampus.com

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**ECONOMICS**

**ECO-7 **MACROECONOMICS  3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

30064  10:00AM 12:15PM  MTWTH  WEQ W5  P Boelman
01/07/08 02/14/08  Last day to add: 01/11/08

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**ENGLISH**

**ENG-1A **ENGLISH COMPOSITION  4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

30070  LIBR 113  S Tschetter
01/07/08 02/14/08  Last day to add: 01/12/08

This is an online class. Computer with Internet access required. See www.opencampus.com
ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

NEW ESL STUDENTS MUST TAKE PTEST TEST
Norco campus: (Call (951) 372-7101 for an appointment)

December 3 Monday 10:30am SSV 218
December 13 Thursday 2:00pm SSV 218
December 18 Tuesday 8:30am SSV 218
January 3 Thursday 2:00pm SSV 218
January 8 Tuesday 8:30am SSV 218

ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS
A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development.
- PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.
- ADVISORY: Qualification for or enrollment in ESL-54 or higher.

VERB TENSE REVIEW 2.00 UNITS
An intensive review and integration of verb tense structures. (Non-degree credit course. CR/NC only)
- PREREQUISITE: None.
- ADVISORY: Qualification for or enrollment in ESL-54 or higher.

INTERMED ORAL COMMUNICATION 3.00 UNITS
An intermediate conversation and idioms class for English as a Second Language students. (Non-degree credit course. CR/NC only)
- PREREQUISITE: None.
- ADVISORY: Concurrent enrollment in ESL-53 or 54 strongly recommended.

PHYSICAL GEOGRAPHY 3.00 UNITS
The interacting physical processes of air, water, land, and life which impact Earth’s surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)
- PREREQUISITE: None.

PHYSICAL GEOGRAPHY LAB 1.00 UNITS
Practical application of physical geography principles through geographically based in-class exercises. (CAN GEG-1+1L=GEOG-6)
- COREQUISITE: Concurrent enrollment in or prior completion of GEG 1.

INTRODUCTION TO COLLEGE 1.00 UNITS
Introduction to programs, resources and personal factors that contribute to college success. (CR/NC only)
- PREREQUISITE: None.
NORCO
30103   07:35AM 09:50AM  MTWTH  HUM 111  J Morrison
01/07/08 02/14/08 Last day to add: 01/11/08

Tobacco and nutrition. This course, designed for students with a disability, provides training in the use of adaptive computer technologies. (Non-degree applicable.) Intended for DSPS students.

• PREREQUISITE: None.
30220  12:15PM 02:30PM MTWTH HUM 102 S Galvez
01/07/08 02/14/08 Last day to add: 02/14/08

GUI-95 ADAPT COMP TECH SEMINAR  0.50 UNITS
This course, designed for students with a disability, provides training in the use of adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 27 hours. (Non-degree credit course. CR/NC only) Intended for DSPS students.

• PREREQUISITE: None.
30109  10:00AM 12:15PM MTWTH HUM 111 R Ridley
01/07/08 02/14/08 Last day to add: 01/11/08

GUI-96 ADAPT COMPUTER PRACTICUM  0.50 UNITS
Provides additional practice for students using adaptive computer technologies to complete academic course assignments. The following sections have a total laboratory requirement of 54 hours. (Non-degree credit course. CR/NC only) Intended for DSPS students.

• PREREQUISITE: None.
30108  01:00PM 03:15PM MTWTH ATEC 211 M Gutierrez
01/07/08 02/14/08 Last day to add: 01/12/08

HEALTH SCIENCE

HES-1 HEALTH SCIENCE  3.00 UNITS

• PREREQUISITE: None.
30103  07:35AM 09:50AM MTWTH HUM 111 J Morrison
01/07/08 02/14/08 Last day to add: 01/11/08

30102  10:00AM 12:15PM MTWTH WEG W6 J Morrison
01/07/08 02/14/8 Last day to add: 01/11/08

30104  01:00PM 03:15PM MTWTH ATEC 211 M Gutierrez
01/07/08 02/14/08 Last day to add: 01/11/08

HEALTHCARE TECHNICIAN - See Moreno Valley Campus

HISTORY

HIS-1 WORLD CIVILIZATIONS 1  3.00 UNITS
Historical development of world societies from the time of human origins to the 16th century.

• PREREQUISITE: None. Qualification for ENG-1A recommended.
30105  06:00PM 10:30PM MW ST 201 S Hall
01/07/08 02/13/08 Last day to add: 01/11/08

HIS-2 WORLD CIVILIZATIONS 2  3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.

• PREREQUISITE: None. Qualification for ENG-1A recommended.
30106  08:30AM 07:18PM S ST 201 G Marshall
01/12/08 02/09/08 Last day to add: 01/12/08

HIS-6 POL SOC HIST OF US  3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)

• PREREQUISITE: None. Qualification for ENG-1A recommended.
30107  07:35AM 09:50AM MTWTH ST 201 R Ridley
01/07/08 02/14/08 Last day to add: 01/11/08

30109  10:00AM 12:15PM MTWTH ST 201 R Ridley
01/07/08 02/14/08 Last day to add: 01/11/08

HIS-7 POL SOC HISTORY OF US  3.00 UNITS
A history of the United States from 1877 to the present. (CAN HIST 10)

• PREREQUISITE: None. Qualification for ENG-1A recommended.
30112  08:30AM 07:18PM SU ST 201 D Reina
01/07/08 02/14/08 Last day to add: 01/11/08

30110  10:00AM 12:15PM MTWTH ST 203 D Reina
01/07/08 02/14/08 Last day to add: 01/11/08

30111  06:00PM 10:30PM TTH ST 201 G Marshall
01/08/08 02/14/08 Last day to add: 01/12/08

HUMANITIES

HUM-4 ARTS & IDEAS: ANCIENT-MEDIEVAL  3.00 UNITS
An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from ancient times to the medieval period.

• PREREQUISITE: None.
30116  07:00PM 10:30PM MTWTH ATEC 211 D Reina
01/07/08 02/14/08 Last day to add: 01/11/08

This is an online class. Computer with Internet access required. See www.opencampus.com

HUM-10 WORLD RELIGIONS  3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

• PREREQUISITE: None. Qualification for ENG-1A strongly recommended.
30115  12:15PM 02:30PM MTWTH ECEN 115 C Gordon
01/07/08 02/14/08 Last day to add: 01/12/08

This is an online class. Computer with Internet access required. See www.opencampus.com

INTREPRETATION - See Community Translation in Spanish (Moreno Valley Campus)

JOURNALISM

JOU-1 INTRO TO JOURNALISM  3.00 UNITS
The role of print media emphasizing theory and practice.

• PREREQUISITE: None.
30211  12:00PM 05:40PM FS LIBR 121 M Jasso
01/07/08 02/14/08 Last day to add: 01/11/08

This is an online class. Computer with Internet access required. See www.opencampus.com

LOGISTICS - See Business Administration

MANAGEMENT

MAG-53 HUMAN RELATIONS  3.00 UNITS
Practical application of basic psychology in building better employer-employee relationships.

• PREREQUISITE: None.
30222  01:00PM 05:40PM MT WTH LIBR 121 G Zwart
01/07/08 02/14/08 Last day to add: 01/12/08

This is an online class. Computer with Internet access required. See www.opencampus.com
**MARKETING**

**MKT-41 TECHNIQUES OF SELLING 3.00 UNITS**  
Studies sales communication, behavioral, ethical and philosophical factors as applied to the selling function. This course may be offered in a Distance Education format. See Open Campus section for details.

**PREREQUISITE: None.**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
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<td>Last day to add: 01/12/08</td>
<td>D Cascolini</td>
</tr>
</tbody>
</table>

This is an online class. Computer with Internet access required. See www.opencampus.com

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**REGISTRATION REQUIREMENTS:**

**MATHEMATICS COURSES**

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

OR
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

---

**MATH-1A CALCULUS I 4.00 UNITS**  
Plane analytic geometry, functions, differentiation with applications and basic integration. (CAN MATH 18)

**PREREQUISITE: MAT-10 or qualifying placement level.**

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<tr>
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<th>Room</th>
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<td>30123</td>
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<td>ATEC 210</td>
<td>D Smith</td>
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**MATH-3 LINEAR ALGEBRA 3.00 UNITS**  
Introduction to matrix algebra with vector spaces and linear transformations. (CAN MATH 26)

**PREREQUISITE: MAT-1B.**

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<td>WEQ W4</td>
<td>R Ries</td>
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<td>01/07/08 02/14/08</td>
<td>Last day to add: 01/11/08</td>
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</table>

**MATH-10 PRECALCULUS 4.00 UNITS**  
The college algebra and trigonometry preparation for calculus. (CAN MATH 10)

**PREREQUISITE: MAT-36 or qualifying placement level.**

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**MATH-11 COLLEGE ALGEBRA 4.00 UNITS**  
College level algebra.

**PREREQUISITE: MAT-35 or qualifying placement level.**

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<tr>
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<tr>
<td>30120</td>
<td>06:00PM 09:00PM</td>
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<td>THR 204</td>
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<td>01/07/08 02/14/08</td>
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**MATH-12 STATISTICS 3.00 UNITS**  
A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)

**PREREQUISITE: MAT-35 or qualifying placement level.**

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<td>ATEC 211</td>
<td>B Mudunuri</td>
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<td>01/12/08 02/10/08</td>
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<tr>
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<td>ST 203</td>
<td>B Edwards</td>
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<td>01/07/08 02/14/08</td>
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</table>

**MATH-35 INTERMEDIATE ALGEBRA 5.00 UNITS**  
The algebra preparation for college level mathematics.

**PREREQUISITE: MAT-52 or qualifying placement level.**

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<td>30125</td>
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<td>MTWTH</td>
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<td>B Johnson</td>
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<td>01/07/08 02/14/08</td>
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<tr>
<td>30126</td>
<td>01:00PM 04:45PM</td>
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<td>WEQ W3</td>
<td>J DeGuzman</td>
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<tr>
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<td>S Hashemi</td>
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**MATH-36 TRIGONOMETRY 4.00 UNITS**  
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)

**PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.**

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<td>This is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a></td>
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<tr>
<td>MAT-52</td>
<td>4.00 UNITS</td>
<td>ELEMENTARY ALGEBRA</td>
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<td>An introduction to the concepts of algebra.</td>
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<td>3032</td>
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<tr>
<td>MAT-98</td>
<td>0.50 UNITS</td>
<td>ACADEMIC EXCELLENCE SEMINAR</td>
<td></td>
<td>Interactive seminar to augment students’ learning skills and experience in mathematics.</td>
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<tr>
<td>MAT-53</td>
<td>3.00 UNITS</td>
<td>COLLEGE GEOMETRY</td>
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<td>A course in the study of Euclidian Geometry.</td>
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<tr>
<td>MAT-50</td>
<td>3.00 UNITS</td>
<td>COLLEGE GEOMETRY</td>
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<tr>
<td>MAT-63</td>
<td>3.00 UNITS</td>
<td>ARITHMETIC</td>
<td></td>
<td>Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)</td>
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<tr>
<td>MAT-64</td>
<td>3.00 UNITS</td>
<td>PRE-ALGEBRA</td>
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<td>Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course)</td>
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<tr>
<td>MATH LAB HOURS: NORCO CAMPUS (ST 101)</td>
<td></td>
<td>Monday - Thursday</td>
<td>9:00am-8:00pm</td>
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<td></td>
<td>Saturday-Sunday</td>
<td>9:00am-2:00pm</td>
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<tr>
<td>MAT-96</td>
<td>0.50 UNITS</td>
<td>MATH CENTER PRACTICUM</td>
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<td>Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)</td>
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<tr>
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<td>ST 101</td>
<td>J Frewing</td>
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**MEDICAL ASSISTING - See Moreno Valley Campus**

**MEDICAL TECHNICIAN - See Moreno Valley Campus**

**MUSIC**

<table>
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<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>MUS-19</td>
<td>3.00 UNITS</td>
<td>MUSIC APPRECIATION</td>
<td></td>
<td>Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.</td>
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**PHILOSOPHY**

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<tbody>
<tr>
<td>PHI-10</td>
<td>3.00 UNITS</td>
<td>INTRO TO PHILOSOPHY</td>
<td></td>
<td>Introduction to the major questions of Western philosophy and their answers.</td>
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**PHYSICAL EDUCATION**

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<tbody>
<tr>
<td>PHP-4</td>
<td>3.00 UNITS</td>
<td>NUTRITION</td>
<td></td>
<td>Principles of basic nutrition and their application to health and diseases.</td>
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<tr>
<td>30230</td>
<td>07:35AM</td>
<td>08:43AM</td>
<td>MTWTH</td>
<td>Staff</td>
</tr>
<tr>
<td>30518</td>
<td>07:35AM</td>
<td>08:43AM</td>
<td>MTWTH</td>
<td>Staff</td>
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</table>

**PREREQUISITE:** None.

**ELEVENTH SEMESTER**

**PHI 11**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHI-11</td>
<td>3.00 UNITS</td>
<td>CRITICAL THINKING</td>
<td></td>
<td>Introduction to critical thinking as it relates to everyday experience and general knowledge.</td>
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<td>MTWTH</td>
<td>Staff</td>
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<tr>
<td>30155</td>
<td>07:35AM</td>
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<td>MTWTH</td>
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</tbody>
</table>

**PREREQUISITE:** None.

**MATH LAB HOURS: NORCO CAMPUS (ST 101)**

Monday - Thursday 9:00am-8:00pm

Saturday-Sunday 9:00am-2:00pm

**MATH CENTER PRACTICUM**

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>MAT-96</td>
<td>0.50 UNITS</td>
<td>MATH CENTER PRACTICUM</td>
<td></td>
<td>Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)</td>
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<td>30147</td>
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<td>02/14/08</td>
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<td>J Frewing</td>
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</table>

**PREREQUISITE:** None.

**COREQUISITE:** Concurrent enrollment in any Math course.
PHYSICAL SCIENCE

PHS-1 INTRO PHYSICAL SCI 3.00 UNITS
Descriptive survey of the physical sciences: astronomy, geology, physics, chemistry as they relate to daily living.
• PREREQUISITE: None.

PHYSICIAN ASSISTANT - See Moreno

THE WORLD IS YOURS
Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4000 students from around the world. Minimal costs.

Get a head start and attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics.
(CAN GOVT 2)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.

THE WORLD IS YOURS
Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4000 students from around the world. Minimal costs.

Get a head start and attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics.
(CAN GOVT 2)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS
The principles, institutions, policies and critical issues in American politics.
(CAN GOVT 2)
• PREREQUISITE: None.
• ADVISORY: Qualification for ENG-1A.
<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>PSY-1</td>
<td>3.00</td>
<td>W Radtke</td>
<td>ATEC 205</td>
<td>01/07/08 02/13/08</td>
</tr>
<tr>
<td>PSY-2</td>
<td>3.00</td>
<td>J Zeeb</td>
<td>ST 201</td>
<td>01/07/08 02/14/08</td>
</tr>
<tr>
<td>PSY-35</td>
<td>3.00</td>
<td>L Krajewski</td>
<td>W7</td>
<td>01/08/08 02/14/08</td>
</tr>
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</table>

**PSYCHOLOGY**

**PSY-1** 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)

- PREREQUISITE: None.

**PSY-2** 3.00 UNITS

A scientific study of the physiological determinants of behavior.

- PREREQUISITE: None.

**PSY-35** 3.00 UNITS

A survey of the nature, causes and treatment of psychological disorder.

- PREREQUISITE: None.

**REAL ESTATE**

**RLE-80** 3.00 UNITS

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- PREREQUISITE: None.

**RLE-81** 3.00 UNITS

Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.

- PREREQUISITE: None.

**READING**

**REA-81** 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course)

- PREREQUISITE: None.

**REA-82** 3.50 UNITS

Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course)

- PREREQUISITE: REA-81 or qualifying preparation score.

**REA-83** 3.50 UNITS

- Indicates UC/CSU transferable course
Code  Hours  Days  Room  Instructor
RLE-82  Legal Aspects of Real Estate  3.00 UNITS
California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.
• PREREQUISITE: None.
30187  01/07/08 02/14/08  Last day to add: 01/12/08
This is an online class. Computer with Internet access required. See www.opencampus.com

RLE-83  Real Estate Finance  3.00 UNITS
Analysis of real estate finance in residential, apartment, commercial and special purpose properties.
• PREREQUISITE: None.
30188  01/07/08 02/14/08  Last day to add: 01/12/08
This is an online class. Computer with Internet access required. See www.opencampus.com

SOCIOLGY
SOC-1  Intro to Sociology  3.00 UNITS
The dynamics of group life and social interaction in society. (CAN SOC 2)
• PREREQUISITE: None.
30190  07:35AM 09:50AM  MTWTH  ST 202  K Andacheh
01/07/08 02/14/08  Last day to add: 01/11/08
30193  10:00AM 12:15PM  MTWTH  WEG W7  K Andacheh
01/07/08 02/14/08  Last day to add: 01/11/08
30192  02:50PM 05:05PM  MTWTH  ST 201  R Halili Jr.
01/07/08 02/14/8  Last day to add: 01/11/08
30191  06:00PM 10:30PM  MW  WEG W7  A Alvarez
01/07/08 02/13/08  Last day to add: 01/11/08

TRANSLATION - See Community Translation in Spanish (Moreno Valley Campus)
Weekend College at Norco

BANKING AND FINANCE

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>BAN-51</td>
<td>3.00</td>
<td>UNITS</td>
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<tr>
<td>Reviews the fundamentals of bank functions from an operational perspective.</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>30227</td>
<td>08:30AM</td>
<td>01:54PM</td>
<td>ATEC 205</td>
<td>Staff</td>
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<tr>
<td>01/07/08</td>
<td>02/14/08</td>
<td>Last day to add: 01/11/08</td>
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</table>
This is a hybrid class. Computer with Internet access required. See www.opencampus.com

COMPUTER INFORMATION SYSTEMS

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>CAT-72A</td>
<td>1.50</td>
<td>UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)</td>
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</tr>
<tr>
<td>• PREREQUISITE: None.</td>
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<tr>
<td>• ADVISORY: Competency in the use of a computer, familiarity with the Internet, CIS-95A and concurrent enrollment in CIS-96 or 97.</td>
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</tr>
<tr>
<td>30033</td>
<td>12:30PM</td>
<td>05:54PM</td>
<td>ATEC 118</td>
<td>W Manges</td>
</tr>
<tr>
<td>01/12/08</td>
<td>02/09/08</td>
<td>Last day to add: 01/12/08</td>
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</tbody>
</table>
This is web-enhanced class.

ENGLISH

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-1A</td>
<td>4.00</td>
<td>UNITS</td>
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<tr>
<td>Teaches college-level critical reading, academic writing, and research skills. (CAN ENGL 2)</td>
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<td>• PREREQUISITE: ENG-60 or qualifying preparation score.</td>
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<tr>
<td>30072</td>
<td>08:30AM</td>
<td>02:30PM</td>
<td>LIBR 110</td>
<td>J Pedroja</td>
</tr>
<tr>
<td>01/12/08</td>
<td>02/09/08</td>
<td>Last day to add: 01/12/08</td>
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</table>
Plus 18 hours laboratory by arrangement.

MATHEMATICS

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<th>Code</th>
<th>Hours</th>
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<tbody>
<tr>
<td>MAT-12</td>
<td>4.00</td>
<td>UNITS</td>
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<tr>
<td>A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)</td>
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<tr>
<td>• PREREQUISITE: MAT-35 or qualifying placement level.</td>
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<tr>
<td>30122</td>
<td>08:30AM</td>
<td>01:54PM</td>
<td>ATEC 211</td>
<td>B Mudunuri</td>
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<td>01/12/08</td>
<td>02/10/08</td>
<td>Last day to add: 01/12/08</td>
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HISTORY

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-2</td>
<td>3.00</td>
<td>UNITS</td>
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<tr>
<td>The development and interaction of world civilizations from the 16th century to the present.</td>
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<tr>
<td>• PREREQUISITE: None. Qualification for ENG-1A recommended.</td>
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<tr>
<td>30106</td>
<td>08:30AM</td>
<td>07:18PM</td>
<td>ST 201</td>
<td>G Marshall</td>
</tr>
<tr>
<td>01/12/08</td>
<td>02/09/08</td>
<td>Last day to add: 01/12/08</td>
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COMPUTER APPLICATIONS/OFFICE

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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>CAT-72A</td>
<td>1.50</td>
<td>UNITS</td>
<td></td>
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<tr>
<td>Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CIS-72A)</td>
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<td>• PREREQUISITE: None.</td>
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<tr>
<td>• ADVISORY: Competency in the use of a computer, familiarity with the Internet, CIS-95A and concurrent enrollment in CIS-96 or 97.</td>
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<tr>
<td>30033</td>
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<td>ATEC 118</td>
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<td>01/12/08</td>
<td>02/09/08</td>
<td>Last day to add: 01/12/08</td>
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</table>
This is web-enhanced class.

MAT-52 | 4.00  | UNITS     |      |            |
| An introduction to the concepts of algebra. |
| • PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level. |
| 30134 | 08:30AM | 03:42PM | ATEC 204 | F Gelenchi |
| 01/12/08 | 02/10/08 | Last day to add: 01/12/08 |

MAT-64 | 3.00  | UNITS     |      |            |
| Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course) |
| • PREREQUISITE: MAT-63 or 90C. |
| 30145 | 08:30AM | 01:54PM | ATEC 210 | V Tran |
| 01/12/08 | 02/10/08 | Last day to add: 01/12/08 |

SPEECH COMMUNICATION

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>SPE-9</td>
<td>3.00</td>
<td>UNITS</td>
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<tr>
<td>Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)</td>
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<td>• PREREQUISITE: None.</td>
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<td>• ADVISORY: SPE-52 or qualification for ENG-1A.</td>
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<tr>
<td>30202</td>
<td>08:30AM</td>
<td>05:30PM</td>
<td>HUM 101</td>
<td>D Rosenberg</td>
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<tr>
<td>01/12/08</td>
<td>02/09/08</td>
<td>Last day to add: 01/12/08</td>
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</table>
### ADMINISTRATION OF JUSTICE

**ADJ-1**  
**INTR ADMIN OF JUSTICE**  3.00 UNITS

The history and philosophy of administration of justice in America. (CAN AJ 2)  
**PREREQUISITE:** None.

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<tr>
<th>Code</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>20001</td>
<td>3.00</td>
<td>TTH</td>
<td>HM 336</td>
<td>R Christianson</td>
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</tbody>
</table>

**ANATOMY & PHYSIOLOGY**

**AMY-2A**  
**ANATOMY & PHYSIOLOGY I**  4.00 UNITS

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear. (CAN BIOL SEQ B)  
**PREREQUISITE:** None.

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<tr>
<th>Code</th>
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<tbody>
<tr>
<td>20042</td>
<td>4.00</td>
<td>MTWTH</td>
<td>SCI 250</td>
<td>S Wagner</td>
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</table>

**AMY-10**  
**SURVEY HUMAN ANAT/PHYSIO**  3.00 UNITS

A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.  
**PREREQUISITE:** None.

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<th>Instructor</th>
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<tbody>
<tr>
<td>20041</td>
<td>3.00</td>
<td>MTWTH</td>
<td>SCI 157</td>
<td>S Ostojic</td>
</tr>
</tbody>
</table>

### ANTHROPOLOGY

**ANT-1**  
**PHYSICAL ANTHROPOLOGY**  3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world. (CAN ANTH 2)  
**PREREQUISITE:** None.

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<th>Instructor</th>
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<tbody>
<tr>
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<td>3.00</td>
<td>MTWTH</td>
<td>LIB 131</td>
<td>Staff</td>
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</tbody>
</table>

**ANT-2**  
**CULTURAL ANTHRO**  3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures. (CAN ANTH 4)  
**PREREQUISITE:** None.

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<th>Code</th>
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<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>20044</td>
<td>3.00</td>
<td>TTH</td>
<td>LIB 131</td>
<td>S Rachele</td>
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</table>

### ART

**ART-6**  
**ART APPRECIATION**  3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.  
**PREREQUISITE:** None.  
**ADVISORY:** Qualification for ENG-1A.

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<tr>
<th>Code</th>
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<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>20047</td>
<td>3.00</td>
<td>M</td>
<td>HM 129</td>
<td>J Garcia</td>
</tr>
</tbody>
</table>

This is a hybrid class. Computer with Internet access required. See www.opencampus.com

**ART-17**  
**BEGINNING DRAWING**  3.00 UNITS

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills. (CAN ART 8).  
**PREREQUISITE:** None.

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<th>Code</th>
<th>Hours</th>
<th>Days</th>
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<tbody>
<tr>
<td>20045</td>
<td>3.00</td>
<td>MTWTH</td>
<td>HM 126</td>
<td>Staff</td>
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</tbody>
</table>

**ART-18**  
**INTERMEDIATE DRAWING**  3.00 UNITS

Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.  
**PREREQUISITE:** ART-17 or 22.

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
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<th>Room</th>
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<tbody>
<tr>
<td>20046</td>
<td>3.00</td>
<td>MTWTH</td>
<td>HM 126</td>
<td>Staff</td>
</tr>
</tbody>
</table>

### BIOLOGY

**BIO-1**  
**GENERAL BIOLOGY**  4.00 UNITS

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included. (CAN BIOL 14)  
**PREREQUISITE:** None.

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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>20048</td>
<td>4.00</td>
<td>MTWTH</td>
<td>SCI 255</td>
<td>F Galicia</td>
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</table>

**MISSION STATEMENT**

Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially, in health and public service preparation.

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

CHE-2A  INTRO CHEMISTRY I  4.00 UNITS
Introductory chemical concepts with health and environmental applications—fulfills the needs of non-science majors. (CAN CHEM 6)
• PREREQUISITE: MAT-52.
20056  10:00AM-12:15PM  MTWTH  HM 129  R Allahyari
01/07/08 02/14/08  Last day to add: 01/11/08
20264  10:00AM-12:15PM  MTWTH  SCI 261  R Allahyari
01/07/08 02/14/08  Last day to add: 01/11/08

COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office sections have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

CAT-54A  INTRO TO FLASH  3.00 UNITS
Prepares student to learn Flash, one of the most powerful animation and interactivity tools for the web and training mediums. (Same as CIS-54A)
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer and familiarity with the Internet recommended. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.
20275  10:00AM 02:30PM  MW  HM 324  M Barboza
01/07/08 02/13/08  Last day to add: 01/11/08

COMPUTER INFORMATION SYSTEMS

Most Computer Applications/Office sections have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

CIS-1A  INTRO TO COMP INFO SYS  3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
• PREREQUISITE: None.
• ADVISORY: Concurrent enrollment in CIS-96 or 97 recommended.
20059  07:45AM 12:15PM  MW  HM 333  Staff
01/07/08 02/13/08  Last day to add: 01/11/08
20060  05:30PM 10:00PM  TTH  HM 333  M McQuead
01/08/08 02/14/08  Last day to add: 01/12/08

CIS-54A  INTRO TO FLASH  3.00 UNITS
Prepares student to learn Flash, one of the most powerful animation and interactivity tools for the web and training mediums. (Same as CAT-54A)
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer and familiarity with the Internet recommended. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.
20276  10:00AM 02:30PM  MW  HM 324  M Barboza
01/07/08 02/13/08  Last day to add: 01/11/08

CIS-72A  INTRO WEB PAGE CREATION  1.50 UNITS
Introduction to Web page creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms. (Same as CAT-72A)
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer, familiarity with the Internet, CIS-95A and concurrent enrollment in CIS-96 or 97.
20277  10:00AM 12:15PM  TTH  HM 324  M Barboza
01/08/08 02/14/08  Last day to add: 01/12/08

CAT-54A  ARTIFICIAL INTELLIGENCE  3.00 UNITS
Prepares student to learn Flash, one of the most powerful animation and interactivity tools for the web and training mediums. (Same as CIS-54A)
• PREREQUISITE: None.
• ADVISORY: Competency in the use of a computer and familiarity with the Internet recommended. CIS-95A and concurrent enrollment in CIS-96 or 97 recommended.
20278  10:00AM 12:15PM  TTH  HM 324  M Barboza
01/08/08 02/14/08  Last day to add: 01/12/08
DENTAL HYGIENE

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/dentalhygiene or call 571-6431.

DEH-10B PRE-CLINICAL DENTAL HYGIENE #2 1.00 UNITS

Continues to introduce the student to the basic clinical skills and techniques needed to perform clinical dental hygiene services.

- PREREQUISITE: None.
- LIMITATION ON ENROLLMENT: Course is limited to students who have been admitted to RCC’s Dental Hygiene program.

20068 09:00AM 12:00PM TH MDEC OP1 D Lesser
01:00PM 04:00PM TTH MDEC OP1 M Heyde
01/08/08 02/14/08 Last day to add: 01/12/08

DENTAL TECHNOLOGY

DEN-72B DENTAL MATERIALS II 1.00 UNITS

Study of metals and alloys, dental porcelain and hazardous materials in dentistry.

- PREREQUISITE: None.

20078 09:00AM 12:00PM T MDEC 2 D Beckstrom
01/11/08 02/08/08 Last day to add: 01/08/08

DRAFTING – See Engineering, Norco Campus
**EARLY CHILDHOOD EDUCATION**

**EAR-20 CHILD DEVELOPMENT 3.00 UNITS**
- A comprehensive overview of concepts, issues and theories of human development from conception through adolescence. (CAN FCS 14)
- **PREREQUISITE:** None.

20079 10:00AM 12:15PM MTWTH ECEM 115 K Metcalfe
01/07/08 02/14/08 Last day to add: 01/11/08

**EAR-24 CREATIVE ACTIVITIES 3.00 UNITS**
- Integration of creative activity into various aspects of the curriculum.
- **PREREQUISITE:** None.

20302 05:00PM 09:30PM MW ECEM 115 Staff
01/07/08 02/14/08 Last day to add: 01/11/08

**EAR-34 CURR ACTIV/INFANTS 3.00 UNITS**
- An introduction to organizing and developing age-appropriate activities and curriculum for infants and toddlers.
- **PREREQUISITE:** None.
- **ADVISORY:** EAR-33.

20303 05:00PM 09:30PM TTH ECEM 115 Staff
01/08/08 02/14/08 Last day to add: 01/12/08

**ECONOMICS**

**ECO-7 MACROECONOMICS 3.00 UNITS**
- Economic theory and analysis as applied to the U.S. economy as a whole. (CAN ECON 2)
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

20082 10:00AM 12:15PM MTWTH HM 207 B Bandyopadhyay
01/07/08 02/14/08 Last day to add: 01/11/08

**ECO-8 MICROECONOMICS 3.00 UNITS**
- Economic theory and analysis applied to consumer and producer behavior in markets. (CAN ECON 4)
- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

20083 07:35AM 09:50AM MTWTH HM 207 B Bandyopadhyay
01/07/08 02/14/08 Last day to add: 01/11/08

**EMERGENCY MEDICAL SERVICES**

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/academicprograms/ems or call 951-571-6100 x 4600. EMS-50 and EMS-51 mandatory orientation is on 12/4/07, 8:30 am -10:30 am or 12/13/07, 12:00 pm – 2:00 pm in STU 101 at the Moreno Valley Campus. Prompt attendance is required at the orientation and on the first day of class. If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

**EMS-50 EMS-BASIC 6.00 UNITS**
- Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.
- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-51.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

20084 06:45AM 12:45PM MTW CLRK CTR R Fontaine
01/07/08 02/13/08 Last day to add: 01/11/08

Concurrent enrollment with EMS-51# 20085 is required.

**EMS-51 EMS-BASIC CLINICAL/FIELD 1.00 UNITS**
- Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.
- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-50.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

20085 01/07/08 02/14/08 Last day to add: 01/19/08
Concurrent enrollment with EMS-50# 20084 is required. First meeting: Monday, 1/7/08, 6:45am, Ben Clark Training Center.

**EMS-70 TRAUMA MANAGEMENT 4.00 UNITS**
- Second term course focusing on preparing the paramedic student to deal with traumatic injuries in the prehospital setting.
- **PREREQUISITE:** EMS-60, 61, 62 and 63.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program.
- Students must enroll in EMS-71 concurrently.

20086 08:30AM 12:30PM MT CLRK C Nollette
01:30PM 05:30PM MT CLRK C Nollette
01/07/08 02/12/08 Last day to add: 01/11/08

**EMS-71 CLINICAL MED SPECIALTY I 2.50 UNITS**
- Provides supervised clinical practice in a wide variety of patient care activities to enable paramedic students to apply theory and skills for dealing with emergency patients in a hospital setting.
- **PREREQUISITE:** EMS-60, 61, 62 and 63.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program.
- Students must enroll in EMS-70 concurrently.

20087 01/07/08 02/14/08 Last day to add: 01/12/08
First meeting: Monday, 1/7/08, 8:30am, Ben Clark Training Center.

**ENGINEERING - See Norco Campus**

**PLACEMENT GUIDELINES:**

**ENGLISH COMPOSITION COURSES**

**ENGLISH 1A:** One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

**ENGLISH 1B:**
A grade of C or better in ENG-1A.

**ENGLISH 50:** One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A:**
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See “Moving through English” for more details.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
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<td>ENGLISH</td>
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<tr>
<td>ENG-1A</td>
<td>ENGLISH COMPOSITION</td>
<td>4.00 UNITS</td>
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<tr>
<td>This course teaches college-level critical reading, academic writing, and research skills.</td>
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<td>(CAN ENGL 2)</td>
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<td>• PREREQUISITE: ENG-50 or qualifying preparation score.</td>
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<td>All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.</td>
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<td>S Pesko</td>
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<td>This is a hybrid class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a></td>
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<td>ENG-50</td>
<td>BASIC ENGLISH COMP</td>
<td>4.00 UNITS</td>
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<td>Prepares students for college-level reading and academic writing.</td>
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<td>• PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.</td>
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<td>• ADVISORY: Reading 82, or qualifying preparation score.</td>
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<td>All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.</td>
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<tr>
<td>ENG-60A</td>
<td>ENGL FUND: SENT TO PARAGRAPH</td>
<td>4.00 UNITS</td>
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<tr>
<td>This class instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. CR/NC only)</td>
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<tr>
<td>• PREREQUISITE: None.</td>
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<td>All sections of ENG-60A have an 18 hour laboratory requirement to be arranged.</td>
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<td>ENG-60B</td>
<td>ENGL FUND: PARAGRAPH TO ESSAY</td>
<td>4.00 UNITS</td>
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<tr>
<td>This class advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. CR/NC only)</td>
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<td>• PREREQUISITE: ENG-60A or qualifying preparation score.</td>
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<td>WRIT/READ CTR PRACTICUM</td>
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<td>Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)</td>
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<td>• COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.</td>
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<td>WRIT/READ CTR PRACTICUM</td>
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<td>Writing and Reading Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. CR/NC only.)</td>
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### ENGLISH AS A SECOND LANGUAGE

#### ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE (NEW ESL STUDENTS MUST TAKE PTESL TEST)

<table>
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<td>ESL-55</td>
<td>5.00</td>
<td>Days</td>
<td>Room</td>
<td>Instructor</td>
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<tr>
<td>ESL-52</td>
<td>5.00</td>
<td>Days</td>
<td>Room</td>
<td>Instructor</td>
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<tr>
<td>ESL-53</td>
<td>5.00</td>
<td>Days</td>
<td>Room</td>
<td>Instructor</td>
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<tr>
<td>ESL-51</td>
<td>5.00</td>
<td>Days</td>
<td>Room</td>
<td>Instructor</td>
</tr>
</tbody>
</table>

Shaded areas indicate possible course placements

* Indicates UC/CSU transferable course

** Associate Degree applicable only

ESL (51–55) and English composition (60A, 60B, 50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

- **ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS**
  - An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development.
    - **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.
  - **PREREQUISITE:** None.
  - **ADVISORY:** Qualification for or enrollment in ESL-54 or higher.
  - **COREQUISITE:** Concurrent enrollment in ESL-54, ESL-55 or ENG-50.

- **ESL-90C PREPOSITION REVIEW 1.00 UNITS**
  - Reviews and practices correct use of prepositions in common verb, noun and adjective phrases. (Non-degree credit course. CR/NC only)
    - **PREREQUISITE:** None.
    - **ADVISORY:** Qualification for or enrollment in ESL-53 or higher.

- **ESL-90D VERB TENSE REVIEW 2.00 UNITS**
  - An intensive review and integration of verb tense structures. (Non-degree credit course. CR/NC only)
    - **PREREQUISITE:** None.
    - **ADVISORY:** Qualification for or enrollment in ESL-54 or higher.

- **ESL-90H PHRASES AND CLAUSES 1.00 UNITS**
  - Provides practice in using phrases and clauses to write well structured sentences. (Non-degree credit course. CR/NC only)
    - **PREREQUISITE:** None.
    - **ADVISORY:** Qualification for or enrollment in ESL-53 or higher.

### GEOGRAPHY

#### GEOGRAPHY

- **GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS**
  - The interacting physical processes of air, water, land, and life which impact Earth’s surface. (CAN GEOG 2; GEG-1 and 1L same as CAN GEOG 6)
    - **PREREQUISITE:** None.
  - This is a web-enhanced class.

- **GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS**
  - Practical application of physical geography principles through geographically based in-class exercises. (CAN GEOG-1+1L=498)
    - **PREREQUISITE:** None.
    - **COREQUISITE:** Concurrent enrollment in or prior completion of GEG 1.
<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUI-47</td>
<td>CAREER EXPLOR/LIFE PLANNING</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This course, designed for students with a disability, provides training in the use of adaptive computer technologies. (Non-degree applicable.) Intended for DSPS students.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUI-95</td>
<td>ADAPT COMP TECH SEMINAR</td>
<td>0.50 UNITS</td>
<td></td>
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</tr>
</tbody>
</table>

This is an online class. Computer with Internet access required. See www.opencampus.com

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HES-1</td>
<td>HEALTH SCIENCE</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
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</table>


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<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-6</td>
<td>POL SOC HIST OF US</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A history of the United States from Colonial time to 1777. (CAN HIST 8)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS-7</td>
<td>POL SOC HISTORY OF US</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A history of the United States from 1777 to the present. (CAN HIST 10)

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM-10</td>
<td>WORLD RELIGIONS</td>
<td>3.00 UNITS</td>
<td></td>
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</tr>
</tbody>
</table>

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAG-44</td>
<td>PRINCIPLES OF MANAGEMENT</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

An overview of the concepts, processes and techniques of organizational management.
Moving through Math

### MATHEMATICS COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisites</th>
<th>Dates</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-10</td>
<td>PRECALCULUS</td>
<td>4.00</td>
<td>MAT-36 or qualifying placement level.</td>
<td>01/07/08 02/14/08 Last day to add: 01/11/08</td>
<td>MTWTH HM 221</td>
<td>J Holley</td>
</tr>
<tr>
<td>MAT-11</td>
<td>COLLEGE ALGEBRA</td>
<td>4.00</td>
<td>MAT-35 or qualifying placement level.</td>
<td>01/07/08 02/14/08 Last day to add: 01/11/08</td>
<td>MTWTH HM 336</td>
<td>M Kim</td>
</tr>
<tr>
<td>MAT-12</td>
<td>STATISTICS</td>
<td>3.00</td>
<td>MAT-35 or qualifying placement level.</td>
<td>01/07/08 02/14/08 Last day to add: 01/11/08</td>
<td>MTWTH HM 104</td>
<td>D Guthrey</td>
</tr>
<tr>
<td>MAT-35</td>
<td>INTERMEDIATE ALGEBRA</td>
<td>5.00</td>
<td>MAT-35 or qualifying placement level.</td>
<td>01/07/08 02/14/08 Last day to add: 01/11/08</td>
<td>MTWTH HM 105</td>
<td>S Drake</td>
</tr>
<tr>
<td>MAT-52</td>
<td>ELEMENTARY ALGEBRA</td>
<td>4.00</td>
<td>MAT-35 or qualifying placement level.</td>
<td>01/07/08 02/14/08 Last day to add: 01/11/08</td>
<td>MTWTH HM 106</td>
<td>J Namekata</td>
</tr>
<tr>
<td>MAT-63</td>
<td>ARITHMETIC</td>
<td>3.00</td>
<td>MAT-64 (formerly 50), 65, 90F or qualifying placement level.</td>
<td>01/07/08 02/14/08 Last day to add: 01/11/08</td>
<td>MTWTH HM 336</td>
<td>J Oliver</td>
</tr>
<tr>
<td>MAT-64</td>
<td>PRE-ALGEBRA</td>
<td>3.00</td>
<td>MAT-63 or 90C.</td>
<td>01/07/08 02/14/08 Last day to add: 01/11/08</td>
<td>MTWTH HM 336</td>
<td>J Namekata</td>
</tr>
</tbody>
</table>

### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See “Moving Through Math” for more details.

---

### MATHEMATICS

**MAT-10 PRECALCULUS**

The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)

**MAT-11 COLLEGE ALGEBRA**

College level algebra.

**MAT-12 STATISTICS**

A study of statistical methods and their application to hypothesis testing and estimation of population parameters. (CAN STAT 2)

**MAT-35 INTERMEDIATE ALGEBRA**

The algebra preparation for college level mathematics.

**MAT-52 ELEMENTARY ALGEBRA**

An introduction to the concepts of algebra.

**MAT-63 ARITHMETIC**

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)

---

### Moving through Math

#### Liberal Studies or Social Science Majors

- MAT-90A Whole Numbers
- MAT-90B Fractions
- MAT-90C Decimals
- MAT-90D Integers
- MAT-90E Real Numbers
- MAT-90F Algebraic Expressions & Equations

#### Science, Engineering or Math Majors

- MAT-52** Elem Algebra
- MAT-63 Arithmetic
- MAT-35** Intermediate Algebra
- MAT-25* Survey of Math
- MAT-10* Pre-calculus
- MAT-1A* Calculus I
- MAT-1B* Calculus II
- MAT-2* Diff. Equations
- MAT-3* Linear Algebra
- MAT-52** Eleme. Algebra
- MAT-65 Arithmetic & Pre-Algebra
- MAT-35** Intermedia. Algebra
- MAT-25* Survey of Math
- MAT-10* Pre-calculus
- MAT-1A* Calculus I
- MAT-1B* Calculus II

### Prerequisites

- MAT-1B
- MAT-90A
- MAT-35
- MAT-53
- MAT-35
- MAT-53
- MAT-35
- MAT-53
- MAT-35
- MAT-53

Shaded areas indicate possible course placements.
MAT-90A  WHOLE NUMBERS, INTRO FRACTIONS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit)
• PREREQUISITE: None.
20271  HM 324  S Pisa
01/07/08 02/14/08  Last day to add: 02/05/08

MAT-90B  FRACTIONS, INTRO DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit)
• PREREQUISITE: MAT-90A.
20272  HM 324  S Pisa
01/07/08 02/14/08  Last day to add: 02/05/08

MAT-90C  DECIMALS  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit)
• PREREQUISITE: MAT-90B.
20273  HM 324  S Pisa
01/07/08 02/14/08  Last day to add: 02/05/08

MAT-90D  INTEGERS, INTRO VARIABLES  1.00 UNITS
A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving integers. (Non-degree credit)
• PREREQUISITE: MAT-63, MAT-90C, or qualifying placement level.
20274  HM 324  S Pisa
01/07/08 02/14/08  Last day to add: 02/05/08

MAT-96  MATH CENTER PRACTICUM  0.50 UNITS
Math center access for students enrolled in mathematics courses. (Non-degree credit course. CR/NC only)
• PREREQUISITE: None.
• COREQUISITE: Concurrent enrollment in any Math course.
20174  HM 220  F Johnson
01/07/08 02/14/08  Last day to add: 02/14/08

MEDICAL ASSISTING
MDA-1A  MEDICAL TERMINOLOGY 1A  3.00 UNITS
Introduction to medical terminology.
• PREREQUISITE: None.
20176  10:00AM 12:15PM  MTWTH  RXHS T7  A Carter
01/07/08 02/14/08  Last day to add: 01/11/08
This class meets at Rubidoux Annex, 4250 Opal Street, Riverside.

MUSIC
MUS-19  MUSIC APPRECIATION  3.00 UNITS
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
• PREREQUISITE: None.
20179  D Foster
01/07/08 02/14/08  Last day to add: 01/12/08
This is an online class. Computer with Internet access required. See www.opencampus.com

PHILOSOPHY
PHI-10  INTRO TO PHILOSOPHY  3.00 UNITS
Introduction to the major questions of Western philosophy and their answers. (CAN PHIL 2)
• PREREQUISITE: None.
20181  01:00PM 03:15PM  MTWTH  HM 205  W Knight
01/07/08 02/14/08  Last day to add: 01/11/08

PHI-11  CRITICAL THINKING  3.00 UNITS
Introduction to critical thinking as it relates to everyday experience and general knowledge.
• PREREQUISITE: None.
20182  07:35AM 09:50AM  MTWTH  HM 338  Staff
01/07/08 02/14/08  Last day to add: 01/11/08

PHYSICAL EDUCATION
PHP-30  FIRST AID AND CPR  3.00 UNITS
Earn American Red Cross Responding to Emergencies and American Heart Association Healthcare Professional certificates. First Aid and CPR fees totaling $14.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.
• PREREQUISITE: None.
20183  07:35AM 09:50AM  MTWTH  LIB 136  A Brown
01/07/08 02/14/08  Last day to add: 01/11/08

The bowling classes meet at Brunswick Moreno Valley Bowl, 24666 Sunnymead Blvd. There will be a $60 fee for bowling, made payable to Brunswick, on the first week of class.

PHP-A15  BOWLING, BEGINNING  1.00 UNITS
Develops the basic skills of approach, delivery, accuracy and spare conversion.
• PREREQUISITE: None.
20185  03:30PM 05:45PM  MTWTH  MVB  MVB  L Snell
01/07/08 02/14/08  Last day to add: 01/11/08

PHP-A16  BOWLING, INTERMEDIATE  1.00 UNITS
Develops individual skills of timing, approach and delivery of ball with emphasis on improving spare conversions and making lane adjustments.
• PREREQUISITE: None.
20187  03:30PM 05:45PM  MTWTH  MVB  MVB  L Snell
01/07/08 02/14/08  Last day to add: 01/11/08

PHP-A17  BOWLING, ADVANCED  1.00 UNITS
Opportunity for the mastery of ball delivery, spare conversions and lane adjustments. Prepares bowlers for high level competition.
• PREREQUISITE: None.
20263  03:30PM 05:45PM  MTWTH  MPB 1  L Snell
01/07/08 02/14/08  Last day to add: 01/11/08

PHP-A40  KARATE, BEGINNING  1.00 UNITS
Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.
• PREREQUISITE: None.
20189  10:00AM 12:15PM  MTWTH  MPB 1  D Namekata
01/07/08 02/14/08  Last day to add: 01/11/08

PHP-A41  KARATE, INTERMEDIATE  1.00 UNITS
Reviews basic skills and develops intermediate level skills in karate and self-defense.
• PREREQUISITE: None.
• ADVISORY: Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.
20262  03:30PM 05:45PM  MTWTH  MPB 1  J Namekata
01/07/08 02/14/08  Last day to add: 01/11/08
### PHYSICIAN ASSISTANT

The physical fitness classes will meet at 24-Hour Fitness Center, 23750 Alessandro Blvd., Moreno Valley. No use fees will be charged. RCC identification card required.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHP-A46</td>
<td>1.00</td>
<td>MTWTH</td>
<td>24HR CLAS</td>
<td>R Russo</td>
</tr>
<tr>
<td>PHP-A47</td>
<td>1.00</td>
<td>MTWTH</td>
<td>24HR CLAS</td>
<td>P Singh</td>
</tr>
<tr>
<td>PHP-A48</td>
<td>1.00</td>
<td>MTWTH</td>
<td>24HR CLAS</td>
<td>H Andrade</td>
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</tbody>
</table>

**PHYSICIAN ASSISTANT**

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/physicianassistant or call 571-6166.

### PREREQUISITE:

None.

### LIMITATION ON ENROLLMENT:

None.

### PHT-13 GENERAL SURGERY 4.00 UNITS

Under supervision, assigned to patients to elicit medical history, perform physical examination, diagnostic testing, surgical and technical procedures and management of the surgical patient.

### PREREQUISITE:

None.

### LIMITATION ON ENROLLMENT:

Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-14 SURGERY II 6.00 UNITS

Continuation of Surgery Internship and the surgical subspecialties in orthopedics.

### PREREQUISITE:

Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-15 PEDIATRICS 6.00 UNITS

Under supervision, students participate in a wide variety of patient care activities in the inpatient and outpatient clinical settings. Students are assigned to patients for medical history review, physical examination, diagnostic testing, and patient management.

### PREREQUISITE:

None.

### LIMITATION ON ENROLLMENT:

Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-16 OBSTETRICS/GYNECOLOGY 6.00 UNITS

Under supervision, participate in a variety of patient care activities emphasizing patients with reproductive tract abnormalities and normal or complicated pregnancies. Assigned to patients for medical history review, physical examination and diagnostic testing in preparation for supportive role during labor and delivery or gynecologic surgery.

### PREREQUISITE:

Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-17 FAMILY PRACTICE 6.00 UNITS

Under supervision, assigned to patients for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

### PREREQUISITE:

Advanced standing in the Physician Assistant Program including completion of all first-year courses.

### PHT-18 PSYCHIATRY/MENTAL HEALTH 4.00 UNITS

Under supervision, perform psychiatric history and mental status examinations and participate in discussions and formulations of basic therapeutic plans.

### PREREQUISITE:

None.

### LIMITATION ON ENROLLMENT:

Advanced standing in the Physician Assistant Program including completion of all first-year courses.

---

**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
THE WORLD IS YOURS

Seeking a unique, challenging and rewarding educational experience! Interested in world affairs, international employment, transferring to quality universities and travel? RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference in New York in April, attended by 4000 students from around the world. Minimal costs.

Get a head start and attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.
# Sociology

**SOCIOLOGY**

**SOC-1  INTRO TO SOCIOLOGY  3.00 UNITS**
The dynamics of group life and social interaction in society. (CAN SOC 2)
*PREREQUISITE: None.*

<table>
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<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>20224</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>HM 337</td>
<td>E Thompson</td>
</tr>
<tr>
<td>20226</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>HM 337</td>
<td>E Thompson</td>
</tr>
<tr>
<td>20225</td>
<td>05:30PM 10:00PM</td>
<td>MW</td>
<td>LIB 131</td>
<td>J Hill</td>
</tr>
</tbody>
</table>

Last day to add: 01/11/08

**ENROLLMENT GUIDELINES: SPANISH COURSES**

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).
   
   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

# Spanish Placement Testing Schedule

Moreno Valley campus: (Call (951) 571-6492 for an appointment.)

- November 15 Thursday 4:00pm STU 301
- November 29 Thursday 8:30am STU 301
- December 7 Friday 8:30am STU 301
- December 18 Tuesday 2:00pm STU 301
- January 4 Friday 8:30am STU 301
- January 8 Tuesday 4:00pm STU 301

# Spanish

**SPA-1 SPANISH 1  5.00 UNITS**
Develops basic skills in understanding, reading, communicating and writing in Spanish. (CAN SPAN 2)
*PREREQUISITE: None.*

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>20227</td>
<td>08:00AM 12:30PM</td>
<td>MTWTH</td>
<td>HM 233</td>
<td>G Decker</td>
</tr>
<tr>
<td>20228</td>
<td>08:45PM 09:30PM</td>
<td>MTWTH</td>
<td>HM 233</td>
<td>M Vega Sanchez</td>
</tr>
</tbody>
</table>

Last day to add: 01/11/08

**SPEECH COMMUNICATION**

**SPE-1 PUBLIC SPEAKING  3.00 UNITS**
Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required. (CAN SPCH 4)
*PREREQUISITE: None.*
*ADVISORY: SPE-51, SPE-52 or qualification for ENG-1A.*

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>20229</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>LIB 120</td>
<td>D Mann</td>
</tr>
<tr>
<td>20232</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>LIB 124</td>
<td>D White</td>
</tr>
<tr>
<td>20231</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>LIB 124</td>
<td>D White</td>
</tr>
<tr>
<td>20233</td>
<td>01:00PM 03:15PM</td>
<td>MTWTH</td>
<td>LIB 124</td>
<td>D White</td>
</tr>
<tr>
<td>20230</td>
<td>05:30PM 10:00PM</td>
<td>MW</td>
<td>LIB 120</td>
<td>T Berry</td>
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</tbody>
</table>

Last day to add: 01/11/08

**SPE-9 INTERPERSONAL COMMUNICATION  3.00 UNITS**
Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)
*PREREQUISITE: None.*
*ADVISORY: SPE-52 or qualification for ENG-1A.*

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>20236</td>
<td>07:35AM 09:50AM</td>
<td>MTWTH</td>
<td>HM 209</td>
<td>K Deets</td>
</tr>
<tr>
<td>20234</td>
<td>10:00AM 12:15PM</td>
<td>MTWTH</td>
<td>HM 209</td>
<td>K Deets</td>
</tr>
<tr>
<td>20235</td>
<td>05:30PM 10:00PM</td>
<td>TTH</td>
<td>LIB 120</td>
<td>D Mann</td>
</tr>
</tbody>
</table>

Last day to add: 01/11/08

**TRANSLATION – See Community Interpretation in Spanish**

**WARNING!**
Registration will be blocked if you have not met the prerequisite!
RCC classes will be held at Rubidoux Annex, 4250 Opal Street, Riverside, in the morning, afternoon and evening. These classes are open to everyone! A health fee will be charged, but an RCC parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCC student! For more information, call (951) 328-3881.

<table>
<thead>
<tr>
<th>Code</th>
<th>Hours</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-10</td>
<td>3.00</td>
<td>TTH RXHS T8</td>
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**BUSINESS ADMINISTRATION**

**INTRO TO BUSINESS**

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

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This is a web enhanced class.

**EARLY CHILDHOOD EDUCATION**

**HOME SCHOOL AND COMM REL**

Techniques for communication and interaction within the family, school and community for parents and teachers.

- **PREREQUISITE:** None.

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**ENGLISH**

**ENGLISH COMPOSITION**

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

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Plus 18 hours laboratory by arrangement.

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<td>Last day to add: 01/11/08</td>
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Plus 18 hours laboratory by arrangement.

**MATHEMATICS**

**ELEMENTARY ALGEBRA**

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

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**MEDICAL ASSISTING**

**MEDICAL TERMINOLOGY 1A**

Introduction to medical terminology.

- **PREREQUISITE:** None.

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**SOCIOLOGY**

**INTRO TO SOCIOLOGY**

The dynamics of group life and social interaction in society. (CAN SOC 2)

- **PREREQUISITE:** None.

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**SPEECH COMMUNICATION**

**INTERPERSONAL COMMUNICATION**

Analyzes the dynamics, components and ethics of the two-person communication process in relationships. (CAN SPCH 8)

- **PREREQUISITE:** None.

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**WARNING!**

REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
Welcome to Riverside Community College District’s unique and vital training system located at Ben Clark Training Center. In association with local, state and federal agencies, Riverside Community College offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Much of the training occurs at the Ben Clark Public Safety Training Center located adjacent to March Air Force Reserve Base. Riverside Community College at the Ben Clark Center is recognized nationally for its innovative interagency program that emphasizes state of the art training for law enforcement, firefighting, and personnel to function as a team.

Several major public agencies participate in the public safety training, including the Riverside County Sheriff’s Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, the Riverside Community College District is able to offer the following intensive programs in Law Enforcement and Fire Technology:

**Law Enforcement**
- Peace Officer Training
- Correctional Officer Training

**Fire Technology**
- Basic Firefighter Academy
- Technical Rescue
- Hazardous Materials
- Company & Chief Officer Training
- Truck Academy
- Driver Operator
- Dispatcher Training
- Wildland Firefighting

The Fast Track Program provides sworn and correctional deputies, fire service personnel, and all students an opportunity to complete the prescribed general education requirements for those interested in obtaining an associate of science degree in Law Enforcement or Fire Technology within one year.

Scheduling of courses is especially attractive for public safety personnel allowing better accessibility to college educational programming and course availability. All classes are offered at the Ben Clark Public Safety Training Center located at 3423 Davis Avenue, Riverside, CA.

Ultimately, the program of study provides students an opportunity to enhance and apply intellectual skills toward greater professional performance while fostering advancement opportunities in leadership position.

### Code Hours Days Room Instructor

#### ADMINISTRATION OF JUSTICE

**ADJ-A6A** INTERVIEW/INTERROGATION 0.25 UNITS
Fundamentals and techniques for properly interviewing victims, witnesses and suspects in a field setting. For information regarding enrollment procedures, call 486-2797.
- PREREQUISITE: None.
- LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.

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**ADJ-A10A** VICE OPERATIONS 0.25 UNITS
This course is designed as an overview of vice operations for law enforcement personnel. For information regarding enrollment procedures, call 486-2797.
- PREREQUISITE: ADJ-B1B.

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**ADJ-A13A** DRUG USE RECOGNITION 1.00 UNITS
Advanced officers training to assist the student in recognizing and processing individuals under the influence of a controlled substance. For information regarding enrollment procedures, call 486-2797.
- PREREQUISITE: None.
- LIMITATION ON ENROLLMENT: Must be sworn peace officer.

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#### Code Hours Days Room Instructor

**ADJ-A37A** LATENT FINGERPRINT RETRIEVAL 0.50 UNITS
Provides law enforcement personnel with the knowledge and techniques necessary for the identification and retrieval of fingerprints. For information regarding enrollment procedures, call 486-2797.
- PREREQUISITES: None.
- LIMITATION ON ENROLLMENT: Must be sworn peace officer.

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**ADJ-B1B** BASIC PEACE OFFICER ACADEMY 18.00 UNITS
Intensive basic instruction designed to meet the minimum requirements of a peace officer as established by State Law. For information regarding enrollment procedures, call 571-6318.
- PREREQUISITE: Completion of the POST reading and writing skills examination. Completion of POST physical fitness assessment. Possession of a valid California driver’s license. Successful completion of a medical examination. Fingerprint clearance through the California State Department of Justice.

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**WARNING!**
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
ADJ-C3B  ADV CORREC-PERISH SKILLS TRNG  0.25 UNITS
The student will be able to identify the appropriate force options to use and engage an uncooperative inmate with pose, control and confidence. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.

20241  08:00AM 05:00PM  WTH  CLRK CTR  D Kroh
01/08/08 01/10/08  Last day to add: 01/09/08
Class meets 1-5 on 1st day and 8-5 on 2nd day.
20253  08:00AM 05:00PM  WTH  CLRK CTR  D Kroh
02/06/08 02/07/08  Last day to add: 02/06/08
Class meets 8am-5pm on first day and 8am-12pm on second day.

ADJ-C3C  ADV CORRECTIONS TRAINING  0.50 UNITS
This one-day, twelve-hour course consists of classroom instruction designed to improve employees’ career, professionalism and work performance. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.

20240  08:00AM 05:00PM  TW  CLRK CTR  D Kroh
01/08/08 01/09/08  Last day to add: 01/08/08
Class meets 8-5 on 1st day and 8-12 on 2nd day.
20252  08:00AM 05:00PM  TW  CLRK CTR  D Kroh
02/05/08 02/06/08  Last day to add: 02/05/08
Class meets 8-5 on 1st day and 8-12 on 2nd day.

ADJ-C4A  ADV CORREC TRNG-SUPV  1.00 UNITS
This mandated STC certified course is designed to enhance the on-the-job skills of the supervisor within corrections. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.

20249  08:00AM 05:00PM  MTW  CLRK CTR  D Kroh
01/28/08 01/30/08  Last day to add: 01/30/08

ADJ-C5A  BAS WRITING SKILLS-CORREC  0.50 UNITS
Reviews the basic principles of law enforcement written communications. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.

20243  06:00AM 05:20PM  TH/W  CLRK CTR  D Kroh
01/15/08 01/17/08  Last day to add: 01/17/08

ADJ-C6A  FACILITY SECURITY TRAINING  0.25 UNITS
Focuses on corrections facility security measures for newly hired civilian corrections employees or as a review for current civilian corrections employees. For information regarding enrollment procedures, call 486-2877.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.

20255  08:00AM 05:00PM  W  CLRK CTR  D Kroh
02/13/08 02/13/08  Last day to add: 02/13/08

ADJ-D3A  RESPONDING TO SUICIDAL CALLERS  0.25 UNITS
Provides students with necessary skills in dealing with suicidal callers.
• PREREQUISITE: ADJ-D1A.

20256  08:00AM 05:00PM  TH  CLRK CTR  D Kroh
02/14/08 02/14/08  Last day to add: 02/14/08

ADJ-D4A  DISPATCH ROLE-OFCTR SAFETY  0.25 UNITS
This course will help the student learn their role when dealing with high-risk situations. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: ADJ-D1A.

20254  08:00AM 05:00PM  MTWTHF  CLRK CTR  D Kroh
02/07/08 02/07/08  Last day to add: 02/07/08

ADJ-P4A  ARREST, SEARCH, SEIZURE  1.50 UNITS
Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.
• PREREQUISITE: None.

20242  08:00AM 05:00PM  MTWTHF  CLRK CTR  D Kroh
01/14/08 01/18/08  Last day to add: 01/17/08
20260  06:00PM 10:00PM  TH  CLRK CTR  D Kroh
08:00AM 05:00PM  S  CLRK CTR
01/15/08 02/07/08  Last day to add: 02/02/08

Class will meet only one Saturday, 1/19/08.

ADJ-R1B  LEVEL II RESERVE  11.00 UNITS
Designed for individuals who desire to be qualified as Level II police reserve officer. This Level II Reserve Certification satisfies the Peace Officer Standards and Training (POST) requirements. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: ADJ-R1A2.

20258  06:00PM 10:00PM  TH/W  CLRK CTR  D Kroh
08:00AM 05:00PM  S  CLRK CTR
02/05/08 06/03/08  Last day to add: 05/06/08

Class will meet on alternating Saturdays.

ADJ-T1A  TRAFF COLLISION INVEST: BASIC  1.50 UNITS
A basic traffic collision investigation course which meets the requirements of 40600(A) of the California Vehicle Code. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST certification.

20250  08:00AM 05:00PM  MTWTHF  CLRK CTR  D Kroh
01/28/08 02/01/08  Last day to add: 01/31/08

ADJ-T1D  TRAFF COLLIS RECONSTRUCT  4.00 UNITS
Provides the skills necessary to investigate traffic collision reconstruction events. For information regarding enrollment procedures, call 486-2797.
• PREREQUISITE: None.
• LIMITATION ON ENROLLMENT: Must be sworn peace officer.

20251  08:00AM 05:00PM  MTWTHF  CLRK CTR  D Kroh
01/28/08 02/08/08  Last day to add: 02/06/08

ADJ-W10A  FIREARMS  0.25 UNITS
Provides the student with firearms safety and shooting principles and fulfills the firearms requirement of the POST PC 832 course. For information regarding enrollment procedures, call 571-6316.
• PREREQUISITE: None.

20259  08:00AM 05:00PM  SSU  CLRK CTR  D Kroh
02/09/08 02/17/08  Last day to add: 02/16/08

Class will meet 2/9, 2/16 and 2/17/07.
ADJ-W20A  LESS-LETHAL TRAINING  0.50 UNITS
Provides necessary skills to deploy less-lethal munitions against noncompliant suspects engaged in criminal activity. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must be currently employed by a law enforcement agency and have POST or STC certification.

20248  08:00AM 05:00PM  THF  CLRK CTR  D Kroh
01/24/08 01/25/08  Last day to add: 01/24/08

FIRE TECHNOLOGY

FIT-A1A  FIRE INVESTIGATION 1A  2.00 UNITS
Provides the participants with an introduction and basic overview of fire scene investigation. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

20281  08:00AM 05:00PM  MTWTHF  CLRK CTR  R Rappaport
01/14/08 01/18/08  Last day to add: 01/10/08

FIT-C1A  COMMAND 1A  2.00 UNITS
Provides instruction and simulation to first-in incident commanders or company officers. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

20284  08:00AM 05:00PM  MTWTHF  CLRK CTR  K Norton
01/14/08 01/18/08  Last day to add: 01/17/08

FIT-C1B  COMMAND 1B  2.00 UNITS
Provides instruction in scene management principles for incidents involving hazardous materials. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-C1A.

20287  08:00AM 05:00PM  THFS  CLRK CTR  M Jennings
01/24/08 02/02/08  Last day to add: 02/01/08

FIT-C1C  I-ZONE FIREFIGHTING  2.00 UNITS
Designed around the responsibilities of the company officer at a wildland/urban interface incident. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-C1A.

20285  08:00AM 05:00PM  MTWTHF  CLRK CTR  K Norton
02/04/08 02/08/08  Last day to add: 02/07/08

FIT-C30  INTERMED ICO (I-300)  0.50 UNITS
Provides an intermediate knowledge of the Incident Command System (ICS.)

- **PREREQUISITE:** FIT-C20.

20291  08:00AM 05:00PM  THFS  CLRK CTR  M Jennings
01/10/08 01/12/08  Last day to add: 01/12/08

FIT-C40  ADVANCED ICS (I-400)  0.25 UNITS
Provides participants with advanced knowledge of Incident Command System (ICS.) Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-C20 and C30.

20292  08:00AM 05:00PM  TWTH  CLRK CTR  R Tinker
01/29/08 01/31/08  Last day to add: 01/31/08

FIT-C41  SAFETY OFFICER (I-401)  1.00 UNITS
Provides knowledge required to be a Safety Officer within the Incident Command System. Designed for in-service fire personnel who wish to become a Safety Officer. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-C33A, C34A or C34C; and C39 and C40.

20295  08:00AM 02:00PM  MTW  CLRK CTR  B Deyo
02/04/08 02/07/08  Last day to add: 02/04/08

FIT-I1A  INSTRUCT 1A: TECHNIQUES  2.00 UNITS
Provides knowledge required to be an Instructor within their respective departments. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

20290  08:00AM 05:00PM  MTW  CLRK CTR  A Deyo
01/07/08 01/16/08  Last day to add: 01/15/08

20296  08:00AM 05:00PM  WTHF  CLRK CTR  S Nunn
01/10/08 01/18/08  Last day to add: 01/17/08

20288  08:00AM 05:00PM  FSSU  CLRK CTR  W Melendez
01/04/08 01/13/08  Last day to add: 01/12/08

FIT-I1B  INSTRUCT 1B: TECHNIQUES  2.00 UNITS
Provides knowledge required to be an Instructor within their respective departments. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** FIT-I1A.

20289  08:00AM 05:00PM  FSSU  CLRK CTR  W Melendez
01/25/08 02/03/08  Last day to add: 02/02/08

FIT-P1A  PREVENT 1A: INSPECT PRAC  2.00 UNITS
Provides broad, technical overview of fire prevention codes, ordinances, key hazards and fire prevention practices. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- **PREREQUISITE:** None.

20283  08:00AM 05:00PM  MTWTHF  CLRK CTR  R Tinker
01/07/08 01/11/08  Last day to add: 01/10/08

20286  08:00AM 05:00PM  MTWTHF  CLRK CTR  N Scott
01/28/08 02/01/08  Last day to add: 01/31/08

FIT-S2  TRUCK OPERATIONS  3.00 UNITS
Focuses on aerial apparatus (truck) operations. Participants must bring all appropriate PPE, an in-service SCBA and proof of current FIT test. For enrollment information please visit www.rctoa.org or call 486-2845.

- **PREREQUISITE:** None.

20297  08:00AM 06:30PM  MTWTHF  CLRK CTR  S Soltz
01/07/08 01/18/08  Last day to add: 01/16/08

WARNING! REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!
What are online, hybrid and Web-enhanced courses?

- **Online** courses are taken exclusively over the Internet—there are no on-campus meetings required.

- **Hybrid** courses meet both on-campus and online—think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this schedule of classes. Since the on-campus portion of hybrid classes could take place on any of our three campuses (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you’d like to take a hybrid course on the Norco campus, you’d look under the Norco campus section of this schedule.

- **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course Web sites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course Web site is an extra value!

Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.open-campus.com, click on “Help”, then click “Requirements Help” (near the top left, under “Help Links”).

- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

- You should be self-disciplined and have strong study skills. It’s easier to fall behind in an online class.

- Lastly, you shouldn’t believe the myth that online or hybrid courses are “easier” than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. Set aside a few minutes and take the Open Campus Distance Learning quiz below to help you decide.

What’s an online course like?

Sample an online course—go to www.opencampus.com and click on “Help”. Under “Quick Links”, click on “Sample Class”. Use the information provided to log-in.


This Web site provides:

- computer settings and requirements
- information about registration
- login information
- student and faculty help files
- course syllabi and textbook information
- the Online Course Sample Class

If you’ve visited our Web site and still have questions, please call the Open Campus Help Line at (866) 259-7271.

Are open campus distance learning courses for me?

1. Holding weekly class meetings face-to-face is:
   a. Not particularly necessary for me.
   b. Somewhat important to me.
   c. Very important to me.

2. I would classify myself as someone who:
   a. Often gets things done ahead of time.
   b. Needs reminding to get things done on time.
   c. Puts things off until the last minute or doesn’t complete them.

3. When an instructor hands out directions for assignments, I prefer:
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.

4. Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:
   a. More than enough time for an on-campus course.
   b. The same as for a class on-campus.
   c. Less than for a class on-campus.

5. As a reader, I would classify myself as:
   a. Good - I have no problem understanding textbook material.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.

6. Commuting to campus on a regular weekly schedule is:
   a. Extremely difficult for me - I have commitments.
   b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
   c. Easy for me.

7. When I need help understanding the subject:
   a. I am comfortable approaching the instructor.
   b. I am uncomfortable approaching the instructor, but I do it anyway.
   c. I never approach an instructor to admit I don’t understand something.

SCORING: Are Distance Learning courses for you? Score your responses:

- 3 points for each “a”, 2 points for each “b”, and 1 point for each “c”.
- 14 or over—A Distance Learning course is a real possibility for you. Between 8 and 13—Distance Learning courses may work for you, but you may need to make adjustments in your schedule and study habits to succeed. 7 or less—Distance Learning courses may not currently be the best alternative for you; talk with your counselor.
Online Courses

Online course Limitation on Enrollment:
Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful (grade of “C” or better) completion of an online class.
   If you successfully completed an online course at Riverside Community College prior to Fall, 2007, your record has already been cleared and you may register immediately. (If you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu.)
   If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222 - 8808 for directions about how to provide documentation to clear this limitation on enrollment. (Since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below.
   OR

2. Go to [http://opencampus.com/](http://opencampus.com/) and complete the “Online Skills Workshop”.
   The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an email, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

<table>
<thead>
<tr>
<th>ACCOUNTING</th>
<th>ART</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS</td>
<td>ART-6 ART APPRECIATION 3.00 UNITS</td>
</tr>
<tr>
<td>ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS</td>
<td></td>
</tr>
<tr>
<td>ACC-38 MANAGERIAL ACCOUNTING 3.00 UNITS</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ARCHITECTURE</th>
<th>BUSINESS ADMINISTRATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARE-36 HIST ARCH RENAISSANCE-MODERN 3.00 UNITS</td>
<td>BUS-10 INTRO TO BUSINESS 3.00 UNITS</td>
</tr>
<tr>
<td>BUS-18A BUSINESS LAW I 3.00 UNITS</td>
<td>BUS-18B BUSINESS LAW II 3.00 UNITS</td>
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<thead>
<tr>
<th>ANTHROPOLOGY</th>
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<tbody>
<tr>
<td>ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS</td>
<td></td>
</tr>
<tr>
<td>ANT-2 CULTURAL ANTHRO 3.00 UNITS</td>
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<tr>
<td>ACC-38 MANAGERIAL ACCOUNTING 3.00 UNITS</td>
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<td>Course Code</td>
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<tr>
<td>BUS-20</td>
<td>BUSINESS MATH</td>
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<tr>
<td>30029</td>
<td>30225 R Beck 01/07/08 02/14/08</td>
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<tr>
<td>40138</td>
<td>30224 C Pentis 01/07/08 02/14/08</td>
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<tr>
<td>20050</td>
<td>20051 A Abu-Shabakeh 01/07/08 02/14/08</td>
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<tr>
<td>BUS-22</td>
<td>MGMT COMMUNICATIONS</td>
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<tr>
<td>40139</td>
<td>30234 P Dunn 01/07/08 02/14/08</td>
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<tr>
<td>BUS-30</td>
<td>ENTREPRENEURSHIP</td>
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<tr>
<td>40140</td>
<td>40141 R Pardee 01/07/08 02/14/08</td>
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<tr>
<td>BUS-50</td>
<td>PRINCIPLES OF E-COMMERCE</td>
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<tr>
<td>30229</td>
<td>30234 P Dunn 01/07/08 02/14/08</td>
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<tr>
<td>BUS-51</td>
<td>INTRO TO PERSONAL FINANCE</td>
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<tr>
<td>30051</td>
<td>30234 P Dunn 01/07/08 02/14/08</td>
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<tr>
<td>BUS-70</td>
<td>INTRO ORGANIZATION DEVELOPMENT</td>
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<tr>
<td>40141</td>
<td>40140 R Pardee 01/07/08 02/14/08</td>
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<tr>
<td>BUS-80</td>
<td>TRANSPORTATION/TRAFFIC MGMT</td>
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<tr>
<td>30224</td>
<td>30045 J Coverdale 01/07/08 02/14/08</td>
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<tr>
<td>BUS-90</td>
<td>INTERNATIONAL LOGISTICS</td>
</tr>
<tr>
<td>30225</td>
<td>40170 S Bhatia 01/07/08 02/14/08</td>
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<tr>
<td>COMPUTER APPLICATIONS/OFFICE</td>
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<tr>
<td>CAT-30</td>
<td>BUSINESS ENGLISH</td>
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<tr>
<td>40453</td>
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<tr>
<td>CAT-31</td>
<td>BUSINESS COMMUNICATIONS</td>
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<td>30229</td>
<td>40174 S Bhatia 01/07/08 02/14/08</td>
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<tr>
<td>CAT-34A</td>
<td>INTRO MS WORD FOR WINDOWS</td>
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<tr>
<td>40045</td>
<td>30044 C Brottherton 01/07/08 02/14/08</td>
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<tr>
<td>CAT-35</td>
<td>KEYBOARD/TYPING FUNDAMENTALS</td>
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<tr>
<td>40053</td>
<td>30044 C Brottherton 01/07/08 02/14/08</td>
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<tr>
<td>CAT-50</td>
<td>INTRO TO MS POWERPOINT</td>
</tr>
<tr>
<td>30032</td>
<td>30032 P Dunn 01/07/08 02/14/08</td>
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<tr>
<td>CAT-80</td>
<td>WORD FOR WINDOWS</td>
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<tr>
<td>40151</td>
<td>40151 J Lehr 01/07/08 02/14/08</td>
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<tr>
<td>CAT-98A</td>
<td>INTRO TO EXCEL</td>
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<tr>
<td>40045</td>
<td>40170 S Bhatia 01/07/08 02/14/08</td>
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<tr>
<td>CIS-1A</td>
<td>INTRO TO COMP INFO SYS</td>
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<tr>
<td>40170</td>
<td>40170 S Bhatia 01/07/08 02/14/08</td>
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<tr>
<td>CIS-2</td>
<td>FNDMNTLS SYSTEM ANALYSIS</td>
</tr>
<tr>
<td>40174</td>
<td>40174 S Bhatia 01/07/08 02/14/08</td>
</tr>
</tbody>
</table>
CIS-5  PROGRAM LOGIC USING C++  3.00 UNITS
Introduction to computer programming using C++. (CAN CSCI 6)
  • PREREQUISITE: None. CIS-1A and concurrent enrollment in CIS-96 or 97 recommended.

40176  L Hall  01/07/08 02/14/08

CIS-34A  INTRO MS WORD FOR WINDOWS  1.50 UNITS
Use of Microsoft Word for Windows word processing for business-related applications. (Same as CAT-34A)
  • PREREQUISITE: None.

40592  K Feller  01/07/08 02/14/08

CIS-62  MS ACCESS DBMS: COMPREHENSIVE  3.00 UNITS
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
  • PREREQUISITE: None.

40177  S Bhatia  01/07/08 02/14/08

CIS-65  INTRO TO MS POWERPOINT  1.50 UNITS
Introduction to PowerPoint presentation program to produce an effective presentation in the form of overheads, 35 mm slides or on-screen slides. (Same as CAT-65.)
  • PREREQUISITE: None.

30050  P Dunn  01/07/08 02/14/08

CIS-80  WORD FOR WINDOWS  3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
  • PREREQUISITE: None.
  • ADVISORY: Concurrent enrollment in CAT-96 or 97 recommended. Recommend typing knowledge/skills with at least 40 wpm.

40181  J Lehr  01/07/08 02/14/08

ENG-1B  CRITICAL THINKING/Writing  4.00 UNITS
Emphasizing critical thinking, this course uses literature to develop argumentative, reading and writing skills beyond the level achieved in ENG-1A. (CAN ENGL 4)
  • PREREQUISITE: ENG-1A.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

ENG-11  CREATIVE WRITING  3.00 UNITS
Studies in the principles of writing fiction and poetry. (CAN ENGL 6)
  • PREREQUISITE: ENG-1A.

30067  K Anderson  01/07/08 02/14/08

HISTORY
HIS-6  POL SOC HIST OF US  3.00 UNITS
A history of the United States from Colonial time to 1877. (CAN HIST 8)
  • PREREQUISITE: None. Qualification for ENG-1A recommended.

40242  A Parker  01/07/08 02/14/08

HIS-7  POL SOC HISTORY OF US  3.00 UNITS
A history of the United States from 1877 to the present. (CAN HIST 10)
  • PREREQUISITE: None. Qualification for ENG-1A recommended.

40059  A Parker  01/07/08 02/14/08

HUMANITIES
HUM-4  ARTS & IDEAS: ANCIENT-MEDIEVAL  3.00 UNITS
An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from ancient times to the medieval period.
  • PREREQUISITE: None.
  • ADVISORY: Qualification for ENG-1A strongly recommended.

30116  B Pavlis  01/07/08 02/14/08

HUM-10  WORLD RELIGIONS  3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
  • PREREQUISITE: None. Qualification for ENG-1A recommended.

40244  R Mahon  01/07/08 02/14/08

40245  R Mahon  01/07/08 02/14/08

30115  B Pavlis  01/07/08 02/14/08

20162  C Rocco  01/07/08 02/14/08

20163  C Rocco  01/07/08 02/14/08

MANAGEMENT
MAG-44  PRINCIPLES OF MANAGEMENT  3.00 UNITS
An overview of the concepts, processes and techniques of organizational management.
  • PREREQUISITE: None.

20165  D Webster  01/07/08 02/14/08

MAG-53  HUMAN RELATIONS  3.00 UNITS
Practical application of basic psychology in building better employer-employee relationships.
  • PREREQUISITE: None.
  • ADVISORY: MAG-44.

30222  G Zwart  01/07/08 02/14/08

MAG-70  INTRO ORGANIZATION DEVELOPMENT  3.00 UNITS
Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)
  • PREREQUISITE: None.
  • ADVISORY: MAG-44.

40466  R Pardee  01/07/08 02/14/08
### MARKETING
**MKT-20**  **PRINC OF MARKETING**  **3.00 UNITS**
Examines the role of marketing along with an analysis of both profit and non-profit organization's product, price, distribution and promotion.
- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

**MKT-41**  **TECHNIQUES OF SELLING**  **3.00 UNITS**
Studies sales communication, behavioral, ethical and philosophical factors as applied to the selling function. This course may be offered in a Distance Education format. See us section for details.
- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

### MATHEMATICS
**MAT-11**  **COLLEGE ALGEBRA**  **4.00 UNITS**
College level algebra.
- **PREREQUISITE:** MAT-35 or qualifying placement level.

**MAT-35**  **INTERMEDIATE ALGEBRA**  **5.00 UNITS**
The algebra preparation for college level mathematics.
- **PREREQUISITE:** MAT-35 or qualifying placement level.

**MAT-36**  **TRIGONOMETRY**  **4.00 UNITS**
An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry. (CAN MATH 8)
- **PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

**MAT-52**  **ELEMENTARY ALGEBRA**  **4.00 UNITS**
An introduction to the concepts of algebra.
- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

**MAT-63**  **ARITHMETIC**  **3.00 UNITS**
Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with applications to real world problems. (Non-degree credit course)
- **PREREQUISITE:** None.

### MUSIC
**MUS-19**  **MUSIC APPRECIATION**  **3.00 UNITS**
Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.
- **PREREQUISITE:** None.

### PARALEGAL STUDIES
**PAL-10**  **INTRO PARALEGAL STUDIES**  **3.00 UNITS**
An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.
- **PREREQUISITE:** None.

### PHYSICIAN ASSISTANT
**PA-20**  **PRNCE OF ASSISTANT**  **3.00 UNITS**
A comprehensive study of jazz from its origins to the present day.
- **PREREQUISITE:** None.

**PA-21**  **MUSICAL APPRECIATION**  **3.00 UNITS**
A study of film music in the United States from 1927 to the present day.
- **PREREQUISITE:** None.

**PA-22**  **PHILANTHROPY**  **3.00 UNITS**
Introduction to the major questions of Western philosophy and their answers.
- **PREREQUISITE:** None.

### PHYSICAL EDUCATION
**PHP-4**  **NUTRITION**  **3.00 UNITS**
Principles of basic nutrition and their application to health and diseases.
- **PREREQUISITE:** None.

**PHP-5**  **WELLNESS: LIFESTYLE CHOICES**  **3.00 UNITS**
Studies the various dimensions of health as they relate to living a positive, healthy life.
- **PREREQUISITE:** None.
<table>
<thead>
<tr>
<th>PSYCHOLOGY</th>
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<tbody>
<tr>
<td><strong>PSY-1</strong></td>
<td><strong>GENERAL PSYCH</strong></td>
</tr>
<tr>
<td>Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy. (CAN PSY 2)</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<tr>
<td>40384</td>
<td>R Ruiz</td>
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<tr>
<td>40385</td>
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<tr>
<td>40386</td>
<td>R Ruiz</td>
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<tr>
<td><strong>PSY-9</strong></td>
<td><strong>DEVELOPMENTAL PSYCH</strong></td>
</tr>
<tr>
<td>A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<td>P Matsos</td>
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<tr>
<td>40388</td>
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<tr>
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<tbody>
<tr>
<td><strong>REA-83</strong></td>
<td><strong>READING, LEVEL III</strong></td>
</tr>
<tr>
<td>Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course)</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> REA-82 or ESL-73 or qualifying preparation score.</td>
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<tr>
<td>40393</td>
<td>T Brown</td>
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<tr>
<td>40394</td>
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<tr>
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<tbody>
<tr>
<td><strong>RLE-80</strong></td>
<td><strong>REAL ESTATE PRINCIPLES</strong></td>
</tr>
<tr>
<td>Fundamental course covering the basic laws, principles and terminology of California real estate practice.</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<tr>
<td>30186</td>
<td>J Lewis</td>
</tr>
<tr>
<td><strong>RLE-81</strong></td>
<td><strong>REAL ESTATE PRACTICE</strong></td>
</tr>
<tr>
<td>Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<td>30226</td>
<td>T Wagner</td>
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<tr>
<td>30228</td>
<td>Staff</td>
</tr>
<tr>
<td><strong>RLE-82</strong></td>
<td><strong>LEGL ASPECT RL ESTAT</strong></td>
</tr>
<tr>
<td>California real estate law as it applies to acquisition, ownership, trust deeds, transfers, foreclosure and probate.</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<tr>
<td>30187</td>
<td>T Wagner</td>
</tr>
<tr>
<td><strong>RLE-83</strong></td>
<td><strong>REAL ESTATE FINANCE</strong></td>
</tr>
<tr>
<td>Analysis of real estate finance in residential, apartment, commercial and special purpose properties.</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<tbody>
<tr>
<td><strong>SOC-1</strong></td>
<td><strong>INTRO TO SOCIOLOGY</strong></td>
</tr>
<tr>
<td>The dynamics of group life and social interaction in society. (CAN SOC 2)</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<td>40422</td>
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<td>40424</td>
<td>R Davin</td>
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<tr>
<td>40419</td>
<td>J Schall</td>
</tr>
<tr>
<td>40420</td>
<td>J Schall</td>
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<tr>
<td>40421</td>
<td>J Schall</td>
</tr>
<tr>
<td><strong>SOC-2</strong></td>
<td><strong>AMER SOCIAL PROB</strong></td>
</tr>
<tr>
<td>Identification and analysis of major contemporary social problems. (CAN SOC 4)</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<td>40428</td>
<td>D Baker</td>
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<tr>
<td><strong>SOC-10</strong></td>
<td><strong>RACE/ETHNIC RELATIONS</strong></td>
</tr>
<tr>
<td>An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<tr>
<td>40425</td>
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<tr>
<td><strong>SOC-12</strong></td>
<td><strong>MARRIAGE FAMILY REL</strong></td>
</tr>
<tr>
<td>Contemporary patterns in marriage and family relations. (CAN FCS 12).</td>
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<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
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<tr>
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</tr>
<tr>
<td>40427</td>
<td>J Brown</td>
</tr>
<tr>
<td><strong>SOC-20</strong></td>
<td><strong>CRIMINOLOGY</strong></td>
</tr>
<tr>
<td>A sociological analysis of crime, criminal law and criminality.</td>
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</tr>
<tr>
<td>• <strong>PREREQUISITE:</strong> None</td>
<td></td>
</tr>
<tr>
<td>40429</td>
<td>D Baker</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>SPANISH</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SPA-12</strong></td>
<td><strong>LAT AMER CULTURE, CIVILIZATION</strong></td>
</tr>
<tr>
<td>Introductory survey of Latin American culture and civilization. Class conducted in English.</td>
<td></td>
</tr>
<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>40547</td>
<td>D Campbell</td>
</tr>
<tr>
<td><strong>SPA-51</strong></td>
<td><strong>INTRO LISTENING COMP I</strong></td>
</tr>
<tr>
<td>Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.</td>
<td></td>
</tr>
<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>40434</td>
<td>K Kelly</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>TELECOMMUNICATIONS</th>
<th></th>
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<tbody>
<tr>
<td><strong>TEL-68</strong></td>
<td><strong>STORY DEVELOPMENT PROCESS</strong></td>
</tr>
<tr>
<td>An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.</td>
<td></td>
</tr>
<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>40441</td>
<td>M Skerbelis/R Edwards Bloom</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>THEATER ARTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>THE-3</strong></td>
<td><strong>INTRO TO THE THEATER</strong></td>
</tr>
<tr>
<td>A survey of theatrical styles and forms intended for the general college student. (CAN DRAM 18)</td>
<td></td>
</tr>
<tr>
<td>• <strong>PREREQUISITE:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>40444</td>
<td>M Gourley</td>
</tr>
<tr>
<td>40445</td>
<td>M Gourley</td>
</tr>
<tr>
<td>30218</td>
<td>V Limar-Jansen</td>
</tr>
<tr>
<td>40446</td>
<td>D Nelson</td>
</tr>
</tbody>
</table>
Telewebcources

Television for Your Head… A telewebcourse is a college credit course that allows you to complete much of your study at home by viewing televised or streaming video on the Internet lectures instead of attending lectures on campus. Telewebcourses have been specially designed to provide students with educational opportunities that are flexible enough to fit even the busiest schedule. The televised or video on demand lectures represent one component of an integrated instructional package that includes a textbook, study guide, course syllabus, required on-campus seminars and other required online material accessed via the Internet.

Flexibility for Your Schedule. Telewebcourses enable you to watch course-related programs at home on local television channels or on demand via the Internet. You may also view the course-related programs at your convenience in the Norco, Moreno Valley and Riverside Campus Libraries.

An Instructor Who Cares. An RCC faculty member is assigned to serve as instructor for each telewebcourse. Your instructor will have many of the same responsibilities as any classroom instructor – preparing and grading assignments, answering your questions, administering your exams, and conducting the on-campus seminars. The instructor will also be available to answer your questions by phone or in person during designated hours. Check your course syllabus for your instructor’s telephone number and/or office hours.

Is a telewebcourse for you? To help you decide, take our Open Campus Distance Learning quiz to find out if you have what it takes to succeed in a telewebcourse. If you score well on the quiz, you may also want to consider taking an Open Campus Online course. See the Open Campus Online section for details.

Motivation + Determination = Success. Register Now and Give Yourself Some Credit. You may register for a telewebcourse in the same manner as any on-campus course. (Please see the center of this schedule for an Application for Admission.) For your convenience, you may purchase your textbooks in the bookstore or order online by email - www.opencampus.com.

Questions? Most of your questions will be answered on the Open Campus website, www.opencampus.com (update your browser settings - instructions are at www.opencampus.com/help.) Telecast schedule and on-campus room assignment information available on the TELEWEBCOURSE HOTLINE at (951) 222-8978, after December 17, 2007.

Telewebcourse Programming begins the week of 1/7/08.

PLEASE NOTE: On Charter Communications, you need a digital cable box to receive Channel 94 (in Riverside/Norco.) Call Charter Customer Service at 359-8989 to order a digital cable box.

Telecast Choices:
KRCC Channel 94 (Charter Comm in Riverside-Norco only)
KRCC Channel 17 (Time Warner Cable - Moreno Valley)

Final telecast times will be available after December 17, 2007 on the Open Campus website - www.opencampus.com; or the Telewebcourse Student Hotline (951) 222-8978.

On-campus Sessions and Internet Access: Important Note - Students who miss the first on-campus session may be automatically dropped from the course. No adds will be accepted after the first on-campus session. Internet access is required to complete a portion of every telewebcourse.

PSYCHOLOGY 35
“The World of Abnormal Psychology”
Abnormal Psychology (3 units)
Survey of historical and contemporary approaches to diagnosing, understanding and treating major forms of psychological disorders.

Telecast Choices:
See Telecwebourses information.

On-campus Sessions:
Code 40550: Wednesdays, 6-9pm
1/9, 1/16, 1/23, 1/30, 2/6; Riverside campus, QD 127
Instructor: Jon Mettrick, (951) 222-5495
Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District’s intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the College Health Service at each campus.

Assistance and Referral

Students can seek help through the College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at 222-8151.

Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

I. Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District, unless a tobacco use area has been designated.

Off-campus Services

For off-campus services call:
Riverside County Substance Abuse Program ............... 955-2105
24-hr Detox Line .................................................. 955-2100
After hours (5pm) number .................................. 1-800-499-3008

For toll-free information call:
Local Al-Anon .................................................. 824-1516
Alcoholics Anonymous ......................................... (951) 687-7090
Assisted Recovery ............................................. 1-800-527-5344
Cocaine Anonymous .......................................... (951) 359-3895
Cocaine Hotline ............................................... 1-800-662-HELP
National Council on Alcoholism ............................. 1-800-662-HELP

Medical Emergencies

Dial 911 for life threatening or serious conditions.

Health Services available for enrolled Students:

- First Aid/Emergency Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Immunizations at low-cost student rate
  (Measles, Tetanus, Hep. A and B and TB testing)
- Laboratory testing (low-cost urinalysis and pregnancy)
- Community referrals
- Free vision and hearing screening
- Weight loss counseling
- Smoking Cessation program
- Substance abuse counseling
- Over the counter medication
- Peer Health Program

For more information call:
Riverside (951) 222-8151
Moreno Valley (951) 571-6103
Norco (951) 372-7046
Programa de inglés como segundo idioma (ESL) de Riverside Community College (RCC)

Clases de inglés como segundo idioma son para personas que tienen conocimiento del inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCC. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
Usted es elegible para asistir a RCC si:
• Ha cumplido 18 años de edad o
• Tiene diploma de estudios secundarios o su equivalente (GED) o,
• Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCC?
Sí, se requiere que los estudiantes tomen el examen PTESL para personas con inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?
Utilizando los resultados del examen PTESL, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCC?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de inglés. Se, puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (schedule of classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíela a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.

2. Tome el examen PTESL y reciba los resultados inmediatamente. Veal el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.

3. Se puede matricular llamando a Tiger Talk el sistema telefónico. Rellene la forma Tiger Talk al centro de Horario de Clases para facilitar su proceso de matrícula telefónica.

¿Cuánto cuesta asistir al colegio?
Vea la página, ¿Cuánto cuesta asistir a RCC?

¿Hay asistencia financiera?
Si usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matrícula. Para mayor información por favor llame al 222-8712.

¿Ofrece RCC clases en español?
Desafortunadamente, no se ofrecen clases en español. Las únicas clases que ofrecemos en español son para estudiantes que quieren aprender a hablar español.

¿Ofrece RCC cuidado de niños?
El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años. Los campus de Moreno Valley y Norco tienen centros que ofrecen cuidado de niños de de 2 a 5 años. Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información y precios por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud o la forma Tiger Talk, por favor llame al 222-8107 o al 222-8744.

AB540

Desde el 1º de enero de 2002, la ley AB540 de California permite que los estudiantes inmigrantes paguen la matrícula del estado sin importar su estatus de residencia. Bajo esta nueva ley, los estudiantes inmigrantes que satisfacen las provisiones de la ley serán permitidos pagar la misma quota que se requiere de California para inscribirse a los “Community Colleges” y las universidades públicas del estado.

Para calificar, un estudiante debe presentar los siguientes requisitos:

1. Asistencia de tres años o más en una secundaria (high school) en California.

2. Haberse graduado de una escuela preparatoria en California o recibido el equivalente GED;

3. Someter una declaración con el “Community College” o universidad estatal (NO CON EL DEPARTAMENTO DE INMIGACION) declarando que el estudiante aplicará para legalizar su estatus inmigratorio en cuanto sea posible.

Estudiantes No-Immigrantes
Los estudiantes no-immigrantes (visa serie F, J o B de visitante), no son elegibles para la excepción de costo estatal bajo la AB540.

Asistencia Financiera
La AB540 NO PROVEE asistencia financiera a estudiantes inmigrantes. Estudiantes en busca de asistencia financiera deben acudir a la oficina de su consejero escolar para solicitar información sobre becas u otros tipos de préstamos que no piden el requisito de residencia legal o la ciudadanía.

Residencia Legal
Aunque sean elegibles para el costo de matriculación bajo la AB540, bajo la AB540, la nueva ley NO ESTABLECE la residencia legal para estudiantes inmigrantes en el estado de California.
¿Cuánto cuesta asistir a Riverside Community College?

El Colegio Comunitario de Riverside (RCC) cobra por unidad y no por clase. Cada unidad cuesta veinte dólares ($20) para residentes de California. Residentes de otro estado pagan ciento setenta y cinco dólares ($160) por cada unidad, más diecinueve dólares ($19) si no es ciudadano. Todos los cargos pueden cambiar debido a acción legislativa del estado o a cambios de póliza del Consejo de RCC. La mayoría de las clases de inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud
El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranza de salud o no. El costo es catorce dólares ($14) por cada semestre de otoño y primavera y once dólares ($11) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governor’s Waiver (BOGW), se les pagan estas cuotas.

Servicios Estudiantiles
La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College es para usted!

Riverside Community College (RCC) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES

Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesiten consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCC ofrece asistencia financiera que cubre los gastos de matrícula para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para mayor información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)-EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.
What Every Student Should Know!

AB540 Non-Resident Fee Waiver

A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the Out of State Tuition fee and will pay the $20 per unit enrollment fee. The qualifications for the waiver are stated below.

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying nonresident tuition at Riverside Community College.

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the “Residence Classification for Tuition Purposes” section above. Students without lawful immigration status are not eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records office.

Academic Freedom

The district endorses the American Association of University Professor’s Statement of Principles on Academic Freedom and Tenure: “Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning” (BP 4030)

Academic Honesty

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another’s words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the “Standards of Student Conduct”, listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

Academic Renewal

Academic renewal permits previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. Petitions and information are available in the Admissions offices of the Riverside, Moreno Valley and Norco campuses.

Americans with Disabilities Act

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

Attendance Policy

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

Auditing

RCC offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor’s signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor’s signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. Within the instructor’s signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor discretion is strongly recommended.
8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one unit courses.) The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all campuses. Fees are due when the form is submitted. For more information, please contact the Student Services offices at Moreno Valley (951) 571-6101, or Norco (951) 372-7003, or the Admissions and Records office at Riverside (951) 222-8600.
California Articulation Number System
A comprehensive system for equating courses in the California colleges is being developed. It is called the California Articulation Number System. This system identifies some of the transferable, lower division courses commonly taught within each academic discipline on college campuses. You will notice (CAN) notations next to particular course descriptions throughout the schedule. These CAN numbers are a part of the California Articulation Number system. This system assures students that CAN courses on one participating campus will be accepted “in lieu of” the comparable CAN course on another participating campus. Example: CAN ECON 2 on one campus will be acceptable for CAN ECON 2 on another participating campus. Check with the Counseling office for the master course list which identifies participating campuses and courses.

Change of Information
On the Change of Information link on WebAdvisor, students can update their address, phone number, privacy, and home campus. Students can also submit a yellow Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for Assessment and Orientation/Counseling questions.

Class Cancellation
The College reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling
Counseling appointments are available at all three campuses. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:
- City campus – (951) 222-8440
- Moreno Valley campus – (951)571-6104
- Norco campus – (951) 372-7101.

Credit By Exam
Forms are available in Admissions. There is a separate form for Foreign Language classes.

Credit/No Credit
If a class is offered with a credit/no credit option, students may elect to take the class on that basis; this option is available the first 30% of the course (see “Deadlines” for deadlines to elect credit/no credit.) Credit (CR) is equivalent to passing a class with a “C” or better. Requests for credit/no credit must be submitted to the Admissions and Records office at the City campus or to one of the Student Services offices at the Moreno Valley or Norco campus. Check the RCC catalog for classes that are offered credit/no credit.

Deadlines
Add deadlines are listed with each class in this Schedule of Classes and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor at www.rcc.edu. Click on Class Name and Title.

Enrollment Verifications
Enrollment verifications are available on WebAdvisor at www.rcc.edu or they may be obtained at the Transcript office at the City campus (951) 222-8603; from the Student Services office at the Moreno Valley campus (951) 571-6101; or the Norco campus (951) 372-7003. Students receive two free verifications. After that there is a $2.00 fee for each enrollment verification requested.

Requests for enrollment verification are accepted at each campus and are processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the $2.00 enrollment verification fee, if required, before the verification request can be processed.

Grades
Grades are available on WebAdvisor at www.rcc.edu and Phone Reg at (951) 779-3100 (see calendar.) If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

Grade Changes
According to RCC Board Policy: The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change. Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records office at one of the three campuses.

Honors Program
The requirements for the Honors Program include:
- A 3.2 GPA in at least 9 units of transferable coursework
- A 3.25 GPA for incoming high school students (provide a transcript)
- Verification of eligibility for or completion of English 1A (we’ll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you'd like more information, please contact the program coordinator:
- Moreno Valley Campus Honors Coordinator: Chris Rocco, 571-6244, christopher.rocco@rcc.edu
- Norco Campus Honors Coordinator: Mark Lewis, 372-7034, mark.lewis@rcc.edu
- District-wide and Riverside City Campus Honors Coordinator: Kathleen Sell, 222-8681, kathleen.sell@rcc.edu

Identification
No student information will be given or changes made to a student’s records (other than filing an application) without photo identification. Changes cannot be made for another person.
Limitations on Enrollment

RCC offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

If you are currently enrolled in a prerequisite course at RCC (i.e., MATH 52), you will be allowed to register for the succeeding class (i.e., MATH 35). However, if you do not pass the prerequisite course with at least a C grade, you will be dropped from the succeeding class.

**Prerequisite** - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prerequisite prior knowledge may be a skill (type 40 wpm), an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or CR). Completion of the prerequisite is required prior to enrolling in the class. Successful completion of prerequisite requires a grade of C or better or CR (Credit), D, F, NC (No Credit) or I grades are not acceptable. Instructions for validating prerequisites taken at another college follow.

**Corequisite** - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course. (For example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A.)

All course prerequisites and corequisites will be enforced. This means that a student's registration will be blocked if he/she does not have the required prerequisites and corequisites. Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLS and/or MDTP test(s) and wish to enroll in math, reading or English class based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

**Verifying Prerequisites/Corequisites** - It is the student's responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within this Schedule of Classes and the current RCC Catalog. When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCC Admissions and Records. The student must also complete a Prerequisite Validation Request form, available in the counseling department at any RCC campus, requesting a review of the prerequisites on that transcript before attempting to register for classes.

**Prerequisite/Corequisite Challenge Procedure** - There is a procedure in place for challenging a prerequisite course. Students wishing to utilize the challenge procedure must contact the Counseling office and complete the required “Matriculation Appeals Petition.” Supporting documentation must be provided at the time the appeal is submitted. Prerequisites and/or corequisites may be challenged based on one of the following criteria:

1. The successful completion (C or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. The prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or is being applied in a discriminatory manner.

Students challenging a prerequisite based on unofficial documentation may submit a Matriculation Appeals Petition one time only. Students are required to submit official transcripts from all previous colleges after that time.

**Advisory** - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student's success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.

**Military Credit**

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOS’s, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit.)

CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at the Riverside campus after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCC only and is not posted to your RCC transcript.

**Non-Degree Credit Courses**

Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (ART 95-99; CAT 30ABC, 99ABCD; ENG 60AB, 60A1234, 90AB; ESL 51, 51AB, 52, 65, 71, 72, 90A-K, 91, 92, 95; GUL 95; MAT 50, 51, 62ABC, 63, 64, 65, 98; NXN 81; REA 66, 81, 82, 83, 86, 87, 95; SPE 52; and all computer practicums numbered 96, 96A, 97) are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran’s benefits, associated student body office, and full-time status.

**Notification of Rights under FERPA for Post-secondary Institutions**

Riverside Community College adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the college applies the provisions of FERPA in a strict manner, the law allows the college to release student directory information. RCC, based on FERPA regulations, designates as directory information the following: student’s name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports. weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCC may go to the Student Services office at the Moreno Valley or Norco campus or to the Admissions and Records office at the City campus and request to have directory information withheld.
The student’s prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclosure education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa/ for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The Right to inspect and review the student’s education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to the Admissions and Records, dean, head of the academic department, or other appropriate official written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

**Overlapping Classes**

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. Forms are available in Admissions.

**Probation and Dismissal Students**

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures.

**Repeat Policy**

Students may repeat a course if they have received one substandard grade (D, F or N/C) or until they have attempted the course four times (including substandard grades and “Ws”)

1. When course repetition occurs, the permanent academic record will be annotated in such a manner that all work remains legible ensuring a true and complete academic history.

2. When a course is repeated, the highest grade will be used in the computation of Riverside Community College grade point average.

3. Courses repeated to raise a grade must be counted in the study list total. Additional credit units are not allowed if units were earned in the previous attempt.

4. Upon transferring, the policy of the transfer institution will be applied to all repeated coursework.

5. This policy applies only to coursework initially taken at RCC and subsequently repeated at RCC.

Petitions for Course Repetition are available in the Admissions or Dean of Instruction’s office. Petitions can be submitted for courses that are mandated for training requirements as a condition of continued paid or volunteer employment, courses that were taken more than five years ago, courses that have had substantial curriculum changes and documented extenuating circumstances.

Repeatable activity and performance classes may be taken up to a total of four times and are identified in this catalog. For these repeatable courses, all grades and units will be used in the computation of the grade point average and earned units.

**Residency for Tuition Purposes**

You are considered a California resident for tuition purposes if:

1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend.)

2. You verify an intent to make California your permanent place of residence.

Students who do not meet these requirements will be classified as nonresidents and will be required to pay nonresident fees. Nonresident students pay both the $20 per unit enrollment fee and the $173 per unit nonresident tuition. International students also pay the (non-refundable) $19 per unit surcharge.

RCC exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Dependents of certain veterans are exempt from paying enrollment fees.

1. Any dependent eligible to receive assistance under Article 2 of chapter 4 of division 4 of the Military and Veterans Code

2. Any child of any veteran of the US military who has a service-connected disability, has been killed in service, or has died of a service-connected disability, where the Dept of Veterans Affairs determines the child eligible.

3. Any dependent, or surviving spouse who has not remarried, of any member of the CA National Guard who, in the line of duty, and while in the active service of the state, was killed, died of a disability resulting from an event while in active service of the state, or is permanently disabled as a result of an event that occurred while in the active service of the state.

4. Any undergraduate student who is a recipient of a Congressional Medal of Honor and who is under 27 years old, provided his/her income, including parental support, does not exceed the national poverty level and the parental recipient of the Medal of Honor was a CA resident at the time of his or her death.

Students who feel they are eligible for a fee exemption should contact the Dept of Veterans Affairs for more information.

**Student Right-to-Know Disclosure Statement**

In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District and Riverside Community College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2003, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer
rates are listed below. These rates do not represent the success rates of the entire student population at Riverside Community College, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 25.8% attained a certificate, degree or became “transfer-prepared” during a three-year period (Fall 2003 to Spring 2006.) Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 12.6% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (Spring 2004 to Spring 2006.) More information about Student Right-to-Know Rates and how they should be interpreted can be found at the California community Colleges “Student Right-to-Know Information Clearinghouse Website” located at http://srtk.cccco.edu/index.asp

Transfer Courses
You may obtain a list of RCC classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in the college catalog.

Units for Full Time Status
For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

Veterans
Veterans must submit an RCC application and complete any required assessment testing and/or counselor orientation (if applicable).

Before enrollment can be certified, all prior credit must be evaluated. All transcripts need to be sent to RCC; they must be official, sealed and less than 90 days old. Veteran’s assistance is available in the Bradshaw building, located on the Riverside campus.

All of the above must be completed before the Student Educational Plan (SEP) can be started for the VA qualifying program of study. After a counselor completes the SEP, and the student is enrolled in approved classes, the Veteran’s Statement of Responsibility (Blue Sheet) is submitted to the RCC Veterans’ Services office. Please allow at least three weeks processing time during peak semester times. The VA then takes approximately one week to process the request.

Please contact the RCC Veterans’ office at (951) 222-8602 or veterans@rcc.edu for more information. Call 1-888-GIBILL1 for questions regarding pay, your Certificate of Eligibility, or your benefits.

Workforce Preparation
Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, Secrets of Success (SOS) workshops, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-D), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students on the Riverside campus only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Tech A, Room 131.
Discounts, Benefits and Services Provided through your Student Service Fee~

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

**Student Savings:**
- Photo ID
- Free Admission to Live Entertainment
- Eligible to Participate in Student Government
- Bookstore Discounts
- Free Admission to Campus Music Concerts
- Free Admission to Recognition Banquets (if being honored)
- Discounts at Local Merchants
- Free Barbecues and Food Giveaways
- Representation by ASRCCD Membership
- Free Admission to World Renowned Speakers
- Free Admission to Athletic Events
- Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions
- Discount Tickets to Knott's Berry Farm, Universal Studios, Magic Mountain and Sea World
- Discount tickets to Cinema Star

**Services:**
- Club/Organization Membership
- Dance Theatre and Touring Company
- Student Government
- Cosmetology Completion Ceremonies
- Student Scholarships from ASRCCD
- Nursing Program Pinning Ceremonies
- Organizational Conferences Funded by ASRCCD
- Instrumental/Vocal Music Performance Groups
- Marching Band
- Membership in Multicultural Advisory Council
- Student Emergency Academic Loans from ASRCCD
- Athletic Teams
- Field Trips–Use of College Vans

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained on the Riverside City Campus in the Student Activities office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions office when Student Activities office is closed. At the Moreno Valley Campus fee waivers are distributed from the Admissions Office, the Student Activities office hours are 8am-5pm Monday - Thursday, and 8am-4pm Friday. At the Norco Campus the waivers are available in the Financial Aid office.
### Need Money for College?

The Riverside Community College District offers a variety of financial assistance programs for eligible students consisting of the following:

#### Grants

Financial assistance that is based on financial need and does not require repayment. Grants consist of the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Cal-Grant and the Academic Competitiveness Grant (ACG). The ACG’s are for students who are enrolled full-time in their first and second academic years and graduated from a rigorous high school program of study. Completing the FAFSA on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) is the basis for all the grants and loans listed below. The Cal-Grant application and FAFSA must be postmarked by March 2nd of each year in order to apply for the Cal Grant Program. So remember, apply early!

#### Board of Governors Fee Waiver (BOGW)

The Board of Governors Fee Waiver is a state program which waives enrollment fees and reduces parking fees to $20 for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and list RCC as a school choice using our Title IV code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives information from the Department of Education after the FAFSA is completed. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees.

#### Student Employment

The Student Employment Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA.

The program offers two types of employment through Student Financial Services: District and Federal Work Study (FWS).

- **District Employment** - These positions are available on each campus and do not require completion of the Free Application for Federal Student Aid (FAFSA). Earnings are paid from a department’s budget.
- **Federal Work Study (FWS)** - FWS is one of several federal grants offered through financial aid. These positions are on- and off campus throughout the district. In order to be considered for FWS, students must apply for and be eligible to receive Federal Financial Aid. Jobs are available on-campus as well as in the America Reads, America Counts, Community Service, and Literacy programs. Most positions through these programs are off-campus and funding is limited. Students are awarded based on need and funding.

Positions may be viewed at [www.MonsterTrak.com](http://www.MonsterTrak.com) making them available 24 hours a day, seven days a week. The school password to view available positions using this site is “RCC”. Salary ranges vary based on the job. You must have a valid social security card with the same name in which you register for classes, along with completing additional documentation before beginning employment. If you are interested in a Federal Work-Study or District position, please refer to our website at [www.rcc.edu](http://www.rcc.edu) for more information.

#### Scholarships

A list of scholarships available from outside sources and free internet scholarship search sites is published throughout the year and is available at the Student Financial Services web site at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) and in the Student Financial Services office at all three campuses. Scholarship brochures for high school seniors who plan to attend RCC are available during the fall semester with an application deadline in December.

#### Loans

Riverside Community College District strives to help students reach their educational goal with the least amount of student loan debt possible.

The Riverside Community College District participates in the Federal Family Education Loan (FFEL) Program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student’s education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and Satisfactory Academic Progress.

#### CAMPIS/SHINE - Child Care Assistance Program

Scholarships available for tuition reduction for "Riverside City Campus" Children’s Program for children ages 6 weeks through 5 years. Call Early Childhood Studies Department at (951) 222-8430 for criteria and application.

#### Student Financial Services Counseling/Outreach

If you would like assistance with any of these programs, apply for financial assistance, search for scholarships over the internet, or meet with our Student Financial Services Educational Counselors, please visit our office located on the Riverside City Campus behind the Bradshaw Student Center.

#### Financial Aid Application Workshops

Workshops are available to assist you with the FAFSA application. Please refer to our web site at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices/) for workshops dates, times, and locations.

For more information, please refer to the Consumer Guide available in our office or the Student Financial Services web site at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices/).
Parking @ RCC~

Listed below are some of the most frequently asked questions by students regarding the parking rules on campus. If your specific questions are not addressed, call 222-8521 or stop by the Safety & Police Parking Office located in Lot J. We are here to help you understand the rules you will have to follow should you choose to bring a motorized vehicle to campus.

Q: After I order and pay for my parking permit, when will I receive it?
A: Parking permits will be mailed within 5 days after payment (weekends and holidays excepted.) If needed, you may pick up a temporary permit at any Admissions office or pay at metered parking until your permit arrives in the mail.

Q: What are the hour permits are required?
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCC ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc.) 24 HOURS A DAY, 7 DAYS A WEEK.

Q: If I paid for a parking permit, can I park wherever I want, right?
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?
A: NO!! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?
A: Each campus has a “Pay-By-Day” lot. These lots are useful to students that are only taking one or two classes a week.

Q: I ride a motorcycle. Do I have to purchase a parking permit?
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: Can I park in the short-term metered area on campus with my parking permit?
A: Only if you pay the required meter fee. YOUR PARKING PERMIT IS NOT VALID IN THIS AREA. There are no enforcement grace periods in the short term metered parking areas. These areas are constantly enforced during all semesters.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?
A: NO. If you forget your permit, stop by or call the Safety & Police Parking Office on the Riverside campus (951) 222-8171, Student Services at the Norco campus (951) 372-7088, or Safety & Police at the Moreno Valley Campus (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: I have a disabled placard. Do I have to purchase a parking permit?
A: YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?
A: NO! Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution.

Q: I got a parking citation, now what do I do?
A: No. Parking permits are personal property. You wouldn’t leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution.

Q: What happens if a citation is not paid?
A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation is increased $8.00. Further failure to adjudicate the citation will ultimately result in a Department of Motor Vehicles hold being placed on vehicle registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

Q: Why is parking such a challenge?
A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. The Riverside City Campus has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15th Street. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside Campus first. REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.

Permits are not required for the Winter term as long as students park in student spaces.

College Safety & Police offer a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include campus patrol and investigations, vehicle lockout service and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Call 222-8171 to reach the Campus Police Dispatcher; this number will work for all three campuses. You can also dial *81 on the Riverside campus from any pay phone. On the Norco campus, contact Student Services, and at the Moreno Valley campus, use the button on the pay phone for Campus Police.

If you need emergency assistance, you can contact Safety & Police anytime by dialing 911 or (9-911) from any phone on campus. At the Moreno Valley and Norco campuses, tell the Sheriff’s office to connect you to Riverside Community College Safety & Police.
Matriculation~

The matriculation program at Riverside Community College is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete Assessment, Freshman Orientation and Counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCC uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the assessment centers at any campus. RCC’s placement process for math, English and reading courses is now computerized and in most cases no appointment is necessary. Call to confirm hours of service. Assessment phone numbers: Moreno Valley (951) 571-6492; Norco (951) 372-7176; Riverside (951) 222-8451.

Orientation/Counseling Sessions

All first time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling department on any campus to schedule a freshman orientation/counseling session. New students should also register for Guidance 45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCC before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCC. (Special support programs may have additional requirements.)

Follow-up

Counselors and teachers will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisites for courses will be enforced according to District policy. Students have the right to challenge prerequisites on the following grounds:
1. The successful completion (“C” or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. A prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or being applied in a discriminatory manner.

The Matriculation Appeals Petition form to challenge prerequisites is available in the Counseling Center on all three campuses.

It is the student’s responsibility to a) complete placement testing and orientation prior to registering for classes, b) express a broad educational intent upon admission and c) declare a specific educational goal by the time 15 semester units are completed. The student is also responsible for participating in counseling, attending class, completing assignments and maintaining progress toward that educational goal. If you have questions regarding the matriculation process, please contact the District Matriculation office at (951) 222-8442.

Registration Checklist--
New, Returning Students

<table>
<thead>
<tr>
<th>STEPS TO REGISTER</th>
<th>EXEMPTION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLICATION Admissions 222-8600</td>
<td>All students are welcome to participate in any of these services even if an exemption has been granted.</td>
</tr>
<tr>
<td>ASSESSMENT 222-8451 (RV) 571-6492 (MOV) 372-7101 (NOR)</td>
<td>NO</td>
</tr>
<tr>
<td>ORIENTATION/COUNSELING (New students enroll in GUI-45) 222-8440 (RV) 571-6104 (MOV) 372-7101 (NOR)</td>
<td>NO</td>
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<tr>
<td>REGISTRATION</td>
<td>NO</td>
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1. Prerequisite class has not been met.
2. Alternate classes are not available.
<table>
<thead>
<tr>
<th>Program</th>
<th>Program Code</th>
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<tbody>
<tr>
<td>Administration of Justice</td>
<td>AS504/CE504</td>
</tr>
<tr>
<td>AGU Basic Correctional Deputy Academy</td>
<td>CE783</td>
</tr>
<tr>
<td>AGU Basic Public Safety Dispatch Course</td>
<td>CE784</td>
</tr>
<tr>
<td>Investigative Assistant</td>
<td>CE785</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>AS563/CE563</td>
</tr>
<tr>
<td>Private Security Assistant</td>
<td>CE786</td>
</tr>
<tr>
<td>Air Conditioning and Refrigeration</td>
<td>AS596/CE596</td>
</tr>
<tr>
<td>Architecture</td>
<td>AS509/CE509</td>
</tr>
<tr>
<td>Architectural Graphics</td>
<td>CE787</td>
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<tr>
<td>Arts</td>
<td>Visual Communications-Animation CE774</td>
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<td>Visual Communications-Illustration CE825</td>
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<tr>
<td>Automotive Technology</td>
<td>Automotive Body Repair AS511/CE511</td>
</tr>
<tr>
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<td>Automotive Trim and Upholstery AS516/CE516</td>
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<td>Electrical AS513/CE513</td>
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<td>Ford Specialty AS519</td>
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<td>General Motors Specialty AS583</td>
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<td>Mechanical AS515/CE515</td>
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<td>Toyota AS517/CE517</td>
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<td>Bank Operations CE605</td>
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<tr>
<td>Business Administration</td>
<td>Accounting Concentration AS523/CE523</td>
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<tr>
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<td>General Business Concentration AS524/CE524</td>
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<tr>
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<td>Human Resources Concentration AS526/CE526</td>
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<td>Management Concentration AS529/CE529</td>
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<td>Marketing Concentration AS530/CE530</td>
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<td></td>
<td>Real Estate Concentration AS531/CE531</td>
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<tr>
<td></td>
<td>Insurance AS629/CE629</td>
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<td></td>
<td>International Business CE627</td>
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<td>Operations and Production Mgt CE633</td>
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<tr>
<td>Community Interpretation</td>
<td>AS557/CE557</td>
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<tr>
<td>Computer Applications &amp; Office Technology</td>
<td>Administrative Assistant CE609</td>
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<tr>
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<td>Administrative Office Management AS714/CE714</td>
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<tr>
<td></td>
<td>Legal Secretarial Studies CE611</td>
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<td></td>
<td>Office Clerk/Typist CE613</td>
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<tr>
<td></td>
<td>Secretary CE615</td>
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<td>Virtual Assistant CE677</td>
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<tr>
<td>Computer Information Systems</td>
<td>C++ Programming CE803</td>
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<tr>
<td></td>
<td>CISCO Networking CE810</td>
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<td>Computer Applications AS726/CE726</td>
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<td>Computer Programming AS728/CE728</td>
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<td>E-Commerce CE807</td>
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<td>Java Programming CE809</td>
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<td>PC Publishing CE815</td>
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<td>Relational Database Mgmt Tech CE816</td>
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<td>Systems Development CE806</td>
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<td>Visual Basic Programming CE817</td>
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<td>Webmaster CE820</td>
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<tr>
<td>Construction Technology</td>
<td>AS532/CE532</td>
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<tr>
<td>Cosmetology</td>
<td>Cosmetology Business Admin-Entrepreneurial Concentration AS537/CE537</td>
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<td>Cosmetology Business Admin-Mgmt and Supervision Concentration AS535/CE535</td>
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<td>Cosmetology Instructor Training CE875</td>
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<tr>
<td>Culinary Arts</td>
<td>AS661/CE661</td>
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<tr>
<td>Dental Assistant</td>
<td>AS621/CE621</td>
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<tr>
<td>Dental Hygiene</td>
<td>AS724</td>
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<tr>
<td>Dental Laboratory Technology</td>
<td>AS723/CE723</td>
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<tr>
<td>Dietetics Technology</td>
<td>AS539/CE539</td>
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<tr>
<td>Early Childhood Education</td>
<td>AS444/CE444</td>
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<tr>
<td>ECE / Aest Teacher</td>
<td>CE795</td>
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<tr>
<td>Early Childhood Intervention Asst</td>
<td>AS601/CE601</td>
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<tr>
<td>ECE / Twelve Core Units</td>
<td>CE797</td>
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### Certificates and Degrees

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<th>Program</th>
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<tr>
<td><strong>EDUCATION PROFESSIONAL</strong></td>
<td>AS603/CE603</td>
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<tr>
<td><strong>ELECTRONICS</strong></td>
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<tr>
<td>Analog and Digital Microelectronics</td>
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<tr>
<td>Analog Electronics Technology</td>
<td>CE835</td>
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<tr>
<td>Analog Electronics, Analysis and Documentation</td>
<td>CE834</td>
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<tr>
<td>Digital Electronics Technology</td>
<td>CE837</td>
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<tr>
<td>Digital Technology and Documentation</td>
<td>CE839</td>
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<tr>
<td>Electronic Circuit Analysis</td>
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<td>Electronic Communications</td>
<td>CE838</td>
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<td>Electronics Computer Systems</td>
<td>AS545/CE545</td>
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<td>Electronics Documentation</td>
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<td>Electronics Technology</td>
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<td>General Electronics Core</td>
<td>CE847</td>
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<tr>
<td>Microcomputer Technology</td>
<td>CE848</td>
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<td>Microprocessor Technology</td>
<td>CE845</td>
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<td>Wireless and Fiber-Optic Comm</td>
<td>CE846</td>
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<td><strong>EMERGENCY MEDICAL SERVICES</strong></td>
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<td>Emergency Medical Technician</td>
<td>CE801</td>
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<tr>
<td>Paramedic</td>
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<td><strong>ENGINEERING</strong></td>
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<td>Engineering Graphics</td>
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<td>Engineering Software Applications</td>
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<td>Engineering Technician</td>
<td>AS550/CE550</td>
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<td>Engineering Technology</td>
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<td>Industrial Design</td>
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<td><strong>FIRE TECHNOLOGY</strong></td>
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<td>Firefighter Academy</td>
<td>AS603/CE603</td>
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<tr>
<td>Fire Technology/Dispatch</td>
<td>CE782</td>
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<tr>
<td>Geographic Information Systems</td>
<td>CE790</td>
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<td>Core Certificate in GIS Mapping</td>
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<td><strong>GRAPHIC TECHNOLOGY</strong></td>
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<td>Basic Electronic Prepress</td>
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<td>Basic Graphic Design</td>
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<td>Basic Multimedia Design</td>
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<td>Human Services</td>
<td>AS663/CE663</td>
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<td>Employment Support Specialization</td>
<td>CE802</td>
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<td><strong>LOGISTICS MANAGEMENT</strong></td>
<td>AS579/CE579</td>
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<td><strong>MANUFACTURING TECHNOLOGY</strong></td>
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<td>Automated Systems</td>
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<td>Automated Systems Technician</td>
<td>AS737/CE737</td>
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<td>Computer-Aided Production Tech</td>
<td>CE799</td>
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<tr>
<td>Manufacturing Management</td>
<td>AS607/CE607</td>
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<tr>
<td>Materials and Operations Mgmt</td>
<td>CE800</td>
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<td><strong>MEDICAL ASSISTING</strong></td>
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<td>Admin/Clinical Medical Assisting</td>
<td>AS718/CE718</td>
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<tr>
<td>Medical Transcription</td>
<td>AS701/CE701</td>
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<td><strong>MUSIC</strong></td>
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<td>Jazz Performance</td>
<td>CE852</td>
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<td>MIDI</td>
<td>CE850</td>
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<tr>
<td>Music Performance</td>
<td>CE851</td>
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<td><strong>NURSING</strong></td>
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<tr>
<td>Critical Care Nurse</td>
<td>CE858</td>
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<tr>
<td>Nursing Assistant</td>
<td>CE854</td>
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<tr>
<td>Registered Nursing</td>
<td>AS586</td>
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<tr>
<td>Vocational Nursing</td>
<td>AS588/CE588</td>
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<tr>
<td><strong>PHYSICAL EDUCATION / SPORT &amp; WELLNESS</strong></td>
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<tr>
<td>Fitness Professions</td>
<td>AS595/CE595</td>
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<tr>
<td>Athletic Training</td>
<td>AS597/CE597</td>
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<tr>
<td>Coaching</td>
<td>AS599/CE599</td>
</tr>
<tr>
<td>Physical Assistant</td>
<td>AS501/CE501</td>
</tr>
<tr>
<td>Retail Management/WAFC</td>
<td>AS536/CE536</td>
</tr>
<tr>
<td>Sign Language Interpretation</td>
<td>AS505/CE505</td>
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<td><strong>TELECOMMUNICATIONS</strong></td>
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<tr>
<td>Television Production Specialist</td>
<td>AS699/CE699</td>
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<tr>
<td>Basic Television Production</td>
<td>CE842</td>
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<tr>
<td>Welding Technology</td>
<td>AS606/CE606</td>
</tr>
</tbody>
</table>
Nondiscrimination

The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices which provide for the District and its employees and students to be in compliance with all the applicable laws relating to prohibition of discrimination on the basis of ethnic group identification, race, color, national origin, religion, age, gender, disability, ancestry, sexual orientation, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

Prohibition of Sexual Harassment

The sexual harassment of students or staff is prohibited by federal and state law and Board of Trustees’ policy. Such behavior includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature made by someone in the work or educational setting, when (1) submission to, or rejection of, the conduct is explicitly or implicitly made a condition of academic status or programs, employment, or participation in other district activities, (2) submission to, or rejection of, such conduct by an individual is used as a basis for making academic or personnel decisions affecting that individual’s educational or employment relationship with the District, (3) the conduct has the purpose or effect of having a negative impact upon an individual’s educational or work performance, or of creating an intimidating, hostile, or offensive educational or work environment, or (4) explicit or implicit coercive sexual behavior is used to control, influence or affect the educational advancement, availability of financial aid, access to campus resources, programs, activities, benefits, services or educational environment of a student; or the career, salary or working environment of an employee.

Complaint Procedures

A condensed version of the District Complaint Procedure can be found in the next pages.

To obtain a complete copy of the Board Policies mentioned above, please call the Diversity, Equity and Compliance Office: (951) 222-8039 or the Diversity and Human Resources Department: (951) 222-8595.
The District Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination and harassment. For more information on reporting procedures or to download a copy of the District Complaint form, please visit our web site at: http://www.rcc.edu/administration/dec.cfm or we may be reached at: 951/222-8039.

How to Report
If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information regarding the incident(s) observed;
- Report your concerns and problems by calling 951/222-8039.

Discrimination is contrary to the RCCD mission of higher education and is against the law. District policy prohibits discriminatory practices that are based upon an individual’s actual, perceived or association with others:

- Age
- Sex or Gender Identity
- Mental Disability
- Physical Disability
- Ethnicity
- Sex or Gender Identity
- National Origin
- Race
- Ancestry
- Color
- Sexual Orientation
- Religion
- Marital Status

Sexual Harassment
Sexual Harassment has no place in an academic or work setting. RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited sexual harassment activities:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexual comments including graphic comments about an individual’s body;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

Resolution
Resolution of complaints may be achieved by either formal or informal process. The choice of process is determined by the individual raising the concern. The purpose of the informal resolution process is to allow an individual who believes she/he has been unlawfully discriminated against or sexually harassed to resolve the issue through a mediation process rather than the formal complaint process. Typically, the informal process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Formal complaints must be filed using a District Complaint form available on our web site or in the Diversity and Human Resources department. If a formal complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the formal process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

Informal Complaints
Informal Complaints can be filed by contacting the Diversity, Equity and Compliance office at (951) 222-8039. Informal complaints require written acknowledgement from the person filing the complaint. Choosing the informal process does not prevent the right to file a formal complaint within the 1-year time period for filing complaints.

Formal Complaints
Formal Complaints may be filed by contacting the Diversity, Equity and Compliance office at (951) 222-8039, or the California Community Colleges Chancellor’s Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints are only valid if submitted on a completed form prescribed by the State Chancellor’s Office. The complaint form is available from the following web sites:

- www.rcc.edu/administration/hr/files/DiscrimComplaint_2006.pdf

Formal complaints may be filed only by one who alleges that he or she has personally suffered unlawful discrimination or by one who has learned of such unlawful discrimination in his or her official capacity as a faculty member or administrator.

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and Title 5, Section 59300 and will notify you of the findings.

Timeline for Filing a Complaint
Timeline for Filing a Complaint in cases not involving employment issues is within one year of the date of the alleged discrimination, or one year from the date the complainant knew or should have known of the discrimination. Complaints involving discrimination in employment shall be filed within 180 days of the date the alleged unlawful discrimination occurred. If knowledge of the facts of the alleged discrimination or violation occurs after the expiration of 180 days, the time period may be extended by no more than 90 days.

In any case involving employment-related discrimination, you have the right to file a complaint with the following agencies:

Department of Fair Employment and Housing (DFEH)
www.dfeh.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

In cases not involving employment related discrimination, you have the right to file an appeal with the following agency:

U.S. Department of Education, Office for Civil Rights (OCR)
50 Beale Street, Suite 9100
San Francisco, CA 94105
(415) 556-4275
www.ed.gov

Retaliation
Retaliation against anyone who files a complaint or refers a matter for investigation is unlawful.

Confidentiality
Confidentiality is maintained to the extent possible by law.